



2026 APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT
of the U.S. Department of Housing and Urban Development (HUD)

Please fill out the Program Year (PY) 2026 Community Development Block Grant (CDBG) application completely. Only fully completed applications submitted to the Community & Neighborhood Services office located on the first floor of City Hall at 401 S. Alamo Blvd. by **Wednesday, February 18, 2026, at 3:00 pm** will be considered for funding.

A fully completed application will include the following:

- ☐ Application Cover Sheet (this page)
- ☐ PY2026 Application
- ☐ 501(c)(3) IRS designation letter
- ☐ Current Professional Liability Policy
- ☐ Articles of Incorporation/By-Laws
- ☐ Board of Directors roster
- ☐ Organizational chart
- ☐ Agency budget by program, including all funding sources
- ☐ Most recent audit or financial statement (if expended \$750,000 or more in federal funds (all sources) last year, a Single Audit Act audit)
- ☐ Signed Local and HUD certifications (attached)

Name of Organization: _____

Contact Name: _____ **Title:** _____

Address: _____ **Phone #:** _____

Email address: _____

Project/Activity Name: _____

Address of Project Activity: _____

Amount of CDBG Funding Requested: _____ **Total Cost of Project:** _____

Project Coordinator Name: _____ Title: _____

Address: _____ Phone #: _____

Email address: _____

Please check which of HUD's CDBG national objectives the proposed project meets and describe how the proposed project meets this objective:

- ☐ Benefit low- to-moderate-income residents directly or in their neighborhoods

- ☐ Reduce or eliminate slum and blights in low income neighborhoods

- ☐ Meet an urgent need in the community as a result of a disaster or catastrophic event

BRIEF DESCRIPTION OF PROJECT/ACTIVITY:

Describe how CDBG funding will meet the organization's need(s)/issue(s).

Describe the population (gender, ethnicity, income levels, etc.) who will benefit from this project and how the organization will collect the required demographic information of clients benefiting from CDBG funds.

Share the proposed timeline to expend any allocated CDBG funds between June 2026-May 2027.

PROJECT BUDGET OVERVIEW:

Share the PY2026 budget needed to accomplish your organization’s project activity. Please add categories as needed.

Budget Category	CDBG Funds Requested	Total Project Costs
Personnel Salaries		
Fringe Benefits		
Operation Costs		
Direct Client Services Costs		
Equipment		
Supplies & Materials		
Budget Total	\$ 0.00	\$ 0.00

Is this the first CDBG request your organization has applied for? ☐ Yes ☐ No

If yes, relate how your organization serves the low- to- moderate income residents in Marshall.

If no, list the years your organization has received CDBG funds and how it has benefitted the low-to- moderate income residents you serve in Marshall.



Agency Acknowledgment

As the chief executive of this agency (Executive Director, Board Chairperson, CEO), I acknowledge that:

- ☐ The submission of this application does not guarantee funding by the City of Marshall through the U.S. Housing and Urban Development CDBG funding.
- ☐ The content of this application and verify that it is accurate and in keeping with the organization's mission and purpose for requesting CDBG funding.
- ☐ The required documentation, including certifications, have been included in the original application by the Wednesday, February 18th, at 3:00 pm deadline and applications after this date and time will not be considered.

Name of Organization: _____

Authorized Executive Name: _____

Title: _____

Email Address: _____ Phone #: _____

Signature of Authorized Executive: _____

CITY OF MARSHALL
RELIGIOUS/FAITH-BASED ORGANIZATION CERTIFICATION

In addition to, and not in substitution for, other provisions of this agreement regarding the provision of Community Development Program activities pursuant to the Community Development Block Grant Program, the Contractor:

1. Represents that it is, or may be deemed to be, a religious or denominational institution or organization or an organization operated for religious purposes.
2. Agrees that, in connection with such community development activities and operational costs:
 - a. It will not discriminate against any persons seeking community development services and/or related services on the basis of religion or religious belief; and
 - b. It will not use CDBG funds to support any inherently religious activities, such as worship, religious instruction, or proselytization.

Not a religious organization:

Printed Name and Title

Signature

Date

A religious or faith-based organization and agree to follow terms above:

Printed Name and Title

Signature

Date

CITY OF MARSHALL
DRUG-FREE WORKPLACE ACT CERTIFICATION

1. Applicant certifies that it shall provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that unlawfully manufacturing, distributing, dispensing, possessing or using a controlled substance in the workplace is prohibited and specifying the actions that will be taken against employees for violation of such prohibition;
 - b. Establishing a drug-free awareness program to inform employees about:
 - i. The dangers of drug abuse in the workplace;
 - ii. The company's policy of maintaining a drug-free workplace;
 - iii. Any drug counseling, rehabilitation, and employee assistance programs that are available; and
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - c. Making it a requirement that each employee to be engaged in the performance of the Agreement be given a copy of the statement required by paragraph (a).
 - d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the Agreement, the employee shall:
 - i. Abide by the terms of the statement; and
 - ii. Notify the employee's employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such a conviction;
 - e. Notifying City within ten (10) days after receiving notice under subparagraph (d)(2), from an employee or otherwise receiving actual notice of such conviction;
 - f. Taking one of the following actions, within thirty (30) days of receiving notice under subparagraph (d)(2), with respect to any employee so convicted:
 - i. Taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. requiring such an employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency;
 - g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

2. Applicant's facility is located at the following address. The addresses of all other workplaces, if any, shall be provided on an accompanying list.

Street Address: _____

City: _____ State: _____ Zip Code: _____

Printed Name and Title

Signature

Date

**CITY OF MARSHALL
CONFLICT OF INTEREST STATEMENT**

The conflict of interest provisions will apply to any person who is an employee, agent, consultant, officer, elected or appointed official of the recipient, of any designated public agencies, or subrecipients that are receiving CDBG funds.

A. Are you or any staff members a City of Marshall employee?

☐ Yes ☐ No

B. Are you or any staff members elected officials with the City of Marshall or beneficiaries of the CDBG program, related to anyone employed by the City of Marshall, related to elected officials of Marshall or to someone who benefits from the CDBG program?

☐ Yes ☐ No

If yes, please the name of the individual(s) and the relationship below.

C. Does your organization do any other business with any person or department with the City of Marshall?

☐ Yes ☐ No

If yes, please list the name of the individual(s) and the department below.

Printed Name and Title

Signature

Date

**CITY OF MARSHALL
ANTI-LOBBYING STATEMENT**

The anti-lobbying provisions will apply to any person who is an employee, agent, consultant, officer, elected or appointed official of the subrecipient that is receiving CDBG funds.

Applicant certifies that:

1. No Federal funds have been paid or will be paid, by or on behalf of the applicant agency, to any person for influencing or attempting to influence an officer or employee of the awarding of any Federal, state or municipal contract, the making of any Federal or municipal grant, the making of any Federal or municipal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal, state or municipal contract, grant, loan or cooperative agreement.
2. If any funds other than Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal or municipal agency/department, Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, Mayor, City Council member, or employee of the Mayor or a City Council member in connection with this application, contract, grant, loan or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subcontractor awards at all tiers.

Printed Name and Title

Signature

Date

**CITY OF MARSHALL
AGENCY IN GOOD STANDING**

The City requires that subrecipients are in good standing with the City of Marshall and not debarred from receiving Federal funds.

1. The Agency, Executive Officer and Board of Directors are not debarred from receiving Federal grants, contracts or employment.
2. The Agency, Executive Officer and Board of Directors are not debarred from receiving City of Marshall grants, contracts or employment.
3. The Agency, Executive Officer and Board of Directors are in good standing with the City of Marshall in terms of not being in arrears on payments due the City.
4. The Agency's facility/facilities is/are in compliance with local building codes, including ADA regulations, and has/have relevant Certificate(s) of Occupancy.

Printed Name and Title

Signature

Date

**CITY OF MARSHALL
SECTION 3 STATEMENT**

Section 3 requires that recipients of certain HUD financial assistance, to the greatest extent possible, provide training, employment, contracting or other economic opportunities to lower-income persons, especially public housing residents and Housing Choice Voucher holders.

1. The Subrecipient agrees to comply with Section 3 regulations of the Housing and Urban Development Act of 1968, as amended, set forth in 24CFR75, and all applicable rules and orders. Subrecipient understands that compliance shall be a condition of the federal assistance provided under this Agreement and binding upon the Grantee, the Subrecipient and any sub-Subrecipients. Failure to comply with these requirements shall subject the Grantee, the Subrecipient and any sub-Subrecipients, their successors and assigns, to those sanctions specified by the Agreement through which federal assistance is provided, and as set out in 24CFR75. The Subrecipient agrees that no contractual or other disability exists which would prevent compliance with these requirements. The Subrecipient shall include the following language in all subcontracts executed under this Agreement with a total labor cost of \$200,000 or more:

"The work to be performed under this contract is a project assisted under a program providing direct federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701. Section 3 requires that, to the greatest extent feasible, opportunities for training and employment be given to public housing residents and/or other lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part, by persons residing in the areas of the project and/or is a certified Section 3 business."

2. The Subrecipient shall send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
3. The Subrecipient shall include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the sub-Subrecipient is in violation of regulations issued by the Grantee. The Subrecipient will not subcontract with any sub-Subrecipient where it has notice or knowledge that the latter has been found in violation of regulations under 24CFR75 and will not let any subcontract unless the sub-Subrecipient has first provided it with preliminary statement of ability to comply with the requirements of these regulations.

Printed Name and Title

Signature

Date

CITY OF MARSHALL

OTHER CDBG-RELATED CERTIFICATIONS

Overall Benefit: The agency certifies that the CDBG funds awarded by the City of Marshall will be used only for the benefit of Marshall Residents – those residing within the actual City Limits of Marshall – and that at least 90% of those receiving benefit are low- to moderate-income.

Compliance with Anti-discrimination laws: The programs funded in part or totally by CDBG will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act (42 USC 3601-3619, and implementing regulations, as amended.)

Affirmatively Furthering Fair Housing: The agency will take appropriate actions when applicable to overcome the effects of any impediments identified through the City's Analysis of Impediments to Fair Housing Choice and the City's Fair Housing Plan, and maintains records reflecting the actions taken.

Anti-displacement and Relocation Plan: In the event that the agency conducts housing acquisition, demolition or rehabilitation with CDBG funds that require the relocation of residents, the agency will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and the regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan as required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the Marshall CDBG program.

Lead-Based Paint: Any activities concerning lead-based paint will comply with the requirements of part 34, subparts A, B, J, K and R of Title 24 of the Code of Federal Regulations.

Compliance with Laws: The agency will comply with all applicable local, state and federal laws.

Printed Name and Title

Signature

Date