

Addendum to Request for Proposal (RFP)

RFP No.: 2025-IT1201

Project: New Financial Management System (FMS) / Enterprise Resource Planning (ERP)

Original RFP Issue Date: December 18, 2025

Proposal Due Date/Time: February 6, 2026, 3:00 PM CST

This Addendum is issued to all prospective Respondents. The information contained herein modifies the above-referenced RFP documents. All other terms and conditions of the RFP remain unchanged. Respondents are responsible for ensuring that they have received and reviewed this Addendum prior to submitting a Proposal.

1. Revision: Optional Pre-Proposal Meeting Time

The Optional Pre-Proposal Conference remains scheduled for **January 7, 2026**. The meeting **start time is revised** as follows:

Item	Previously Published	Revised (New)
Optional Pre-Proposal Conference (Zoom)	10:00 AM CST	3:00 PM CST

Zoom registration link (unchanged): <https://us06web.zoom.us/meeting/register/pxvxlv9yS2aT-Yjim-smww>

This revision applies to the Pre-Proposal Meeting information shown on the RFP cover page and the milestone schedule in Section 9 (RFP Timeline of Project Milestones).

2. Acknowledgement

Respondents must acknowledge receipt of this Addendum in **Attachment D – Vendor Proposal & Signature Form** (Addenda Acknowledgement) and include it with their Proposal submission.

Questions regarding this Addendum:

Randy Pritchard, Director of Information Technology Services

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End of Addendum No. 1