



# 2020 ANNUAL BUDGET

*January 1, 2020 - December 31, 2020*



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Attached is the proposed budget for the City of Marshall Calendar Year 2020.

This budget will raise more revenue from property taxes than last year's budget by an amount of \$291,958, which is a 5.29 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$42,847.

# **CITY COMMISSION**

**May 2019 – May 2020**

***TERRI BROWN, Mayor***

*District #3*

***MARVIN BONNER***

*District #1*

***GAIL K. BEIL***

*District #2*

***AMY WARE***

*District #4*

***VERNIA CALHOUN***

*District #5*

***LARRY HURTA***

*District #6*

***DOUG LEWIS***

*District #7*

## **MANAGEMENT STAFF**

***CITY MANAGER***

***Mark Rohr***

***POLICE CHIEF***

***Cliff Carruth***

***CITY SECRETARY/***

***FINANCE DIRECTOR***

***Elaine Altman***

***SUPPORT SERVICES***

***DIRECTOR***

***Jack Redmon***

***FIRE CHIEF***

***Reginald Cooper***

***PUBLIC WORKS DIRECTOR***

***Eric Powell***

***COMMUNITY & ECONOMIC  
DEVELOPMENT DIRECTOR***

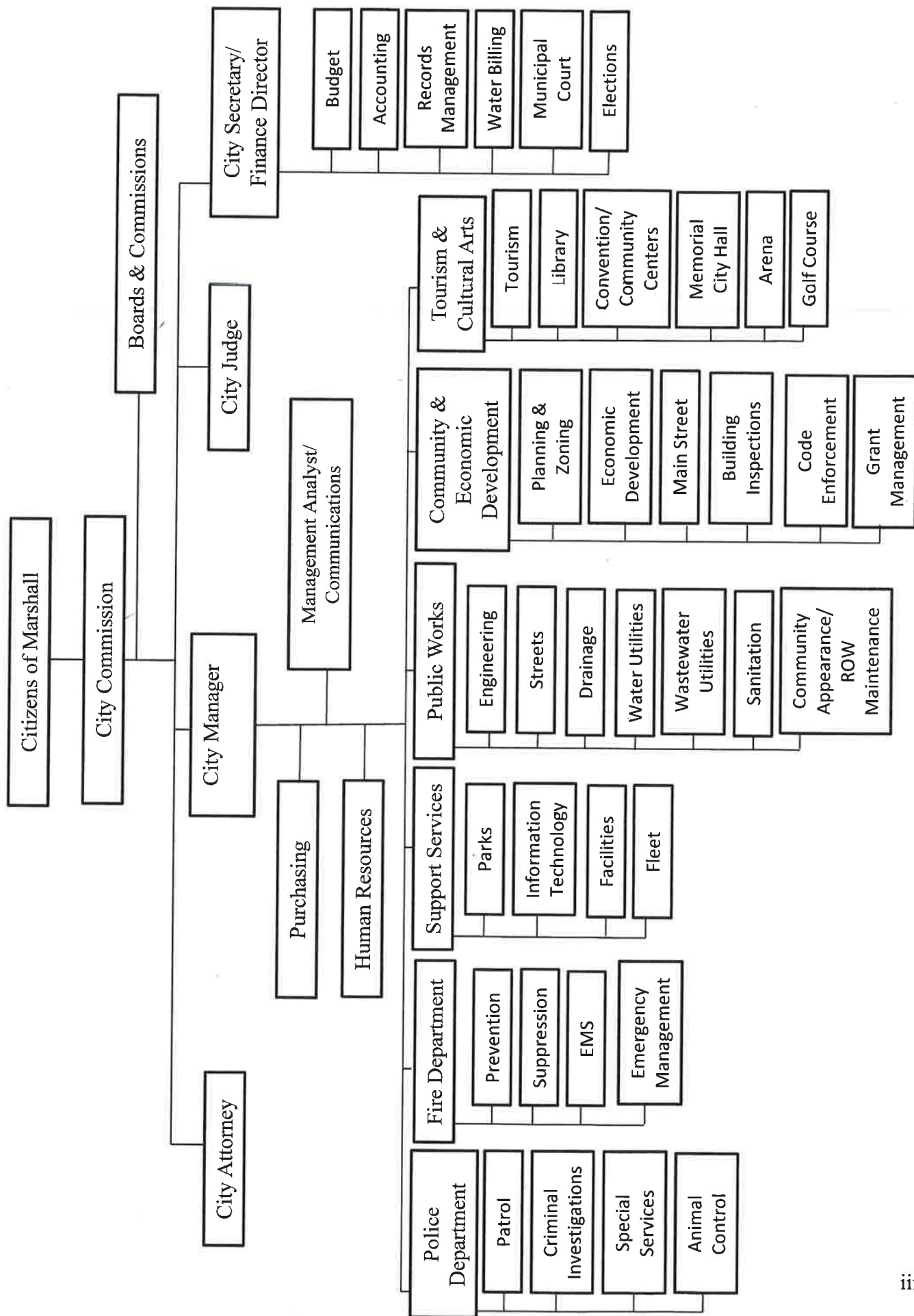
***Wes Morrison***

***TOURISM & CULTURAL  
ARTS DIRECTOR***

***Mallori James***



# City of Marshall Organizational Chart





The Honorable Chairman and City Commissioners  
City of Marshall  
Marshall, Texas

Members of the City Commission:

Transmitted herewith is the recommended 2020 Budget for the City of Marshall. It is a balanced budget that focuses on improved service delivery, with an eye to the future. It is a document that contains conservative revenue projections and modest line-item requests by the individual department directors, and the city as a whole. Past commitments made by the city have placed significant restrictions on the contents of this document, which will require creative approaches to the city finances to be described later in this letter.

This budget is the first one prepared to reflect the priorities of the citizen-driven Mobilize Marshall Plan, that was approved by the Commission in June of 2019. This document embodies the community's collective vision and the realization that we can change things for the better, to create the type of city that we want to live, work and recreate in. However, it is no small undertaking to change the trajectory of any city. It takes time to put in place and implement the action steps necessary to effect such meaningful change. Those efforts have begun and will continue during the 2020 year and beyond. The challenge for Marshall will be to improve service delivery to our citizens, while implementing these actions to move the city in the direction charted in the Mobilize Marshall Plan.

The 2020 proposed budget contains total appropriation recommendations of \$31,450,352. This is a 1.096% increase from the approved 2019 budget and consists of the following breakdown:

Fund	Projected Revenues	Projected Expenses
General Fund	\$21,065,098	\$21,065,098
Water and Sewer Fund	\$10,385,254	\$10,385,254
Total	\$31,450,352	\$31,450,352

The tax rate reflected in 2020 budget is \$0.542160 per \$100 of assessed valuation, which is the same as it was in 2019. While no one likes to pay more taxes, we should not rule out the possibility of raising this rate in the future to accomplish our strategic objectives.

While this plan contains the adjustments made with the 2019 reorganization plan, there are no new positions contained within. However, there are appropriations to fund the employee benefits of an expanded Employee Assistance Program and an increased level of life insurance coverage for all full-time employees. This budget also contains funding for the following list of noteworthy and necessary purchases and projects:

- A. lease/purchase of 9 police cruisers
- B. replacement of two aged mobile computers for EMS
- C. appropriations to enable the charter revision effort to proceed
- D. additional tractor and flail mower in Public Works/Utilities Departments
- E. additional infrastructure improvements in Utilities Departments
- F. a continuation of funding for new water meters
- G. increased funding for Street Resurfacing-15% more than in 2019
- H. additional funding to honor March 2019 pledge for Adoption Center-\$537,000 (see Attachment A)

In the first paragraph of this letter I spoke of past city commitments that have heavily impacted city finances, and as a result the flexibility of this document. To enable the reader a full understanding of this budget, it is important to discuss those obligations and more importantly introduce an approach to ease their impact. The first of those are the consequences of the pay adjustments made in 2018. Apparently, the proposed budget for 2019 was reduced by 2% to enable the funding for the modifications. Not only does this budget include the direct cost of the wage adjustments, but it has incorporated the artificial 2% adjustment made in the 2019 budget. This has a compounding effect in 2020.

Additionally, cost overruns on the Memorial City Hall project have impacted our efforts. While this will be a wonderful asset for the city, it will continue to have a lasting effect on our finances.

One of the last major developments that has a significant impact on our financial picture was the discontinuation of the red light enforcement law imposed by the state. While we recognize that the cameras primary purpose was to protect and insure the safety of residents and visitors alike, the funding provided by violators played a role in funding traffic-related expenses in the police department. This will create an additional challenge in subsequent budgets, as the fund balance in this fund is eroded through necessary traffic-related equipment purchases. This underscores the importance of change and creative approaches to Marshall's future in the way we conduct business, implement capital improvements and handle finances in general.

It is abundantly clear that the traditional approach in conducting the city's business is not enabling the funding levels needed to operate in the manner that we would like and to keep up with necessary capital improvements. I am attaching the CIP sheet (Attachment B) that was introduced in early 2019 to reflect that condition. There are two ways to improve these circumstances. The first way is to pursue revenue enhancements in creative ways to produce additional income. I am developing a list of these approaches, which consists mainly of making sure the fees and rates we charge are updated and that we



are receiving revenue we are entitled to, but have not been receiving in the past. Additionally, these opportunities can be expanded by a fresh look at the way we have conducted business in the past. While we have already implemented some of the ideas, we will be presenting more approaches to the City Commission in 2020.

While we do have short-term financial challenges, we are in good stead as far as the city's overall debt obligations are concerned. The retirement of a significant amount of utility debt this year has allowed for greater flexibility in this budget, including a more realistic offset of administrative costs in the general fund for overseeing the utility fund. We have the healthiest debt condition of any of the seven cities I have managed. While I realize that it would be best on a personal and civic level to be debt-free, it is often not realistic in the modern world. It especially makes little sense for Marshall given the condition of our infrastructure. We need to take a measured approach to leveraging this condition to successfully implement our Mobilize Marshall Plan to advance the city. This will result in an enhanced quality-of-life for our citizens and, in turn, produce more revenue to reinvest back into the city. Staff has been working diligently to prepare the plans for Marshall to take this significant step forward. If we all approach these efforts with the same spirit and enthusiasm that infused the room at our June 1<sup>st</sup> envisioning process, I have no doubt that we will be successful in transforming Marshall into the city we desire.

I want to thank the many city employees, especially the department directors, that worked hard to compile this budget. I would also like to thank the Marshall City Commission for the opportunity they have given me to present it.

Towards a Better Marshall,

A handwritten signature in blue ink, appearing to read 'Mark Rohr'.

Mark Rohr  
City Manager

ORDINANCE NO. 0-19-19

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MARSHALL, TEXAS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MARSHALL, TEXAS, FOR THE 2020 FISCAL YEAR.

WHEREAS, the budget, as presented in Section 1 below, for the fiscal year beginning January 1, 2020 and ending December 31, 2020 was duly presented to the City Commission by the City Manager and a public hearing was ordered by the City Commission and said notices were published in the Marshall News Messenger and said public hearing was held according to said notice; now, therefore,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MARSHALL, TEXAS:

SECTION 1

THAT the appropriations for the fiscal year beginning January 1, 2020 and ending December 31, 2020 for the support of the City of Marshall, Texas, be fixed and determined for said term in accordance with the expenditures shown in the City's fiscal year 2020 budget, as detailed below:

<u>FUND</u>	<u>TOTAL BUDGETED EXPENDITURES</u>
General Fund	\$ 21,065,098
Water & Sewer Enterprise Fund	<u>\$ 10,385,254</u>
Sub-Total -- Operating Budget	\$ 31,450,352
2007 General Obligation Debt Service Fund & 2016 General Obligation Refunding, Series 2010 Combination Tax & Limited Surplus Revenue Certificates of Obligation, Series 2017 Combination Tax & Revenue Certificates of Obligation Debt Service Funds, 2019 Series Tax Notes, 2019 Series General Obligation Refunding Certificates of Obligation, Debt Service Funds	\$ 858,152
Hotel/Motel Occupancy Tax Fund	\$ 760,000
Litter Control Fund	\$ 55,400
D.A.R.E. Donation Fund	\$ 6,200
Street Maintenance Fund	\$ 535,937
Capital Improvement Fund	\$ 899,527
Equipment Replacement Fund -- General Fund	\$ 0
Equipment Replacement Fund -- Water & Sewer Fund	\$ 0
Municipal Drainage Utility Fund	\$ 380,100
Emergency Medical Services -- ESD	<u>\$ 38,000</u>
Total Budget	<u>\$ 34,983,668</u>

SECTION 2

THAT the budget, as shown in words and figures in Section 1, is hereby approved in all respects and adopted as the City's budget for fiscal year beginning January 1, 2020 and ending December 31, 2020.

PASSED AND APPROVED this, the 12<sup>th</sup> day of September, 2019.

Mayor Terri Brown, District 3, voted	<u>aye</u>
Mayor Pro-Tem Doug Lewis, District 7, voted	<u>aye</u>
Commissioner Marvin Bonner, District 1, voted	<u>aye</u>
Commissioner Gail Beil, District 2, voted	<u>absent</u>
Commissioner Amy Ware, District 4, voted	<u>aye</u>
Commissioner Vernia Calhoun, District 5, voted	<u>abstain</u>
Commissioner Larry Hurta, District 6, voted	<u>aye</u>

Total Ayes: 5  
Total Nays: 0  
Total Abstain: 1  
Total Absent: 1

PASSED, APPROVED, AND ADOPTED this, the 26<sup>th</sup> day of September, 2019.

Mayor Terri Brown, District 3, voted	<u>aye</u>
Mayor Pro-Tem Doug Lewis, District 7, voted	<u>aye</u>
Commissioner Marvin Bonner, District 1, voted	<u>aye</u>
Commissioner Gail Beil, District 2, voted	<u>absent</u>
Commissioner Amy Ware, District 4, voted	<u>aye</u>
Commissioner Vernia Calhoun, District 5, voted	<u>abstain</u>
Commissioner Larry Hurta, District 6, voted	<u>aye</u>

Total Ayes: 5  
Total Nays: 0  
Total Abstain: 1  
Total Absent: 1

APPROVED:

Terri W. Brown  
MAYOR OF THE CITY COMMISSION  
OF THE CITY OF MARSHALL, TEXAS

ATTEST:

E. Altman  
ELAINE ALTMAN  
CITY SECRETARY



# BUDGET SUMMARY

The City's 2020 Annual Budget is funded primarily through two types of funds, the General Fund and the Water and Sewer Enterprise Fund.

The General Fund is used to pay for core City services. Examples of these services are public safety, parks and recreation, street maintenance, and the library. The revenue to pay for these services comes from primarily sales tax and property taxes, but also includes fees, licenses and permits, fines and other various sources.

The City's property tax is levied each October 1 based on the assessed value of all real and business personal property in the city. The City Commission sets the property tax rate. The value of property is established by the Harrison Central Appraisal District.

The Water and Sewer Enterprise Fund is funded from water and sewer user fees.

The following pages summarize revenue and expenditures for both of these funds.

The City also has various other funds that are designated for a special purpose and do not support the annual operations of the city. The larger of these funds are shown in this document following the Water and Sewer Enterprise Fund.

**2020 PERSONNEL SUMMARY**  
**GENERAL AND**  
**WATER AND SEWER ENTERPRISE FUND**

Note: This list includes all permanent employees. Some departments have funds allocated on an annual basis for seasonal and/or part-time employees. These seasonal and/or part-time employees are not included in this listing since the number hired varies based on the needs of the department. Each department with part-time and hourly funding is indicated with an asterisk(\*) by the department or division name. The funded amount can be found in the detailed department budget unless otherwise indicated.

<u>ACTIVITY</u>	<u>PART-TIME</u>	<u>FULL-TIME</u>	<u>TOTAL</u>
<u>GENERAL GOVERNMENT</u>			
Administration		2.50	2.50
Human Resources		2.00	2.00
Purchasing		0.00	0.00
TOTAL - GENERAL GOVERNMENT	0.00	4.50	4.50
<u>CITY SECRETARY/FINANCE</u>			
Accounting		3.00	3.00
Records Management		1.00	1.00
Municipal Court	2.00	3.00	5.00
Water Billing-Funded in Water Util-10 Employees			
TOTAL - CITY SECRETARY/FINANCE	2.00	7.00	9.00
<u>PUBLIC SAFETY</u>			
<u>POLICE</u>			
Special Services		16.00	16.00
Patrol		38.00	38.00
Criminal Investigation		14.00	14.00
Animal Control		3.00	3.00
Subtotal – Police	0.00	71.00	71.00
<u>FIRE</u>			
Prevention		2.00	2.00
Suppression		30.00	30.00
Emergency Medical Services		19.00	19.00
Emergency Management		0.00	0.00
Subtotal – Fire	0.00	51.00	51.00
TOTAL – PUBLIC SAFETY	0.00	122.00	122.00
<u>PUBLIC WORKS - GENERAL FUND</u>			
Streets		9.00	9.00
Community Appearance/Row Maintenance	2.00	3.00	5.00
Muni Drain-Funded in Muni Drain.-3 Employees			
TOTAL – PUBLIC WORKS - GEN FUND	2.00	12.00	14.00

**Budget Summary**  
**Personnel Summary**

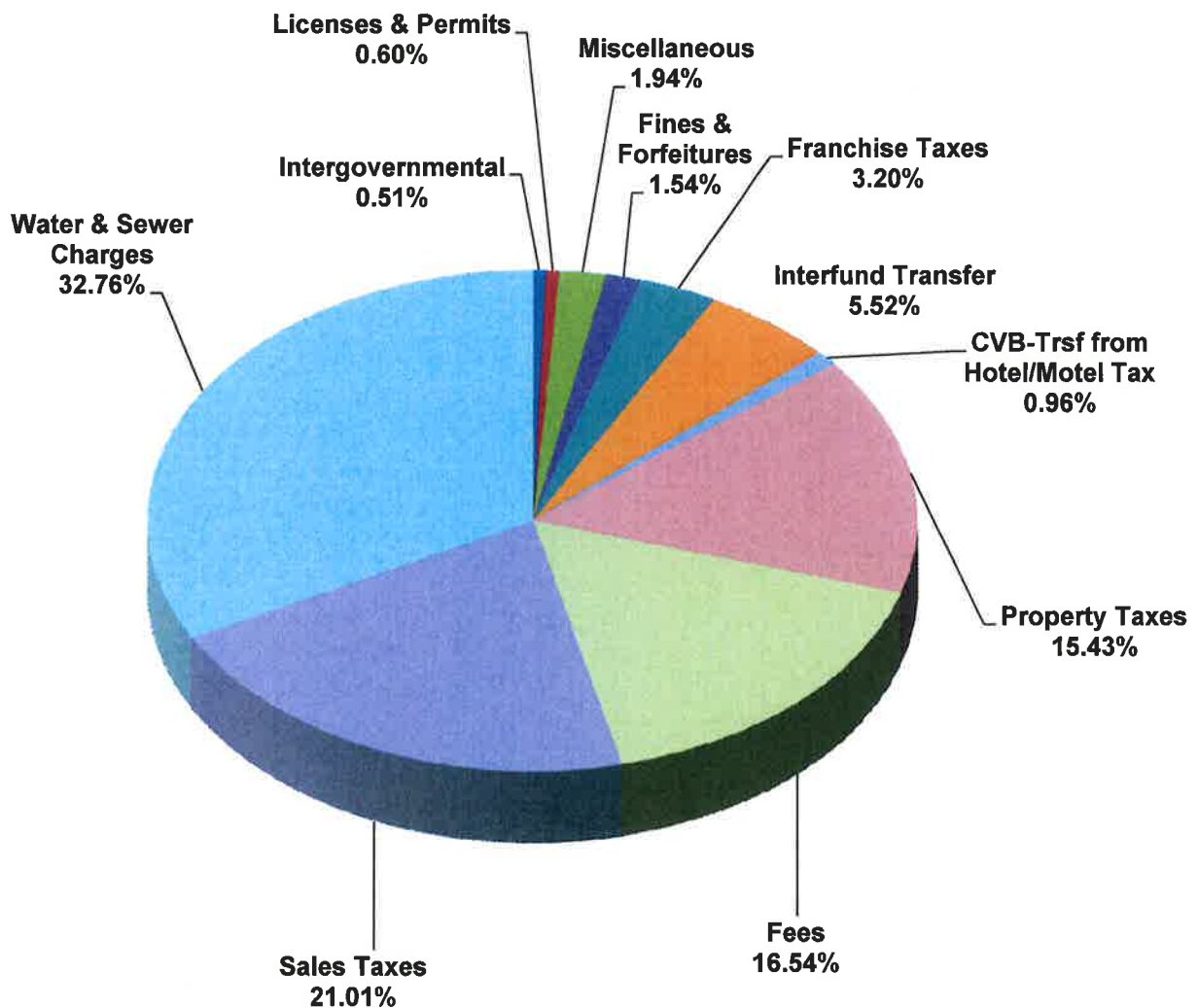
<u>ACTIVITY</u>	<u>PART-TIME</u>	<u>FULL-TIME</u>	<u>TOTAL</u>
<u>COMMUNITY &amp; ECONOMIC DEVELOPMENT</u>			
Planning Administration/Historic Preservation		5.00	5.00
Building Permits & Inspections		2.00	2.00
Code Enforcement *		2.00	2.00
Health Inspection Services		1.00	1.00
Main Street*		1.00	1.00
Engineering-Funded in Water Util-1 Employee			
TOTAL – COMMUNITY & ECO DEV	0.00	11.00	11.00
<u>SUPPORT SERVICES</u>			
Information Technology		3.00	3.00
Buildings *		4.00	4.00
Subtotal	0.00	7.00	7.00
<u>PARKS &amp; RECREATION</u>			
Administration		1.25	1.25
Parks *		5.25	5.25
Recreation *		0.00	0.00
Subtotal - Parks & Recreation	0.00	6.50	6.50
TOTAL – SUPPORT SERVICES	0.00	13.50	13.50
<u>TOURISM &amp; CULTURAL ARTS</u>			
<u>COMMUNITY FACILITIES</u>			
Convention Center/Community Centers *		3.00	3.00
Arena *		2.00	2.00
Memorial City Hall *		1.00	1.00
Golf Course *		1.00	1.00
Library *		7.00	7.00
Administration (.3 Employee)		0.30	0.30
Tourism-Funded by Hot Funds (.7 Employee)		0.70	0.70
Subtotal - Community Facilities	0.00	15.00	15.00
TOTAL – TOURISM & CULTURAL ARTS	0.00	15.00	15.00
TOTAL – GENERAL FUND	4.00	185.00	189.00



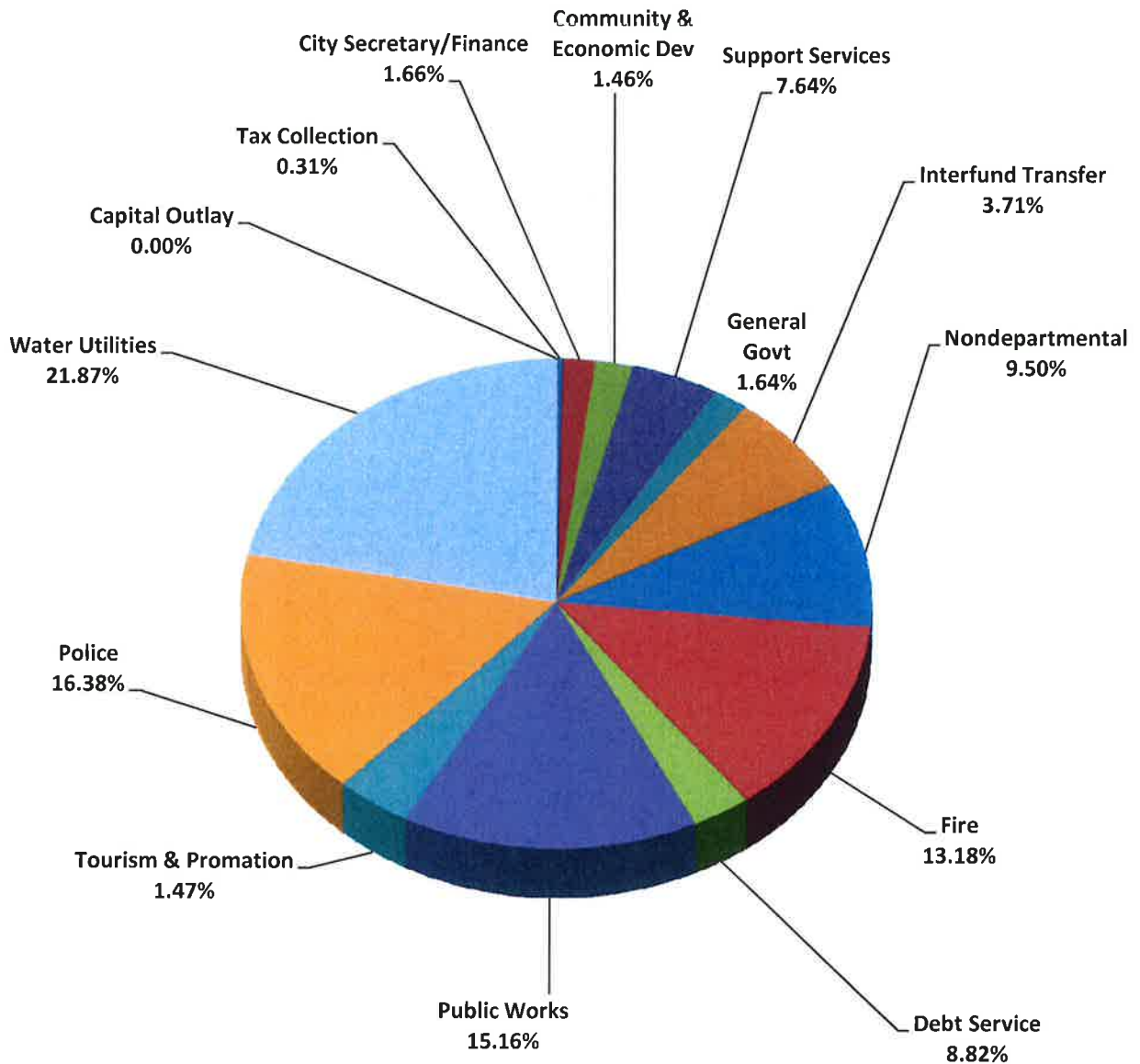
**Budget Summary**  
**Personnel Summary**

<u>ACTIVITY</u>	<u>PART-TIME</u>	<u>FULL-TIME</u>	<u>TOTAL</u>
<u>PUBLIC WORKS-WATER &amp; SEWER FUND</u>			
<u>WATER UTILITIES</u>			
Administration		4.00	4.00
Water Production		9.50	9.50
Water Distribution/Collection		21.00	21.00
Wastewater Treatment		12.50	12.50
Water Billing		10.00	10.00
Engineering		1.00	1.00
TOTAL – WATER UTILITIES		58.00	58.00
<u>MUNICIPAL DRAINAGE</u>			
Municipal Drainage		3.00	3.00
TOTAL – MUNICIPAL DRAINAGE		3.00	3.00
SUBTOTAL GENERAL FUND /WATER UTILITIES/MUNICIPAL DRAINAGE	4.00	246.00	250.00
Less: Contributory Funds			
a. Community Development Block Grant		2.00	2.00
b. Hotel Occupancy Tax Fund		1.00	1.00
Subtotal -Contributory Funds		3.00	3.00
TOTAL GENERAL, WATER SEWER & MUNICIPAL DRAINAGE FUNDS	4.00	243.00	247.00

**2020  
BUDGET  
ESTIMATED REVENUES  
GENERAL AND  
WATER AND SEWER ENTERPRISE  
FUNDS**



**2020  
BUDGET  
EXPENDITURES/EXPENSES  
GENERAL AND  
WATER AND SEWER ENTERPRISE FUNDS**



## Budget Summary

### Estimated Revenue & Expenditures/Expenses

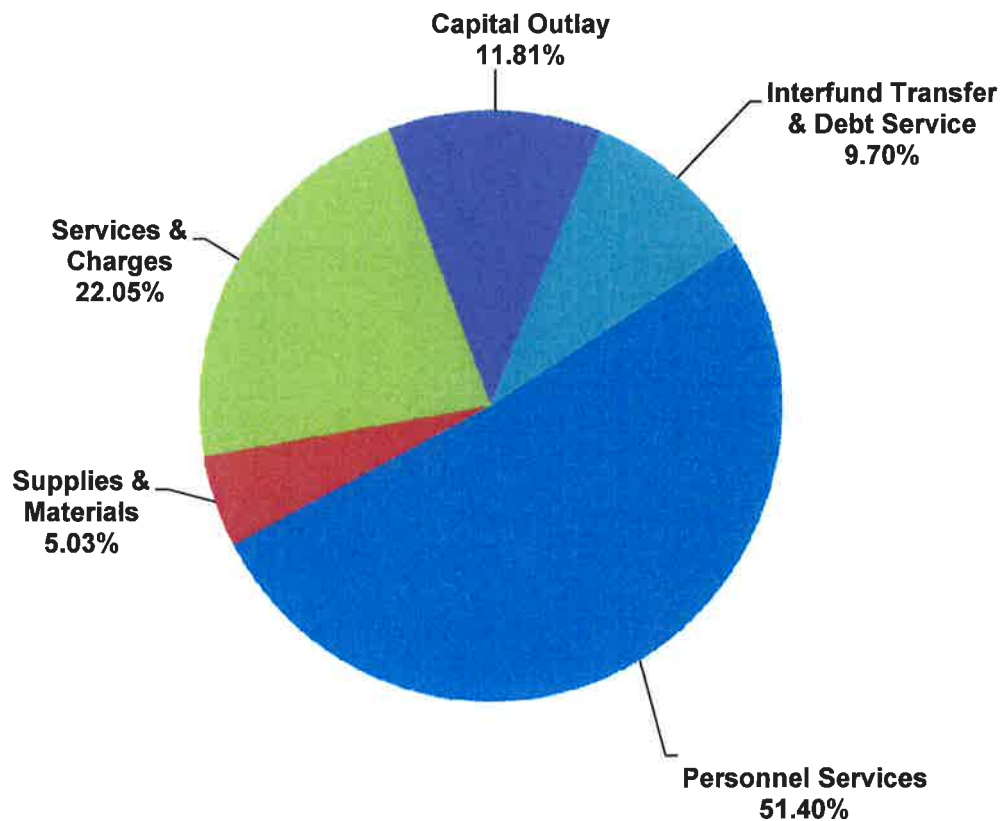
#### ESTIMATED REVENUES AND EXPENDITURES/EXPENSES GENERAL AND WATER SEWER ENTERPRISE FUNDS

	ACTUAL	ADOPTED		ADOPTED	
		BUDGET	ACTUAL	BUDGET	BUDGET
	<u>2018</u>	<u>2018</u>	<u>6/30/2019</u>	<u>2019</u>	<u>2020</u>
<u>REVENUES</u>					
Property Taxes	\$4,631,287	\$4,480,596	\$2,406,904	\$4,602,765	\$4,851,703
Sales Tax	6,685,262	6,333,680	3,434,724	6,608,403	6,608,403
Franchise Taxes	981,115	1,007,200	257,569	1,007,200	1,007,200
Licenses & Permits	172,240	133,700	103,398	210,200	189,400
Intergovernmental	141,554	137,335	56,230	146,235	161,235
Fees	4,342,579	4,155,420	2,269,683	5,457,022	5,200,894
Fines & Forfeitures	673,181	625,000	377,170	625,000	484,332
Miscellaneous	572,275	447,220	129,011	490,720	611,423
CVB-Trsf from Hotel/Motel Tax Fund	276,330	276,330	0	300,341	298,908
Interfund Trsf-PD Special Proj	0	60,000	0	60,000	150,000
Interfund Transfer	1,153,861	1,153,861	576,931	1,153,861	1,585,000
Water & Sewer Charges	10,268,353	10,302,740	4,651,166	10,447,560	10,301,854
TOTALS	\$29,898,037	\$29,113,082	\$14,262,786	\$31,109,307	\$31,450,352

#### EXPENDITURES

General Government	\$425,541	\$429,969	\$225,081	\$508,624	\$555,300
City Secretary/Finance	565,036	565,236	273,091	569,889	522,314
Police Department	4,782,369	4,583,670	2,864,508	4,975,443	5,153,135
Fire Department	4,215,675	3,947,031	2,144,038	4,085,109	4,144,820
Public Works	3,880,153	3,870,408	2,217,982	4,834,215	4,768,142
Community & Economic Dev.	474,894	451,075	197,259	454,378	598,469
Support Services	2,288,550	2,373,069	1,139,334	2,377,447	1,436,341
Tourism & Cultural Arts	563,563	499,290	199,856	455,445	1,206,297
Tax Collection	97,910	97,910	70,115	93,487	97,910
Nondepartmental	3,000,573	2,602,917	1,612,505	2,956,011	3,035,637
Public Works Water Utilities	6,154,426	5,587,823	2,488,773	5,690,930	6,879,759
Debt Service	309,231	2,740,730	2,682,663	2,744,468	930,228
Interfund Transfer	1,596,543	1,153,861	576,931	1,153,861	2,122,000
Capital Outlay	154,128	210,000	54,284	210,000	0
TOTALS	\$28,508,592	\$29,112,989	\$16,746,420	\$31,109,307	\$31,450,352

**2020 BUDGET**  
**ESTIMATED SUMMARY OF**  
**EXPENDITURES/EXPENSES BY**  
**CHARACTER & OBJECT**  
**GENERAL AND**  
**WATER AND SEWER ENTERPRISE**  
**FUNDS**





**Budget Summary**  
Summary by Character & Object Classification

GENERAL AND WATER AND SEWER ENTERPRISE FUNDS

SUMMARY OF EXPENDITURES/EXPENSES  
BY CHARACTER AND OBJECT CLASSIFICATION

	<u>2020</u>
Personnel Services	\$16,165,917
Supplies & Materials	\$1,583,303
Services & Charges	\$6,934,903
Capital Outlay	\$3,714,001
Subtotal	\$28,398,124
Interfund Transfer & Debt Service	<u>\$3,052,228</u>
Total	<u><u>\$31,450,352</u></u>

# GENERAL FUND

The General Fund is used to pay for core City services. The following departments provide services directly to citizens or provide support services to the departments:

- General Government which includes Legislative, City Attorney, Administration, Human Resources, and Purchasing
- City Secretary/Finance which includes Accounting, Records Management, and Municipal Court
- Public Safety including Police and Fire
- Public Works which includes Streets, Sanitation, Community Appearance/ROW Maintenance
- Community & Economic Development which includes Planning, Economic Development, Building Permits and Inspections, Code Enforcement Health Inspections, Main Street
- Support Services which includes Information Technology, Parks and Recreation, and Buildings
- Tourism and Cultural Arts which includes Convention & Community Centers, Arena, Memorial City Hall, Golf Course, and Library
- Non-departmental
- Appraisal District
- Capital Outlay

The revenue to pay for these services comes from primarily sales tax, fees and property tax, but also includes licenses and permits, fines and other various sources.

This section of the budget includes the following:

- Property tax information including the tax rate and collection schedule, 20-year property rate analysis, and analysis of property valuations for the previous 10 years
- General Fund estimated revenues
- General Fund estimated expenditures
- General Fund detailed line-item departmental budgets

# General Fund

## Tax Rate/Collection Schedule

### GENERAL FUND TAX RATE COLLECTION SCHEDULE 2020

Assessed Valuation	\$1,070,962,450
--------------------	-----------------

\*Tax Rate per \$100 Valuation

*For Operations	\$0.46099	4,936,976
For Debt Service	0.08118	869,354

*Total	\$0.54216	\$5,806,330
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Total Current Tax Levy	\$5,806,330
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For Operation:

Estimated Current Tax Collections (92.5%)	\$4,566,703
Estimated Debt Service Collections (92.5%)	804,152
Estimated Delinquent Tax Collections-General Fund	185,000
Estimated Delinquent Tax Collections-Debt Service Fund	30,000
Estimated Penalty & Interest Collections-General Fund	100,000
Estimated Penalty & Interest Collections-Debt Service Fund	18,000

Total Tax Collections - City Operations	\$5,703,855
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**General Fund**  
**Analysis of Tax Rate**

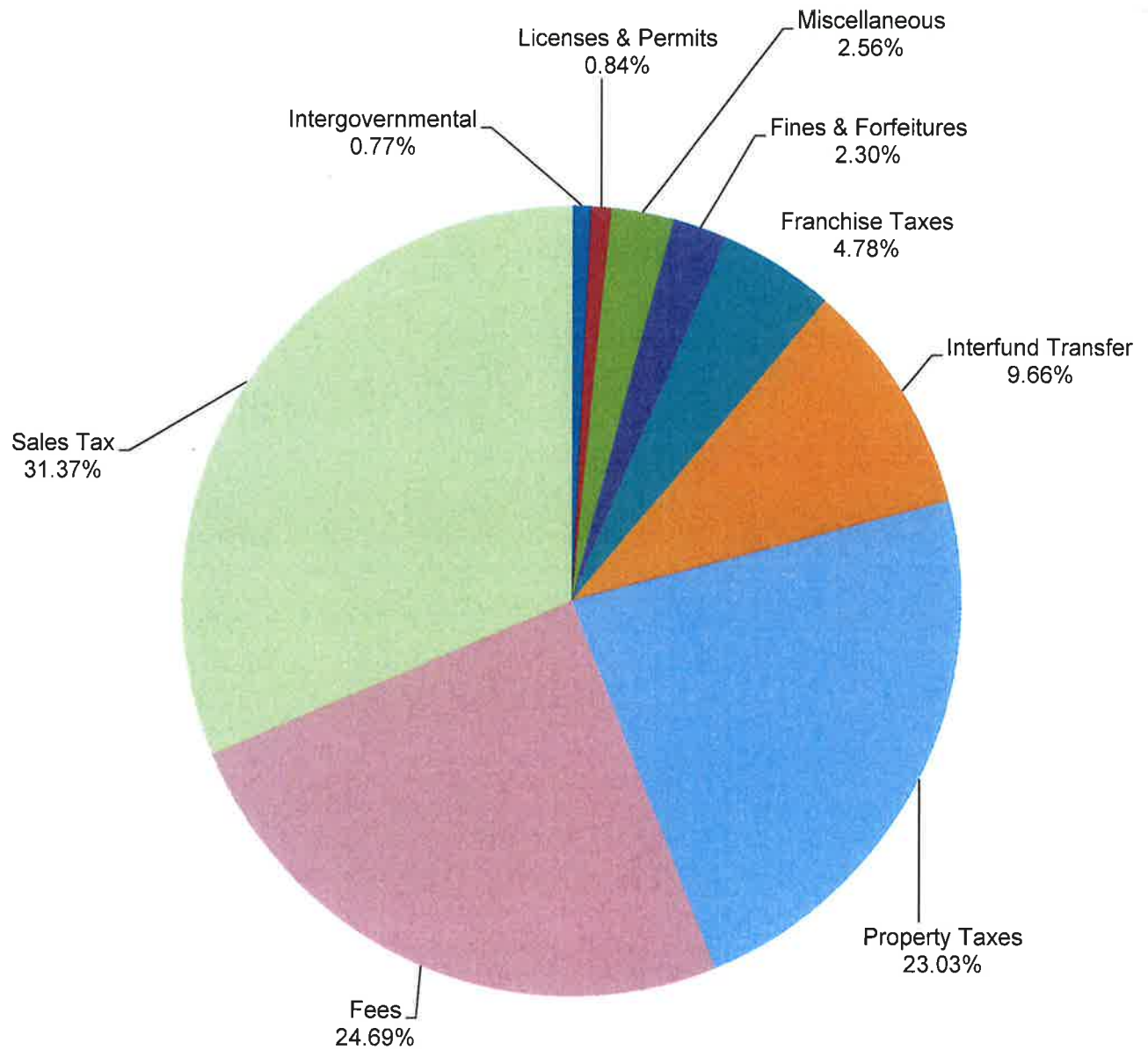
ANALYSIS OF TAX RATE PER \$100.00 VALUATION  
LAST (20) YEARS

TAX YEAR	BUDGET YEAR	(A) GENERAL OPERATING		(B) INTEREST AND SINKING		(C) TOTAL TAX RATE
		TAX RATE	% OF (C)	TAX RATE	% OF (C)	
2000	2001	0.42471	86%	0.06984	14%	0.49455
2001	2002	0.43480	88%	0.05975	12%	0.49455
2002	2003	0.43700	88%	0.05755	12%	0.49455
2003	2004	0.43678	88%	0.05777	12%	0.49455
2004	2005	0.44206	89%	0.05249	11%	0.49455
2005	2006	0.44638	90%	0.04817	10%	0.49455
2006	2007	0.44979	91%	0.04476	9%	0.49455
2007	2008	0.42464	89%	0.05140	11%	0.47604
2008	2009	0.42589	89%	0.05015	11%	0.47604
2009	2010	0.42902	90%	0.04702	10%	0.47604
2010	2011	0.42723	90%	0.04881	10%	0.47604
2011	2012	0.40378	85%	0.07226	15%	0.47604
2012	2013	0.40311	85%	0.07293	15%	0.47604
2013	2014	0.39830	84%	0.07774	16%	0.47604
2014	2015	0.42699	90%	0.04905	10%	0.47604
2015	2016	0.46452	86%	0.07764	14%	0.54216
2016	2017	0.46931	87%	0.07285	13%	0.54216
2017	2018	0.45796	84%	0.08420	16%	0.54216
2018	2019	0.46073	85%	0.08143	15%	0.54216
2019	2020	0.460985	85%	0.08118	15%	0.54216

**ANALYSIS OF PROPERTY VALUATIONS**  
**PREVIOUS (10) YEARS**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
TAX YEAR	BUDGET YEAR	% ASSESSED	ASSESSED VALUE REAL PROPERTY	ASSESSED VALUE PERSONAL PROPERTY	TOTAL ASSESSED VALUE	LESS EXEMPTIONS	NET ASSESSED VALUE	% OF TOTAL VALUE ASSESSED	TAX RATE
2010	2011	100%	1,020,018,500	251,392,730	1,271,411,230	261,711,379	1,009,699,851	79%	0.47604
2011	2012	100%	1,041,600,370	286,717,480	1,328,317,850	280,111,968	1,048,205,882	79%	0.47604
2012	2013	100%	1,048,088,720	311,001,870	1,359,090,590	309,899,946	1,049,190,644	77%	0.47604
2013	2014	100%	1,069,838,890	229,288,090	1,299,126,980	315,853,613	983,273,367	76%	0.47604
2014	2015	100%	1,099,057,240	202,393,900	1,301,451,140	326,952,822	974,498,318	75%	0.47604
2015	2016	100%	1,122,594,660	167,083,430	1,289,678,090	321,904,022	967,774,068	75%	0.54216
2016	2017	100%	1,127,597,620	163,000,580	1,290,598,200	319,287,272	971,310,928	75%	0.54216
2017	2018	100%	1,180,521,180	153,354,990	1,333,876,170	343,444,806	990,431,364	74%	0.54216
2018	2019	100%	1,212,812,358	161,582,240	1,374,394,598	361,251,566	1,013,143,032	74%	0.54216
2019	2020	100%	1,356,157,070	188,045,210	1,544,202,280	473,239,830	1,070,962,450	69%	0.54216

**2020 BUDGET**  
**ESTIMATED REVENUES**  
**GENERAL FUND**





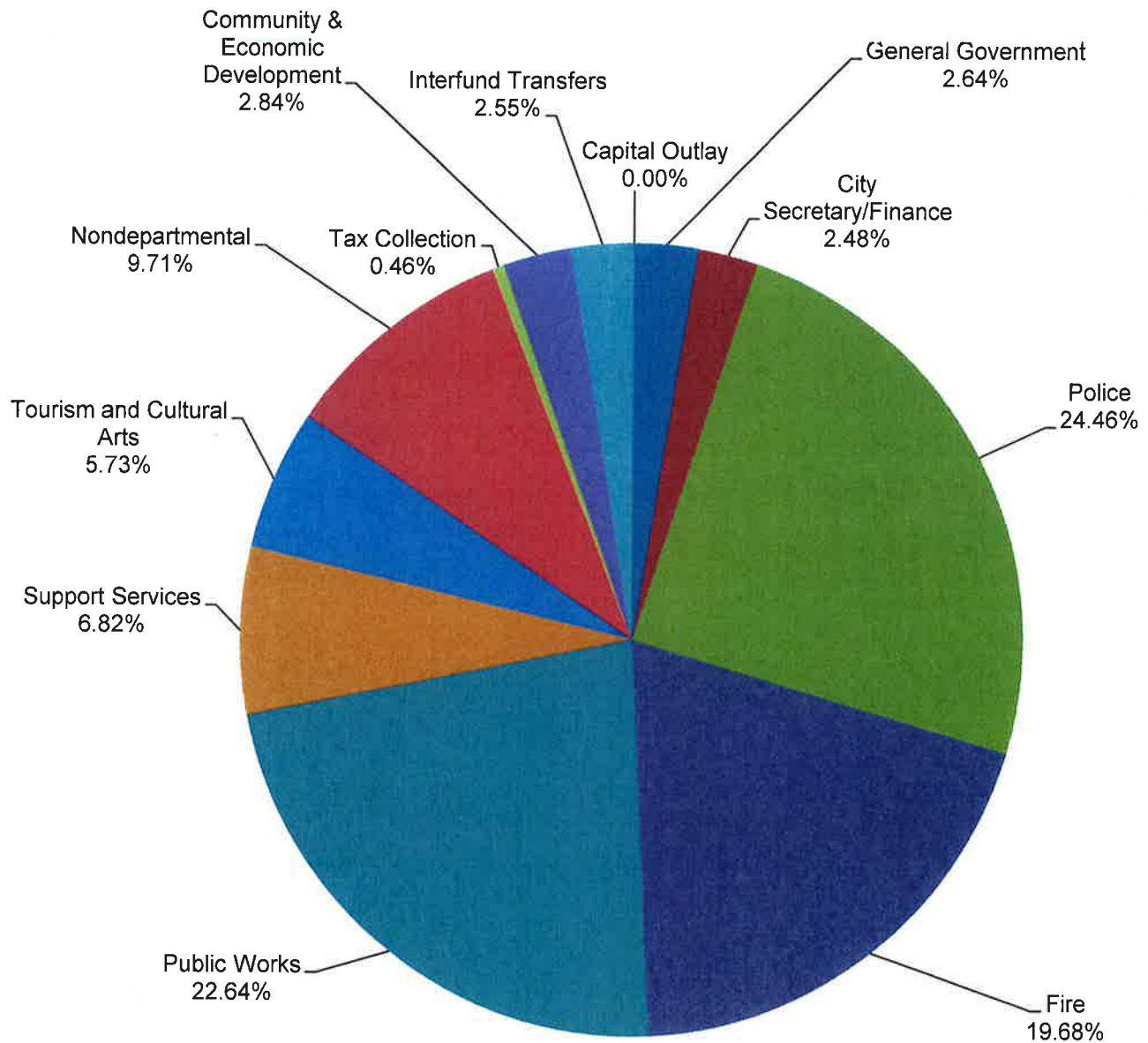
## General Fund Estimated Revenues

<u>GENERAL FUND</u> <u>ESTIMATED REVENUES</u>						
<u>ACCT</u>	<u>DESCRIPTION</u>	<u>ACTUAL</u> <u>2018</u>	<u>BUDGET</u> <u>2018</u>	<u>ACTUAL</u> <u>6/30/2019</u>	<u>BUDGET</u> <u>2019</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2020</u>
<u>TAXES</u>						
4000	Property Tax	\$4,343,713	\$4,195,596	\$2,282,572	\$4,317,765	\$4,566,703
4001	Delinquent Tax	182,233	185,000	62,541	185,000	185,000
4002	Penalty & Interest-Taxes	105,341	100,000	61,791	100,000	100,000
4004	Sales Tax Receipts	4,456,841	4,222,455	2,289,816	4,464,654	4,464,654
4005	Electrical Franchise Tax	649,305	640,000	154,214	640,000	640,000
4006	Gas Franchise Tax	124,452	142,200	50,756	142,200	142,200
4007	Telephone Franchise Tax	111,712	130,000	29,017	130,000	130,000
4008	Cable Television Franchise Tax	95,646	95,000	23,583	95,000	95,000
4015	Sales Tax-Property Tax Reduction	2,228,421	2,111,225	1,144,908	2,143,749	2,143,749
	Subtotal	\$12,297,664	\$11,821,476	\$6,099,197	\$12,218,368	\$12,467,306
<u>LICENSES &amp; PERMITS</u>						
4100	Building Permits	\$101,977	\$83,000	\$66,375	\$137,000	\$120,000
4105	Electrical Permits	18,092	0	9,144	20,000	20,000
4110	Liquor Permits	4,517	3,200	923	4,200	4,200
4115	Plumbing Permits	17,505	15,000	12,498	19,200	19,200
4130	Other Licenses/Permits	5,450	5,000	1,025	3,500	3,500
4135	Itinerate Vendor Permits	120	0	40	100	100
4140	Burning Permits	9,025	11,000	6,375	11,000	11,000
	Subtotal	\$156,686	\$117,200	\$96,379	\$195,000	\$178,000
<u>INTERGOVERNMENTAL REVENUE</u>						
4205	State Grants-Police		0		0	0
4210	Library Services-Harrison County	66,535	65,560	28,942	69,460	69,460
4215	Ambulance Aid-Harrison County	7,675	7,675	3,198	7,675	7,675
4225	Mixed Drink Tax Refund	28,244	25,000	7,799	30,000	30,000
4230	Animal Control-Harrison County	39,100	39,100	16,292	39,100	54,100
4300	FEMA Disaster Reimbursement		0		0	0
	Subtotal	\$141,554	\$137,335	\$56,230	\$146,235	\$161,235
<u>FEES</u>						
4400	Development Fees	\$22,539	\$11,000	\$2,775	\$23,000	\$6,000
4402	Lot Cutting Proceeds	3,261	0	1,860	2,200	2,200
4405	Record Duplication	5,696	6,000	4,420	5,000	5,000
4406	Taxable Record Duplication	7,942	4,000	4,701	2,800	2,800
4410	Ambulance Fees	1,153,669	950,000	575,522	1,091,296	1,191,296
4411	Supplemental Ambulance Fees (TASPP)	173,393	175,000		195,000	200,200
4412	Special Response Fees	11,824	22,000	5,604	18,000	11,000
4420	Driveway/Culvert Fees	1,457	1,000	243	1,800	1,000
4426	Refuse Collection	2,448,203	2,425,000	1,430,180	3,585,170	3,134,712
4427	Convenience Station	19,450	16,000	12,963	18,000	24,000
4430	Animal Shelter Fees	965	1,500	775	2,000	2,000
4431	Animal Adoption	1,125	1,500	1,157	2,000	2,000
4432	Burglar Alarm Fees	12,675	16,000	5,560	15,000	11,000
4434	Wrecker License & Inspection Fee	8,100	7,290	8,080	7,500	8,080

**General Fund**  
**Estimated Revenues**

<u>GENERAL FUND</u> <u>ESTIMATED REVENUES</u>						
<u>ACCT</u>	<u>DESCRIPTION</u>	<u>ACTUAL</u> <u>2018</u>	<u>BUDGET</u> <u>2018</u>	<u>ACTUAL</u> <u>6/30/2019</u>	<u>BUDGET</u> <u>2019</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2020</u>
	<u>Fees - continued</u>					
4435	Food Handler's Fees	78,653	89,000	12,495	86,000	86,000
4440	Main Street Projects	1,606	0	220	1,500	1,500
4444	Library Accessories					
4445	Community Center	23,413	20,000	13,000	18,000	24,000
4454	Athletic Field Fees	2,020	500	1,380	600	5,000
4462	Rentals	41,808	35,000	20,737	41,500	89,000
4465	Convention Center Rental	71,566	110,000	52,899	85,000	95,000
4468	Memorial City Hall					68,300
4470	Concession Fees		2,500	619	0	1,000
4475	Library Room Rental	780	1,250	335	500	650
4476	Weisman Building Tenant Rent	16,971	17,280	8,891	14,556	14,556
4487	Chamber Rent of Business Dev Ctr	3,600	3,600	2,100	3,600	3,600
4490	Visual Art Center Fees	25,290	25,000	12,024	23,000	0
4495	Covered Arena Fees	90,750	85,000	23,871	89,000	85,000
4496	Golf Course Fees	107,735	120,000	63,298	120,000	120,000
4497	Library Fines	8,088	10,000	3,974	5,000	6,000
	Subtotal	\$4,342,579	\$4,155,420	\$2,269,683	\$5,457,022	\$5,200,894
	<u>FINES &amp; FORFEITURES</u>					
5000	Fines & Forfeitures	\$313,109	\$625,000	\$211,074	\$625,000	\$484,332
5075	Traffic Light Revenue	1,115,438	0	337,048	0	0
5076	Traffic Light Expenses	(755,366)	0	(170,952)	0	0
	Subtotal	\$673,181	\$625,000	\$377,170	\$625,000	\$484,332
	<u>MISCELLANEOUS REVENUE</u>					
5100	Interest Earned	\$126,182	\$35,000	\$69,615	\$70,000	\$116,027
5105	Industrial District Agreement	298,084	305,920		305,920	298,084
5109	MEDCO Services Agreement	4,800	4,800	2,400	4,800	4,800
5110	Interfund Transfer	1,153,861	1,153,861	576,931	1,153,861	1,585,000
5112	Interfund Trsf-Police Special Projects	60,000	60,000		60,000	150,000
5111	CVB-Trsf from Hotel/Motel Tax Fund	276,330	276,330		300,341	298,908
5115	Sale of Assets	19,403	15,000		0	10,000
5125	Miscellaneous	59,469	30,000	26,084	44,000	109,120
5126	Special Donations		0		0	0
5128	Insurance Reimbursements	26	0		0	0
5129	Lease Proceeds		0	612,297	0	0
5130	Oil & Gas Royalties	1,445	1,500	580	3,000	1,392
	Subtotal	\$1,999,600	\$1,882,411	\$1,287,905	\$1,941,922	\$2,573,331
	GRAND TOTAL	\$19,611,264	\$18,738,842	\$10,186,565	\$20,583,547	\$21,065,098

**2020 BUDGET**  
**ESTIMATED EXPENDITURES**  
**GENERAL FUND**



## General Fund Estimated Expenditures

### GENERAL FUND ESTIMATED EXPENDITURES

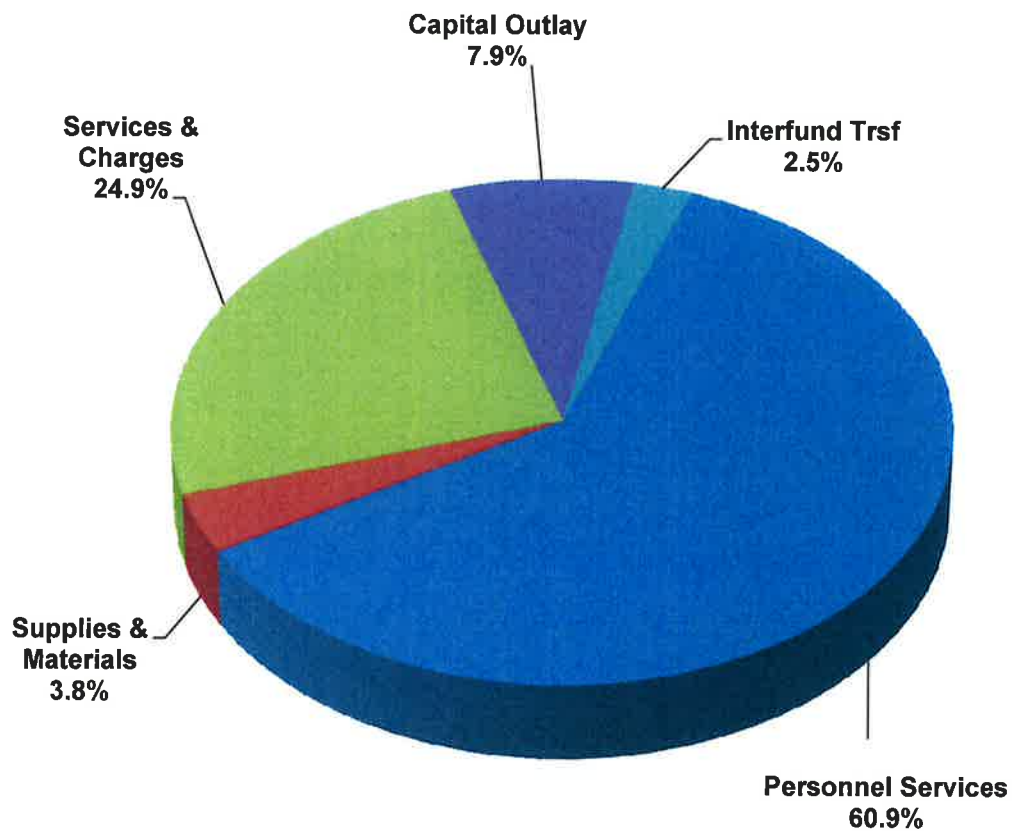
<u>DEPARTMENT</u>	<u>ACTUAL</u> <u>2018</u>	<u>BUDGET</u> <u>2018</u>	<u>ACTUAL</u> <u>6/30/2019</u>	<u>BUDGET</u> <u>2019</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2020</u>
<u>GENERAL GOVERNMENT</u>					
Legislative	\$35,685	\$37,700	\$13,031	\$93,858	\$77,358
City Attorney	84,000	77,800	34,242	77,800	70,325
Administrative	150,377	163,153	91,083	175,187	230,060
Human Resources	154,065	148,191	84,838	158,814	164,917
Purchasing	1,415	3,125	1,887	2,965	12,640
Subtotal	<u>\$425,541</u>	<u>\$429,969</u>	<u>\$225,081</u>	<u>\$508,624</u>	<u>\$555,300</u>
<u>CITY SECRETARY/FINANCE</u>					
Finance	\$226,395	\$229,636	\$112,544	\$227,959	\$232,862
City Secretary	83,072	82,370	42,813	83,337	85,774
Municipal Court	255,570	253,230	117,734	258,593	203,678
Subtotal	<u>\$565,036</u>	<u>\$565,236</u>	<u>\$273,091</u>	<u>\$569,889</u>	<u>\$522,314</u>
<u>PUBLIC SAFETY</u>					
<u>POLICE</u>					
Special Services	\$901,516	\$845,931	\$427,847	\$837,780	\$1,009,646
Patrol	2,821,911	2,747,289	1,870,426	3,036,672	2,960,817
Criminal Investigation	923,696	847,784	501,744	959,278	1,041,397
Animal Control	135,245	142,666	64,492	141,713	141,275
Subtotal	<u>\$4,782,369</u>	<u>\$4,583,670</u>	<u>\$2,864,508</u>	<u>\$4,975,443</u>	<u>\$5,153,135</u>
<u>FIRE</u>					
Prevention	\$179,475	\$171,292	\$88,400	\$175,459	\$178,527
Suppression	2,544,362	2,317,678	1,322,924	2,426,167	2,405,155
Emergency Medical Services	1,476,649	1,440,647	716,844	1,471,261	1,547,998
Emergency Management	15,189	17,414	15,871	12,222	13,140
Subtotal	<u>\$4,215,675</u>	<u>\$3,947,031</u>	<u>\$2,144,038</u>	<u>\$4,085,109</u>	<u>\$4,144,820</u>
Subtotal Public Safety	<u>\$8,998,044</u>	<u>\$8,530,701</u>	<u>\$5,008,546</u>	<u>\$9,060,552</u>	<u>\$9,297,955</u>
<u>PUBLIC WORKS</u>					
Streets/Drainage	\$1,843,381	\$1,835,408	\$1,146,955	\$1,715,465	\$1,776,214
Sanitation	2,036,772	2,035,000	1,071,027	3,118,750	2,866,576
Community Appearance/ROW	0	0	0	0	125,352
Subtotal	<u>\$3,880,153</u>	<u>\$3,870,408</u>	<u>\$2,217,982</u>	<u>\$4,834,215</u>	<u>\$4,768,142</u>
<u>SUPPORT SERVICES</u>					
Library	\$481,904	\$481,250	\$225,854	\$487,266	
Information Technology	274,267	364,288	150,424	402,401	406,059
Fleet Services	100,738	188,223	0	0	0
Buildings	680,217	586,586	309,981	579,297	499,390
Arena	0	0	86,556	164,513	0
Parks & Recreation	751,424	752,722	366,519	743,970	530,892
Subtotal	<u>\$2,288,550</u>	<u>\$2,373,069</u>	<u>\$1,139,334</u>	<u>\$2,377,447</u>	<u>\$1,436,341</u>

## General Fund Estimated Expenditures

### GENERAL FUND ESTIMATED EXPENDITURES

DEPARTMENT	ACTUAL 2018	ADOPTED BUDGET 2018	ACTUAL 6/30/2019	ADOPTED BUDGET 2019	PROPOSED BUDGET 2020
<u>TOURISM &amp; CULTURAL ARTS</u>					
Convention Cntr/Community Cntrs	\$329,529	\$261,587	\$116,276	\$256,431	\$211,019
Visual Art Center	22,138	19,625	8,859	15,825	0
Arena	181,177	163,129	0	0	170,925
Main Street	30,585	54,949	39,844	74,286	
Memorial City Hall	0	0	34,877	108,903	119,542
Golf Course	0	0	0	0	178,963
Library	0	0	0	0	498,629
Administration	134	0	0	0	27,219
Subtotal	<u>\$563,563</u>	<u>\$499,290</u>	<u>\$199,856</u>	<u>\$455,445</u>	<u>\$1,206,297</u>
<u>NONDEPARTMENTAL</u>					
Nondepartmental	\$1,925,402	\$1,711,150	\$1,066,728	\$2,019,510	\$2,045,370
Subtotal	<u>\$1,925,402</u>	<u>\$1,711,150</u>	<u>\$1,066,728</u>	<u>\$2,019,510</u>	<u>\$2,045,370</u>
<u>TAX COLLECTION</u>					
Tax Collection	\$97,910	\$97,910	\$70,115	\$93,487	\$97,910
Subtotal	<u>\$97,910</u>	<u>\$97,910</u>	<u>\$70,115</u>	<u>\$93,487</u>	<u>\$97,910</u>
<u>COMMUNITY &amp; ECONOMIC DEVELOPMENT</u>					
Planning	\$242,841	\$183,873	\$81,466	\$184,843	\$278,589
Building Permits & Inspections	126,268	132,582	69,179	136,417	136,514
Code Enforcement	59,584	87,482	26,664	86,228	51,190
Health	46,201	47,138	19,950	46,890	46,659
Main Street	0	0	0	0	85,517
Subtotal	<u>\$474,894</u>	<u>\$451,075</u>	<u>\$197,259</u>	<u>\$454,378</u>	<u>\$598,469</u>
<u>INTERFUND TRANSFERS</u>					
Interfund Transfers	\$442,682	\$0	\$0	\$0	\$537,000
Subtotal	<u>\$442,682</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$537,000</u>
TOTAL GENERAL FUND	<u>\$19,661,775</u>	<u>\$18,528,808</u>	<u>\$10,397,993</u>	<u>\$20,373,547</u>	<u>\$21,065,098</u>
Capital Outlay	<u>\$154,128</u>	<u>\$210,000</u>	<u>\$54,283</u>	<u>\$210,000</u>	<u>\$0</u>
GRAND TOTAL	<u>\$19,815,903</u>	<u>\$18,738,808</u>	<u>\$10,452,276</u>	<u>\$20,583,547</u>	<u>\$21,065,098</u>

**2020**  
**BUDGET**  
**ESTIMATED EXPENDITURES**  
**BY CHARACTER & OBJECT**  
**GENERAL FUND**





GENERAL FUND

SUMMARY OF EXPENDITURES/EXPENSES  
BY CHARACTER AND OBJECT CLASSIFICATION

	<u>2020</u>
Personnel Services	\$12,820,778
Supplies & Materials	\$798,158
Services & Charges	\$5,236,995
Capital Outlay	<u>\$1,672,167</u>
Subtotal	\$20,528,098
Interfund Transfer	<u>\$537,000</u>
Total	<u><u>\$21,065,098</u></u>

# General Fund

## Revenue and Expenditure Summary

### GENERAL FUND REVENUE AND EXPENDITURE SUMMARY

	2020
	<u>PROPOSED BUDGET</u>
Estimated Revenue	<u>\$21,065,098</u>
 FUNDS AVAILABLE FOR APPROPRIATION	 <u>\$21,065,098</u>
 <u>ESTIMATED EXPENDITURES:</u>	
Legislative	\$77,358
City Attorney	\$70,325
Administration	\$230,060
Human Resources	\$164,917
Purchasing	\$12,640
Finance	\$232,862
City Secretary	\$85,774
Municipal Court	\$203,678
Police	\$5,153,135
Fire	\$4,144,820
Public Works	\$4,768,142
Information Technology	\$406,059
Buildings	\$499,390
Parks & Recreation	\$530,892
Tourism & Cultural Arts	\$1,206,297
Nondepartmental	\$2,045,370
Tax	\$97,910
Community & Economic Development	\$598,469
Interfund Transfers	\$537,000
Capital Outlay	<u>\$0</u>
 EXPENDITURES TOTAL	 <u>\$21,065,098</u>
 ESTIMATED EXCESS REVENUE OVER EXPENDITURES	 <u><u>\$0</u></u>

**General Fund  
Reserve Calculation**

GENERAL FUND  
RESERVE CALCULATION  
2020

**NET UNCOMMITTED RESERVES:**

Reserves (Per 12/31/2018 Audit)		\$5,199,106
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2019 Budget Amendments Requiring Use of Reserves		
Memorial City Hall		

\$212,453

Net Uncommitted Reserves		\$4,986,653
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2019 Budget (As Adopted)	\$20,583,547	
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**RESERVES TO BE MAINTAINED**

\$5,145,887

(100% of the amount necessary to fund 3 months operations based on the 2019 budget)

**RESERVES UNDER MINIMUM REQUIRED BY CITY COMMISSION POLICY\***

(\$159,234)

\* City Commission adopted policy requiring an increasing amount of reserves to be maintained until 3-months operating reserves achieved. (Resolution No. R-02-02)

# **DEPARTMENTAL BUDGETS**

The Departmental Budgets are line-item budgets. The Departmental Budgets provide budgeted amounts by categories of expenditures. They are also divided into divisions within each department. The departments and divisions in this section of the Budget are as follows:

## **GENERAL GOVERNMENT**

- Legislative
- City Attorney
- Administration
- Human Resources
- Purchasing

## **CITY**

### **SECRETARY/FINANCE**

- Finance
- Records Management
- Municipal Court

## **POLICE**

- Special Services
- Patrol
- Criminal Investigation
- Animal Control

## **FIRE**

- Fire Prevention
- Fire Suppression
- Emergency Medical Services
- Emergency Management

## **PUBLIC WORKS**

- Streets
- Sanitation
- Row/Community Appearance

## **COMMUNITY & ECONOMIC DEVELOPMENT**

- Planning
- Building Permits & Inspections
- Code Enforcement
- Health Inspections
- Main Street

## **SUPPORT SERVICES**

- Information Technology
- Buildings
- Parks & Recreation:
  - Administration
  - Parks
  - Recreation

## **TOURISM & CULTURAL ARTS**

- Community Facilities:
  - Convention Center/Community Centers
  - Arena
  - Memorial City Hall
  - Golf Course
  - Library
  - Administration

## **NONDEPARTMENTAL**

## **APPRAISAL DISTRICT**

## **CAPITAL OUTLAY**

# GENERAL GOVERNMENT

*Within the General Government budget are line-item budgets for several functions that provide various services to citizens and the City departments.*

## **LEGISLATIVE**

The Legislative budget funds the costs of elections for the City Commission and other costs incurred by or on behalf of the City Commission.

## **CITY ATTORNEY**

The City Attorney budget funds the cost of legal services provided to the City. The City Commission contracts for the services of a City Attorney.

## **ADMINISTRATION**

The Administration budget funds the operation of the City Manager's office. The City Manager is the administrative head of the City and is responsible for the day to day administration of the City. The City Manager carries out the policies and directives of the City Commission. The City Manager ensures that City ordinances, resolutions and regulations are enforced. The City Manager oversees the delivery of services and supervises all departments. The City Manager recommends measures and actions to the Commission necessary for the operation of the City and delivery of services. The City Manager is the budget officer for the City.

## **HUMAN RESOURCES**

Human Resources Division works to attract, develop and retain a diverse, well-qualified workforce. Human Resources monitors Federal, State and local regulations to assure compliance; consults with management and employees on human resources issues; and, coordinates and monitors worker's compensation claims and activities related to employee benefits including the City's Health insurance and retirement programs. The Human Resources Division is responsible for the City's Risk Management.

## **PURCHASING**

The mission of the Purchasing Department is to provide support to City management and departments in the procurement of goods and services in compliance with Federal, State and local laws and regulations.

**General Fund  
General Government  
Legislative**

<b>Fund: 1 GENERAL FUND</b>		<b>GENERAL GOVERNMENT</b>		<b>LEGISLATIVE</b>		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0125-01-01	EXTRA HELP - ELECTIONS		0	0	0	0
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0302-01-01	CODIFICATION	2,208	2,600	1,912	4,808	4,808
01-0304-01-01	CHARTER COMMISSION	67	0		50,000	40,000
01-0307-01-01	INTERNET SERVICE	4,606	0	1,919	4,700	4,700
01-0312-01-01	GENERAL ADVERTISING	1,652	4,000	1,866	4,000	4,000
01-0315-01-01	ELECTION CONTRACT FEES	3,955	7,500	3,601	7,500	7,500
01-0316-01-01	SPECIAL ELECTION CONTRACT FEE	0	0		0	
01-0324-01-01	PRINTING & REPRODUCTION	206	150	92	150	150
01-0345-01-01	CONFERENCE & TRAINING	22,062	21,000	2,611	21,000	15,000
01-0346-01-01	DUES & SUBSCRIPTION	409	700	522	700	700
01-0347-01-01	MISCELLANEOUS	519	1,750	508	1,000	500
	<i>Charges for service-----Subtotal</i>	35,685	37,700	13,031	93,858	77,358
01-0420-01-01	IMPROVEMENTS-DATA PROCESSING	0	0	0	0	0
01-0490-01-01	NON DEPRECIABLE CAPITAL ITEMS		0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 1 LEGISLATIVE		35,685	37,700	13,031	93,858	77,358



**General Fund  
General Government  
City Attorney**

Fund: 1 GENERAL FUND		GENERAL GOVERNMENT		CITY ATTORNEY		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0305-01-03	OTHER PROFESSIONAL SERVICES	33,284	27,700	9,082	27,700	20,000
01-0316-01-03	CONTRACTED SERVICES	46,570	45,600	22,800	45,600	45,600
01-0346-01-03	DUES & SUBSCRIPTION	4,146	4,500	2,360	4,500	4,725
	<i>Charges for service---Subtotal</i>	84,000	77,800	34,242	77,800	70,325
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3 CITY ATTORNEY		84,000	77,800	34,242	77,800	70,325

**General Fund  
General Government  
Administration**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**ADMINISTRATION**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-01-04	SALARIES-OFFICIALS & ADMIN	57,257	65,000	41,297	76,076	85,000
01-0106-01-04	SALARIES-OFFICE & CLERICAL	50,671	49,926	25,315	51,022	90,604
01-0109-01-04	SALARIES-OVERTIME		100		100	
01-0111-01-04	SALARIES-LONGEVITY	2,256	1,584		1,704	1,272
01-0122-01-04	TMRS	19,362	20,430	11,544	21,757	29,428
01-0133-01-04	FICA	8,448	9,150	5,175	10,136	12,259
01-0134-01-04	WORKER'S COMPENSATION	264	263	148	292	397
	<i>Personnel Services-----Subtotal</i>	138,258	146,453	83,479	161,087	218,960
01-0201-01-04	OFFICE SUPPLIES	1,041	1,800	618	1,500	1,000
	<i>Supplies-----Subtotal</i>	1,041	1,800	618	1,500	1,000
01-0304-01-04	TELEPHONE - CELLULAR	1,700	900	502	900	1,000
01-0311-01-04	TRANSPORTATION	3,208	3,000	3,840	3,600	3,000
01-0324-01-04	PRINTING & REPRODUCTION	3,583	7,000	1,958	5,500	4,000
01-0342-01-04	REPAIR & MAINTENANCE EQUIPMENT		0		0	
01-0345-01-04	CONFERENCE & TRAINING	2,155	3,000	32	2,000	1,500
01-0346-01-04	DUES & SUBSCRIPTION	198	600	473	500	500
01-0347-01-04	MISCELLANEOUS	234	400	180	100	100
	<i>Charges for service-----Subtotal</i>	11,078	14,900	6,986	12,600	10,100
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4	ADMINISTRATION	150,377	163,153	91,083	175,187	230,060

**General Fund  
General Government  
Human Resources**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**HUMAN RESOURCES**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-01-08	SALARIES-OFFICIALS & ADMIN	62,052	57,431	33,172	66,872	66,872
01-0106-01-08	SALARIES-OFFICE & CLERICAL	40,874	40,290	20,413	41,142	41,142
01-0109-01-08	SALARIES-OVERTIME		100		100	100
01-0110-01-08	SALARIES-PART/TIME & HOURLY		0		0	
01-0111-01-08	SALARIES-LONGEVITY	960	912		1,056	1,152
01-0122-01-08	TMRS	17,943	17,068	8,873	18,123	18,072
01-0133-01-08	FICA	8,007	7,645	4,129	8,443	8,451
01-0134-01-08	WORKER'S COMPENSATION	210	220	123	243	243
	<i>Personnel Services-----Subtotal</i>	130,046	123,666	66,710	135,979	136,032
01-0201-01-08	OFFICE SUPPLIES	170	700	215	700	500
01-0205-01-08	FUEL, OIL & LUBE	0	0	0	0	2,000
01-0213-01-08	MOTOR VEHICLE	0	0	0	0	2,000
	<i>Supplies-----Subtotal</i>	170	700	215	700	4,500
01-0304-01-08	TELEPHONE-CELLULAR	1,163	650	454	1,310	1,310
01-0311-01-08	TRANSPORTATION	1,200	1,200	600	1,200	1,200
01-0323-01-08	SERVICE AGREEMENT-TECHNICAL	3,529	3,000	4,092	3,000	3,750
01-0324-01-08	PRINTING & REPRODUCTION	267	0		650	650
01-0345-01-08	CONFERENCE & TRAINING	2,324	1,500	475	1,500	1,500
01-0346-01-08	DUES & SUBSCRIPTION	1,057	1,375	77	1,375	1,375
01-0347-01-08	MISCELLANEOUS	36	100		100	100
01-0355-01-08	H/R-CIVIL SERVICE	14,271	16,000	12,216	13,000	14,500
	<i>Charges for service----Subtotal</i>	23,848	23,825	17,913	22,135	24,385
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 8	HUMAN RESOURCES	154,065	148,191	84,838	158,814	164,917

**General Fund  
General Government  
Purchasing**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**PURCHASING**

	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
01-0201-01-13 OFFICE SUPPLIES	0	0		0	0
<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0305-01-13 PROFESSIONAL SERVICES			102		
01-0323-01-13 SERVICE AGREEMENTS-TECHNOLOGY	1,325	1,325	1,390	1,325	11,000
01-0324-01-13 PRINT AND REPRODUCTION		0		0	
01-0345-01-13 CONFERENCE & TRAINING	40	1,600	170	1,500	1,500
01-0346-01-13 DUES & SUBSCRIPTIONS	50	200	225	140	140
<i>Charges for service----Subtotal</i>	1,415	3,125	1,887	2,965	12,640
<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 13 PURCHASING	1,415	3,125	1,887	2,965	12,640
Department Number: 1 GENERAL GOVERNMENT	425,541	429,969	225,081	508,624	555,300

## **CITY SECRETARY/FINANCE**

Within the City Secretary/Finance budget are line-item budgets for several functions that provide various services to citizens and the City departments.

### **Finance**

The mission of the Finance Department is to provide timely, complete and accurate financial information to the City Commission, City Manager and all departments and to properly safeguard the assets of the City. Responsibilities of the department include:

- preparation of financial statements, reports and schedules ensuring compliance with generally accepted accounting principles (GAAP)
- accounts payable, accounts receivable, payroll and general ledger
- reconciliation of cash, investments and money market accounts
- coordination of information for the annual audit
- assisting with budget planning and preparation

### **City Secretary**

The City Secretary Department is responsible for indexing and maintaining the City's permanent records. This office also responds to all open record requests. The City Secretary is responsible for the annual City Commission election and special elections.

### **Municipal Court**

The Municipal Court budget funds the operation of the City's court. Municipal Court processes citations, collects fines and conducts court proceedings.

**Note: The City Secretary/Finance Director also oversees the Water Billing Department in Water Utilities.**

**General Fund  
City Secretary/Finance  
Finance**

**Fund: 1 GENERAL FUND**

**CITY SECRETARY/FINANCE**

**FINANCE**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-02-02	SALARIES-OFFICIAL & ADMIN	41,581	41,001	20,759	41,839	41,839
01-0106-02-02	SALARIES-OFFICE & CLERICAL	123,175	114,988	58,556	117,915	118,019
01-0109-02-02	SALARIES-OVERTIME		500		500	500
01-0111-02-02	SALARIES-LONGEVITY	904	1,704		840	984
01-0122-02-02	TMRS	28,671	27,276	13,233	26,944	26,886
01-0133-02-02	FICA	11,242	12,216	5,500	12,553	12,572
01-0134-02-02	WORKER'S COMPENSATION	372	351	183	361	362
	<i>Personnel Services-----Subtotal</i>	205,944	198,036	98,230	200,952	201,162
01-0201-02-02	OFFICE SUPPLIES	7,976	5,000	1,851	4,000	4,500
	<i>Supplies-----Subtotal</i>	7,976	5,000	1,851	4,000	4,500
01-0304-02-02	TELEPHONE - CELLULAR	570	900	501	0	993
01-0305-02-02	OTHER PROFESSIONAL SERVICES	657	1,900		1,900	1,500
01-0311-02-02	TRANSPORTATION	2,250	1,500	1,500	3,000	3,000
01-0318-02-02	GENERAL PRINTING		0		0	
01-0323-02-02	SERVICE AGREEMENTS-TECHNICAL	8,100	13,900	8,510	13,900	17,500
01-0324-02-02	PRINTING & REPRODUCTION	459	500	227	500	500
01-0342-02-02	REPAIR & MAINTENANCE EQUIPMENT		3,000		1,000	1,000
01-0345-02-02	CONFERENCE & TRAINING	189	3,000	1,534	2,000	2,000
01-0346-02-02	DUES & SUBSCRIPTION	66	1,800	66	707	707
01-0347-02-02	MISCELLANEOUS	184	100	125	0	
	<i>Charges for service----Subtotal</i>	12,475	26,600	12,463	23,007	27,200
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 2	ACCOUNTING	226,395	229,636	112,544	227,959	232,862



**General Fund**  
**City Secretary/Finance**  
**City Secretary**

<b>Fund: 1 GENERAL FUND</b>		<b>CITY SECRETARY/FINANCE</b>		<b>CITY SECRETARY</b>		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-02-03	SALARIES-OFFICIAL & ADMIN	41,581	41,001	20,759	41,839	41,839
01-0103-02-03	SALARIES-TECHNICIAN	20,023	19,380	10,310	20,634	20,779
01-0109-02-03	SALARIES-OVERTIME		200		200	200
01-0111-02-03	SALARIES-LONGEVITY		120		168	216
01-0122-02-03	TMRS	10,903	10,624	5,334	10,811	10,803
01-0133-02-03	FICA	4,873	4,758	2,486	5,037	5,052
01-0134-02-03	WORKER'S COMPENSATION	145	137	73	145	145
	<i>Personnel Services-----Subtotal</i>	77,525	76,220	38,961	78,834	79,034
01-0201-02-03	OFFICE SUPPLIES	390	1,250	581	203	1,740
01-0217-02-03	OTHER SUPPLIES		100		0	0
	<i>Supplies-----Subtotal</i>	390	1,350	581	203	1,740
01-0311-02-03	TRANSPORTATION	2,250	1,500	1,500	3,000	3,000
01-0345-02-03	CONFERENCE & TRAINING	2,232	2,500	900	1,000	1,000
01-0346-02-03	DUES & SUBSCRIPTION	675	800	871	300	1,000
	<i>Charges for service----Subtotal</i>	5,157	4,800	3,271	4,300	5,000
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3 CITY SECRETARY		83,072	82,370	42,813	83,337	85,774

**General Fund  
City Secretary/Finance  
Municipal Court**

Fund: 1 GENERAL FUND		CITY SECRETARY/FINANCE		MUNICIPAL COURT		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-02-05	SALARIES-OFFICIALS & ADMIN	96,596	95,231	41,521	96,346	55,162
01-0102-02-05	SALARIES-PROFESSIONAL	40,133	39,980	19,836	39,980	39,980
01-0106-02-05	SALARIES-OFFICE & CLERICAL	64,471	61,832	33,970	67,350	68,474
01-0109-02-05	SALARIES-OVERTIME		200		200	200
01-0110-02-05	SALARIES-PART TIME & HOURLY		0		0	
01-0111-02-05	SALARIES-LONGEVITY	2,976	2,976	256	3,168	2,544
01-0122-02-05	TMRS	28,100	27,420	12,400	27,481	20,676
01-0133-02-05	FICA	15,534	15,340	7,312	15,862	12,726
01-0134-02-05	WORKER'S COMPENSATION	469	441	231	456	366
01-0163-02-05	WEAPON REPLACEMENT ALLOWANCE	525	300		300	0
	Personnel Services-----Subtotal	248,804	243,720	115,526	251,143	200,128
01-0201-02-05	OFFICE SUPPLIES	403	1,200		1,000	1,000
01-0205-02-05	FUEL, OIL & LUBE	1,543	1,770	452	1,570	0
01-0206-02-05	CLOTHING		150		150	0
01-0213-02-05	MOTOR VEHICLE	183	750		750	0
01-0218-02-05	SMALL TOOL & MINOR EQUIPMENT	172	100		0	0
	Supplies-----Subtotal	2,301	3,970	452	3,470	1,000
01-0304-02-05	TELEPHONE - CELLULAR	1,559	910	454	0	820
01-0305-02-05	OTHER PROFESSIONAL SERVICES		750		500	500
01-0324-02-05	PRINT & REPRODUCTION	509	1,000	227	800	800
01-0342-02-05	REPAIR & MAINTENANCE EQUIPMENT	-2	0		0	
01-0345-02-05	CONFERENCE & TRAINING	1,421	1,800	682	1,600	
01-0346-02-05	DUES & SUBSCRIPTION	29	180	35	180	180
01-0347-02-05	MISCELLANEOUS	108	0	106	0	
01-0351-02-05	LAUNDRY SERVICE	840	900	252	900	250
	Charges for service----Subtotal	4,464	5,540	1,756	3,980	2,550
	Capital outlay-----Subtotal	0	0	0	0	0
Program Number: 5 MUNICIPAL COURT		255,570	253,230	117,734	258,593	203,678
Department Number: 2 CITY SECRETARY/FINANCE		565,036	565,236	273,091	569,889	522,314

# POLICE DEPARTMENT

The mission of the Marshall Police Department is to preserve public safety and quality of life within the City of Marshall, to respond effectively to the changing needs of the community, and to promote mutual respect between the Police Department and the people we serve.

To preserve a high quality of life and feeling of safety for the City's diverse population, all members of the Marshall Police Department are committed to serve with professionalism, respect and concern for the community. To optimize the use of police resources, the Marshall Police Department balances firm and quick response to all forms of crime with crime prevention approaches and community involvement in addressing specific problems.

The Marshall Police Department's philosophy and work processes reflect modern, quality law enforcement concepts and technology, involving every member of the Marshall Police Department in an effort to continually improve all areas of administration and operations. Quality leadership at all levels reflects the Marshall Police Department's commitment to a strong work ethic, while valuing diversity, promoting effective policing methods and through training, enhance and maintain the flexibility to serve the public.

The Marshall Police Department constantly strives for effectiveness in preventing and fighting crime, for effective collaboration with other city departments, and for providing leadership and support for regional law enforcement efforts through several task force commitments. To this end, the Marshall Police Department recruits, hires, trains, supports and retains qualified personnel as sworn and civilian members as a progressive law enforcement agency.

The divisions of the Police Department are Administrative (titled Special Services in the line-item budget), Patrol, and Investigative (titled Criminal Investigation in the line-item budget). The City's Animal Control Division is also assigned to the Police Department. The Marshall Police Department features many specialized "Divisions" to increase the overall effectiveness of the Department. Specialized Divisions consist of the Crime Scene Unit, Special Response Team (S.R.T.), a Hostage Negotiation Unit, Police Canine Units, Narcotics Unit, Traffic Division, and specially trained Juvenile Investigators. The Marshall Police Department also supports the Crime Stoppers and D.A.R.E. Programs.

## General Fund Police-Special Services

### Fund: 1 GENERAL FUND

### POLICE

### SPECIAL SERVICES

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-03-02	SALARIES-OFFICIAL & ADMIN	100,380	93,841	47,142	95,014	95,014
01-0102-03-02	SALARIES-PROFESSIONAL	0	0	0	0	135,200
01-0103-03-02	SALARIES-TECHNICIAN	38,957	38,761	10,470	38,854	0
01-0106-03-02	SALARIES-OFFICE & CLERICAL	396,712	422,897	209,343	431,475	433,306
01-0109-03-02	SALARIES-OVERTIME	27,043	3,403	14,321	3,403	10,903
01-0110-03-02	SALARIES PARTTIME & HOURLY	10,569	0		0	
01-0111-03-02	SALARIES-LONGEVITY	5,816	6,048	100	6,864	8,820
01-0112-03-02	SALARIES-INCENTIVE	2,228	2,220	1,101	2,220	6,240
01-0113-03-02	UNIFORM ALLOWANCES	720	720	360	720	1,440
01-0115-03-02	SPECIAL ASSIGNMENT PAY	200	834	100	834	3,334
01-0122-03-02	TMRS	98,370	98,048	46,820	96,206	114,783
01-0130-03-02	RELIEF FUND PAYMENT	93	84	41	84	84
01-0133-03-02	FICA	38,170	37,581	18,590	38,339	38,171
01-0134-03-02	WORKER'S COMPENSATION	3,232	3,109	1,452	2,869	6,051
01-0163-03-02	WEAPON REPLACEMENT ALLOWANCE	300	525		525	1,350
	<i>Personnel Services-----Subtotal</i>	722,790	708,071	349,840	717,407	854,696
01-0201-03-02	OFFICE SUPPLIES	22,509	15,000	5,235	12,500	12,500
01-0205-03-02	FUEL, OIL & LUBE	1,285	0	313	0	
01-0206-03-02	CLOTHING	69	0	18	0	
01-0213-03-02	MOTOR SUPPLIES	2,235	0		0	
01-0215-03-02	PROMOTIONAL ITEMS	1,812	0		0	
01-0217-03-02	OTHER SUPPLIES	1,070	400	502	348	400
01-0218-03-02	SMALL TOOLS & MINOR EQUIPMENT	50	200		174	174
01-0223-03-02	WELFARE & MORALE	206	0	1,022	0	1,250
01-0225-03-02	TACTICAL	4,483	5,500		4,500	4,500
	<i>Supplies-----Subtotal</i>	33,719	21,100	7,090	17,522	18,824
01-0304-03-02	TELEPHONE-CELLULAR	18,256	15,000	7,395	13,050	14,000
01-0305-03-02	OTHER PROFESSIONAL SERVICES	19,566	2,350	255	2,045	1,800
01-0306-03-02	DRUG TESTING		0		0	
01-0309-03-02	RADIO REPAIRS	3,630	5,000	1,302	4,100	4,100
01-0311-03-02	TRANSPORTATION	6,000	4,800	3,000	6,000	6,000
01-0312-03-02	GENERAL ADVERTISING	250	0		0	
01-0317-03-02	ACCREDITATION/RECOGNITION	4,030	0	1,600	0	1,600
01-0323-03-02	SERVICE AGREEMENTS-TECHNICAL	34,597	33,510	35,096	29,154	60,000
01-0324-03-02	PRINTING & REPRODUCTION	1,881	2,100	807	1,827	1,827
01-0340-03-02	REPAIR & MAINTENANCE-BUILDINGS	3,766	0	734	0	
01-0342-03-02	REPAIR & MAINTENANCE EQUIPMENT	472	1,800	309	1,566	1,566
01-0344-03-02	RENTALS	235	400	15	348	348
01-0345-03-02	CONFERENCE & TRAINING	5,930	4,000	1,721	3,480	3,000

## General Fund Police-Special Services

### Fund: 1 GENERAL FUND

### POLICE

### SPECIAL SERVICES

	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0346-03-02 DUES & SUBSCRIPTION	580	300	1,059	261	865
01-0347-03-02 MISCELLANEOUS	4,526	1,500	730	1,000	1,000
01-0359-03-02 JAIL CONTRACT	35,636	46,000	16,892	40,020	40,020
01-0360-03-02 JANITORIAL CONTRACT				0	
<i>Charges for service----Subtotal</i>	139,355	116,760	70,916	102,851	136,126
01-0440-03-02 OTHER MACHINERY & EQUIPMENT	5,652	0	0	0	0
01-0490-03-02 NON DEPRECIABLE CAPITAL ITEMS	0	0	0	0	0
<i>Capital outlay-----Subtotal</i>	5,652	0	0	0	0
Program Number: 2 SPECIAL SERVICES	901,516	845,931	427,847	837,780	1,009,646

# General Fund Police-Patrol

## Fund: 1 GENERAL FUND

## POLICE

## PATROL

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0102-03-03	SALARIES-PROFESSIONAL	385,658	346,519	191,919	415,376	343,866
01-0103-03-03	SALARIES-TECHNICIAN	334,541	301,717	156,829	369,866	244,192
01-0104-03-03	SALARIES-PROTECTIVE SERVICE	976,024	1,092,665	544,245	1,227,366	1,330,826
01-0109-03-03	SALARIES-OVERTIME	97,566	25,153	45,343	25,153	40,653
01-0111-03-03	SALARIES-LONGEVITY	16,704	19,940	93	18,516	15,520
01-0112-03-03	SALARIES-INCENTIVE	38,386	45,192	17,982	43,692	30,120
01-0115-03-03	SPECIAL ASSIGNMENT PAY	14,309	9,050	7,691	9,050	9,050
01-0122-03-03	TMRS	320,885	317,725	160,710	349,663	332,789
01-0130-03-03	RELIEF FUND PAYMENT	290	252	159	252	253
01-0133-03-03	FICA	26,690	26,973	13,638	30,878	29,496
01-0134-03-03	WORKER'S COMPENSATION	40,001	37,564	18,771	37,100	42,815
01-0163-03-03	WEAPON REPLACEMENT ALLOWANCE	16,275	19,950		20,475	19,950
01-0165-03-03	OVERTIME REIMBURSEMENT	-7,795	0	-5,743	0	
	<i>Personnel Services-----Subtotal</i>	2,259,533	2,242,730	1,151,637	2,547,387	2,439,530
01-0203-03-03	MEDICAL & CHEMICAL	0	0	0	0	
01-0205-03-03	FUEL, OIL & LUBE	86,757	85,300	43,226	73,300	86,668
01-0206-03-03	CLOTHING	22,794	12,000	6,987	9,000	9,750
01-0213-03-03	MOTOR VEHICLE	54,861	33,000	29,418	13,000	45,000
01-0214-03-03	POLICE CAR GRAPHIC SUPPLIES	720	0		0	
01-0216-03-03	IN-CAR MEDIA		0		0	
01-0217-03-03	OTHER SUPPLIES	997	800	485	696	800
01-0218-03-03	SMALL TOOLS & MINOR EQUIPMENT	2,978	0	550	0	1,500
01-0224-03-03	AMMUNITION	9,437	7,450	38	6,491	6,000
01-0228-03-03	PERSONNEL PROTECTIVE EQUIPMENT	29,054	16,000	1,513	8,000	
	<i>Supplies-----Subtotal</i>	207,598	154,550	82,215	110,487	149,718
01-0306-03-03	DRUG TESTING		0		0	0
01-0309-03-03	RADIO REPAIRS	1,056	4,000	1,986	3,480	4,000
01-0312-03-03	GENERAL ADVERTISING		0		0	
01-0332-03-03	LIABILITY INSURANCE	39,125	41,425	16,112	41,425	41,425
01-0336-03-03	CAR WASHING SERVICE		0		0	
01-0340-03-03	REPAIR & MAINTENANCE BUILDINGS		0		0	
01-0342-03-03	REPAIR & MAINTENANCE EQUIPMENT	8,694	5,000	1,039	3,000	3,000
01-0345-03-03	CONFERENCE & TRAINING	10,329	15,000	4,294	12,000	12,000
01-0346-03-03	DUES & SUBSCRIPTIONS	2,850	0	120	0	1,000
01-0347-03-03	MISCELLANEOUS	3,139	2,700	434	2,349	2,000
01-0351-03-03	LAUNDRY SERVICE	1,246	2,000	293	1,740	1,740
	<i>Charges for service-----Subtotal</i>	66,439	70,125	24,277	63,994	65,165

# General Fund Police-Patrol

## Fund: 1 GENERAL FUND

## POLICE

## PATROL

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0425-03-03	CARS & TRUCKS		12,100	612,297		90,000
01-0428-03-03	RADIO EQUIPMENT	21,677	0		0	0
01-0460-03-03	LEASE/PURCHASE PAYMENTS	266,665	267,784		314,804	216,404
01-0490-03-03	NON DEPRECIABLE CAPITAL ITEMS		0		0	0
	<i>Capital outlay-----Subtotal</i>	288,342	279,884	612,297	314,804	306,404
Program Number: 3 PATROL		2,821,911	2,747,289	1,870,426	3,036,672	2,960,817



## General Fund Police-Criminal Investigation

Fund: 1 GENERAL FUND		POLICE		CRIMINAL INVESTIGATION		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01 0102-03-04	SALARIES-PROFESSIONAL	195,800	177,888	123,029	212,576	144,976
01-0103-03-04	SALARIES-TECHNICIAN	110,830	98,982	65,343	61,942	247,770
01-0104-03-04	SALARIES-PROTECTIVE SERVICE	323,383	303,533	176,127	411,133	354,016
01-0106-03-04	SALARIES-OFFICE & CLERICAL	27,972	27,837	13,839	27,893	27,893
01-0109-03-04	SALARIES-OVERTIME	15,670	10,413	6,459	10,413	11,913
01-0111-03-04	SALARIES-LONGEVITY	8,508	8,276	400	9,060	9,552
01-0112-03-04	SALARIES-INCENTIVE	21,356	20,772	10,590	19,152	21,480
01-0113-03-04	UNIFORM ALLOWANCES	8,640	8,640	4,500	8,640	7,200
01-0115-03-04	SPECIAL ASSIGNMENT PAY	2,510	2,500	1,240	2,500	
01-0122-03-04	TMRS	123,116	113,606	65,749	126,370	136,054
01-0130-03-04	RELIEF FUND PAYMENTS	91	96	54	96	96
01-0133-03-04	FICA	11,851	11,400	6,522	12,921	13,824
01-0134-03-04	WORKER'S COMPENSATION	14,505	13,731	6,859	13,556	18,272
01-0163-03-04	WEAPON REPLACEMENT ALLOWANC	6,300	6,300		6,300	6,825
01-0165-03-04	OVERTIME REIMBURSEMENT	-2,353	0		0	
	<i>Personnel Services-----Subtotal</i>	868,177	803,974	480,710	922,552	999,871
01-0205-03-04	FUEL, OIL & LUBE	27,146	19,810	10,469	17,410	19,810
01-0213-03-04	MOTOR VEHICLE	7,693	5,200	4,540	4,000	6,000
01-0217-03-04	OTHER SUPPLIES	260	300		261	261
01-0218-03-04	SMALL TOOLS & MINOR EQUIPMENT	6,179	4,050	1,680	3,050	2,000
	<i>Supplies-----Subtotal</i>	41,278	29,360	16,689	24,721	28,071
01-0309-03-04	RADIO REPAIRS	798				
01-0312-03-04	GENERAL ADVERTISING					
01-0342-03-04	REPAIR & MAINTENANCE EQUIPMENT	329	950		830	830
01-0344-03-04	RENTALS		0		0	
01-0345-03-04	CONFERENCE & TRAINING	7,363	11,000	2,111	9,000	8,000
01-0346-03-04	DUES & SUBSCRIPTION	3,236	0	691	0	3,450
01-0347-03-04	MISCELLANEOUS	2,487	2,500	1,544	2,175	1,175
01-0368-03-04	PRISONER TRANSFER	29	0		0	
	<i>Charges for service----Subtotal</i>	14,241	14,450	4,346	12,005	13,455
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4 CRIMINAL INVESTIGATION		923,696	847,784	501,744	959,278	1,041,397

# General Fund Police-Animal Control

Fund: 1 GENERAL FUND		POLICE		ANIMAL CONTROL		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0103-03-05	SALARIES-TECIINICIAN	90,601	95,403	43,980	98,238	94,869
01-0109-03-05	SALARIES OVERTIME	3,927	2,778	1,544	2,778	3,889
01-0111-03-05	SALARIES-LONGEVITY	768	912	32	912	672
01-0122-03-05	TMRS	16,271	16,925	7,457	16,737	16,267
01-0130-03-05	RELIEF FUND PAYMENTS	9	0	12	0	
01-0133-03-05	FICA	6,316	7,581	3,453	7,798	7,606
01-0134-03-05	WORKER'S COMPENSATION	2,817	2,617	1,218	2,407	2,890
	<i>Personnel Services-----Subtotal</i>	120,708	126,216	57,695	128,870	126,193
01-0201-03-05	OFFICE SUPPLIES	458	600	118	500	500
01-0203-03-05	MEDICAL & CHEMICAL	3,778	4,000	2,568	3,000	5,000
01-0205-03-05	FUEL, OIL & LUBE	3,100	3,450	1,105	2,450	2,450
01-0206-03-05	CLOTHING	106	400	126	348	348
01-0207-03-05	ANIMAL FOOD	2,253	2,000	648	1,740	1,740
01-0213-03-05	MOTOR VEHICLE	2,732	3,000	320	2,500	2,500
01-0217-03-05	OTHER SUPPLIES	138	400		348	348
01-0218-03-05	SMALL TOOLS & MINOR EQUIPMENT	392	1,500	99	1,000	500
	<i>Supplies-----Subtotal</i>	12,958	15,350	4,985	11,886	13,386
01-0312-03-05	GENERAL ADVERTISING		0		0	
01-0340-03-05	REPAIR & MAINTENANCE BUILDINGS	1,229	0	1,344	0	
01-0342-03-05	REPAIR & MAINTENANCE EQUIPMENT	16	400		348	348
01-0345-03-05	CONFERENCE & TRAINING	277	300	448	261	1,000
01-0347-03-05	MISCELLANEOUS	57	400	20	348	348
01-0360-03-05	JANITORIAL CONTRACT		0		0	
	<i>Charges for service----Subtotal</i>	1,579	1,100	1,812	957	1,696
01-0405-03-05	IMPROVEMENTS-BUILDINGS	0	0	0	0	0
01-0490-03-05	NON DEPRECIABLE CAPITAL ITEMS	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 5 ANIMAL CONTROL		135,245	142,666	64,492	141,713	141,275
Department Number: 3 POLICE		4,782,369	4,583,670	2,864,508	4,975,443	5,153,135

# FIRE DEPARTMENT

The mission of the Marshall Fire Department is to serve the citizens of Marshall by providing the highest level of Fire Prevention, Fire Suppression, Emergency Medical Services and Emergency Management Coordination through professionalism and compassion.

The primary mid-range goal is to replace and/or relocate our two current substations. At 50 years old each, our current substations bring about many ADA, gender and modernization issues that must be addressed soon.

The primary long-range goal remains the addition of a fire station in the Marshall Business Park area.

Goals of the Fire Department are to continue to meet national and state recommended staffing levels for firefighting operations and make improvements toward better communications and safer work environments for our personnel.

Our current long range goals are to build a training facility adequate to meet the needs of our firefighters as well as the upgrades and potential relocation of our substations in an effort to better meet the needs of our community.

The major responsibilities of the Marshall Fire Department are Fire Prevention, Fire Suppression, Emergency Medical Services and Emergency Management Coordination.

The Fire Department also undertakes many other specialized duties including rescue and hazardous materials response.

**General Fund**  
**Fire - Fire Prevention**

**Fund: 1 GENERAL FUND**

**FIRE**

**FIRE PREVENTION**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0102-04-01	SALARIES-PROFESSIONAL	109,584	105,418	56,007	112,898	112,882
01-0109-04-01	SALARIES-OVERTIME		2,000		2,000	2,000
01-0111-04-01	SALARIES-LONGEVITY	1,552	1,552		1,648	1,744
01-0112-04-01	SALARIES-INCENTIVE	13,250	9,600	6,411	9,600	9,600
01-0113-04-01	UNIFORM ALLOWANCE	720	0	360	0	
01-0115-04-01	SPECIAL ASSIGNMENT PAY	13,489	12,000	7,939	12,000	12,000
01-0129-04-01	RELIEF FUND PAYMENTS	55	52	27	52	52
01-0132-04-01	FIREMEN RELIEF & RETIREMENT	26,699	24,988	14,045	27,472	27,577
01-0133-04-01	FICA	1,945	1,902	979	2,012	2,020
01-0134-04-01	WORKER'S COMPENSATION	2,193	2,165	942	1,862	3,037
01-0163-04-01	WEAPON REPLACEMENT ALLOWANCE	1,050	600		600	1,050
	<i>Personnel Services-----Subtotal</i>	170,536	160,277	86,709	170,144	171,962
01-0201-04-01	OFFICE SUPPLIES	208	200		100	100
01-0205-04-01	FUEL, OIL & LUBE	1,374	1,165	237	665	665
01-0206-04-01	CLOTHING		150	39	100	100
01-0213-04-01	MOTOR VEHICLE	1,922	600	46	500	2,500
01-0217-04-01	OTHER SUPPLIES	801	800	18	200	200
01-0218-04-01	SMALL TOOLS & MINOR EQUIPMENT	263	1,000	60	400	300
	<i>Supplies-----Subtotal</i>	4,568	3,915	399	1,965	3,865
01-0309-04-01	RADIO REPAIRS		200		100	100
01-0324-04-01	PRINTING & REPRODUCTION	1,222	1,500		1,500	1,000
01-0342-04-01	REPAIR & MAINTENANCE EQUIPMENT	59	200		100	100
01-0345-04-01	CONFERENCE & TRAINING	1,584	4,000	-244	1,000	850
01-0346-04-01	DUES & SUBSCRIPTION	1,503	1,100	1,495	600	600
01-0347-04-01	MISCELLANEOUS	3	100	40	50	50
	<i>Charges for service----Subtotal</i>	4,371	7,100	1,291	3,350	2,700
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 1 FIRE PREVENTION		179,475	171,292	88,400	175,459	178,527

## General Fund Fire - Fire Suppression

### Fund: 1 GENERAL FUND

### FIRE

### FIRE SUPPRESSION

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-04-02	SALARIES-OFFICIALS & ADMIN	94,793	93,841	47,142	95,014	95,014
01-0102-04-02	SALARIES-PROFESSIONAL	394,672	357,542	192,996	401,244	395,246
01-0103-04-02	SALARIES-TECHNICIAN	226,030	218,958	109,397	179,250	225,123
01-0104-04-02	SALARIES-PROTECTIVE SERVICE	830,832	772,974	434,801	839,996	788,482
01-0109-04-02	SALARIES-OVERTIME	18,276	3,895	3,015	3,895	6,000
01-0111-04-02	SALARIES-LONGEVITY	14,343	13,380	290	12,892	12,036
01-0112-04-02	SALARIES-INCENTIVE	122,229	118,872	58,949	123,288	101,976
01-0113-04-02	UNIFORM ALLOWANCE	720	1,440	360	1,440	1,440
01-0115-04-02	SPECIAL ASSIGNMENT PAY		0		0	
01-0118-04-02	PREMIUM PAY	39,306	37,410	21,237	39,390	38,302
01-0119-04-02	STEP PAY	8,193	7,000	2,677	7,000	7,000
01-0129-04-02	RELIEF FUND PAYMENTS	813	870	407	870	870
01-0132-04-02	FIREMEN RELIEF & RETIREMENT	335,246	310,593	172,719	338,933	332,484
01-0133-04-02	FICA	22,164	21,590	12,511	24,821	24,349
01-0134-04-02	WORKER'S COMPENSATION	26,042	26,914	11,622	22,970	36,621
01-0163-04-02	WEAPON REPLACEMENT ALLOW	525	300		300	525
01-0165-04-02	OVERTIME REIMBURSEMENT	-3,380	0		0	
	<i>Personnel Services-----Subtotal</i>	2,130,804	1,985,579	1,068,124	2,091,303	2,065,468
01-0201-04-02	OFFICE SUPPLIES	896	1,695	858	1,195	800
01-0202-04-02	AGRICULTURE	602	250		150	150
01-0203-04-02	MEDICAL & CHEMICAL	78	0		0	0
01-0205-04-02	FUEL, OIL & LUBE	21,485	16,600	9,811	14,600	17,592
01-0206-04-02	CLOTHING	28,071	20,000	3,255	15,000	18,600
01-0208-04-02	FOOD SUPPLIES	484	300	90	150	150
01-0212-04-02	ELECTRICAL SUPPLIES	15	150		50	50
01-0213-04-02	MOTOR VEHICLE	49,530	27,000	48,640	24,000	45,000
01-0217-04-02	OTHER SUPPLIES	1,264	1,000	766	500	1,500
01-0218-04-02	SMALL TOOLS & MINOR EQUIPMENT	1,925	2,000	1,170	1,000	2,000
01-0223-04-02	FIRE HOSE / ACCESSORIES SUPPLIES	210	5,000	19	3,000	3,000
01-0226-04-02	HAZARD MATERIAL SUPPLIES	1,611	3,200	1,097	1,700	1,500
01-0228-04-02	PERSONNEL PROTECTIVE EQUIPMENT	31,659	20,000	2,797	12,000	16,000
	<i>Supplies-----Subtotal</i>	137,830	97,195	68,503	73,345	106,342
01-0301-04-02	AUDIT SERVICES	8,750	11,000		11,000	11,000
01-0304-04-02	TELEPHONE - CELLULAR	5,503	6,860	2,288	6,360	6,360
01-0306-04-02	DRUG TESTING	76	1,000		200	200
01-0307-04-02	CHRONIC DISEASE PREVENTION	918	500		200	1,000
01-0309-04-02	RADIO REPAIRS	2,718	2,000		500	500
01-0311-04-02	TRANSPORTATION	6,809	4,800	4,037	8,073	8,073

## General Fund Fire - Fire Suppression

### Fund: 1 GENERAL FUND

### FIRE

### FIRE SUPPRESSION

	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0322-04-02 SERVICE AGREEMENTS-OTHER	2,267	0	1,273	0	2,520
01-0323-04-02 SERVICE AGREEMENTS-TECHNOLOGY	3,903	5,100	3,303	4,100	4,100
01-0324-04-02 PRINTING & REPRODUCTION	283	350		200	200
01-0342-04-02 REPAIR & MAINTENANCE EQUIPMENT	10,866	4,000	9,024	1,000	10,000
01-0344-04-02 RENTALS	3,498	3,000	1,803	2,000	2,000
01-0345-04-02 CONFERENCE & TRAINING	26,585	16,000	12,272	11,000	13,500
01-0346-04-02 DUES & SUBSCRIPTION	689	950	405	950	1,382
01-0347-04-02 MISCELLANEOUS	490	375	240	225	275
<i>Charges for service----Subtotal</i>	73,354	55,935	34,644	45,808	61,110
01-0425-04-02 CAR & TRUCKS	71,486	0	0	0	0
01-0426-04-02 FURNITURE & FIXTURES		0		0	0
01-0440-04-02 OTHER MACHINERY & EQUIPMENT		0		0	0
01-0458-04-02 EQUIPMENT REPLACEMENT FUND		0	24,132	48,265	48,265
01-0460-04-02 LEASE/PURCHASE PAYMENTS	130,888	178,969	126,188	167,446	123,970
01-0490-04-02 NON DEPRECIABLE CAPITAL ITEMS		0		0	0
01-0496-04-02 EQUIPMENT REPLACEMENT SUSPENSE			1,332		
<i>Capital outlay-----Subtotal</i>	202,374	178,969	151,652	215,711	172,235
Program Number: 2 FIRE SUPPRESSION	2,544,362	2,317,678	1,322,924	2,426,167	2,405,155

## General Fund Fire - Emergency Medical Services

### Fund: 1 GENERAL FUND

### FIRE

### EMERGENCY MEDICAL SERVICES

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0102-04-03	SALARIES-PROFESSIONAL	239,267	232,268	120,886	243,647	247,345
01-0103-04-03	SALARIES-TECHNICIAN	153,297	149,606	76,980	158,850	158,850
01-0104-04-03	SALARIES-PROTECTIVE SERVICE	404,736	470,643	213,685	496,814	493,901
01-0106-04-03	SALARIES-OFFICE & CLERICAL	32,859	30,884	17,371	34,903	34,903
01-0109-04-03	SALARIES-OVERTIME	11,540	4,500	892	4,500	4,500
01-0111-04-03	SALARIES-LONGEVITY	7,033	9,768	64	9,904	10,432
01-0112-04-03	SALARIES-INCENTIVE PAY	66,261	84,428	31,701	82,280	85,296
01-0115-04-03	SPECIAL ASSIGNMENT PAY	981	24,187		22,487	26,487
01-0118-04-03	PREMIUM PAY	18,312	23,522	8,413	24,539	24,582
01-0119-04-03	STEP PAY	12,739	2,400	6,536	2,400	2,400
01-0122-04-03	TMRS	5,733	5,398	2,843	5,857	5,844
01-0129-04-03	RELIEF FUND PAYMENTS	410	335	197	335	335
01-0132-04-03	FIREMEN RELIEF & RETIREMENT	178,407	190,615	87,244	206,842	208,490
01-0133-04-03	FICA	14,953	16,926	7,200	17,876	18,001
01-0134-04-03	WORKER'S COMPENSATION	16,256	16,587	7,132	14,097	23,042
01-0165-04-03	OVERTIME REIMBURSEMENT		0		0	
01-0166-04-03	SALARY SAVINGS NON EMER TRSF		-46,961		-46,961	-46,961
01-0167-04-03	OVERTIME SAVINGS NON EMER TRSF		-2,434		-2,434	-2,434
	<i>Personnel Services-----Subtotal</i>	1,162,784	1,212,672	581,145	1,275,936	1,295,016
01-0201-04-03	OFFICE SUPPLIES	604	1,200	416	600	1,000
01-0203-04-03	MEDICAL & CHEMICAL	69,169	60,000	26,897	54,000	54,000
01-0205-04-03	FUEL, OIL & LUBE	33,492	23,000	14,351	20,000	28,000
01-0208-04-03	FOOD SUPPLIES	43	200		100	100
01-0213-04-03	MOTOR VEHICLE	37,394	40,000	20,197	37,000	45,000
01-0217-04-03	OTHER SUPPLIES	291	200	477	100	1,500
01-0218-04-03	SMALL TOOLS & MINOR EQUIPMENT	4,812	4,000	688	1,000	1,000
01-0229-04-03	EXPENSE REDUCTION SAVINGS-ESD		-38,000		-38,000	-38,000
	<i>Supplies-----Subtotal</i>	145,804	90,600	63,027	74,800	92,600
01-0305-04-03	EMERGENCY DOCTOR CONTRACT	18,000	18,600	9,000	18,600	18,600
01-0306-04-03	DRUG TESTING	38	100		100	100
01-0307-04-03	CHRONIC DISEASE PREVENTION	300	1,100	389	550	550
01-0309-04-03	RADIO REPAIRS	631	500	28	200	200
01-0316-04-03	CONTRACTED SERVICES	105,106	97,000	52,285	87,000	102,000
01-0322-04-03	SERVICE AGREEMENT - OTHER	12,441	12,000	6,105	11,000	11,000
01-0342-04-03	REPAIR & MAINTENANCE EQUIPMENT	3,812	1,000		500	500
01-0345-04-03	CONFERENCE & TRAINING	6,018	6,000	4,864	2,000	8,500
01-0346-04-03	DUES & SUBSCRIPTION	402	1,000		500	932
01-0347-04-03	MISCELLANEOUS	26	75		75	500
	<i>Charges for service----Subtotal</i>	146,774	137,375	72,672	120,525	142,882



**General Fund**  
**Fire - Emergency Medical Services**

**Fund: 1 GENERAL FUND**

**FIRE**

**EMERGENCY MEDICAL SERVICES**

	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0425-04-03 CARS & TRUCKS	0	0	0	0	0
01-0428-04-03 RADIO EQUIPMENT	21,287	0	0	0	0
01-0440-04-03 OTHER MACHINERY & EQUIPMENT	0	0	0	0	17,500
01-0460-04-03 LEASE/PURCHASE-AMBULANCE	0	0	0	0	0
01-0496-04-03 EQUIPMENT REPLACEMENT SUSPENSE	0	0	0	0	0
<i>Capital outlay-----Subtotal</i>	21,287	0	0	0	17,500
 Program Number: 3 EMERGENCY MEDICAL SERVICES	 1,476,649	 1,440,647	 716,844	 1,471,261	 1,547,998

## General Fund Fire - Emergency Management

### Fund: 1 GENERAL FUND

### FIRE

### EMERGENCY MANAGEMENT

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-04-04	SALARIES OFFICIALS & ADMIN		0		0	0
01-0122-04-04	TMRS		0		0	0
01-0132-04-04	FIREMEN RELIEF & RETIREMENT	379	343	209	421	421
01-0133-04-04	FICA	29	26	16	31	31
01-0134-04-04	WORKER'S COMPENSATION	29	30	14	28	46
	<i>Personnel Services-----Subtotal</i>	438	399	239	480	498
01-0201-04-04	OFFICE SUPPLIES	0	0	0	0	0
01-0217-04-04	OTHER SUPPLIES	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0304-04-04	TELEPHONE-CELLULAR	705	0	380	0	0
01-0311-04-04	TRANSPORTATION	1,991	1,800	1,064	2,127	2,127
01-0323-04-04	SERVICE AGREEMENT-TECHNICAL	1,200	1,200		1,200	1,200
01-0334-04-04	INTERNET-SATELLITE SERVICE	6,615	6,815	2,677	4,015	4,015
01-0342-04-04	REPAIR & MAINTENANCE-SIREN	4,240	6,000	-25,223	4,000	5,000
01-0345-04-04	CONFERENCE & TRAINING		1,200		400	300
	<i>Charges for service----Subtotal</i>	14,751	17,015	-21,103	11,742	12,642
01-0426-04-04	FURNITURE & FIXTURES	0	0	0	0	0
01-0440-04-04	OTHER MACHINERY & EQUIPMENT	0	0	36,734	0	0
01-0490-04-04	NON DEPRECIABLE CAPITAL ITEMS	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	36,734	0	0
Program Number: 4	EMERGENCY MANAGEMENT	15,189	17,414	15,870	12,222	13,140
Department Number: 4	FIRE	4,215,675	3,947,031	2,144,038	4,085,109	4,144,820

## 2020

# PUBLIC WORKS DEPARTMENT

The mission of the Public Works Department is to maintain our streets and promote traffic safety through proper use of better business practices and maintenance procedures, in order to ensure safer roadway conditions for the public. This includes improving and maintaining the ROW's to enhance Community Appearance.

Street Department – Street Maintenance is responsible for providing and maintaining safe and convenient thoroughfares within the City of Marshall through professional service; providing a high level concrete and asphalt roadway maintenance, mosquito control services, roadway crack sealing programs, replacing and updating street signs, converting old street lighting to new LED lighting, striping of streets, walkways, and public parking areas, sweeping and litter control on public streets and traffic signal light maintenance.

### 2020 Goals and Objectives of the Street Division are

- Increase litter control and landscaping projects on all roadways.
- Increase roadway maintenance program.
- Utilize updated repair methods and materials.
- Continue utilizing our work order program and expand its capabilities.
- Update annual street maintenance schedule, condition report and current/future improvement schedule.
- Repair and improve worn traffic control devices.
- Increase spraying of right-of-ways to prevent vegetation growth.

Sanitation Division provides a high degree of customer service for environmentally friendly sanitation collection, recycling, and convenience station operations for city residents and businesses. The Sanitation Division is responsible for providing services through a program of contracted services.

Continue the use of 95-gallon rolling carts for residential and commercial business for refuse and recycling.

### 2020 Goals and Objectives of the Sanitation Division are:

- Continue servicing all residential and bagged commercial businesses with a 95-gallon rolling cart program for both trash and recycling.
- Continue City-Wide Dump Days and Neighborhood Clean Sweep programs each quarter.
- Initiate an annual educational outreach to educate elementary grade students to recycle and reduce waste through our Keep Marshall Beautiful Program.
- Update solid waste and recycling management plan in accordance with the Texas Health and Safety Code.

**Community Appearance/ Right-of-Way Maintenance** is responsible for maintaining all City ROWs which includes trimming all vegetation along the roadside, pruning of trees and shrubs and maintaining lawn areas at various City property, maintaining the median and ROW of US 59 as well as other necessary activities related to Community Appearance/Right-of-Way Maintenance.

This includes maintenance of US 59 and IH 20 interchange, lawn and trees at City buildings and ROWs as well as city owned cemeteries.

2020 Goals and Objectives of the Community Appearance/Right-of-Way Maintenance

- Maintain all City building lawn areas.
- Increase training as it relates to pesticide applications.
- Increase training related to turf management and proper tree/shrub care.

**General Fund  
Public Works - Streets**

**Fund: 1 GENERAL FUND**

**PUBLIC WORKS**

**STREETS**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0107-05-02	SALARIES-SKILLED CRAFT	198,499	157,485	103,275	181,002	181,002
01-0108-05-02	SALARIES-SERVICE MAINTENANCE	105,156	102,698	51,269	110,926	111,571
01-0109-05-02	SALARIES-OVERTIME	19,700	11,080	8,484	11,080	11,080
01-0111-05-02	SALARIES-LONGEVITY	3,312	3,312		3,696	3,984
01-0122-05-02	TMRS	55,777	46,898	27,184	50,361	50,329
01-0133-05-02	FICA	24,926	21,005	12,671	23,463	23,534
01-0134-05-02	WORKER'S COMPENSATION	14,632	13,457	6,182	12,219	12,817
01-0168-05-02	WAGE REIMB FOR CDBG STREET IMPR		0	0	0	
	<i>Personnel Services-----Subtotal</i>	422,003	355,935	212,065	392,747	394,317
01-0201-05-02	OFFICE SUPPLIES	73	500	66	500	500
01-0203-05-02	MEDICAL & CHEMICAL	4,252	5,000	145	3,500	3,500
01-0205-05-02	FUEL, OIL & LUBE	40,037	30,000	20,170	30,000	30,000
01-0206-05-02	CLOTHING	3,780	4,000	2,063	4,000	4,000
01-0210-05-02	SIGN SUPPLIES	8,919	11,000	14,257	9,000	11,000
01-0213-05-02	MOTOR VEHICLE	54,943	35,000	31,156	35,000	35,000
01-0216-05-02	STREET MAINTENANCE	86,171	90,000	36,773	85,700	80,000
01-0217-05-02	OTHER SUPPLIES	223	500	606	500	1,000
01-0218-05-02	SMALL TOOLS & MINOR EQUIPMENT	1,718	1,500	1,328	1,500	2,000
01-0219-05-02	REPAIR & MAINTENANCE SUPPLIES	7,093	3,000	2,195	3,000	3,000
	<i>Supplies-----Subtotal</i>	207,210	180,500	108,759	172,700	170,000
01-0304-05-02	TELEPHONE - CELLULAR	1,161	1,600	484	1,600	1,600
01-0306-05-02	SPRAY CONTRACT	3,940	5,000		750	750
01-0308-05-02	TELEPHONE - LAND		600		100	100
01-0309-05-02	RADIO REPAIRS	53	1,500	26	500	500
01-0316-05-02	CONTRACTED SERVICES	8,186	35,000	14,894	30,000	22,500
01-0317-05-02	CONTRACTED SERV-MOSQUITO SPRAY	18,550	20,000	8,015	18,000	18,000
01-0324-05-02	PRINTING & REPRODUCTION	40	100		100	100
01-0342-05-02	REPAIR & MAINTENANCE EQUIPMENT	3,775	2,000	107	1,500	1,500
01-0344-05-02	RENTALS	90	450	155	350	350
01-0345-05-02	CONFERENCE & TRAINING		450		450	300
01-0346-05-02	DUES & SUBSCRIPTION	195	100		200	200
01-0347-05-02	MISCELLANEOUS	202	500	350	500	300
01-0356-05-02	ELECTRIC SERVICE-STREET LIGHTS	323,245	175,000	149,678	175,000	175,000
01-0366-05-02	REPAIR & MAINT STREET LIGHTS	27,002	15,000	22,543	20,000	20,000
	<i>Charges for service----Subtotal</i>	386,440	257,300	196,253	249,050	241,200

**General Fund  
Public Works - Streets**

**Fund: 1 GENERAL FUND**

**PUBLIC WORKS**

**STREETS**

	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0408-05-02 IMPROVEMENTS-STREETS	826,624	1,035,270	611,416	894,565	964,295
01-0409-05-02 IMPROV-PUBLIC SAFETY PROJECT	0	0	0	0	
01-0416-05-02 IMPROVEMENTS-DRAINAGE	0	0	0	0	
01-0440-05-02 OTHER MACHINERY & EQUIPMENT	0	0	15,259	0	
01-0458-05-02 EQUIPMENT REPLACEMENT FUND		6,403	3,202	6,403	6,402
01-0490-05-02 NON DEPRECIABLE CAPITAL ITEMS	1,105	0	0	0	0
01-0496-05-02 EQUIPMENT REPLACEMENT SUSPENSE		0	0	0	0
<i>Capital outlay-----Subtotal</i>	827,729	1,041,673	629,877	900,968	970,697
 Program Number: 2 STREETS / DRAINAGE	 1,843,381	 1,835,408	 1,146,955	 1,715,465	 1,776,214

## General Fund Public Works - Sanitation

### Fund: 1 GENERAL FUND

### PUBLIC WORKS

### SANITATION

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
01-0201-05-03	OFFICE SUPPLIES	97	0	0	0	
	<i>Supplies-----Subtotal</i>	97	0	0	0	0
01-0305-05-03	OTHER-SANITATION CONTRACT	1,963,631	1,931,000	1,041,835	3,012,750	2,760,576
01-0316-05-03	CONTRACTED SERVICES		0		0	
01-0317-05-03	BRUSH & TREE DISPOSAL		4,000		6,000	6,000
01-0319-05-03	TIRE DISPOSAL	405	2,000	387	2,000	2,000
01-0342-05-03	CART REPAIR & REPLACEMENT	1,707	2,000		2,000	2,000
01-0347-05-03	MISCELLANEOUS	298	0		0	
01-0362-05-03	CONVENIENCE STATION REFUSE FEE	67,894	96,000	28,805	96,000	96,000
01-0399-05-03	BAD DEBT EXPENSE	2,740	0	0	0	
	<i>Charges for service----Subtotal</i>	2,036,675	2,035,000	1,071,027	3,118,750	2,866,576
01-0440-05-03	OTHER MACHINERY & EQUIPMENT	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3	SANITATION	2,036,772	2,035,000	1,071,027	3,118,750	2,866,576



**General Fund**

**Public Works - Community Appearance/ROW Maintenance**

Fund: 1 GENERAL FUND		PUBLIC WORKS		COMMUNITY APPEARANCE/ROW		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0107-05-06	SALARIES-SKILLED CRAFT	0	0	0	0	75,878
01-0108-05-06	SALARIES-SERVICE MAINTENANCE					0
01-0110-05-06	SALARIES-PART TIME & HOURLY					24,960
01-0111-05-06	SALARIES-LONGEVITY					144
01-0122-05-06	TMRS					12,438
01-0133-05-06	FICA					7,725
01-0134-05-06	WORKER'S COMPENSATION					4,207
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	125,352
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
	<i>Charges for service----Subtotal</i>	0	0	0	0	0
01-0440-05-06	OTHER MACHINERY & EQUIPMENT	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 5 COMMUNITY APPEARANCE/ROW		0	0	0	0	125,352
Department Number: 5 PUBLIC WORKS		3,880,153	3,870,408	2,217,982	4,834,215	4,768,142

# COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

The Community & Economic Development Department is made up of the following divisions: Planning, Building Permits & Inspections, Consumer Health Inspections, Code Enforcement, Retail & Quality of Life Recruitment, Main Street, and Grant Management.

The mission of the Community & Economic Development Department is to enhance the quality of life for the citizens of Marshall by providing a Department which encourages quality growth, development and redevelopment and the stabilization of neighborhoods through a concentrated effort of planning, land use controls, permitting, and code enforcement.

2020 Goals and Objectives for the Planning & Community Development Department are:

- Continue the implementation of the 2043 Your Vision Your Marshall Comprehensive Plan for the City.
- Update Zoning & Subdivision Regulations in accordance with Comprehensive Plan.
- Develop and implement economic development programs which increase retail and quality of life recruitment activities.
- Create and maintain an interactive map of available properties for development and re-development.
- Continue promotion of our historic resources by creating a nationally recognized historic district for downtown.
- Maximize the use of federal funds to support affordable housing and neighborhood revitalization efforts.
- Enhance relationships with community organizations to assist with programs that benefit low to moderate income households. Collaborate with neighborhoods to reduce code violations and improve property values.

**General Fund**  
**Community & Economic Development -**  
**Planning**

**Fund: 1 GENERAL FUND**

**COMMUNITY & ECONOMIC DEV.**

**PLANNING**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-15-01	SALARIES-OFFICIAL & ADMIN		84,001			87,963
01-0102-15-01	SALARIES-PROFESSIONAL	86,724	0	43,643	87,963	63,710
01-0103-15-01	SALARIES-TECHNICIAN		0		0	22,256
01-0106-15-01	SALARIES-OFFICE & CLERICAL	60,642	35,295	30,928	34,399	28,163
01-0111-15-01	SALARIES-LONGEVITY	672	413		571	1,128
01-0122-15-01	TMRS	26,421	21,471	12,802	21,368	34,420
01-0133-15-01	FICA	11,781	9,617	5,952	9,955	16,097
01-0134-15-01	WORKER'S COMPENSATION	362	276	176	287	502
01-0168-15-01	WAGE REIMB FROM CDBG	-22,357	0	-31,905	0	0
	<i>Personnel Services-----Subtotal</i>	164,247	151,073	61,597	154,543	254,239
01-0201-15-01	OFFICE SUPPLIES	392	700	457	500	600
	<i>Supplies-----Subtotal</i>	392	700	457	500	600
01-0304-15-01	TELEPHONE - CELLULAR	570	0	206	0	0
01-0305-15-01	PROFESSIONAL SERVICES	64,781	10,000	14,193	10,000	12,500
01-0311-15-01	TRANSPORTATION	6,700	6,000	3,600	7,200	7,200
01-0312-15-01	GENERAL ADVERTISING	1,099	2,000	713	1,000	1,000
01-0319-15-01	PLAT FEES		300	1	300	300
01-0324-15-01	PRINTING & REPRODUCTION		0		0	
01-0345-15-01	CONFERENCE & TRAINING	2,893	3,000	67	500	1,500
01-0346-15-01	DUES & SUBSCRIPTIONS	1,110	800	615	800	1,250
01-0347-15-01	MISCELLANEOUS		0	17	0	
01-0348-15-01	FACADE GRANT PROGRAM	1,050	10,000		10,000	0
	<i>Charges for service----Subtotal</i>	78,202	32,100	19,412	29,800	23,750
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 1 PLANNING		242,841	183,873	81,466	184,843	278,589

**General Fund**  
**Community & Economic Development -**  
**Building Permits**  
**& Inspections**

**Fund: 1 GENERAL FUND    COMMUNITY & ECONOMIC DEV.    BUILDING PERMITS & INSPECTIONS**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-15-02	SALARIES-OFFICIALS & ADMIN	48,888		24,907		49,546
01-0103-15-02	SALARIES-TECHNICIAN	44,216	86,025	22,832	90,896	45,365
01-0110-15-02	SALARIES-PART TIME & HOURLY		0		0	
01-0111-15-02	SALARIES-LONGEVITY	432	432		528	624
01-0122-15-02	TMRS	15,971	14,766	7,817	15,012	15,630
01-0133-15-02	FICA-SALARY RESERVE	7,156	6,614	3,652	6,994	7,308
01-0134-15-02	WORKER'S COMPENSATION	446	410	178	352	453
01-0168-15-02	WAGE REIMB FROM CDBG	-243	0		0	
	<i>Personnel Services-----Subtotal</i>	116,866	108,247	59,386	113,782	118,926
01-0201-15-02	OFFICE SUPPLIES	912	1,300	600	1,200	1,000
01-0205-15-02	FUEL, OIL & LUBE	2,553	4,785	1,218	4,785	4,785
01-0206-15-02	CLOTHING	589	600	288	500	500
01-0213-15-02	MOTOR VEHICLE	463	2,000	568	1,000	1,000
01-0218-15-02	SMALL TOOLS & MINOR EQUIPMENT		0		0	
	<i>Supplies-----Subtotal</i>	4,518	8,685	2,673	7,485	7,285
01-0304-15-02	TELEPHONE - CELLULAR		1,500		1,500	1,500
01-0305-15-02	PROFESSIONAL SERVICES		2,500	1,337	2,000	2,000
01-0324-15-02	PRINTING & REPRODUCTION		0		0	
01-0342-15-02	REPAIR & MAINTENANCE EQUIPMENT		350		350	350
01-0345-15-02	CONFERENCE & TRAINING	4,597	3,000	1,767	3,000	2,000
01-0346-15-02	DUES & SUBSCRIPTION	245	400		400	400
01-0347-15-02	MISCELLANEOUS	42	100	115	100	100
	<i>Charges for service----Subtotal</i>	4,884	7,850	3,220	7,350	6,350
01-0458-15-02	EQUIPMENT REPLACEMENT FUND		7,800	3,900	7,800	3,953
01-0496-15-02	EQUIPMENT REPLACEMENT SUSPENSE		0		0	0
	<i>Capital outlay-----Subtotal</i>	0	7,800	3,900	7,800	3,953
Program Number: 2	BUILDING PERMITS & INSPECTIONS	126,268	132,582	69,179	136,417	136,514

**General Fund**  
**Community & Economic Development -**  
**Code Enforcement**

**Fund: 1 GENERAL FUND**

**COMMUNITY & ECONOMIC DEV.**

**CODE ENFORCEMENT**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0102-15-03	SALARIES-PROFESSIONAL	67,789	29,140	31,663	29,228	19,356
01-0108-15-03	SALARIES-SERVICE MAINTENANCE		0	727	0	
01-0109-15-03	SALARIES-OVERTIME	2,457	6,500	8,966	6,500	
01-0110-15-03	SALARIES-PART/TIME & HOURLY	18,082	13,000		13,000	
01-0111-15-03	SALARIES-LONGEVITY	960	365	144	408	24
01-0122-15-03	TMRS	12,158	6,150	5,325	5,934	3,171
01-0133-15-03	FICA	5,960	3,749	2,808	3,759	1,483
01-0134-15-03	WORKER'S COMPENSATION	511	408	243	335	92
01-0168-15-03	WAGE REIMB FROM CDBG	-57,602	0	-30,801	0	
	<i>Personnel Services-----Subtotal</i>	50,315	59,312	19,077	59,164	24,126
01-0201-15-03	OFFICE SUPPLIES	346	250	115	250	250
01-0205-15-03	FUEL, OIL & LUBE	2,950	4,310	3,201	4,310	4,310
01-0206-15-03	CLOTHING	258	300	123	200	200
01-0213-15-03	MOTOR VEHICLE	1,680	0		0	
	<i>Supplies-----Subtotal</i>	5,233	4,860	3,439	4,760	4,760
01-0304-15-03	TELEPHONE - CELLULAR	592	360	332	360	360
01-0320-15-03	VIOLATION ABATEMENT	2,741	20,000		15,000	15,000
01-0324-15-03	PRINTING & REPRODUCTION	606	2,250	1,292	2,250	2,250
01-0342-15-03	REPAIR & MAINTENANCE EQUIPMENT	97	700	427	500	500
	<i>Charges for service----Subtotal</i>	4,036	23,310	2,050	18,110	18,110
01-0458-15-03	EQUIPMENT REPLACEMENT	0	0	2,098	4,194	4,194
01-0496-15-03	EQUIPMENT REPLACEMENT SUSPENSE	0	0		0	0
	<i>Capital outlay-----Subtotal</i>	0	0	2,098	4,194	4,194
Program Number: 3	CODE ENFORCEMENT	59,584	87,482	26,664	86,228	51,190

**General Fund**  
**Community & Economic Development -**  
**Health Inspections**

**Fund: 1 GENERAL FUND**

**COMMUNITY & ECONOMIC DEV. HEALTH INSPECTIONS**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-15-04	SALARIES-OFFICIALS & ADMIN	32,370	32,232	13,870	32,261	32,261
01-0109-15-04	SALARIES-OVERTIME		0		0	0
01-0111-15-04	SALARIES-LONGEVITY	432	384		432	480
01-0122-15-04	TMRS	5,601	5,570	2,270	5,368	5,356
01-0133-15-04	FICA-SALARY RESERVE	2,510	2,495	1,061	2,501	2,505
01-0134-15-04	WORKER'S COMPENSATION	162	155	64	126	155
	<i>Personnel Services-----Subtotal</i>	41,075	40,836	17,265	40,688	40,757
01-0201-15-04	OFFICE SUPPLIES	160	600	145	600	500
01-0205-15-04	FUEL, OIL & LUBE	1,946	2,245	632	2,245	2,245
01-0206-15-04	CLOTHING	152	200	113	100	150
01-0213-15-04	MOTOR VEHICLE	865	357	1,175	357	357
	<i>Supplies-----Subtotal</i>	3,123	3,402	2,066	3,302	3,252
01-0304-15-04	TELEPHONE - CELLULAR	488	300	340	300	300
01-0312-15-04	GENERAL ADVERTISING		200		200	200
01-0324-15-04	PRINTING & REPRODUCTION	443	700	225	700	450
01-0345-15-04	CONFERENCE & TRAINING	1,022	1,500		1,500	1,500
01-0346-15-04	DUES & SUBSCRIPTION	50	100		100	100
01-0347-15-04	MISCELLANEOUS		100	54	100	100
	<i>Charges for service----Subtotal</i>	2,003	2,900	619	2,900	2,650
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4	HEALTH INSPECTIONS	46,201	47,138	19,950	46,890	46,659

**General Fund  
Community & Economic Development -  
Main Street**

**Fund: 1 GENERAL FUND**

**COMMUNITY & ECONOMIC DEV. MAIN STREET**

	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0102-15-05 SALARIES-PROFESSIONAL					45,365
01-0111-15-05 SALARIES-LONGEVITY					144
01-0122-15-05 TMRS					7,838
01-0133-15-05 FICA					3,665
01-0134-15-05 WORKER'S COMPENSATION					105
<i>Personnel Services-----Subtotal</i>	0	0	0	0	57,117
01-0201-15-05 OFFICE SUPPLIES					1,000
01-0217-15-05 OTHER SUPPLIES					1,000
<i>Supplies-----Subtotal</i>	0	0	0	0	2,000
01-0311-15-05 TRANSPORTATION					2,400
01-0345-15-05 CONFERENCE & TRAINING					2,000
01-0346-15-05 DUES & SUBSCRIPTION					1,500
01-0364-15-05 REPAIR & MAINTENANCE-GROUNDS					7,500
01-0373-15-05 PROMOTION					13,000
<i>Charges for service----Subtotal</i>	0	0	0	0	26,400
<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 5 MAIN STREET	0	0	0	0	85,517
Department Number: 15 Community & Economic Dev	474,894	451,075	197,259	454,378	598,469

Main Street was budgeted in Tourism & Cultural Arts in prior years

# SUPPORT SERVICES DEPARTMENT

Within the Support Services Department budget are line-item budgets for several functions that provide various services to citizens and the City departments.

## **Information Technology**

Information Technology plans and maintains the City's computer systems, web site, and network.

## **Buildings**

The Buildings Department oversees the maintenance and operation of city-owned buildings.

## **Parks & Recreation**

The Parks and Recreation Department is made up of four divisions: Administration, Parks, Recreation, and Golf Course.

Administration funds the overall management of the Department. Special projects are undertaken by Administration throughout the year.

The Parks division maintains City parks and provides support services for organizations holding events at the parks. Parks division maintains the city's community park, five neighborhood parks, a nature park, a fishing pond, and a ball field sports complex.

The Recreation division provides oversight of the City's public swimming pool.

## **Miscellaneous Duties**

The Support Services Department also is in charge of the Wrecker Management which consists of inspection and licensing of non-consensual towing and enforcement of all City ordinances dealing with the eight towing companies the Police Department utilizes.

The Support Services Director is also responsible for oversight of construction projects for the City.



## General Fund Support Services - Library

Fund: 1 GENERAL FUND		SUPPORT SERVICES		LIBRARY		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-16-01	SALARIES-OFFICIAL & ADMIN	61,279	60,788	30,413	61,298	
01-0102-16-01	SALARIES-PROFESSIONAL	80,796	86,852	40,465	81,557	
01-0105-16-01	SALARIES-PARAPROFESSIONAL	58,108	81,546	28,804	84,614	
01-0106-16-01	SALARIES-OFFICE & CLERICAL	50,567	26,726	26,352	26,562	
01-0110-16-01	SALARIES-PART/TIME & HOURLY	3,631	3,600	1,907	3,600	
01-0111-16-01	SALARIES-LONGEVITY	2,064	2,352		2,400	
01-0122-16-01	TMRS	43,168	44,112	20,637	42,106	
01-0133-16-01	FICA-SALARY RESERVE	19,555	20,033	9,771	19,892	
01-0134-16-01	WORKER'S COMPENSATION	608	576	289	572	
	<i>Personnel Services-----Subtotal</i>	319,776	326,585	158,638	322,601	0
01-0201-16-01	OFFICE SUPPLIES	14,834	12,000	2,760	12,000	
01-0212-16-01	ELECTRICAL SUPPLIES		50		50	
01-0215-16-01	PROGRAM EXPENSES	3,624	7,000	2,413	7,000	
	<i>Supplies-----Subtotal</i>	18,458	19,050	5,173	19,050	0
01-0322-16-01	SERVICE AGREEMENT-OTHER	5,590	3,000	371	3,000	
01-0323-16-01	SERVICE AGREEMENTS-TECHNICAL	9,289	8,000	7,140	8,000	
01-0326-16-01	PROPERTY INSURANCE	2,971	2,465	1,657	2,465	
01-0337-16-01	ELECTRIC SERVICE	16,739	17,000	7,802	17,000	
01-0338-16-01	GAS SERVICE	1,705	2,000	1,315	2,000	
01-0342-16-01	REPAIR & MAINTENANCE EQUIPMENT	1,184	3,000	597	3,000	
01-0345-16-01	CONFERENCE & TRAINING	1,679	100		100	
01-0346-16-01	DUES & SUBSCRIPTION	38,719	40,000	16,421	40,000	
01-0347-16-01	MISCELLANEOUS	874	50		50	
01-0360-16-01	JANITORIAL CONTRACT		0		0	
01-0364-16-01	REPAIR & MAINTENANCE GROUNDS	702	1,000		1,000	
	<i>Charges for service----Subtotal</i>	79,453	76,615	35,304	76,615	0
01-0414-16-01	IMPROVEMENTS BOOKS-PUBLICATION		45,000	25,895	55,000	
01-0420-16-01	IMPROVEMENTS-COMPUTERS		8,000	845	8,000	
01-0440-16-01	OTHER MACHINERY & EQUIPMENT		6,000		6,000	
01-0490-16-01	NON DEPRECIABLE CAPITAL ITEMS	64,218	0		0	
	<i>Capital outlay-----Subtotal</i>	64,218	59,000	26,740	69,000	0
Program Number: 1 LIBRARY		481,904	481,250	225,855	487,266	0

Library Moved to Tourism & Cultural Arts for 2020 Budget

## General Fund

### Support Services - Information Technology

Fund: 1 GENERAL FUND		SUPPORT SERVICES		INFORMATION TECHNOLOGY		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0103-16-02	SALARIES-TECHNICIAN	107,392	101,556	53,912	139,110	148,616
01-0106-16-02	SALARIES-OFFICE CLERICAL		24,629	11,341	0	
01-0109-16-02	SALARIES-OVERTIME	20,170	5,000		5,000	4,000
01-0111-16-02	SALARIES-LONGEVITY	1,488	1,968		1,632	1,776
01-0122-16-02	TMRS	22,035	22,743	10,686	23,931	25,258
01-0133-16-02	FICA	9,872	10,186	4,992	11,149	11,811
01-0134-16-02	WORKER'S COMPENSATION	350	293	162	321	340
	<i>Personnel Services-----Subtotal</i>	161,308	166,375	81,093	181,143	191,801
01-0201-16-02	OFFICE SUPPLIES	1,048	750	216	750	750
01-0205-16-02	FUEL, OIL, & LUBE	6,956	1,500	2,195	3,600	3,600
01-0213-16-02	MOTOR VEHICLE-POOL VEHICLES	4,581	0	746	1,000	1,000
01-0218-16-02	SMALL TOOLS & MINOR EQUIPMENT	934	600	582	3,600	3,600
	<i>Supplies-----Subtotal</i>	13,519	2,850	3,738	8,950	8,950
01-0304-16-02	TELEPHONE - CELLULAR	4,546	4,900	1,790	5,900	5,900
01-0305-16-02	PROFESSIONAL SERVICES		0		0	0
01-0308-16-02	TELEPHONE-LAND		120		120	120
01-0316-16-02	CONTRACTED SERVICES	6,575	10,000		10,000	10,000
01-0323-16-02	SERVICE AGREEMENTS-TECHNICAL	30,868	79,500	21,587	89,500	89,500
01-0342-16-02	REPAIR & MAINTENANCE EQUIPMENT	11,029	5,000	2,026	8,000	6,000
01-0345-16-02	CONFERENCE & TRAINING	635	2,000		2,000	1,000
01-0346-16-02	DUES & SUBSCRIPTIONS	13	750		750	750
01-0347-16-02	MISCELLANEOUS	1,117	250	-543	650	650
	<i>Charges for service----Subtotal</i>	54,783	102,520	24,860	116,920	113,920
01-0420-16-02	DATA PROCESSING IMPROVEMENTS		57,000	3,763	57,000	57,000
01-0421-16-02	COMPUTER REPLACEMENT		30,000	32,776	30,000	20,000
01-0458-16-02	EQUIPMENT REPLACEMENT FUND		5,543	4,194	8,388	14,388
01-0490-16-02	NON DEPRECIABLE CAPITAL ITEMS	44,657	0		0	
01-0496-16-02	EQUIPMENT REPLACEMENT SUSPENSE		0		0	
	<i>Capital outlay-----Subtotal</i>	44,657	92,543	40,733	95,388	91,388
Program Number: 2 INFORMATION TECHNOLOGY		274,267	364,288	150,424	402,401	406,059

# General Fund Support Services - Fleet

## Fund: 1 GENERAL FUND

## SUPPORT SERVICES

## FLEET

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0107-16-03	SALARIES-SKILLED CRAFT	42,647	90,216	0	0	0
01-0108-16-03	SALARIES-SERVICE MAINTENANCE	14,922	34,201	0	0	0
01-0109-16-03	SALARIES OVERTIME	338	500	0	0	0
01-0110-16-03	SALARIES - PART/TIME & HOURLY		0	0	0	0
01-0111-16-03	SALARIES-LONGEVITY	900	2,160	0	0	0
01-0122-16-03	TMRS	10,044	21,705	0	0	0
01-0133-16-03	FICA	4,500	9,721	0	0	0
01-0134-16-03	WORKER'S COMPENSATION	2,085	2,470	0	0	0
	<i>Personnel Services-----Subtotal</i>	75,435	160,973	0	0	0
01-0201-16-03	OFFICE SUPPLIES	55	500	0	0	0
01-0203-16-03	MEDICAL CHEMICAL		255	0	0	0
01-0205-16-03	FUEL, OIL, & LUBE	1,917	2,130	0	0	0
01-0206-16-03	CLOTHING	249	400	0	0	0
01-0213-16-03	MOTOR VEHICLE-POOL VEHICLES	833	1,000	0	0	0
01-0217-16-03	OTHER SUPPLIES	445	1,200	0	0	0
01-0218-16-03	SMALL TOOLS & MINOR EQUIPMENT	5,335	3,000	0	0	0
	<i>Supplies-----Subtotal</i>	8,834	8,485	0	0	0
01-0304-16-03	TELEPHONE - CELLULAR	273	1,100	0	0	0
01-0309-16-03	RADIO REPAIRS	53	0	0	0	0
01-0322-16-03	SERVICE AGREEMENT-OTHER	252	750	0	0	0
01-0323-16-03	SERVICE AGREEMENTS-TECHNICAL	7,446	10,000	0	0	0
01-0324-16-03	PRINTING & REPRODUCTION		200	0	0	0
01-0342-16-03	REPAIR & MAINTENANCE EQUIPMENT	3,795	3,000	0	0	0
01-0344-16-03	RENTALS	573	1,200	0	0	0
01-0345-16-03	CONFERENCE & TRAINING		0	0	0	0
01-0346-16-03	DUES & SUBSCRIPTION		1,200	0	0	0
01-0347-16-03	MISCELLANEOUS	4,077	100	0	0	0
	<i>Charges for service----Subtotal</i>	16,469	17,550	0	0	0
01-0458-16-03	EQUIPMENT REPLACEMENT FUND	0	1,215	0	0	0
01-0490-16-03	NON DEPRECIABLE CAPITAL ITEMS	0	0	0	0	0
01-0496-16-03	EQUIPMENT REPLACEMENT SUSPENSE	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	1,215	0	0	0
Program Number: 3	FLEET	100,738	188,223	0	0	0

This department was eliminated in 2018

## General Fund Support Services - Buildings

### Fund: 1 GENERAL FUND

### SUPPORT SERVICES

### BUILDINGS

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0103-16-04	SALARIES-TECHNICIAN	40,792	37,203	22,493	45,344	45,344
01-0108-16-04	SALARIES-SERVICE MAINTENANCE	64,147	62,974	37,112	96,762	96,762
01-0109-16-04	SALARIES-OVERTIME	1,398	200	1,328	200	200
01-0110-16-04	SALARIES-PART TIME & HOURLY	10,822	22,000	10,868	0	0
01-0111-16-04	SALARIES-LONGEVITY	1,344	1,344		1,488	1,536
01-0122-16-04	TMRS	18,379	17,374	11,881	23,611	23,619
01-0133-16-04	FICA	8,240	9,465	5,058	11,000	11,004
01-0134-16-04	WORKER'S COMPENSATION	1,567	2,422	1,158	2,288	2,678
01-0168-16-04	WAGE REIMB FOR JANITORIAL		0		0	
	<i>Personnel Services-----Subtotal</i>	146,689	152,982	89,897	180,693	181,143
01-0201-16-04	OFFICE SUPPLIES	39	300		300	300
01-0202-16-04	JANITORIAL-WEISMAN	1,333	0	483	0	
01-0204-16-04	JANITORIAL	26,897	20,350	11,614	20,350	20,350
01-0205-16-04	FUEL, OIL & LUBE	2,300	1,845	1,672	1,845	1,845
01-0206-16-04	CLOTHING	92	100	121	100	750
01-0212-16-04	ELECTRICAL SUPPLIES	16	595		595	595
01-0213-16-04	MOTOR VEHICLE	6,093	3,500	1,264	3,500	3,500
01-0217-16-04	OTHER SUPPLIES	124	500	29	500	500
01-0218-16-04	SMALL TOOLS & MINOR EQUIPMENT	1,836	2,200	1,699	2,200	2,200
	<i>Supplies-----Subtotal</i>	38,731	29,390	16,881	29,390	30,040
01-0304-16-04	TELEPHONE - CELLULAR	1,083	700	421	700	700
01-0305-16-04	OTHER PROFESSIONAL SERVICES		850		850	850
01-0309-16-04	RADIO REPAIRS		85	26	85	85
01-0312-16-04	GENERAL ADVERTISING		0		0	0
01-0322-16-04	SERVICE AGREEMENT-OTHER	1,700	900	781	900	900
01-0323-16-04	SERVICE AGREEMENTS-TECHNICAL	195	500		500	500
01-0336-16-04	ELECTRICAL SERVICE-WEISMAN BLDG		1,000		1,000	1,000
01-0337-16-04	ELECTRICAL SERVICE	162,746	185,000	71,360	150,000	150,000
01-0338-16-04	GAS SERVICE	23,368	26,000	15,874	26,000	26,000
01-0339-16-04	REPAIR & MAINTENANCE-ROOF	1,021	35,000	1,679	35,000	25,000
01-0340-16-04	REPAIR & MAINTENANCE BUILDINGS	88,145	70,000	44,876	70,000	50,000
01-0341-16-04	REPAIR & MAINT-WEISMAN BLDG	18,471	23,000	14,190	23,000	23,000
01-0342-16-04	REPAIR & MAINTENANCE EQUIPMENT	15,470	30,250	9,309	30,250	25,000
01-0343-16-04	REPAIR & MAINT- AIR CONDITIONER	41,998	40,000	18,264	40,000	48,000
01-0344-16-04	RENTALS	3,943	2,000	2,102	2,000	2,000
01-0347-16-04	MISCELLANEOUS	3,198	200		200	200
01-0355-16-04	ELECTRIC SERVICE-PERKINS BLDG	310	0	141	0	
01-0356-16-04	ELECTRIC SERVICE-STREET LIGHTS		0		0	
01-0358-16-04	GUARANTEED SVGS-SCHNEIDER ELECT		-106,588		-106,588	-106,588
01-0360-16-04	JANITORIAL CONTRACT	1,560	0		0	
01-0361-16-04	JANITORIAL -DOWNTOWN RESTROOM		0		0	

## General Fund Support Services - Buildings

Fund: 1 GENERAL FUND		SUPPORT SERVICES		BUILDINGS		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0362-16-04	JANITORIAL -WEISMAN BLDG		0		0	0
01-0364-16-04	REPAIR & MAINTENANCE GROUNDS	37,436	0	15,065	0	0
01-0365-16-04	REPAIR & MAINT TRAFFIC SIGNALS	3,744	4,125	627	4,125	4,125
01-0366-16-04	REPAIR & MAINT STREET LIGHTS		0		0	
01-0370-16-04	EXTERMINATION CONTRACT	10,062	15,800	5,581	15,800	15,800
01-0374-16-04	PASS CONTRACT	16,527	15,825		15,825	15,825
	<i>Charges for service----Subtotal</i>	430,977	344,647	200,295	309,647	282,397
01-0405-16-04	IMPROVEMENTS - BUILDINGS	43,279	53,750		53,750	
01-0406-16-04	IMPROVEMENTS - LIBRARY BUILDING	9,154	0		0	0
01-0405-16-04	IMPROVEMENTS - #2 FIRE STATION		0		0	0
01-0405-16-04	IMPROVEMENTS - #4 FIRE STATION		0		0	0
01-0421-16-04	IMPROVEMENTS - ROOF		0		0	0
01-0440-16-04	OTHER MACHINERY & EQUIPMENT	9,088	0		0	0
01-0458-16-04	EQUIPMENT REPLACEMENT FUND		5,817	2,908	5,817	5,810
01-0490-16-04	NON DEPRECIABLE CAPITAL ITEMS	2,300				
01-0496-16-04	EQUIPMENT REPLACEMENT SUSPENSE		0		0	0
	<i>Capital outlay-----Subtotal</i>	63,821	59,567	2,908	59,567	5,810
Program Number: 4 BUILDINGS		680,217	586,586	309,981	579,297	499,390

## General Fund Support Services - Arena

Fund: 1 GENERAL FUND		SUPPORT SERVICES		ARENA		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0102-16-05	SALARIES-PROFESSIONAL	192		24,784	49,962	
01-0108-16-05	SALARIES-SERVICE MAINTENANCE	107		13,836	27,893	
01-0109-16-05	SALARIES-OVERTIME	32		4,234	6,000	
01-0110-16-05	SALARIES-PART/TIME & HOURLY				5,000	
01-0111-16-05	SALARIES-LONGEVITY				816	
01-0122-16-05	TMRS	52		7,019	13,903	
01-0133-16-05	FICA-SALARY RESERVE	22		2,940	6,860	
01-0134-16-05	WORKER'S COMPENSATION			722	1,426	
	<i>Personnel Services-----Subtotal</i>	405		53,536	111,860	
01-0201-16-05	OFFICE SUPPLIES				0	
01-0202-16-05	AGRICULTURAL			8,898	11,000	
01-0203-16-05	MEDICAL & CHEMICAL			42	1,100	
01-0204-16-05	JANITORIAL				100	
01-0205-16-05	FUEL, OIL & LUBE			2,458	4,035	
01-0206-16-05	CLOTHING				200	
01-0212-16-05	ELECTRICAL SUPPLIES			94	750	
01-0213-16-05	MOTOR VEHICLE-POOL VEHICLES			1,296	750	
01-0217-16-05	OTHER SUPPLIES				0	
01-0218-16-05	SMALL TOOLS & MINOR EQUIPMENT			302	2,000	
01-0219-16-05	REPAIR & MAINTENANCE SUPPLIES			541	1,000	
	<i>Supplies-----Subtotal</i>			13,631	20,935	
01-0304-16-05	TELEPHONE - CELLULAR			160	500	
01-0312-16-05	GENERAL ADVERTISING				100	
01-0316-16-05	CONTRACTED SERVICES			2,625	1,500	
01-0322-16-05	SERVICE AGREEMENT-OTHER			143	400	
01-0326-16-05	TEXAS MULTIPLE PERIL INSURANCE			1,849	2,753	
01-0337-16-05	ELECTRIC SERVICE			12,926	22,000	
01-0338-16-05	GAS SERVICE			285	1,200	
01-0342-16-05	REPAIR & MAINTENANCE EQUIPMENT			125	2,700	
01-0344-16-05	RENTALS			600	200	
01-0346-16-05	DUES & SUBSCRIPTION			675	365	
01-0347-16-05	MISCELLANEOUS				0	
01-0360-16-05	JANITORIAL CONTRACT				0	
	<i>Charges for service----Subtotal</i>			19,388	31,718	
01-0458-16-05	EQUIPMENT REPLACEMENT FUND				0	
01-0496-16-05	EQUIPMENT REPLACEMENT SUSPENSE				0	
	<i>Capital outlay-----Subtotal</i>				0	
Program Number: 5 ARENA		405	0	86,555	164,513	
Department Number: 16 SUPPORT SERVICES		1,537,532	1,620,347	772,815	1,633,477	905,449

Arena Moved to Support Services for 2019 Budget Only

**General Fund**  
**Support Services**  
**Parks & Recreation - Administration**

Fund: 1 GENERAL FUND		SUPPORT SERVICES		PARKS & REC-ADMIN		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-14-01	SALARIES-OFFICIALS & ADMIN	13,425	43,630	20,482	44,377	44,377
01-0106-14-01	SALARIES-OFFICE & CLERICAL	23,316	23,163	11,556	23,291	23,291
01-0109-14-01	SALARIES-OVERTIME		1,000		1,000	500
01-0111-14-01	SALARIES-LONGEVITY	48	1,092		1,152	1,212
01-0122-14-01	TMRS	6,539	12,380	5,255	12,055	11,939
01-0133-14-01	FICA	2,849	5,545	2,313	5,617	5,583
01-0134-14-01	WORKER'S COMPENSATION	169	160	81	161	161
	<i>Personnel Services-----Subtotal</i>	46,345	86,970	39,687	87,653	87,063
01-0201-14-01	OFFICE SUPPLIES	113	780	141	780	780
01-0218-14-01	SMALL TOOLS & MINOR EQUIPMENT		85		85	85
	<i>Supplies-----Subtotal</i>	113	865	141	865	865
01-0304-14-01	TELEPHONE - CELLULAR	150	800	396	800	800
01-0311-14-01	TRANSPORTATION	1,500	3,600		3,600	3,600
01-0324-14-01	PRINTING & REPRODUCTION	233	900	71	900	900
01-0342-14-01	REPAIR & MAINTENANCE EQUIPMENT		750		750	750
01-0344-14-01	RENTALS	2,063	0	1,104	0	
01-0346-14-01	DUES & SUBSCRIPTION	151	150	151	150	150
01-0347-14-01	MISCELLANEOUS	312	100	94	100	100
	<i>Charges for service----Subtotal</i>	4,408	6,300	1,815	6,300	6,300
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 1 ADMINISTRATION		50,866	94,135	41,643	94,818	94,228

**General Fund  
Support Services  
Parks & Recreation - Parks**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**PARKS & REC - PARKS**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0103-14-04	SALARIES-TECHNICIAN	37,950	35,628	20,409	41,142	41,142
01-0106-14-04	SALARIES-OFFICE & CLERICAL	7,772	7,721	3,852	7,764	7,764
01-0107-14-04	SALARIES-SKILLED CRAFT	32,316	31,487	16,798	33,862	33,862
01-0108-14-04	SALARIES-SERVICE MAINTENANCE	80,720	79,354	41,040	83,678	83,679
01-0109-14-04	SALARIES OVERTIME	20,498	11,487	8,715	11,487	10,000
01-0110-14-04	SALARIES-PART/TIME & HOURLY	21,350	12,500	3,475	12,500	0
01-0111-14-04	SALARIES-LONGEVITY	2,784	1,980		2,232	2,580
01-0122-14-04	TMRS	31,081	28,636	14,866	29,583	29,288
01-0133-14-04	FICA	15,447	13,782	7,158	14,739	13,696
01-0134-14-04	WORKER'S COMPENSATION	3,624	3,389	1,497	2,958	3,199
	<i>Personnel Services-----Subtotal</i>	253,542	225,964	117,808	239,945	225,210
01-0201-14-04	OFFICE SUPPLIES	67	350	95	350	350
01-0202-14-04	AGRICULTURE	6,088	2,400	5,002	2,400	2,400
01-0203-14-04	MEDICAL & CHEMICAL	4,480	3,000	2,670	3,000	3,000
01-0205-14-04	FUEL, OIL & LUBE	14,204	15,000	7,769	12,600	12,600
01-0206-14-04	CLOTHING	2,077	1,400	1,082	1,400	1,400
01-0211-14-04	GARBAGE BAGS	7,008	7,300	4,236	7,300	6,300
01-0212-14-04	ELECTRICAL SUPPLIES	511	500	348	500	500
01-0213-14-04	MOTOR VEHICLE	10,977	12,000	7,246	12,000	12,000
01-0214-14-04	PLUMBING SUPPLIES	57	500	70	500	500
01-0215-14-04	BUILDING SUPPLIES	125	500		500	500
01-0217-14-04	OTHER SUPPLIES	6,823	8,000	4,023	8,000	7,000
01-0218-14-04	SMALL TOOLS & MINOR EQUIPMENT	8,631	8,000	1,835	8,000	7,000
01-0219-14-04	REPAIR & MAINTENANCE SUPPLIES	6,368	4,500	3,038	4,500	4,500
	<i>Supplies-----Subtotal</i>	67,415	63,450	37,415	61,050	58,050
01-0304-14-04	TELEPHONE - CELLULAR	1,695	1,500	581	1,500	1,500
01-0323-14-04	SERVICE AGREEMENT-TECHNICAL		2,500		2,500	2,500
01-0337-14-04	ELECTRICAL SERVICE	20,211	20,000	9,446	20,000	20,000
01-0340-14-04	REPAIR & MAINTENANCE BUILDINGS	6,087	4,400	2,494	4,400	4,400
01-0341-14-04	REPAIR & MAINTENANCE-LIGHTS	11,979	20,000	1,709	20,000	15,000
01-0342-14-04	REPAIR & MAINTENANCE EQUIPMENT	10,743	12,000	7,061	12,000	10,000
01-0343-14-04	REPAIR & MAINTENANCE PARKS	54,142	22,800	13,930	22,800	22,800
01-0344-14-04	RENTALS	5,406	3,500	1,796	2,500	2,500
01-0347-14-04	MISCELLANEOUS	179	200	34	200	200
01-0364-14-04	REP & MAINT GROUNDS-CITY PARK	26,478	21,900	12,800	21,900	21,900
01-0365-14-04	REP & MAINT GR-TELEGRAPH PARK	5,042	7,000	2,700	7,000	3,000
	<i>Charges for service----Subtotal</i>	141,962	115,800	52,550	114,800	103,800



**General Fund  
Parks & Recreation - Parks**

Fund: 1 GENERAL FUND	SUPPORT SERVICES	PARKS & REC - PARKS				
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0421-14-04 IMPROVEMENTS-PARKS		0	0	0	0	0
01-0440-14-04 OTHER MACHINERY & EQUIPMENT		10,000	0	702	0	0
01-0458-14-04 EQUIPMENT REPLACEMENT FUND			15,846	9,848	19,696	19,689
01-0490-14-04 NON DEPRECIABLE CAPITAL ITEMS		2,087	0	0	0	
01-0496-14-04 EQUIPMENT REPLACEMENT SUSPENSE			0	0	0	0
Capital outlay-----Subtotal		12,087	15,846	10,550	19,696	19,689
Program Number: 4 PARKS		475,006	421,060	218,323	435,491	406,749

**General Fund  
Support Services  
Parks & Recreation - Recreation**

<b>Fund: 1 GENERAL FUND      SUPPORT SERVICES</b>		<b>PARKS &amp; REC - RECREATION</b>				
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0109-14-05	SALARIES OVERTIME	0	1,000		1,000	500
01-0110-14-05	SALARIES-PART/TIME & HOURLY	0	1,705		1,705	1,705
01-0133-14-05	FICA	0	207		207	169
01-0134-14-05	WORKER'S COMPENSATION	56	53	22	43	41
	<i>Personnel Services-----Subtotal</i>	56	2,965	22	2,955	2,415
01-0201-14-05	OFFICE SUPPLIES	0	100		100	100
01-0203-14-05	MEDICAL & CHEMICAL	9,107	7,000	7,184	7,000	6,000
01-0217-14-05	OTHER SUPPLIES		500		500	500
01-0218-14-05	SMALL TOOLS & MINOR EQUIPMENT	450	1,000		1,000	500
01-0219-14-05	REPAIR & MAINTENANCE SUPPLIES	357	1,500	58	1,500	1,500
	<i>Supplies-----Subtotal</i>	9,913	10,100	7,241	10,100	8,600
01-0337-14-05	ELECTRICAL SERVICE	23,574	17,100	10,187	14,100	14,100
01-0338-14-05	GAS SERVICE	422	150	215	150	150
01-0342-14-05	REPAIR & MAINTENANCE EQUIPMENT	8,678	5,000	338	5,000	4,000
01-0343-14-05	REPAIR & MAINTENANCE - POOL	765	0		0	
01-0345-14-05	CONFERENCE & TRAINING	1,189	500		500	500
01-0347-14-05	MISCELLANEOUS	925	300		300	150
	<i>Charges for service----Subtotal</i>	35,554	23,050	10,739	20,050	18,900
01-0458-14-05	EQUIPMENT REPLACEMENT FUND	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 5 RECREATION		45,523	36,115	18,002	33,105	29,915

**General Fund  
Support Services  
Parks & Recreation - Golf Course**

<b>Fund: 1 GENERAL FUND</b>		<b>SUPPORT SERVICES</b>		<b>PARKS &amp; REC-GOLF COURSE</b>		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-14-06	SALARIES OFFICIALS & ADMIN	46,565	45,587	22,952	46,259	
01-0109-14-06	SALARIES-OVERTIME	10,321	8,525	8,338	8,525	
01-0110-14-06	SALARIES-PART/TIME & HOURLY	34,206	45,000	18,562	45,000	
01-0111-14-06	SALARIES-LONGEVITY	624	624		672	
01-0122-14-06	TMRS	9,813	9,349	5,126	9,106	
01-0133-14-06	FICA	6,992	7,630	3,802	7,685	
01-0134-14-06	WORKER'S COMPENSATION	2,302	2,189	907	1,792	
	<i>Personnel Services-----Subtotal</i>	110,823	118,904	59,686	119,039	0
01-0201-14-06	OFFICE SUPPLIES	238	425	90	425	
01-0202-14-06	AGRICULTURAL	2,963	4,150	280	4,150	
01-0203-14-06	MEDICAL & CHEMICAL	937	2,700		2,700	
01-0205-14-06	FUEL, OIL & LUBE	2,708	4,500	1,548	4,500	
01-0206-14-06	CLOTHING	46	300		300	
01-0208-14-06	FOOD SUPPLIES	4,728	5,210	1,891	5,210	
01-0209-14-06	PRO SHOP	2,675	2,000	1,095	2,000	
01-0210-14-06	DRIVING RANGE	214	1,200	564	1,200	
01-0212-14-06	ELECTRICAL SUPPLIES	27	150	14	150	
01-0213-14-06	MOTOR VEHICLE SUPPLIES	5,253	5,500	4,124	5,500	
01-0217-14-06	OTHER SUPPLIES	545	1,000	100	1,000	
01-0218-14-06	SMALL TOOLS & MINOR EQUIPMENT	603	500	169	500	
01-0219-14-06	REPAIR & MAINTENANCE SUPPLIES	1,562	6,050	352	6,050	
	<i>Supplies-----Subtotal</i>	22,499	33,685	10,227	33,685	0
01-0304-14-06	TELEPHONE - CELLULAR	201	400	81	400	
01-0322-14-06	SERVICE AGREEMENT-OTHER		300		300	
01-0337-14-06	ELECTRICAL SERVICE	12,161	13,000	5,953	10,000	
01-0340-14-06	REPAIR & MAINTENANCE BUILDINGS	1,628	1,000		1,000	
01-0342-14-06	REPAIR & MAINTENANCE EQUIPMENT	10,720	4,500	4,917	4,500	
01-0344-14-06	RENTALS	3,327	4,500	4,203	4,500	
01-0346-14-06	DUES & SUBSCRIPTIONS	957	700	369	700	
01-0347-14-06	MISCELLANEOUS	990	200	-1	200	
01-0364-14-06	REPAIR & MAINTENANCE GROUNDS		0		0	
	<i>Charges for service----Subtotal</i>	29,984	24,600	15,523	21,600	0
01-0421-14-06	IMPROVEMENTS-GOLF COURSE		0		0	
01-0440-14-06	OTHER MACHINERY & EQUIPMENT		0		0	
01-0458-14-06	EQUIPMENT REPLACEMENT FUND		7,500	3,116	6,232	
01-0460-14-06	LEASE PURCHASE PAYMENTS	16,723	16,723		0	
01-0496-14-06	EQUIPMENT REPLACEMENT SUSPENSE					
	<i>Capital outlay-----Subtotal</i>	16,723	24,223	3,116	6,232	0
Program Number: 6 GOLF COURSE		180,029	201,412	88,551	180,556	0

Golf Course Moved to Tourism & Promotion for 2020 Budget

Department Number: 14 SUPPORT SERVICES -						
PARKS & RECREATION	751,424	752,722	366,519	743,970	530,892	

## **Tourism and Cultural Arts**

The Tourism and Cultural Arts Department is made-up of the following areas: Visit Marshall/Tourism Promotion, Convention Center and Community Centers, City Arena, Memorial City Hall Performance Center, Oaklawn Municipal Golf Course and the Marshall Public Library.

### **Visit Marshall**

Visit Marshall is organized to promote Marshall as a destination for tourists. The goal is to solicit individuals to visit Marshall for leisure, business meetings, trade shows, special events and other means to increase hotel/motel occupancy.

### **Convention Center**

The Marshall Convention Center was built to host meetings, banquets, trade shows, exhibits, weddings, and theater performances. Our goal is to provide excellent, well maintained facilities and customer service for citizens and visitors alike.

### **Community Centers**

City of Marshall Community Centers' purpose is to provide a space for Marshall Citizens to host birthday parties, family reunions, community events, community meetings and for recreational usage.

### **City Arena**

The Arena includes the management, operation and maintenance of the RV campsites as well as the arena that hosts livestock, equine and similar outdoor events.

### **Memorial City Hall Performance Center**

Memorial City Hall is the premier event venue in Marshall nestled in Historic Downtown. The 1920s-era performance center, exhibit gallery and meeting space includes 560-seat auditorium space, an exhibit area for a permanent installation from the Harrison County Historical, various spaces for temporary art or other exhibits and a 1,400 square-foot meeting or banquet space with a kitchen.

### **Oak Lawn Municipal Golf Course**

The Municipal Golf Course is a 9 hole golf course featuring a driving range and club house open to the public.

**Marshall Public Library**

The Marshall Public Library aspires to be a vibrant destination that ignites imagination, fosters lifelong learning, and inspires the community to greater achievement by enriching, empowering, and educating the community through exemplary services, exceptional resources and engaging programs.

**General Fund**  
**Tourism & Cultural Arts**  
**Community Facilities**  
**Convention/Community Centers**

<b>Fund: 1 GENERAL FUND</b>		<b>TOURISM &amp; CULTURAL ARTS</b>		<b>COMMUNITY FACILITIES - CONVENTION/COMMUNITY CENTERS</b>		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0106-17-01	SALARIES-OFFICE & CLERICAL	30,148	33,548	13,437	33,904	27,082
01-0108-17-01	SALARIES-SERVICE MAINTENANCE	52,540	51,355	26,255	51,834	51,834
01-0109-17-01	SALARIES-OVERTIME	18,009	6,000	8,292	6,000	3,000
01-0110-17-01	SALARIES-PART/TIME & HOURLY		6,000		6,000	9,048
01-0111-17-01	SALARIES-LONGEVITY	1,728	2,832		1,872	2,016
01-0122-17-01	TMRS	17,490	16,010	7,859	15,371	13,731
01-0133-17-01	FICA-SALARY RESERVE	7,806	7,630	3,662	7,620	7,113
01-0134-17-01	WORKER'S COMPENSATION	1,386	1,351	566	1,119	1,284
	<i>Personnel Services-----Subtotal</i>	129,107	124,726	60,071	123,720	115,108
01-0201-17-01	OFFICE SUPPLIES	1,742	700	518	0	0
01-0204-17-01	JANITORIAL	12,476	9,500	4,309	9,500	2,000
01-0205-17-01	FUEL, OIL & LUBE	175	1,000	92	1,000	1,000
01-0206-17-01	CLOTHING	434	500	34	400	
01-0208-17-01	FOOD SUPPLIES	95	200		0	
01-0212-17-01	ELECTRICAL SUPPLIES	4,404	2,500		2,500	
01-0213-17-01	MOTOR VEHICLE	296	500	597	500	1,000
01-0215-17-01	BUILDING SUPPLIES	561	300		300	
01-0217-17-01	OTHER SUPPLIES	545	1,000	397	1,000	
01-0218-17-01	SMALL TOOLS & MINOR EQUIPMENT	1,808	3,500	1,425	3,000	
01-0219-17-01	REPAIR & MAINTENANCE SUPPLIES	2,352	500	117	500	
	<i>Supplies-----Subtotal</i>	24,888	20,200	7,491	18,700	4,000
01-0304-17-01	TELEPHONE - CELLULAR		1,000		1,000	
01-0322-17-01	SERVICE AGREEMENT-OTHER	3,015	3,500	442	3,500	
01-0326-17-01	TEXAS MULTIPLE PERIL INSURANCE	10,340	8,511	5,791	8,511	8,511
01-0337-17-01	ELECTRIC SERVICE	131,065	71,400	30,368	71,400	71,400
01-0338-17-01	GAS SERVICE	9,020	9,000	6,345	9,000	9,000
01-0342-17-01	REPAIR & MAINTENANCE EQUIPMENT	3,642	7,500	540	5,000	
01-0346-17-01	DUES & SUBSCRIPTIONS	1,160	150	150	0	
01-0347-17-01	MISCELLANEOUS	1,773	1,100	120	1,100	
01-0360-17-01	JANITORIAL-COMMUNITY CENTERS	1,555	0	113	0	
01-0364-17-01	REPAIR & MAINTENANCE GROUNDS	13,964	8,500	4,845	8,500	
	<i>Charges for service----Subtotal</i>	175,533	110,661	48,714	108,011	88,911
01-0426-17-01	FURNITURE & FIXTURES		6,000		6,000	3,000
01-0440-17-01	OTHER MACHINERY & EQUIPMENT		0		0	0
01-0490-17-01	NON DEPRECIABLE CAPITAL ITEMS		0		0	0
	<i>Capital outlay-----Subtotal</i>	0	6,000	0	6,000	3,000
Program Number: 1 CONVENTION/COMMUNITY CENTERS		329,529	261,587	116,276	256,431	211,019

**General Fund**  
**Tourism & Cultural Arts**  
**Community Facilities - Visual Art Center**

<b>Fund: 1 GENERAL FUND</b>		<b>TOURISM &amp; CULTURAL ARTS</b>		<b>COMMUNITY FACILITIES - VISUAL ART CENTER</b>		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0109-17-02	SALARIES-OVERTIME	1,326		1,872		
01-0110-17-02	SALARIES-PART/TIME & HOURLY	3,093	3,500		3,500	
01-0122-17-02	TMRS	226	0	306	0	
01-0133-17-02	FICA-SALARY RESERVE	322	268	123	268	
01-0134-17-02	WORKER'S COMPENSATION	8	7	4	7	
	<i>Personnel Services-----Subtotal</i>	4,975	3,775	2,305	3,775	0
01-0201-17-02	OFFICE SUPPLIES		500	0	0	
01-0204-17-02	JANITORIAL SUPPLIES	403	2,000	118	0	
01-0212-17-02	ELECTRICAL SUPPLIES		0	0	0	
01-0217-17-02	OTHER SUPPLIES	132	2,000	616	1,000	
	<i>Supplies-----Subtotal</i>	535	4,500	734	1,000	0
01-0312-17-02	GENERAL ADVERTISING		0		0	
01-0322-17-02	SERVICE AGREEMENT-OTHER	3,022	300	677	300	
01-0324-17-02	PRINTING & REPRODUCTION		300		0	
01-0337-17-02	ELECTRIC SERVICE	11,006	7,000	2,901	7,000	
01-0338-17-02	GAS SERVICE	2,299	3,000	2,185	3,000	
01-0342-17-02	REPAIR & MAINTENANCE EQUIPMENT	268	750	58	750	
01-0344-17-02	RENTALS		0		0	
01-0347-17-02	MISCELLANEOUS		0		0	
01-0360-17-02	JANITORIAL CONTRACT	33	0		0	
	<i>Charges for service----Subtotal</i>	16,628	11,350	5,820	11,050	0
01-0440-17-02	OTHER MACHINERY & EQUIPMENT					
01-0490-17-02	NON DEPRECIABLE CAPITAL ITEMS					
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 2 VISUAL ART CENTER		22,138	19,625	8,859	15,825	0

Visual Art Center Not Budgeted for 2020

**General Fund**  
**Tourism & Cultural Arts**  
**Community Facilities - Arena**

**Fund: 1 GENERAL FUND      TOURISM & CULTURAL ARTS      COMMUNITY FACILITIES-ARENA**

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0102-17-03	SALARIES-PROFESSIONAL	47,814	47,102			49,962
01-0108-17-03	SALARIES-SERVICE MAINTENANCE	26,763	26,451			27,893
01-0109-17-03	SALARIES-OVERTIME	11,201	6,000			6,000
01-0110-17-03	SALARIES-PART/TIME & HOURLY		5,000			5,000
01-0111-17-03	SALARIES-LONGEVITY	720	720			912
01-0122-17-03	TMRS	14,774	13,711			13,868
01-0133-17-03	FICA-SALARY RESERVE	5,987	6,523			6,867
01-0134-17-03	WORKER'S COMPENSATION	1,720	1,669			1,670
	<i>Personnel Services-----Subtotal</i>	108,979	107,176	0	0	112,172
01-0202-17-03	AGRICULTURAL	9,582	12,000			11,000
01-0203-17-03	MEDICAL & CHEMICAL		1,100			1,100
01-0204-17-03	JANITORIAL	2,137	100			100
01-0205-17-03	FUEL, OIL & LUBE	4,082	4,035			4,035
01-0206-17-03	CLOTHING		200			200
01-0212-17-03	ELECTRICAL SUPPLIES	746	750			750
01-0213-17-03	MOTOR VEHICLE-POOL VEHICLES	9,149	750			750
01-0217-17-03	OTHER SUPPLIES	86	0			
01-0218-17-03	SMALL TOOLS & MINOR EQUIPMENT	2,092	2,000			2,000
01-0219-17-03	REPAIR & MAINTENANCE SUPPLIES	581	1,000			1,000
	<i>Supplies-----Subtotal</i>	28,455	21,935	0	0	20,935
01-0304-17-03	TELEPHONE - CELLULAR	308	500			500
01-0312-17-03	GENERAL ADVERTISING		100			100
01-0316-17-03	CONTRACTED SERVICES	4,269	1,500			1,500
01-0322-17-03	SERVICE AGREEMENT-OTHER	791	400			400
01-0326-17-03	TEXAS MULTIPLE PERIL INSURANCE	3,318	2,753			2,753
01-0337-17-03	ELECTRIC SERVICE	27,636	23,000			22,000
01-0338-17-03	GAS SERVICE	698	1,200			1,200
01-0342-17-03	REPAIR & MAINTENANCE EQUIPMENT	1,793	3,000			8,700
01-0344-17-03	RENTALS	1,333	1,200			200
01-0346-17-03	DUES & SUBSCRIPTION	939	365			465
01-0347-17-03	MISCELLANEOUS	454	0			0
01-0360-17-03	JANITORIAL CONTRACT	1,800	0			
	<i>Charges for service----Subtotal</i>	43,339	34,018	0	0	37,818
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	
Program Number: 3 ARENA		180,773	163,129	0	0	170,925

Arena Moved to Support Services for 2019 Budget  
moved back to Tourism & Cultural Arts for 2020 Budget



**General Fund  
Tourism & Cultural Arts  
Community Facilities - Main Street**

<b>Fund: 1 GENERAL FUND      TOURISM &amp; CULTURAL ARTS</b>		<b>COMMUNITY FACILITIES - MAIN STREET</b>				
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0102-17-04	SALARIES-PROFESSIONAL	174	30,884	22,508	45,365	
01-0106-17-04	SALARIES-OFFICE & CLERICAL		0		0	
01-0109-17-04	SALARIES-OVERTIME		0		0	
01-0111-17-04	SALARIES-LONGEVITY	640	48		96	
01-0122-17-04	TMRS	560	5,283	3,883	7,859	
01-0133-17-04	FICA	252	2,366	1,814	3,661	
01-0134-17-04	WORKER'S COMPENSATION	90	68	53	105	
	<i>Personnel Services-----Subtotal</i>	1,716	38,649	28,257	57,086	0
01-0201-17-04	OFFICE SUPPLIES	166	300	297	300	
01-0217-17-04	OTHER SUPPLIES	448	1,000		1,000	
	<i>Supplies-----Subtotal</i>	614	1,300	297	1,300	0
01-0304-17-04	TELEPHONE - CELLULAR	1,743	0	206	0	0
01-0311-17-04	TRANSPORTATION	2,478	0	1,200	2,400	
01-0312-17-04	GENERAL ADVERTISING	46	1,000		0	
01-0345-17-04	CONFERENCE & TRAINING	2,389	3,500	580	3,000	
01-0346-17-04	DUES & SUBSCRIPTION	1,239	1,500	600	1,500	
01-0347-17-04	MISCELLANEOUS	123	0	75	0	
01-0364-17-04	REPAIR & MAINTENANCE-GROUNDS	3,034	0	1,253	0	
01-0373-17-04	PROMOTION	17,203	9,000	7,376	9,000	
	<i>Charges for service----Subtotal</i>	28,255	15,000	11,290	15,900	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4 MAIN STREET		30,585	54,949	39,844	74,286	0

Main Street Moved to Community & Economic Development for 2020 Budget

**General Fund**  
**Tourism & Cultural Arts**  
**Community Facilities - Memorial City Hall**

Fund: 1 GENERAL FUND		TOURISM & CULTURAL ARTS		COMMUNITY FACILITIES - MEMORIAL CITY HALL		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0102-17-05	SALARIES-PROFESSIONAL	108		26,882	57,803	56,139
01-0110-17-05	SALARIES-PART/TIME & HOURLY					9,048
01-0111-17-05	SALARIES-LONGEVITY				48	48
01-0122-17-05	TMRS	18		4,414	9,499	10,673
01-0133-17-05	FICA	8		2,056	4,426	4,990
01-0134-17-05	WORKER'S COMPENSATION			64	127	144
	<i>Personnel Services-----Subtotal</i>	134		33,417	71,903	81,042
01-0201-17-05	OFFICE SUPPLIES				1,500	1,500
01-0217-17-05	OTHER SUPPLIES				1,000	1,000
	<i>Supplies-----Subtotal</i>	0		0	2,500	2,500
01-0305-17-05	TELEPHONE - CELLULAR					
01-0311-17-05	TRANSPORTATION			347	4,000	
01-0312-17-05	GENERAL ADVERTISING				0	
01-0345-17-05	CONFERENCE & TRAINING			480	10,000	2,000
01-0346-17-05	DUES & SUBSCRIPTION			234	5,500	5,000
01-0347-17-05	MISCELLANEOUS				1,000	1,000
01-0364-17-05	REPAIR & MAINTENANCE-GROUNDS				1,000	0
01-0373-17-05	PROMOTION			400	10,000	25,000
	<i>Charges for service----Subtotal</i>	0		1,460	31,500	33,000
01-0426-17-05	FURNITURE & FIXTURES				3,000	3,000
	<i>Capital outlay-----Subtotal</i>				3,000	3,000
Program Number: 5 MEMORIAL CITY HALL		134	0	34,877	108,903	119,542

**General Fund**  
**Tourism & Cultural Arts**  
**Community Facilities - Golf Course**

<b>Fund: 1 GENERAL FUND</b>		<b>TOURISM &amp; CULTURAL ARTS</b>		<b>GOLF COURSE</b>		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-17-06	SALARIES OFFICIALS & ADMIN					46,259
01-0109-17-06	SALARIES-OVERTIME					8,525
01-0110-17-06	SALARIES-PART/TIME & HOURLY					45,000
01-0111-17-06	SALARIES-LONGEVITY					672
01-0122-17-06	TMRS					9,106
01-0133-17-06	FICA					7,685
01-0134-17-06	WORKER'S COMPENSATION					2,094
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	119,341
01-0201-17-06	OFFICE SUPPLIES					425
01-0202-17-06	AGRICULTURAL					4,150
01-0203-17-06	MEDICAL & CHEMICAL					2,700
01-0205-17-06	FUEL, OIL & LUBE					4,000
01-0206-17-06	CLOTHING					300
01-0208-17-06	FOOD SUPPLIES					4,750
01-0209-17-06	PRO SHOP					2,000
01-0210-17-06	DRIVING RANGE					1,200
01-0212-17-06	ELECTRICAL SUPPLIES					150
01-0213-17-06	MOTOR VEHICLE SUPPLIES					5,500
01-0217-17-06	OTHER SUPPLIES					1,000
01-0218-17-06	SMALL TOOLS & MINOR EQUIPMENT					500
01-0219-17-06	REPAIR & MAINTENANCE SUPPLIES					6,050
	<i>Supplies-----Subtotal</i>	0	0	0	0	32,725
01-0304-17-06	TELEPHONE - CELLULAR					400
01-0322-17-06	SERVICE AGREEMENT-OTHER					300
01-0337-17-06	ELECTRICAL SERVICE					10,000
01-0340-17-06	REPAIR & MAINTENANCE BUILDINGS					1,000
01-0342-17-06	REPAIR & MAINTENANCE EQUIPMENT					4,500
01-0344-17-06	RENTALS					4,500
01-0346-17-06	DUES & SUBSCRIPTIONS					700
01-0347-17-06	MISCELLANEOUS					200
01-0364-17-06	REPAIR & MAINTENANCE GROUNDS					
	<i>Charges for service----Subtotal</i>	0	0	0	0	21,600
01-0421-17-06	IMPROVEMENTS-GOLF COURSE					
01-0440-17-06	OTHER MACHINERY & EQUIPMENT					
01-0458-17-06	EQUIPMENT REPLACEMENT FUND					5,297
01-0460-17-06	LEASE PURCHASE PAYMENTS					
01-0496-17-06	EQUIPMENT REPLACEMENT SUSPENSE					
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	5,297
Program Number: 6 GOLF COURSE		0	0	0	0	178,963

Golf Course Moved to Tourism & Cultural Arts for 2020 Budget

**General Fund**  
**Tourism & Cultural Arts**  
**Community Facilities - Library**

Fund: 1 GENERAL FUND		TOURISM & CULTURAL ARTS			LIBRARY	
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0101-17-07	SALARIES-OFFICIAL & ADMIN					61,298
01-0102-17-07	SALARIES-PROFESSIONAL					81,557
01-0105-17-07	SALARIES-PARAPROFESSIONAL					84,614
01-0106-17-07	SALARIES-OFFICE & CLERICAL					26,562
01-0110-17-07	SALARIES-PART/TIME & HOURLY					8,840
01-0111-17-07	SALARIES-LONGEVITY					2,736
01-0122-17-07	TMRS					43,453
01-0133-17-07	FICA-SALARY RESERVE					20,319
01-0134-17-07	WORKER'S COMPENSATION					584
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	329,963
01-0201-17-07	OFFICE SUPPLIES					11,000
01-0212-17-07	ELECTRICAL SUPPLIES					50
01-0215-17-07	PROGRAM EXPENSES					7,000
	<i>Supplies-----Subtotal</i>	0	0	0	0	18,050
01-0322-17-07	SERVICE AGREEMENT-OTHER					3,000
01-0323-17-07	SERVICE AGREEMENTS-TECHNICAL					12,000
01-0326-17-07	PROPERTY INSURANCE					3,315
01-0337-17-07	ELECTRIC SERVICE					17,000
01-0338-17-07	GAS SERVICE					2,000
01-0342-17-07	REPAIR & MAINTENANCE EQUIPMENT					3,000
01-0345-17-07	CONFERENCE & TRAINING					100
01-0346-17-07	DUES & SUBSCRIPTION					40,000
01-0347-17-07	MISCELLANEOUS					201
01-0364-17-07	REPAIR & MAINTENANCE GROUNDS					1,000
	<i>Charges for service----Subtotal</i>	0	0	0	0	81,616
01-0414-17-07	IMPROVEMENTS BOOKS-PUBLICATION					55,000
01-0420-17-07	IMPROVEMENTS-COMPUTERS					8,000
01-0440-17-07	OTHER MACHINERY & EQUIPMENT					6,000
01-0490-17-07	NON DEPRECIABLE CAPITAL ITEMS					
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	69,000
Program Number: 7 LIBRARY		0	0	0	0	498,629

Library Moved to Tourism & Cultural Arts for 2020 Budget

**General Fund  
Tourism & Cultural Arts  
Administration**

<b>Fund: 1 GENERAL FUND</b>		<b>TOURISM &amp; CULTURAL ARTS</b>		<b>ADMINISTRATION</b>		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0102-17-08	SALARIES-PROFESSIONAL					19,481
01-0111-17-08	SALARIES-LONGEVITY					29
01-0122-17-08	TMRS					3,583
01-0133-17-08	FICA-SALARY RESERVE					1,678
01-0134-17-08	WORKER'S COMPENSATION					48
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	24,819
01-0201-17-08	OFFICE SUPPLIES					
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0311-17-08	TRANSPORTATION					2,400
01-0345-17-08	CONFERENCE & TRAINING					
01-0346-17-08	DUES & SUBSCRIPTION					
01-0347-17-08	MISCELLANEOUS					
	<i>Charges for service----Subtotal</i>	0	0	0	0	2,400
01-0440-17-08	OTHER MACHINERY & EQUIPMENT					
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 8 ADMINISTRATION		0	0	0	0	27,219
Department Number: 17 TOURISM & CULTURAL ARTS - COMMUNITY FACILITIES		563,159	499,290	199,856	455,445	1,206,297

# NONDEPARTMENTAL

Nondepartmental covers the cost of services, supplies and capital outlay that benefit all divisions within the General Fund.

# General Fund Nondepartmental

## Fund: 1 GENERAL FUND

## NONDEPARTMENTAL

## NONDEPARTMENTAL

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
	PAYROLL PLACEHOLDER					
01-0112-12-00	EDUCATIONAL & INCENTIVE	2,730	5,000	3,704	5,000	4,000
01-0120-12-00	EMPLOYEE ASSISTANCE PROGRAM					11,904
01-0122-12-00	TMRS FOR DRAG-UP	16,206	5,885	18,252	5,885	16,206
01-0123-12-00	LIFE INSURANCE	2,954	4,094	1,483	4,094	7,855
01-0124-12-00	HEALTH INSURANCE	1,048,970	1,069,910	584,101	1,176,902	1,259,225
01-0125-12-00	DENTAL INSURANCE	41,748	47,375	21,505	52,113	55,761
01-0127-12-00	SICK LEAVE-ACCRUED PAYMENTS	137,412	35,655	112,151	35,655	93,366
01-0128-12-00	VACATION-ACCRUED PAYMENTS	79,505	28,600	58,779	28,600	71,000
01-0133-12-00	FICA FOR DRAG-UP	8,618	5,000	4,030	5,000	5,000
01-0134-12-00	WORKMEN'S COMPENSATION		2,000		2,000	2,000
	<i>Personnel Services-----Subtotal</i>	1,338,143	1,203,519	804,005	1,315,249	1,526,317
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0301-12-00	AUDIT SERVICES	29,110	34,000		34,000	34,000
01-0302-12-00	HEALTH INSURANCE SERVICES	30,526	23,770	10,188	23,770	30,526
01-0305-12-00	PROFESSIONAL SERVICES	36,729		1,500		
01-0307-12-00	TELEPHONE - INTERNET	47,124	45,000	21,838	45,000	45,000
01-0308-12-00	TELEPHONE - LAND	15,282	14,000	15,527	14,000	14,000
01-0309-12-00	TELEPHONE - WIRING	19,981	22,000	630	22,000	20,000
01-0310-12-00	POSTAGE & FREIGHT	17,311	16,203	8,857	16,203	20,203
01-0312-12-00	GENERAL ADVERTISING	8,478	6,000	5,758	6,000	5,000
01-0314-12-00	MEDIAN MAINTENANCE	7,616	5,000	1,743	5,000	
01-0316-12-00	MARSHALL/HARRISON HEALTH DIST	53,940	53,940	34,470	53,940	68,940
01-0322-12-00	WOMEN'S CENTER OF EAST TEXAS			3,587		
01-0323-12-00	SERVICE AGREEMENTS-TECHNICAL	16,563	7,625	11,807	7,625	7,625
01-0324-12-00	PRINTING & REPRODUCTION	479	700	773	700	700
01-0326-12-00	PROPERTY INSURANCE	91,035	91,682	49,487	100,850	105,850
01-0331-12-00	UNEMPLOYMENT INSURANCE	31,020	27,018	2,191	31,000	31,000
01-0332-12-00	LIABILITY INSURANCE	71,502	60,753	25,853	66,828	70,828
01-0339-12-00	CEMETERY GROUNDS MAINTENANCE	23,925	15,000	11,580	15,000	0
01-0343-12-00	DUES/ETCOG	3,528	3,590	3,528	3,590	3,590
01-0344-12-00	RENTALS	1,244	2,000		2,000	1,244
01-0346-12-00	SUB/NEWSPAPERS - BNA		200		200	200
01-0347-12-00	MISCELLANEOUS	36,519	30,000	16,399	30,000	15,000
01-0348-12-00	I-69 ALLIANCE DUES	5,750	5,750		5,750	5,750
01-0349-12-00	DUES/TML & NLC	1,747	3,400	2,009	3,650	1,747
01-0350-12-00	LOT CLEARING EXPENSE	2,850	5,000		5,000	2,850
01-0351-12-00	ETCOG TRANSIT	35,000	35,000	35,000	35,000	35,000
01-0355-12-00	MARSHALL MALL PROGRAM G PMT				177,155	
01-0379-12-00	DISASTER RELIEF-FLOOD/STORM					
	<i>Charges for service----Subtotal</i>	587,259	507,631	262,724	704,261	519,053

**General Fund  
Nondepartmental**

<b>Fund: 1 GENERAL FUND</b>	<b>NONDEPARTMENTAL</b>		<b>NONDEPARTMENTAL</b>		
	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: NONDEPARTMENTAL	1,925,402	1,711,150	1,066,728	2,019,510	2,045,370
Department Number: 12 NONDEPARTMENTAL	1,925,402	1,711,150	1,066,728	2,019,510	2,045,370



## **APPRAISAL DISTRICT**

The Appraisal District budget covers the fees paid by the City to the Harrison Central Appraisal District for activities associated with the assessment of properties within the City limits and the billing and collection of property taxes.

## General Fund Appraisal District

Fund: 1 GENERAL FUND		APPRAISAL DISTRICT		APPRAISAL DISTRICT		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
	Personnel Services-----Subtotal	0	0	0	0	0
	Supplies-----Subtotal	0	0	0	0	0
01-0306-13-00	APPRAISAL DISTRICT CHARGES	97,910	97,910	70,115	93,487	97,910
	Charges for service----Subtotal	97,910	97,910	70,115	93,487	97,910
	Capital outlay-----Subtotal	0	0	0	0	0
Program Number: APPRAISAL DISTRICT		97,910	97,910	70,115	93,487	97,910
Department Number: 13 APPRAISAL DISTRICT		97,910	97,910	70,115	93,487	97,910

## **INTERFUND TRANSFERS**

Interfund Transfers accounts for the allocation of funds due to other internal funds. These are primarily the annual allocation for debt service payments for water and sewer bonds and payment to the General Fund for support services to the Water and Sewer Enterprise Fund provided by the General Fund.

## General Fund Interfund Transfers

Fund: 01 GENERAL FUND		INTERFUND TRANSFERS		INTERFUND TRANSFERS		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0522-22-00	INTERFUND TRSF	342,662				537,000
01-0523-22-00	INTERFUND TRSF-EQUIP REPLACE	100,020				
01-0524-22-00	INTERFUND TRSF-CAPITAL IMPROV					
	<i>Miscellaneous-----Subtotal</i>	442,682	0	0	0	537,000
Program Number: INTERFUND TRANSFERS		442,682	0	0	0	537,000
Department Number: 22 INTERFUND TRANSFERS		442,682	0	0	0	537,000

# **CAPITAL OUTLAY**

Capital Outlay provides funding for Capital Improvement Projects.

## General Fund Capital Outlay

Fund: 01 GENERAL FUND		CAPITAL OUTLAY		CAPITAL OUTLAY		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
01-0405-23-00	IMPROVEMENTS-BUILDINGS	154,128	210,000	54,284	210,000	
	<i>Capital Outlay-----Subtotal</i>	154,128	210,000	54,284	210,000	0
Program Number: CAPITAL OUTLAY		154,128	210,000	54,284	210,000	0
Department Number: 23 CAPITAL OUTLAY		154,128	210,000	54,284	210,000	0
Fund Number: 1 GENERAL FUND		19,815,904	18,738,808	10,452,276	20,583,547	21,065,098

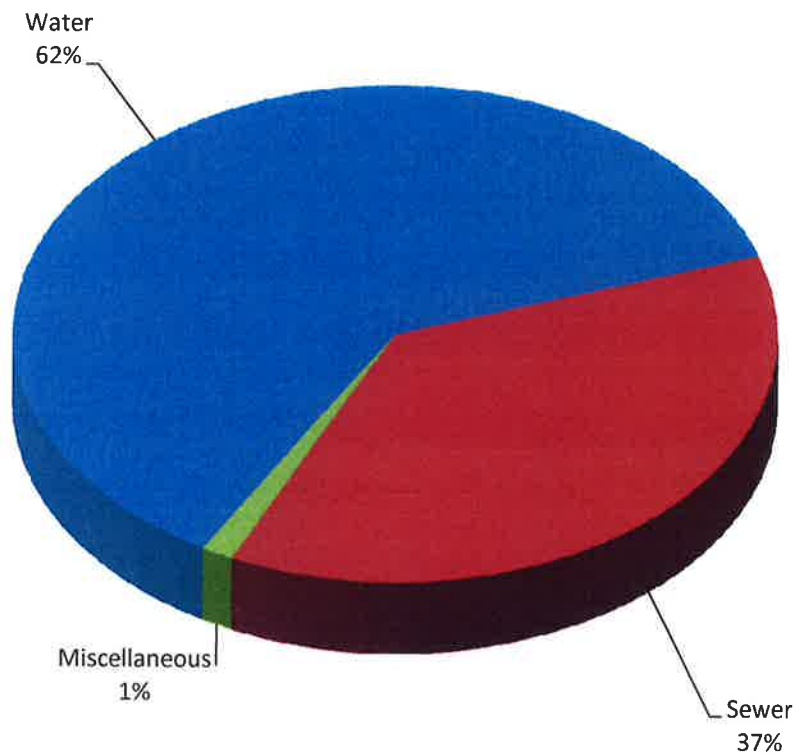
# **WATER & SEWER ENTERPRISE FUND**

The Water and Sewer Enterprise Fund supports the operation of the Marshall Water Utilities Department that operates the water utility services. The fund is supported through user fees paid by the City's water and sewer customers and other miscellaneous related fees.

This section of the budget includes the following:

- Water and Sewer Enterprise Fund estimated revenues
- Water and Sewer Enterprise Fund estimated expenses
- Water and Sewer Enterprise Fund detailed line-item budget

**2020 BUDGET  
ESTIMATED REVENUES  
WATER AND SEWER ENTERPRISE  
FUND**





# Water & Sewer Enterprise Fund

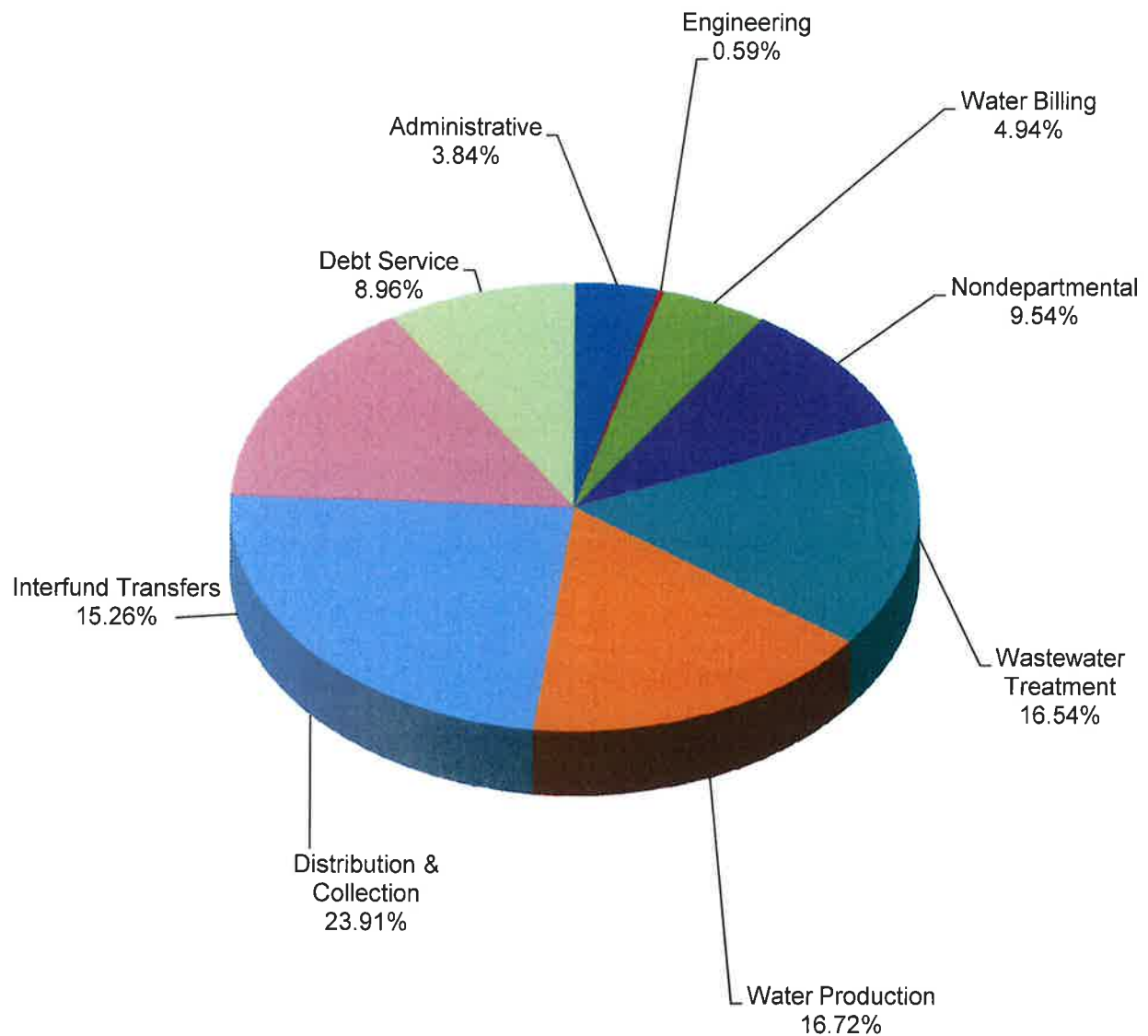
## Estimated Revenues

### WATER AND SEWER ENTERPRISE FUND

#### ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>ACTUAL</u> <u>2018</u>	<u>BUDGET</u> <u>2018</u>	<u>ACTUAL</u> <u>6/30/2019</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>2019</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2020</u>
<u>PERMITS &amp; FEES</u>						
4135	Discharge Permit	2,600	2,500	0	2,500	2,500
4150	Back Flow Prevention Fee	1,215	0	671	0	1,215
4435	Pollution Control Fees	11,739	14,000	6,348	12,700	7,685
	Subtotal	15,554	16,500	7,019	15,200	11,400
<u>INTERGOVERNMENTAL REVENUE</u>						
4250	Intergovernmental Revenue	0	0	0	0	0
	Subtotal	0	0	0	0	0
<u>WATER &amp; SEWER CHARGES</u>						
4300	Water Service	6,211,070	6,270,450	2,679,673	6,251,180	6,211,070
4305	Sewer Service	3,850,658	3,855,290	1,852,974	3,925,000	3,850,657
4308	Recovered Fees	15,843	10,000	8,892	17,959	16,562
4002	Penalty & Interest - W/S	0	0	0	0	0
4310	Water Connections	46,593	25,000	21,075	48,019	48,019
4315	Sewer Connections	12,875	12,000	6,850	19,320	12,240
4320	Water Billing Service Fees	74,151	80,000	55,135	124,618	101,842
4325	Waste Hauler Fees	57,163	50,000	26,567	61,464	61,464
	Subtotal	10,268,353	10,302,740	4,651,166	10,447,560	10,301,854
<u>MISCELLANEOUS REVENUES</u>						
5100	Interest on Investments	35,183	7,000	21,191	40,000	40,000
5110	Interfund Trsf	0	0	0	0	0
5115	Sale of Assets	0	45,000	0	20,000	0
5120	I & S Fund Interest	9,788	0	13,424	0	5,500
5125	Miscellaneous Revenues	27,709	3,000	9,142	3,000	26,500
	Subtotal	72,680	55,000	43,757	63,000	72,000
	GRAND TOTAL	10,356,587	10,374,240	4,701,941	10,525,760	10,385,254

**2020 BUDGET**  
**ESTIMATED EXPENSES**  
**WATER AND SEWER ENTERPRISE**  
**FUND**



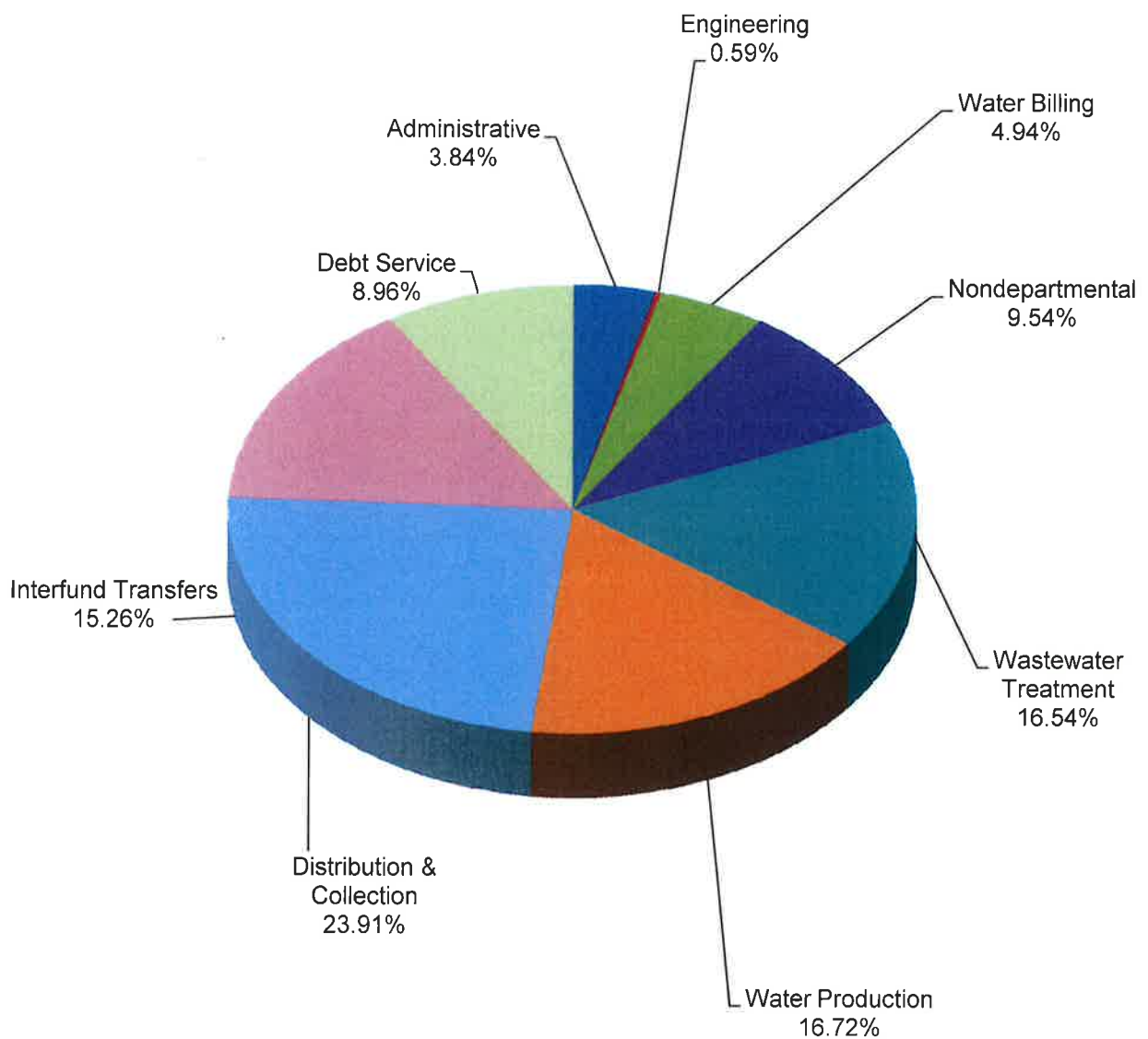
## Water & Sewer Enterprise Fund

### Estimated Expenses

#### WATER AND SEWER ENTERPRISE FUND ESTIMATED EXPENSES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>ACTUAL</u> <u>2018</u>	<u>BUDGET</u> <u>2018</u>	<u>ACTUAL</u> <u>6/30/2019</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>2019</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2020</u>
<u>WATER UTILITIES</u>						
40-20-01	Administrative	339,808	368,536	123,500	387,060	398,310
40-20-02	Water Production	1,434,577	1,281,549	751,321	1,280,162	1,735,906
40-20-03	Distribution & Collection	2,259,345	2,028,015	624,803	2,114,839	2,483,027
40-20-04	Wastewater Treatment	1,551,774	1,327,092	717,038	1,324,407	1,718,056
40-20-06	Water Billing & Collection	509,183	521,160	242,027	522,959	512,884
40-20-07	Engineering	59,740	61,471	30,084	61,503	31,576
Subtotal		6,154,426	5,587,823	2,488,773	5,690,930	6,879,759
40-21	Non-Departmental	1,075,171	891,767	545,777	936,501	990,267
Subtotal		1,075,171	891,767	545,777	936,501	990,267
<u>INTERFUND TRANSFERS</u>						
40-22	Debt Service	199,828	2,621,930	2,622,832	2,744,468	930,228
40-22	Transfer to General Fund	1,153,861	1,153,861	576,931	1,153,861	1,585,000
Subtotal		1,353,689	3,775,791	3,199,762	3,898,329	2,515,228
GRAND TOTAL		8,583,286	10,255,381	6,234,313	10,525,760	10,385,254

**2020 BUDGET**  
**ESTIMATED EXPENSES**  
**WATER AND SEWER ENTERPRISE**  
**FUND**



**Water & Sewer Enterprise Fund**  
**Estimated Expenditures**

WATER & SEWER FUND

SUMMARY OF EXPENDITURES/EXPENSES  
BY CHARACTER AND OBJECT CLASSIFICATION

	<u>2020</u>
Personnel Services	3,345,139
Supplies & Materials	785,145
Services & Charges	1,697,908
Capital Outlay	<u>2,041,834</u>
Subtotal	7,870,026
Debt Service Payments	834,348
Loan Payment	95,880
Interfund Transfers	<u>1,585,000</u>
Total	<u><u>10,385,254</u></u>

**Water & Sewer Enterprise Fund  
Revenue & Expense Summary**

**WATER AND SEWER ENTERPRISE FUND  
REVENUE AND EXPENSE SUMMARY**

	<u>2020 BUDGET</u>
ESTIMATED REVENUES	<u>10,385,254</u>
FUNDS AVAILABLE FOR APPROPRIATION	<u>10,385,254</u>
<u>ESTIMATED EXPENDITURES:</u>	
Administrative	398,310
Water Production	1,735,906
Distribution & Collection	2,483,027
Wastewater Treatment	1,718,056
Water Billing	512,884
Engineering	<u>31,576</u>
Subtotal	<u>6,879,759</u>
Nondepartmental	<u>990,267</u>
Subtotal	<u>990,267</u>
Debt Service	930,228
Transfer to General Fund	<u>1,585,000</u>
Subtotal	<u>2,515,228</u>
EXPENDITURES TOTAL	<u>10,385,254</u>
EXCESS REVENUES OVER EXPENSES	<u><u>0</u></u>

**WATER & SEWER ENTERPRISE FUND  
RESERVE CALCULATION  
2020**

**NET UNCOMMITTED RESERVES:**

<b>Reserves (Per 12/31/2018 Audit)</b>	<b>\$2,695,417</b>
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2019 Budget Amendments Requiring Use of Reserves:	None
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Net Uncommitted Reserves	\$2,695,417
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2019 BUDGET - (As Adopted)	\$10,525,760
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**RESERVES TO BE MAINTAINED:**

(100% of amount necessary to fund 3 months operations based on 2019 budget) (Resolution No. R-02-02)	<u>\$2,631,440</u>
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<b>RESERVES OVER MINIMUM REQUIRED BY CITY COMMISSION POLICY</b>	<u><u><b>\$63,977</b></u></u>
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## Water & Sewer Enterprise Fund Debt Service Requirements

### WATER AND SEWER ENTERPRISE FUND DEBT SERVICE REQUIREMENTS 2020

ISSUE DATE	MATURITY DATE	DESCRIPTION	DEBT OUTSTANDING 1/1/2020	PAYMENT REQUIREMENTS 2020	
2018	2024	2018 Tax Note Bonds, Series 2018	690,000	147,265	[P 129,000] [I 18,265]
2018	2021	Water & Sewer GO Refunding Bonds, Series 2018	1,184,000	685,583	[P 663,000] [I 22,583]
		SUB TOTAL	1,874,000	832,848	[P 792,000] [I 40,848]
2015	2021	Loan Repayment - Bio Filter	275,213	95,880	[P 89,704] [I 6,176]
		TOTAL	2,149,213	928,728	



## 2020

# PUBLIC WORKS DEPARTMENT

The mission of the Public Works Department is to provide highest quality drinking water product and wastewater treatment disposal in a professional, effective, and efficient manner, in accordance with TCEQ and EPA guidelines, so that public health, the environment, and quality of life are protected and enhanced.

Water Production is responsible for overall treatment of raw water piped from Big Cypress Bayou, which is northeast of Marshall:

2020 Goals and Objectives of the Water Production Division are:

- Early 2020 will begin with a comprehensive capital improvement plan and a revenue sufficiency/rate study that will provide a five-year forecast of revenue requirements to meet our goal of necessary improvements to production.
- Staff will pursue affordable financial assistance and alternative programs to fund infrastructure improvements to meet our City's objectives.
- In addition to system improvements, our goal is to provide an environment to continue development of our staff by providing the training and incentives to maintain a highly skilled workforce.
- We will also provide a cross-training program for maintenance staff.

Water/Wastewater Distribution and Collection is responsible for efficient collections and transfer of water and wastewater throughout the City.

2020 Goals and Objectives of the Distribution & Collection Division are:

- Evaluate and perform tests on water meter systems to provide the most accurate readings for customers and billing purposes.
- Continue replacement of older fire hydrants, especially in the downtown area.
- Continue our comprehensive program to address (I & I) inflow and infiltration of water into the wastewater distribution system to maintain EPA and TCEQ compliance guidelines.
- Continue to reduce unnecessary treatment of excess I & I water.
- Expand program of smoke testing to locate problems within the wastewater collection system.
- Increase line inspections through our line camera/TV system to locate problems and schedule replacement of older lines to ensure system integrity and reliability.
- Perform additional looping of water lines within the distribution system to provide interconnect and equalized water flows.
- Research grants or loan forgiveness plans that may be available on state and federal levels to fund replacement of older line and utility infrastructure to assure system integrity.

## Water & Sewer Enterprise Fund Public Works

- Repair all water line breaks and wastewater blockages in a quick and efficient manner, including street repairs when necessary.

The Wastewater Treatment Division is responsible for treatment of wastewater collected from within our community, and discharging the fully treated water product back into the Parker Creek watershed:

### 2020 Goals and Objectives of the Wastewater Treatment Division are:

- Maintain industrial pretreatment program at highest level possible to greatly reduce or eliminate contaminant levels of commercial or industrial discharged product.
- Operate and maintain the wastewater treatment facility at the highest level of efficiency possible to reduce electrical and treatment costs, and extend the expected life of facility components.
- Update industrial pretreatment program reporting process to greatly increase efficiency.

The Water Billing division is responsible for all actions and events related to the entire billing process including op

### 2020 Goals and Objectives of the Water Billing Division are:

- Advertise and promote online billing, allowing customers 24/7 access to their accounts and online pay.
  - Improve water billing web page and online access to account and services.
  - Investigate updates to water meters and meter reading system.
  - Investigate new off-site and telephone payment options.
  - Work with the Distribution Division to reduce water loss due to meter leaks.
- (This division falls under the supervision of City Secretary/Finance)

The Engineering division is responsible for assisting in all engineering related activities including:

Maintaining records of street name and 911 addressing system.

Maintaining updated inventory of streets, water lines, and wastewater lines.

Providing construction coordination for subdivision and other retail or commercial development projects.

### 2020 Goals and Objectives of the Engineering Division are:

- Expedite issuance of permits for water & sewer connections and for culvert and driveway permits.
- Protect and archive important and sensitive files, maps and records.

## Water & Sewer Enterprise Fund Public Works Department - Administration

Fund: 40 WATER & SEWER FUND		PUBLIC WORKS		ADMINISTRATION		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
40-0101-20-01	SALARIES-OFFICIALS & ADMIN	162,893	198,775	61,119	212,701	221,625
40-0106-20-01	SALARIES-OFFICE & CLERICAL	34,130	33,550	17,317	33,904	34,902
40-0108-20-01	SALARIES-SERVICE MAINTENANCE	30,213	29,740	13,839	30,451	27,893
40-0109-20-01	SALARIES-OVERTIME	267	750	136	750	750
40-0110-20-01	SALARIES-PART/TIME & HOURLY		2,080		2,080	2,080
40-0111-20-01	SALARIES-LONGEVITY	1,872	2,640	440	2,928	1,272
40-0122-20-01	TMRS	41,264	47,697	15,650	48,461	49,316
40-0133-20-01	FICA	17,931	21,522	6,960	22,737	21,718
40-0134-20-01	WORKER'S COMPENSATION	924	722	702	1,388	2,586
	<i>Personnel Services-----Subtotal</i>	289,494	337,476	116,164	355,400	362,142
40-0201-20-01	OFFICE SUPPLIES	1,269	1,200	162	1,200	1,200
40-0205-20-01	FUEL, OIL, & LUBE	708	3,360	1,083	3,360	3,360
40-0206-20-01	CLOTHING	116	300	133	300	300
40-0213-20-01	MOTOR VEHICLE SUPPLIES	86	600	2	600	600
40-0217-20-01	OTHER SUPPLIES		50	24	50	50
	<i>Supplies-----Subtotal</i>	2,179	5,510	1,405	5,510	5,510
40-0304-20-01	TELEPHONE - CELLULAR	911	1,900	238	1,900	1,900
40-0309-20-01	RADIO REPAIRS	53		203		
40-0311-20-01	TRANSPORTATION	12,308	13,800	2,750	14,400	15,000
40-0324-20-01	PRINTING & REPRODUCTION	2,085	2,100	1,152	2,100	2,100
40-0342-20-01	REPAIR & MAINTENANCE EQUIPMENT		1,050		1,050	1,050
40-0344-20-01	RENTALS	2,571	2,800	1,296	2,800	2,800
40-0345-20-01	CONFERENCE & TRAINING	1,877	3,000		3,000	2,000
40-0346-20-01	DUES & SUBSCRIPTION	279	300	112	300	300
40-0347-20-01	MISCELLANEOUS	3,509	600	180	600	600
	<i>Charges for service----Subtotal</i>	23,593	25,550	5,932	26,150	25,750
40-0440-20-01	OTHER MACHINERY & EQUIPMENT					
40-0458-20-01	EQUIPMENT REPLACEMENT FUND	24,542				4,908
	<i>Capital outlay-----Subtotal</i>	24,542	0	0	0	4,908
Program Number: 1 ADMINISTRATION		339,808	368,536	123,500	387,060	398,310

## Water & Sewer Enterprise Fund Public Works Department - Water Production

Fund: 40 WATER & SEWER FUND      PUBLIC WORKS		WATER PRODUCTION				
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
40-0101-20-02	SALARIES OFFICIALS & ADMIN	74,825	72,543	40,570	78,780	82,202
40-0103-20-02	SALARIES-TECHNICIAN	70,235	37,203	48,297	37,336	79,290
40-0107-20-02	SALARIES-SKILLED CRAFT	165,117	241,130	72,323	237,973	193,960
40-0109-20-02	SALARIES-OVERTIME	18,220	3,410	13,302	3,410	3,410
40-0111-20-02	SALARIES-LONGEVITY	4,844	5,352	16	4,536	4,920
40-0122-20-02	TMRS	56,898	61,426	28,647	59,446	59,760
40-0133-20-02	FICA	25,402	27,512	13,328	27,696	27,944
40-0134-20-02	WORKER'S COMPENSATION	9,201	8,901	3,498	6,913	7,739
	<i>Personnel Services-----Subtotal</i>	424,742	457,477	219,980	456,090	459,225
40-0201-20-02	OFFICE SUPPLIES	1,385	1,635	495	1,635	1,635
40-0203-20-02	MEDICAL & CHEMICAL	301,925	275,000	176,183	275,000	275,000
40-0204-20-02	JANITORIAL	2,450	1,700	875	1,700	2,000
40-0205-20-02	FUEL, OIL & LUBE	10,460	7,000	3,883	7,000	8,000
40-0206-20-02	CLOTHING	2,336	2,000	882	2,000	2,000
40-0212-20-02	ELECTRICAL SUPPLIES		300	50	300	300
40-0213-20-02	MOTOR VEHICLE	5,052	4,000	2,690	4,000	4,500
40-0217-20-02	OTHER SUPPLIES	2,730	3,000	829	3,000	2,500
40-0218-20-02	SMALL TOOLS & MINOR EQUIPMENT	2,138	3,000	983	3,000	3,000
40-0219-20-02	REPAIR & MAINTENANCE SUPPLIES	18,944	18,000	4,614	18,000	12,000
	<i>Supplies-----Subtotal</i>	347,420	315,635	191,485	315,635	310,935
40-0304-20-02	TELEPHONE - CELLULAR	1,163	700	454	700	700
40-0305-20-02	OTHER PROFESSIONAL SERVICES	32,504	35,000	18,990	35,000	30,000
40-0306-20-02	SPRAY CONTRACT	1,463	2,300	575	2,300	2,300
40-0309-20-02	RADIO REPAIRS	803	2,000	268	2,000	1,000
40-0311-20-02	TRANSPORTATION			500		1,500
40-0323-20-02	SERVICE CONTRACTS-TECHNICAL		3,220	114	3,220	
40-0324-20-02	PRINTING & REPRODUCTION	2,038	3,000	2,058	3,000	3,000
40-0337-20-02	ELECTRICAL SERVICE	384,917	290,000	164,619	290,000	320,000
40-0340-20-02	REPAIR & MAINTENANCE BUILDINGS	8,717	5,000	6,500	5,000	5,000
40-0342-20-02	REPAIR & MAINTENANCE EQUIPMENT	59,903	114,098	34,134	114,098	100,000
40-0343-20-02	REPAIR & MAINTENANCE AIR COND	664	0		0	
40-0344-20-02	RENTALS	672	600	339	600	600
40-0345-20-02	CONFERENCE & TRAINING	1,830	2,500	1,255	2,500	2,500
40-0346-20-02	DUES & SUBSCRIPTIONS	1,587	1,350	111	1,350	1,550
40-0347-20-02	MISCELLANEOUS	1,088	100	533	100	100
40-0364-20-02	REPAIR & MAINT OF GROUNDS	6,800	5,000	2,650	5,000	
40-0369-20-02	STATE AND FEDERAL FEES	25,491	26,500		26,500	26,500
	<i>Charges for service----Subtotal</i>	529,640	491,368	233,100	491,368	494,750

**Water & Sewer Enterprise Fund**  
**Public Works Department - Water Production**

Fund: 40 WATER & SEWER FUND		WATER UTILITIES		WATER PRODUCTION		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
40-0440-20-02	OTHER MACHINERY & EQUIPMENT	132,775		70,000		453,927
40-0458-20-02	EQUIPMENT REPLACEMENT FUND		17,069	8,534	17,069	17,069
40-0496-20-02	EQUIPMENT REPLACEMENT SUSPENSE			28,221		
	<i>Capital outlay-----Subtotal</i>	132,775	17,069	106,755	17,069	470,996
Program Number: 2 WATER PRODUCTION		1,434,577	1,281,549	751,320	1,280,162	1,735,906

## Water & Sewer Enterprise Fund Public Works Department - Distribution/Collection

### Fund: 40 WATER & SEWER FUND      PUBLIC WORKS      WATER DISTRIBUTION/COLLECTION

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
40-0101-20-03	SALARIES-OFFICIALS AND ADMIN	64,885	62,059	36,067	66,872	73,715
40-0107-20-03	SALARIES-SKILLED CRAFT	182,926	217,356	99,697	252,990	251,202
40-0108-20-03	SALARIES-SERVICE MAINTENANCE	296,685	343,868	166,031	361,795	357,739
40-0109-20-03	SALARIES-OVERTIME	67,555	27,129	29,575	27,129	27,129
40-0111-20-03	SALARIES-LONGEVITY	6,288	8,064	40	7,536	7,296
40-0122-20-03	TMRS	105,577	112,468	54,265	117,620	117,314
40-0133-20-03	FICA	47,117	50,373	25,260	54,799	54,857
40-0134-20-03	WORKER'S COMPENSATION	18,607	17,422	7,795	15,407	17,072
	<i>Personnel Services-----Subtotal</i>	789,640	838,739	418,730	904,148	906,324
40-0201-20-03	OFFICE SUPPLIES	1,136	1,000	168	1,000	1,000
40-0203-20-03	MEDICAL & CHEMICAL	8,903	10,000	3,010	10,000	10,000
40-0204-20-03	JANITORIAL	467	150	356	150	150
40-0205-20-03	FUEL, OIL & LUBE	61,251	40,000	26,830	40,000	40,000
40-0206-20-03	CLOTHING	9,187	8,000	5,190	8,000	8,000
40-0213-20-03	MOTOR VEHICLE	66,360	28,000	14,854	28,000	25,000
40-0217-20-03	OTHER SUPPLIES	679	1,300	1,089	1,300	1,300
40-0218-20-03	SMALL TOOLS & MINOR EQUIPMENT	6,484	6,000	3,252	6,000	6,000
40-0219-20-03	REPAIR & MAINTENANCE SUPPLIES	186,920	135,000	72,566	135,000	135,000
40-0220-20-03	WATER METERS & BOXES	52,677	20,000	22,911	20,000	100,000
	<i>Supplies-----Subtotal</i>	394,064	249,450	150,225	249,450	326,450
40-0304-20-03	TELEPHONE - CELLULAR	1,838	2,300	1,523	2,300	2,300
40-0305-20-03	OTHER PROFESSIONAL SERVICES	54				
40-0306-20-03	SPRAY CONTRACT	3,013	4,000	1,020	4,000	4,000
40-0309-20-03	RADIO REPAIRS	62	500	79	500	500
40-0316-20-03	CONTRACTED SERVICES	74,339	40,000	22,415	40,000	35,000
40-0323-20-03	SERVICE AGREEMENT-TECHNICAL	4,481		1,899		
40-0340-20-03	REPAIR & MAINTENANCE BUILDINGS					
40-0342-20-03	REPAIR & MAINTENANCE EQUIPMENT	29,124	5,000	1,245	5,000	6,200
40-0344-20-03	RENTALS	15,938	1,000	2,156	1,000	1,000
40-0345-20-03	CONFERENCE & TRAINING	2,446	4,000	1,243	4,000	4,000
40-0346-20-03	DUES & SUBSCRIPTIONS	363	1,500	210	1,500	1,500
40-0347-20-03	MISCELLANEOUS	844	1,000	385	1,000	1,000
40-0369-20-03	STATE AND FEDERAL FEES					
	<i>Charges for service----Subtotal</i>	132,502	59,300	32,176	59,300	55,500

## Water & Sewer Enterprise Fund Public Works Department - Distribution/Collection

### Fund: 40 WATER & SEWER FUND    PUBLIC WORKS    WATER DISTRIBUTION/COLLECTION

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
40-0411-20-03	IMPROVE-SEWER MAINS & SVS	123,713	399,800	7,754	399,800	399,800
40-0412-20-03	IMPROVE-WATER MAINS & SVS	239,387	399,800	1,248	399,800	399,800
40-0435-20-03	FIRE HYDRANT		25,000		25,000	25,000
40-0440-20-03	OTHER MACHINERY & EQUIPMENT	416,277				286,596
40-0442-20-03	ANNUAL MANHOLE REHAB		25,000		25,000	25,000
40-0458-20-03	EQUIPMENT REPLACEMENT FUND		30,926	14,670	29,341	58,557
40-0460-20-03	LEASE PURCHASE PAYMENTS				23,000	
40-0490-20-03	NON DEPRECIABLE CAPITAL ITEMS	8,153				
40-0496-20-03	EQUIPMENT REPLACEMENT SUSPENS	155,609				
	<i>Capital outlay-----Subtotal</i>	943,139	880,526	23,671	901,941	1,194,753
Program Number: 3	WATER DISTRIBUTION/COLLECT	2,259,345	2,028,015	624,803	2,114,839	2,483,027



## Water & Sewer Enterprise Fund Public Works Department - Wastewater Treatment

### Fund: 40 WATER & SEWER FUND PUBLIC WORKS

### WASTEWATER TREATMENT

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
40-0101-20-04	SALARIES OFFICIALS & ADMIN	32,489	32,254	18,034	33,436	36,858
40-0103-20-04	SALARIES-TECHNICIAN	81,539	81,062	40,382	81,390	81,390
40-0107-20-04	SALARIES-SKILLED CRAFT	305,404	289,555	146,612	298,771	292,261
40-0108-20-04	SALARIES-SERVICE MAINTENANCE	26,874	26,451	13,836	27,893	27,893
40-0109-20-04	SALARIES-OVERTIME	41,367	9,810	23,049	9,810	9,810
40-0111-20-04	SALARIES-LONGEVITY	5,520	6,600	456	6,600	5,544
40-0122-20-04	TMRS	84,212	76,131	39,764	75,187	74,480
40-0133-20-04	FICA	37,650	34,098	18,532	35,029	34,827
40-0134-20-04	WORKER'S COMPENSATION	7,851	7,378	3,243	6,410	7,984
	<i>Personnel Services-----Subtotal</i>	622,906	563,339	303,909	574,526	571,047
40-0201-20-04	OFFICE SUPPLIES	1,281	1,000	297	1,000	1,000
40-0203-20-04	MEDICAL & CHEMICAL	29,235	20,000	10,123	20,000	25,000
40-0204-20-04	JANITORIAL	581	300	548	300	400
40-0205-20-04	FUEL, OIL & LUBE	16,768	10,000	9,048	10,000	12,000
40-0206-20-04	CLOTHING	4,154	3,150	2,325	3,150	3,150
40-0212-20-04	ELECTRICAL SUPPLIES-UV BULBS		33,000		33,000	33,000
40-0213-20-04	MOTOR VEHICLE	11,622	8,000	2,624	8,000	8,000
40-0217-20-04	OTHER SUPPLIES	7,930	9,000	2,034	9,000	10,000
40-0218-20-04	SMALL TOOLS & MINOR EQUIPMENT	2,493	2,700	2,351	2,700	2,700
40-0219-20-04	REPAIR & MAINTENANCE SUPPLIES	21,744	39,000	7,203	39,000	24,000
	<i>Supplies-----Subtotal</i>	95,808	126,150	36,554	126,150	119,250
40-0304-20-04	TELEPHONE - CELLULAR	1,363	1,775	511	1,775	1,775
40-0305-20-04	OTHER PROFESSIONAL SERVICES	78,901	90,000	33,499	90,000	115,000
40-0306-20-04	SPRAY CONTRACT	2,400	1,500	1,050	1,500	1,500
40-0309-20-04	RADIO REPAIRS		200		200	200
40-0311-20-04	TRANSPORTATION			500		1,500
40-0323-20-04	SERVICE AGREEMENTS-TECHNICAL	10,996	12,000	7,947	12,000	12,000
40-0324-20-04	PRINTING & REPRODUCTION	-578	400	274	400	400
40-0337-20-04	ELECTRICAL SERVICE	355,126	285,000	192,724	285,000	295,000
40-0340-20-04	REPAIR & MAINTENANCE BLDG.	183	2,500	11	2,500	2,500
40-0342-20-04	REPAIR & MAINTENANCE EQUIP.	152,469	165,610	61,402	165,610	165,610
40-0343-20-04	REPAIR & MAINT-AIR COND.	720				
40-0344-20-04	RENTALS	10,271	8,000	12,142	8,000	8,000
40-0345-20-04	CONFERENCE & TRAINING	2,355	3,000	809	3,000	3,000
40-0346-20-04	DUES & SUBSCRIPTION	994	1,000		1,000	1,000
40-0347-20-04	MISCELLANEOUS	160	500	430	500	500
40-0369-20-04	STATE & FEDERAL FEES	50,511	45,390		45,390	53,000
	<i>Charges for service-----Subtotal</i>	665,871	616,875	311,299	616,875	660,985



**Water & Sewer Enterprise Fund  
Public Works Department - Wastewater Treatment**

**Fund: 40 WATER & SEWER FUND    PUBLIC WORKS**

**WASTEWATER TREATMENT**

	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
40-0440-20-04    OTHER MACHINERY & EQUIPMENT	167,189		61,850		359,921
40-0458-20-04    EQUIPMENT REPLACEMENT FUND		20,728	3,428	6,856	6,853
<i>Capital outlay-----Subtotal</i>	167,189	20,728	65,278	6,856	366,774
 Program Number: 4    WASTEWATER TREATMENT	 1,551,774	 1,327,092	 717,039	 1,324,407	 1,718,056

## Water & Sewer Enterprise Fund Public Works Department - Water Billing

Fund: 40 WATER & SEWER FUND      PUBLIC WORKS		WATER BILLING				
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
40-0101-20-06	SALARIES OFFICIALS & ADMIN	47,512	47,102	23,633	47,632	47,632
40-0106-20-06	SALARIES-OFFICE & CLERICAL	109,559	109,042	55,064	116,126	115,356
40-0107-20-06	SALARIES-SKILLED CRAFT	145,181	143,869	72,349	151,133	150,363
40-0109-20-06	SALARIES-OVERTIME		1,710		1,710	1,710
40-0110-20-06	SALARIES-PART TIME & HOURLY	2,280		1,160		
40-0111-20-06	SALARIES-LONGEVITY	2,688	2,640	32	3,072	3,360
40-0122-20-06	TMRS	52,068	51,985	24,735	52,490	52,094
40-0133-20-06	FICA	21,886	23,284	10,817	24,455	24,360
40-0134-20-06	WORKER'S COMPENSATION	4,487	4,226	1,861	3,679	4,019
	<i>Personnel Services-----Subtotal</i>	385,661	383,858	189,651	400,297	398,894
40-0201-20-06	OFFICE SUPPLIES	4,218	5,400	1,616	4,400	4,400
40-0205-20-06	FUEL, OIL & LUBE	10,005	10,000	4,376	10,000	10,000
40-0206-20-06	CLOTHING	827	900	30	1,200	1,200
40-0213-20-06	MOTOR VEHICLE	6,299	4,000	203	4,000	3,000
40-0217-20-06	OTHER SUPPLIES	362	340		400	400
40-0218-20-06	SMALL TOOLS & MINOR EQUIPMENT	11,081	4,470	393	3,000	2,000
40-0220-20-06	WATER METERS & BOXES	686	2,000	516	2,000	2,000
	<i>Supplies-----Subtotal</i>	33,478	27,110	7,134	25,000	23,000
40-0304-20-06	TELEPHONE-CELLULAR	188	1,000	79	1,000	3,000
40-0305-20-06	OTHER PROFESSIONAL SERVICES	1,135	1,000	117	1,000	1,000
40-0309-20-06	RADIO REPAIRS	43	200		200	200
40-0310-20-06	POSTAGE & FREIGHT	60,300	64,000	27,776	54,000	54,000
40-0316-20-06	CONTRACTED SERVICES	13,634	21,000	5,368	21,000	21,000
40-0323-20-06	SERVICE AGREEMENT-TECHNICAL	7,065	7,140	3,835	7,140	7,140
40-0324-20-06	PRINTING & REPRODUCTION	1,157	1,500	671	1,200	1,200
40-0342-20-06	REPAIR & MAINTENANCE EQUIPMENT	988	1,350	1,795	1,350	1,350
40-0345-20-06	CONFERENCE & TRAINING	1,214	1,000	1,093	2,000	1,500
40-0346-20-06	DUES & SUBSCRIPTIONS		100		100	100
40-0347-20-06	MISCELLANEOUS	508	500	423	500	500
	<i>Charges for service----Subtotal</i>	86,231	98,790	41,156	89,490	90,990
40-0458-20-06	EQUIPMENT REPLACEMENT FUND	0	11,402	4,086	8,172	
40-0490-20-06	NON DEPRECIABLE CAPITAL ITEMS	3,813				
	<i>Capital outlay-----Subtotal</i>	3,813	11,402	4,086	8,172	0
Program Number: 6 WATER BILLING		509,183	521,160	242,027	522,959	512,884

# Water & Sewer Enterprise Fund Public Works Department - Engineering

Fund: 40 WATER & SEWER FUND		PUBLIC WORKS		ENGINEERING		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
40-0103-20-07	SALARIES-TECHNICIAN	44,357	43,859	22,085	44,512	22,256
40-0111-20-07	SALARIES-LONGEVITY	1,200	1,200		1,200	600
40-0122-20-07	TMRS	7,779	7,696	3,616	7,506	3,739
40-0133-20-07	FICA	2,417	3,447	1,119	3,497	1,749
40-0134-20-07	WORKER'S COMPENSATION	185	176	73	145	89
	<i>Personnel Services-----Subtotal</i>	55,938	56,378	26,894	56,860	28,433
40-0205-20-07	FUEL, OIL & LUBE	2,651		989		
40-0213-20-07	MOTOR VEHICLE	644				
	<i>Supplies-----Subtotal</i>	3,295		989		
40-0304-20-07	TELEPHONE - CELLULAR	188		47		
40-0323-20-07	SERVICE CONTRACTS-TECHNICAL		1,000	1,119	1,000	
40-0324-20-07	PRINTING & REPRODUCTION	296	1,200	-37	1,000	500
40-0342-20-07	REPAIR & MAINTENANCE EQUIPMENT		650		500	500
40-0347-20-07	MISCELLANEOUS	24	100			
40-0360-20-07	JANITORIAL CONTRACT					
	<i>Charges for service----Subtotal</i>	508	2,950	1,129	2,500	1,000
40-0458-20-07	EQUIPMENT REPLACEMENT FUND		2,143	1,072	2,143	2,143
40-0496-20-07	EQUIPMENT REPLACEMENT SUSPENSE					
	<i>Capital outlay-----Subtotal</i>		2,143	1,072	2,143	2,143
Program Number: 7 ENGINEERING		59,740	61,471	30,084	61,503	31,576
Department Number: 20 PUBLIC WORKS		6,154,426	5,587,823	2,488,773	5,690,930	6,879,759

## **NONDEPARTMENTAL**

Nondepartmental covers the cost of services, supplies and capital outlay that benefit all divisions within the Water and Sewer Enterprise Fund.

## Water & Sewer Enterprise Fund Nondepartmental

Fund: 40 WATER & SEWER FUND		NONDEPARTMENTAL		NONDEPARTMENTAL		
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
	PAYROLL PLACEHOLDER		0		0	0
40-0122-21-00	TMRS FOR DRAG-UP	7,125	1,961	6,972	1,961	1,961
40-0123-21-00	LIFE INSURANCE	1,266	1,740	636	1,914	1,914
40-0124-21-00	HEALTH INSURANCE	449,624	458,780	250,329	504,658	555,124
40-0125-21-00	DENTAL INSURANCE	17,872	20,300	9,216	22,330	24,630
40-0127-21-00	SICK LEAVE-ACCRUED RESERVE	83,037	15,000	22,005	15,000	15,000
40-0128-21-00	VACATION-ACCRUED RESERVE	14,622	7,450	20,456	7,450	7,450
40-0133-21-00	FICA FOR DRAG-UP	3,191	995	3,248	995	995
	Personnel Services-----Subtotal	576,737	506,226	312,863	554,308	607,074
	Supplies-----Subtotal	0	0	0	0	0
40-0301-21-00	AUDIT SERVICES	11,940	15,000		15,000	15,000
40-0302-21-00	HEALTH CONSULTANT SERVICES	17,934	10,190	6,792	10,190	10,190
40-0305-21-00	OTHER PROFESSIONAL SERVICES	15,729	11,000	1,970	11,000	11,000
40-0307-21-00	TELEPHONE-INTERNET	15,840	14,000	9,040	14,000	14,000
40-0308-21-00	TELEPHONE-LAND	7,643	5,000	8,817	5,000	5,000
40-0309-21-00	TELEPHONE-WIRING	11,056	15,000	110	15,000	15,000
40-0310-21-00	POSTAGE & FREIGHT	18,327	15,000	9,114	15,000	18,000
40-0312-21-00	GENERAL ADVERTISING	6,993	2,000	761	2,000	2,000
40-0315-21-00	CREDIT CARD FEES	44,734	15,520	26,572	15,520	15,520
40-0317-21-00	RAW WATER RESERVATION FEE	141,190	141,190	93,475	141,190	141,190
40-0321-21-00	SALVINIA CONTROL	25,000	25,000	25,000	25,000	25,000
40-0323-21-00	SERVICE AGREEMENT-TECHNICAL	14,432	13,500	9,767	13,500	13,500
40-0324-21-00	PRINTING & REPRODUCTION	166	750	331	750	750
40-0326-21-00	PROPERTY INSURANCE	39,015	39,721	21,208	43,693	43,693
40-0331-21-00	UNEMPLOYMENT INSURANCE	10,100	8,825	484	8,825	8,825
40-0332-21-00	LIABILITY INSURANCE	35,902	32,295	15,516	35,525	35,525
40-0343-21-00	DUES/ETCOG		550			
40-0344-21-00	RENTALS	1,244	2,000		2,000	2,000
40-0347-21-00	MISCELLANEOUS	2,892	5,000	991	5,000	3,000
40-0348-21-00	AMORTIZATION	-47,400				
40-0349-21-00	DUES/TML & NLC	1,747	1,740	1,834	1,740	1,740
40-0360-21-00	JANITORIAL		10,000			
40-0399-21-00	BAD DEBT EXPENSE	39,422				
	Charges for service----Subtotal	413,906	383,281	231,784	379,933	380,933
40-0455-21-00	TRANSFER TO OTHER FUNDS	84,528				
40-0458-21-00	EQUIPMENT REPLACEMENT FUND		2,260	1,130	2,260	2,260
	Capital outlay-----Subtotal	84,528	2,260	1,130	2,260	2,260
Program Number:	NONDEPARTMENTAL	1,075,171	891,767	545,777	936,501	990,267
Department Number:	21 NONDEPARTMENTAL	1,075,171	891,767	545,777	936,501	990,267

## **INTERFUND TRANSFERS**

Interfund Transfers accounts for the allocation of funds due to other internal funds. These are primarily the annual allocation for debt service payments for water and sewer bonds and payment to the General Fund for support services to the Water and Sewer Enterprise Fund provided by the General Fund.

## Water & Sewer Enterprise Fund Interfund Transfers

Fund: 40 WATER & SEWER FUND	INTERFUND TRANSFERS	INTERFUND TRANSFERS				
		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
40-0515-22-00	DEBT SERVICE PYMT W&S BONDS		2,526,050	2,563,000	2,648,588	792,000
40-0517-22-00	DEBT SVC PMT INTEREST	199,828		59,832		40,848
40-0518-22-00	BOND ISSUE COST	109,403				1,500
40-0519-22-00	LOAN PAYMENT-FILTER MEDIA		95,880		95,880	95,880
40-0520-22-00	INTERFUND TRNF GENERAL FUND	1,153,861	1,153,861	576,931	1,153,861	1,585,000
40-0521-22-00	LOAN PAYMENT-EQUIPMENT		118,800			
	<i>Miscellaneous-----Subtotal</i>	1,463,092	3,894,591	3,199,762	3,898,329	2,515,228
Program Number:	INTERFUND TRANSFERS	1,463,092	3,894,591	3,199,762	3,898,329	2,515,228
Department Number: 22	INTERFUND TRANSFERS	1,463,092	3,894,591	3,199,762	3,898,329	2,515,228
Fund Number: 40	WATER & SEWER FUND	8,692,689	10,374,181	6,234,313	10,525,760	10,385,254

# OTHER FUNDS

The City maintains other funds that have a specific, designated purpose. Four of these types of funds are included in this section.

**Debt Service Fund** – The General Obligation Debt Service Fund accounts for revenue and expenditures for the payment of long-term debt principal, interest, and related costs for the Series 2010 Combination Tax and Limited Surplus Revenue Certificates of Obligation issued in 2010. On March 10, 2016 the City Commission adopted an ordinance authorizing the issuance of City of Marshall, Texas General Obligation Refunding Bonds, 2016 Series. The issuance of these Bonds resulted in savings of indebtedness on the general obligation debt issued in 2007. In January, 2010, the City Commission adopted an ordinance authorizing the issuance of \$1,140,000 Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 2010. The proceeds were for the purpose of constructing, equipping, installing, and improving the air conditioning and heating systems for energy conservation at the City Hall, Convention Center, Library, Police and Fire Stations and to install new light fixtures in the Lions Community Center, Smith Community Center, and the Chamber of Commerce. The certificates were issued January 28, 2010. In May, 2010, the City Commission adopted an ordinance authorizing the issuance of \$2,100,000 Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 2010A. The proceeds were for the purpose of improvements to Memorial City Hall. The certificates were issued June 16, 2010. In June, 2017, the City Commission adopted an ordinance authorizing the issuance of an additional \$2,000,000 Combination Tax and Revenue Certificates of Obligation, Series 2017 for the purpose of improvements to Memorial City Hall. The certificates were issued July 13, 2017. In August, 2019 the City Commission adopted an ordinance authorizing the issuance of \$1,033,000 of 2019 General Obligation Refunding Bonds. The issuance of these bonds resulted in savings of indebtedness on the 2010A Certificates of Obligation. The bonds were issued August 29, 2019. The City Commission also adopted an ordinance authorizing the issuance of \$853,000 Tax Notes for the purpose of improvements to Memorial City Hall. The Tax Notes were issued August 29, 2019.

**Special Revenue Funds** – Several of the City's Revenue Funds are shown in this budget document. These funds are used to account for the proceeds and expenditures of specific revenue sources that are restricted to expenditures for specified purposes. They are as follows:

- Hotel/Motel Occupancy Tax Fund
- Litter Control Fund
- D.A.R.E. Donation Fund
- Street Maintenance Fund
- Emergency Medical Services – ESD Fund
- Municipal Drainage Utility



Community Development Fund - The City annually receives a Community Development Block Grant from the U. S. Department of Housing and Urban Development (HUD). HUD provides these funds directly to communities to use to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons.

Equipment Replacement Funds - The Equipment Replacement Funds are internal service funds that provide for the purchase of capital assets.

Capital Improvement Fund - The Capital Improvement Fund is an internal service fund that provides for the improvements to or replacement of capital assets.

**Other Funds**  
**Debt Service Funds - Estimated Revenues**

2016 GENERAL OBLIGATION REFUNDING SERIES DEBT  
SERVICE FUNDS, SERIES 2010 COMBINATION TAX & LIMITED  
SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017 COMBINATION TAX & REVENUE  
CERTIFICATES OF OBLIGATION  
2019 SERIES TAX NOTES  
2019 SERIES GENERAL OBLIGATION REFUNDING CERTIFICATES OF OBLIGATION  
DEBT SERVICE FUNDS  
  
ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual 2018</u>	<u>Budget 2018</u>	<u>Actual 6/30/2019</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
	<u>TAXES</u>					
62-4000-00-00	Property Taxes	788,236	771,397	403,425	763,127	804,152
62-4001-00-00	Delinquent Taxes	33,216	30,000	11,053	30,000	30,000
62-4002-00-00	Penalty & Interest-Taxes	44,417	18,000	10,921	18,000	18,000
	Subtotal	865,869	819,397	425,399	811,127	852,152
	<u>MISCELLANEOUS REVENUES</u>					
62-5100-00-00	Interest Earned	6,247	1,000	7,718	1,000	1,000
	Subtotal	6,247	1,000	7,718	1,000	1,000
	GRAND TOTAL	872,116	820,397	433,117	812,127	853,152

**Other Funds**

**Debt Service Funds - Estimated Expenditures**

2016 GENERAL OBLIGATION REFUNDING SERIES DEBT  
SERVICE FUNDS, SERIES 2010 COMBINATION TAX & LIMITED  
SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017 COMBINATION TAX & REVENUE  
CERTIFICATES OF OBLIGATION  
2019 SERIES TAX NOTES  
2019 SERIES GENERAL OBLIGATION REFUNDING CERTIFICATES OF OBLIGATION  
DEBT SERVICE FUNDS  
ESTIMATED EXPENSES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual</u> <u>2018</u>	<u>Budget</u> <u>2018</u>	<u>Actual</u> <u>6/30/2019</u>	<u>Budget</u> <u>2019</u>	<u>Budget</u> <u>2020</u>
	<u>DEBT SERVICE</u>					
62-0305-00-00	Professional Services	0	0	0	0	0
62-0348-00-00	Service Fees/Mgt Fees	8,024	6,000	9,619	6,000	6,000
62-0353-00-00	Interest & Fees	214,261	214,274	103,371	198,679	190,383
62-0354-00-00	Principal Payments	605,000	605,000	650,000	650,000	661,769
	Subtotal	827,285	825,274	762,990	854,679	858,152
62-0455-00-00	Transfer to Other Funds	0	0	0	0	0
	Subtotal	0	0	0	0	0
	GRAND TOTAL	827,285	825,274	762,990	854,679	858,152

## Other Funds

### Debt Service Funds - Rev & Exp Summary

2016 GENERAL OBLIGATION REFUNDING SERIES DEBT  
SERVICE FUNDS, SERIES 2010 COMBINATION TAX & LIMITED  
SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017 COMBINATION TAX &  
REVENUE CERTIFICATES OF OBLIGATION  
2019 SERIES TAX NOTES  
2019 SERIES GENERAL OBLIGATION REFUNDING CERTIFICATES OF OBLIGATION  
DEBT SERVICE FUNDS

ESTIMATED OPENING BALANCE - 1/1/20	390,776
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ANTICIPATED REVENUE:

Current Property Tax	804,152	
Delinquent Property Tax/Penalty & Interest	48,000	
Interest Income	1,000	
TOTAL REVENUE		853,152

ANTICIPATED EXPENDITURES:

Service Fees/Mgmt Fees	6,000	
Interest on Tax Bonds	190,383	
Principal on Tax Bonds	661,769	
TOTAL EXPENDITURES		858,152

ESTIMATED CLOSING BALANCE - 12/31/20	385,776
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**Other Funds**  
**Debt Service Funds - Requirements**

2016 GENERAL OBLIGATION REFUNDING SERIES DEBT  
SERVICE FUNDS, SERIES 2010 COMBINATION TAX & LIMITED  
SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017 COMBINATION TAX & REVENUE  
CERTIFICATES OF OBLIGATION  
2019 SERIES TAX NOTES  
2019 SERIES GENERAL OBLIGATION REFUNDING CERTIFICATES OF OBLIGATION  
DEBT SERVICE FUNDS REQUIREMENTS  
2020

**GENERAL OBLIGATION BONDS**

<u>ISSUE</u> <u>DATE</u>	<u>MATURITY</u> <u>DATE</u>	<u>DESCRIPTION</u>	<u>DEBT</u> <u>OUTSTANDING</u> <u>1/1/2020</u>	<u>PAYMENT</u> <u>REQUIREMENTS</u> <u>2020</u>	<u>TAX</u> <u>RATE</u> <u>REQUIRED</u>
2016	2027	General Obligation Refunding Series 2016	3,110,000	440,200 <sup>[P 345,000]</sup> <sup>[I 95,200]</sup>	0.419417
		Sub Total	3,110,000	440,200 <sup>[P 345,000]</sup> <sup>[I 95,200]</sup>	0.419417

**COMBINATION TAX AND LIMITED SURPLUS**  
**REVENUE CERTIFICATES OF OBLIGATION**

2010	2023	Certificates of Obligation, Series 2010	415,000	113,044 <sup>[P 100,000]</sup> <sup>[I 13,044]</sup>	0.107707
2010	2025	Certificates of Obligation, Series 2010A	990,000	183,801 <sup>[P 150,000]</sup> <sup>[I 33,801]</sup>	0.175123
2017	2032	Certificates of Obligation, Series 2017	1,875,000	114,929 <sup>[P 75,000]</sup> <sup>[I 39,929]</sup>	0.109503
		Sub Total	3,280,000	411,774 <sup>[P 325,000]</sup> <sup>[I 86,774]</sup>	0.392333
		GRAND TOTAL	6,390,000	851,974 <sup>[P 670,000]</sup> <sup>[I 181,974]</sup>	0.811750

## Other Funds

### Debt Service Funds - Requirements

2016 GENERAL OBLIGATION REFUNDING SERIES DEBT  
SERVICE FUNDS, SERIES 2010 COMBINATION TAX & LIMITED  
SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017 COMBINATION TAX & REVENUE  
CERTIFICATES OF OBLIGATION  
2019 SERIES TAX NOTES  
2019 SERIES GENERAL OBLIGATION REFUNDING CERTIFICATES OF OBLIGATION  
DEBT SERVICE FUNDS - REQUIREMENTS  
2020

#### GENERAL OBLIGATION BONDS

ISSUE DATE	MATURITY DATE	DESCRIPTION	DEBT OUTSTANDING 1/1/2020	PAYMENT REQUIREMENTS 2020
2016	2027	General Obligation Refunding Series 2016	3,110,000	440,200 <small>[P 345,000] [I 95,200]</small>
2019	2032	General Obligation Refunding Series 2019	1,033,000	114,108 <small>[P 91,000] [I 23,108]</small>
		Sub Total	4,143,000	554,308 <small>[P 436,000] [I 118,308]</small>

#### COMBINATION TAX AND LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION

2010	2023	Certificates of Obligation, Series 2010	415,000	113,044 <small>[P 100,000] [I 13,044]</small>
2017	2032	Certificates of Obligation, Series 2017	1,875,000	114,929 <small>[P 75,000] [I 39,929]</small>
*2019	2026	Tax Notes Series 2019	853,000	133,102 <small>[P 114,000] [I 19,102]</small>
		Sub Total	3,143,000	361,075 <small>[P 289,000] [I 72,075]</small>
		GRAND TOTAL	7,286,000	915,383 <small>[P 725,000] [I 190,383]</small>

\*Funding proposed but not approved by commission at time of tax rate calculation.

**Other Funds**

**Hotel/Motel Occupancy Tax Fund - Estimated Revenues**

HOTEL/MOTEL OCCUPANCY TAX FUND  
ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
	<u>TAXES</u>					
03-4011-00-00	Hotel/Motel Tax	757,788	750,000	339,736	760,000	760,000
03-4002-00-00	Penalty & Interest-Taxes	922	0	24	0	0
	Subtotal	758,710	750,000	339,760	760,000	760,000
	<u>MISCELLANEOUS REVENUES</u>					
03-5100-00-00	Interest Earned	1	0	1	0	0
03-5101-00-00	Interest Earned-Texpool D/S	3	0	2	0	0
03-5110-00-00	Interfund Trsf	0	0	0	0	0
	Subtotal	4	0	2	0	0
	GRAND TOTAL	758,714	750,000	339,762	760,000	760,000

**Other Funds**

**Hotel/Motel Occupancy Tax Fund - Estimated Expenditures**

HOTEL/MOTEL OCCUPANCY TAX FUND  
ESTIMATED EXPENDITURES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual 2018</u>	<u>Budget 2018</u>	<u>Actual 6/30/2019</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
	<u>TOURISM</u>					
03-0101-30-02	Salaries-Officials & Admin	33,170		1,044		*
03-0103-30-02	Salaries-Technicians			20,944		*
03-0106-30-02	Salaries-Office & Clerical	56,943				*
03-0109-30-02	Salaries-Overtime					*
03-0110-30-02	Salaries-Part/Time & Hourly			192		*
03-0111-30-02	Salaries-Longevity					*
03-0122-30-02	TMRS	14,556		3,429		*
03-0133-30-02	FICA	6,998		1,697		*
03-0134-30-02	Workmen's Compensation	212		47		*
03-0311-30-02	Transportation					*
03-0314-30-02	Tourism Promotion	41,930	418,000	29,918	418,000	397,861
03-0316-30-02	Marshall Depot	13,500		2,500		*
03-0331-30-02	Unemployment Insurance					*
03-0342-30-02	Repair & maintenance Equipment	50		765		*
03-0349-30-02	Caddo Kennel Club	400				
03-0350-30-02	Josey Ranch	14,000		3,500		*
03-0351-30-02	Harrison County Historical Museum	6,400		3,200		*
03-0352-30-02	Michelson Museum of Art	7,300		1,825		*
03-0353-30-02	Tourism Promotion - CVB	51,675		2,771		*
03-0356-30-02	Marshall Regional Arts Council	10,800		4,500		*
03-0365-30-02	Wonderland of Lights	50,000		32,799		*
03-0373-30-02	Boogie Woogie Promotion	10,000		3,500		*
03-0375-30-02	Get Healthy Marshall					*
03-0406-30-02	Other Machinery & Equipment					*
03-0490-30-02	Non Depreciable Capital Items					*
03-0420-30-02	Equipment					*
	Subtotal	317,935	418,000	112,631	418,000	397,861
	<u>DEBT SERVICE</u>					
03-0514-30-05	Interfund Transfer	276,330	276,330		300,340	298,908
03-0515-30-05	Debt Service Payment					63,231
03-0517-30-05	Interest & Fees					
03-0520-30-05	G.F. Interfund Trsf					
	Subtotal	276,330	276,330	0	300,340	362,139
	GRAND TOTAL	594,265	694,330	112,631	718,340	760,000

\* Provided for under 03-0314-30-02 Tourism Promotion



**Other Funds**

**Hotel/Motel Occupancy Tax Fund - Revenue & Expenditure Summary**

HOTEL/MOTEL OCCUPANCY TAX FUND  
REVENUE AND EXPENDITURE SUMMARY

ESTIMATED OPENING BALANCE - 1/1/20	136,726
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ESTIMATED REVENUE:

Hotel/Motel Taxes	760,000
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TOTAL REVENUE	760,000
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ESTIMATED EXPENDITURES:

Tourism	397,861
Debt Service	<u>362,139</u>

TOTAL EXPENDITURES	<u>760,000</u>
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ESTIMATED CLOSING BALANCE - 12/31/20	<u><u>136,726</u></u>
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**Other Funds**  
**Litter Control Fund-Estimated Revenues**

LITTER CONTROL FUND  
ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
	<u>FEES</u>					
13-4423-00-00	Litter Control Contributions	6,290	6,700	3,736	6,700	6,700
13-4429-00-00	Litter Control Fees	40,320	48,700		48,700	48,700
	Subtotal	46,610	55,400	3,736	55,400	55,400
	<u>MISCELLANEOUS REVENUES</u>					
	Subtotal	0	0	0	0	0
	GRAND TOTAL	46,610	55,400	3,736	55,400	55,400

**Other Funds**  
**Litter Control Fund-Estimated Expenditures**

LITTER CONTROL FUND  
ESTIMATED EXPENDITURES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual 2018</u>	<u>Budget 2018</u>	<u>Actual 6/30/2019</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
	<u>PUBLIC WORKS</u>					
13-0357-00-00	Litter Control-Special Litter Pickup		8,000		8,000	8,000
13-0358-00-00	Litter Control-Streets		47,400		47,400	47,400
	Subtotal	0	55,400	0	55,400	55,400
	<u>PARKS &amp; RECREATION</u>					
13-0359-00-00	Litter Control-Parks	0	0	0	0	0
	Subtotal	0	0	0	0	0
	GRAND TOTAL	0	55,400	0	55,400	55,400

**Other Funds**

**Litter Control Fund-Revenue & Expenditure Summary**

LITTER CONTROL FUND  
REVENUE AND EXPENDITURE SUMMARY

ESTIMATED OPENING BALANCE - 1/1/20 0

ANTICIPATED REVENUE:

Contributions and Fees	55,400	
Interest	<u>0</u>	
TOTAL REVENUE		55,400

ANTICIPATED EXPENDITURES:

Litter Control-Contracted Services	47,400	
Litter Control-Special Pickups	8,000	
Litter Control-Parks	<u>0</u>	
TOTAL EXPENDITURES		<u>55,400</u>

ESTIMATED CLOSING BALANCE - 12/31/20 0

**Other Funds**

**D.A.R.E Donation Fund-Estimated Revenues**

D.A.R.E. DONATION FUND  
ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual 2018</u>	<u>Budget 2018</u>	<u>Actual 6/30/2019</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
21-4005-00-00	State Grant	0	0	0	0	0
21-5044-00-00	DARE/DAP		1,000		1,000	1,000
	<u>MISCELLANEOUS REVENUES</u>					
21-5100-00-00	Interest Earned					
21-5125-00-00	Miscellaneous Revenue					
21-5126-00-00	Special Donations					
	Subtotal	0	0	0	0	0
	GRAND TOTAL	0	1,000	0	1,000	1,000

**Other Funds**

**D.A.R.E Donation Fund-Estimated Expenditures**

D.A.R.E. DONATION FUND  
ESTIMATED EXPENDITURES

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
	<u>PUBLIC SAFETY</u>					
21-0217-00-00	D.A.R.E. Supplies/Services		\$2,200	\$0	\$2,200	\$2,200
21-0345-00-00	D.A.R.E. Conference and Training		2,000	0	2,000	2,000
21-0347-00-00	D.A.R.E. Miscellaneous		2,000		2,000	2,000
	Subtotal	\$0	\$6,200	\$0	\$6,200	\$6,200
21-0490-00-00	Non Depreciable Asset Items		\$0	\$0	\$0	\$0
	GRAND TOTAL	\$0	\$6,200	\$0	\$6,200	\$6,200

**Other Funds**

**D.A.R.E Donation Fund-Revenue & Expenditure Summary**

D.A.R.E. DONATION FUND  
REVENUE AND EXPENDITURE SUMMARY

ESTIMATED OPENING BALANCE - 1/1/20	\$27,799
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ANTICIPATED REVENUE:

Donations	1,000	
Interest	0	
TOTAL REVENUE		1,000

ANTICIPATED EXPENDITURES:

D.A.R.E. Supplies/Services	2,200	
D.A.R.E. Conference & Training	2,000	
D.A.R.E. Miscellaneous	2,000	
TOTAL EXPENDITURES		6,200

ESTIMATED CLOSING BALANCE - 12/31/20	22,599
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**Other Funds**

**Street Maintenance Fund - Estimated Revenues**

STREET MAINTENANCE FUND  
ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual 2018</u>	<u>Budget 2018</u>	<u>Actual 6/30/2019</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
	<u>FEES</u>					
80-4004-00-00	Sales Tax - Street Maintenance	557,105	525,257	286,227	535,937	535,937
	Subtotal	557,105	525,257	286,227	535,937	535,937
	<u>MISCELLANEOUS REVENUES</u>					
80-5100-00-00	Interest Earned	4,703	0	4,412	0	0
	Subtotal	4,703	0	4,412	0	0
	GRAND TOTAL	561,808	525,257	290,639	535,937	535,937



**Other Funds**

**Street Maintenance Fund - Estimated Expenditures**

STREET MAINTENANCE FUND  
ESTIMATED EXPENDITURES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual 2018</u>	<u>Budget 2018</u>	<u>Actual 6/30/2019</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
80-0408-00-00	Street Improvement	0	525,257	0	458,839	381,741
80-0425-00-00	Cars & Trucks	0	0	0	77,098	154,196
	Total	0	525,257	0	535,937	535,937

**Other Funds**

**Street Maintenance Fund - Revenue & Expenditure Summary**

STREET MAINTENANCE FUND  
REVENUE AND EXPENDITURE SUMMARY

ESTIMATED OPENING BALANCE - 1/1/20	77,098
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ANTICIPATED REVENUE:

Sales Tax-Street Maintenance	535,937
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TOTAL REVENUE	535,937
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ANTICIPATED EXPENDITURES:

Street Improvement	381,741
Capital Outlay	154,196

TOTAL EXPENDITURES	<u>535,937</u>
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ESTIMATED CLOSING BALANCE - 12/31/20	<u><u>77,098</u></u>
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**Other Funds**  
**Emergency Medical Services - ESD Fund**  
**Estimated Revenues**

EMERGENCY MEDICAL SERVICES-ESD  
ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual 2018</u>	<u>Budget 2018</u>	<u>Actual 6/30/2019</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
	<u>FEES</u>					
82-4410-00-00	Emergency Service District Contracts	160,700	164,400	160,700	160,700	160,700
	Subtotal	160,700	164,400	160,700	160,700	160,700
	GRAND TOTAL	160,700	164,400	160,700	160,700	160,700

**Other Funds**  
**Emergency Medical Services - ESD Fund**  
**Estimated Expenditures**

EMERGENCY MEDICAL SERVICES-ESD  
ESTIMATED EXPENDITURES

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
82-0347-00-00	EMS Expenses from General Fund		38,000	19,748	38,000	38,000
82-0440-00-00	Cars & Trucks	169,223	0	0	0	0
82-0460-00-00	Other Machinery & Equipment	19,748	0	0	0	0
	Total	188,971	38,000	19,748	38,000	38,000

**Other Funds**  
**Emergency Medical Services - ESD Fund**  
**Revenue & Expenditure Summary**

EMERGENCY MEDICAL SERVICES-ESD  
REVENUE AND EXPENDITURE SUMMARY

ESTIMATED OPENING BALANCE - 1/1/20		68,438
ANTICIPATED REVENUE:		
Emergency Service Districts	160,700	
TOTAL REVENUE		160,700
ANTICIPATED EXPENDITURES:		
EMS Expenses from General Fund	38,000	
TOTAL EXPENDITURES		<u>38,000</u>
ESTIMATED CLOSING BALANCE - 12/31/20		<u><u>191,138</u></u>

**Other Funds**  
**Municipal Drainage Fund**  
**Estimated Revenues**

MUNICIPAL DRAINAGE UTILITY FUND  
ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual 2018</u>	<u>Budget 2018</u>	<u>Actual 6/30/2019</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
	<u>FEES</u>					
84-4200-00-00	DRAINAGE UTILITY FEE	341,346	380,100	169,384	380,100	380,100
	SUBTOTAL	341,346	380,100	169,384	380,100	380,100
	<u>MISCELLANEOUS REVENUES</u>					
84-5100-00-00	INTEREST EARNED	0	150	0	500	0
	SUBTOTAL	0	150	0	500	0
	GRAND TOTAL	341,346	380,250	169,384	380,600	380,100

**Other Funds**  
**Municipal Drainage Fund**  
**Estimated Expenses**

MUNICIPAL DRAINAGE UTILITY FUND  
ESTIMATED EXPENSES

		Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
84-0107-00-00	SALARIES-SKILLED CRAFT	22,935	31,488	33,772	30,742	67,912
84-0108-00-00	SALARIES-SERVICE MAINTENANCE	46,204	52,904	6,771	67,080	27,082
84-0109-00-00	SALARIES-OVERTIME	2,763	3,000	1,048		
84-0111-00-00	SALARIES-LONGEVITY		1,336		144	144
84-0122-00-00	TMRS	12,277	15,306	6,813	16,086	15,622
84-0133-00-00	FICA	5,500	6,788	3,182	7,494	7,278
84-0134-00-00	WORKER'S COMPENSATION	55	4,446	109	216	209
	<i>Personnel Services-----Subtotal</i>	89,734	115,268	51,695	121,762	118,247
84-0203-00-00	MEDICAL & CHEMICAL	119	750		750	750
84-0205-00-00	FUEL, OIL & LUBE	847	4,500		4,500	4,500
84-0206-00-00	CLOTHING	1,463	600	404	600	600
84-0210-00-00	SIGN SUPPLIES		1,750		1,750	1,750
84-0213-00-00	MOTOR VEHICLE	204	1,750	355	1,750	1,750
84-0217-00-00	OTHER SUPPLIES	150	200	16	200	200
84-0218-00-00	SMALL TOOLS & MINOR EQUIPMENT	1,109	500	843	500	1,000
84-0219-00-00	REPAIR & MAINTENANCE SUPPLIES	24,283	5,000	4,211	5,000	5,000
	<i>Supplies-----Subtotal</i>	28,175	15,050	5,829	15,050	15,550
84-0304-00-00	TELEPHONE - CELLULAR	377	1,400	206	1,400	1,400
84-0305-00-00	OTHER PROFESSIONAL SERVICES	14,695	30,000		30,000	30,000
84-0306-00-00	SPRAY CONTRACT	18,800	20,000	5,940	20,000	20,000
84-0309-00-00	RADIO REPAIRS	0	500		500	500
84-0312-00-00	GENERAL ADVERTISING					
84-0316-00-00	CONTRACTED SERVICES	166		123		
84-0324-00-00	PRINTING & REPRODUCTION		500		500	500
84-0331-00-00	UNEMPLOYMENT INSURANCE	486		17		
84-0342-00-00	REPAIR & MAINTENANCE EQUIPMENT	3,146	1,000		1,000	1,000
84-0344-00-00	RENTALS	6	500	273	500	500
84-0345-00-00	CONFERENCE & TRAINING		150		150	150
84-0346-00-00	DUES & SUBSCRIPTIONS		150		150	150
84-0347-00-00	MISCELLANEOUS	281	200		200	200
84-0399-00-00	BAD DEBT EXPENSE	796				
	<i>Charges for service----Subtotal</i>	38,753	54,400	6,559	54,400	54,400

**Other Funds  
Municipal Drainage Fund  
Estimated Expenses**

	Actual 2018	Budget 2018	Actual 6/30/2019	Budget 2019	Budget 2020
84-0410-00-00 CULVERTS		25,000		25,000	25,000
84-0415-00-00 DETENTION PONDS		10,000		10,000	10,000
84-0416-00-00 DRAINAGE IMPROVEMENTS	42,332	100,000	36,912	100,000	100,000
84-0425-00-00 CARS & TRUCKS	30,768				26,903
84-0440-00-00 OTHER MACHINERY & EQUIPMENT	44,935	20,000		20,000	30,000
84-0458-00-00 EQUIPMENT REPLACEMENT		10,000		10,000	
<i>Capital outlay-----Subtotal</i>	118,035	165,000	36,912	165,000	191,903
 <i>Subtotal</i>	 274,697	 349,718	 100,995	 356,212	 380,100
 <u>DEBT SERVICE</u>					
84-0510-22-00 LOAN MATCH RESERVE		15,000		11,894	
84-0515-22-00 DEBT SERVICE PAYMENTS		15,000		11,894	
84-0517-22-00 DEBT SVC PMT INTEREST		600		600	
<i>Subtotal</i>		30,600		24,388	
 GRAND TOTAL	 274,697	 380,318	 100,995	 380,600	 380,100



**Other Funds  
Municipal Drainage Fund  
Revenue & Expense Summary**

MUNICIPAL DRAINAGE FUND  
REVENUE AND EXPENSE SUMMARY

ESTIMATED OPENING BALANCE - 1/1/20	241,109
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ANTICIPATED REVENUE:

Municipal Drainage Fees	380,100	
Interest	0	
TOTAL REVENUE		380,100

ANTICIPATED EXPENDITURES:

Personnel Services	118,247	
Supplies	15,550	
Charges for Services	54,400	
Capital Outlay	191,903	
Debt Service	0	
TOTAL EXPENDITURES		380,100

ESTIMATED CLOSING BALANCE - 12/31/20	241,109
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**Other Funds**  
**Community Development Block Grant Fund**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

	2019-2020*
	<u>BUDGET</u>
Grant Amount	
Funds Available for Appropriation	<u>531,790</u>
<u>ESTIMATED EXPENDITURES</u>	
Administration	65,575
Code Enforcement	63,603
Boys & Girls Club	15,000
Mission Marshall Food Bank	20,000
Marshall/Harrison County Literacy Center	14,500
Demolition & Blight Removal	253,112
Housing Rehabilitation	<u>100,000</u>
TOTAL EXPENDITURES	<u>531,790</u>
BALANCE	<u><u>0</u></u>

\* The accounting year for the Community Development Block Grant Program is June 1-May 31.

**Other Funds**  
**Replacement Fund - General Fund**  
**Estimated Revenues**

REPLACEMENT FUND - GENERAL FUND  
ESTIMATED REVENUES  
2020

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual</u> <u>2018</u>	<u>Budget</u> <u>2018</u>	<u>Actual</u> <u>6/30/2019</u>	<u>Budget</u> <u>2019</u>	<u>Budget</u> <u>2020</u>
	<u>MISCELLANEOUS</u>					
66-5100-00-00	Interest Earned	2,772	0	159	0	0
66-5110-00-00	Interfund Transfer		0		0	0
66-5112-00-00	Payment for Equipment Cost	100,200	50,124	53,398	106,791	107,998
	GRAND TOTAL	102,972	50,124	53,557	106,791	107,998

**Other Funds**  
**Replacement Fund - General Fund**  
**Estimated Expenditures**

REPLACEMENT FUND - GENERAL FUND  
ESTIMATED EXPENDITURES

<u>ACCT</u>	<u>DEPARTMENT</u>	<u>Actual</u> <u>2018</u>	<u>Budget</u> <u>2018</u>	<u>Actual</u> <u>6/30/2019</u>	<u>Budget</u> <u>2019</u>	<u>Budget</u> <u>2020</u>
<u>GENERAL FUND</u>						
<b>Police Dept</b>						
66-0440-03-03	Patrol				23,535	
	Sub Total	0	0	0	23,535	0
<b>Fire Dept</b>						
66-0440-04-02	Fire Suppression					
	Sub Total	0	0	0	0	0
<b>Support Services:</b>						
Library						
66-0420-16-01	Improvements-Data Processing		10,000			0
IT						
66-0420-16-02	Improvements-Data Processing	2,980	12,000		28,000	
66-0421-16-02	Computer Replacement		12,000			
66-0425-16-02	Cars & Trucks	27,020	27,000			
Fleet						
66-0440-16-03	Other Machinery & Equipment					
Buildings						
66-0440-16-04	Other Machinery & Equipment					
Parks & Recreation-Parks						
66-0425-14-04	Cars & Trucks					
66-0440-14-04	Other Machinery & Equipment	19,233	22,000			
66-0421-14-04	Splash Pad (Partial)				77,000	
Parks & Recreation-Golf						
66-0440-14-06	Trim Mower	31,781	30,000			
	Sub Total	81,014	113,000	0	105,000	0
<b>Planning &amp; Development:</b>						
Code Enforcement						
66-0425-15-03	Cars & Trucks	20,978	24,000			
	Sub Total	20,978	24,000	0	0	0
	GRAND TOTAL	101,992	137,000	0	128,535	0

**Other Funds**  
**Replacement Fund - General Fund**  
**Revenue & Expenditure Summary**

REPLACEMENT FUND - GENERAL FUND  
REVENUE AND EXPENDITURE SUMMARY  
2020

OPENING BALANCE - 1/1/20	-89,537.00
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ESTIMATED REVENUE:

Interfund Transfer	0.00	
Payments from Departments	<u>107,998.00</u>	
 TOTAL REVENUE		 107,998.00

ESTIMATED EXPENDITURES:

General Fund	<u>0.00</u>	
 TOTAL EXPENDITURES		 <u>0.00</u>

ESTIMATED CLOSING BALANCE - 12/31/20	<u><u>18,461.00</u></u>
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**Other Funds**  
**Replacement Fund - General Fund**  
**Expenditure Detail**

REPLACEMENT FUND - GENERAL FUND  
EXPENDITURE BUDGET DETAIL.  
2020

Total Replacement Fund - General Fund Expenditures

0

**Other Funds  
Replacement Fund  
Water & Sewer Enterprise Fund  
Estimated Revenues**

REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND  
ESTIMATED REVENUES  
2020

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual 2018</u>	<u>Budget 2018</u>	<u>Actual 6/30/2019</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
	<u>MISCELLANEOUS</u>					
18-5100-00-00	Interest Earned	8,014	0	5,484	0	0
18-5112-00-00	Payment for Equipment Costs	169,056	84,528	32,920	65,841	91,790
	GRAND TOTAL	177,070	84,528	38,404	65,841	91,790

**Other Funds**  
**Replacement Fund**  
**Water & Sewer Enterprise Fund**  
**Estimated Expenditures**

REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND  
ESTIMATED EXPENDITURES

<u>ACCT</u>	<u>DEPARTMENT</u>	<u>Actual</u> <u>2018</u>	<u>Budget</u> <u>2018</u>	<u>Actual</u> <u>6/30/2019</u>	<u>Budget</u> <u>2019</u>	<u>Budget</u> <u>2020</u>
<u>WATER &amp; SEWER ENTERPRISE FUND:</u>						
	Water Administration					
18-0420-40-01	Improvements-Data Processing		0	0	0	0
18-0425-40-01	Cars & Trucks	24,542	22,000	0	0	0
	Sub Total Water Administration	24,542	22,000	0	0	0
	Water Production					
18-0405-40-02	Improvements-Buildings		0	0	0	0
18-0440-40-02	Other Machinery & Equipment			28,161	75,561	
	Sub Total Water Production	0	0	28,161	75,561	0
	Water Distribution/Collection					
18-0425-40-03	Cars & Trucks			0	113,598	
18-0440-40-03	Other Machinery & Equipment	247,885	230,100			
	Sub Total Water Dist/Collection	247,885	230,100	0	113,598	0
	Wastewater Treatment					
18-0425-40-04	Cars & Trucks	0	0	24,478	37,350	
18-0440-40-04	Other Machinery & Equipment		0	12,850	18,214	
	Sub Total Wastewater Treatment	0	0	37,328	55,564	0
	GRAND TOTAL	272,427	252,100	65,489	244,723	0



**Other Funds  
Replacement Fund  
Water & Sewer Enterprise Fund  
Revenue & Expenditure Summary**

REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND  
REVENUE AND EXPENDITURE SUMMARY

OPENING BALANCE - 1/1/20	294,943
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ESTIMATED REVENUE:

Interfund Transfer	
Payments from Departments	<u>91,790</u>
 TOTAL REVENUE	 91,790

ESTIMATED EXPENDITURES:

Water & Sewer Enterprise Fund:

Water Production	
Water Distribution/Collection	
Wastewater Treatment	
TOTAL EXPENDITURES	<u>0</u>

ESTIMATED CLOSING BALANCE - 12/31/20	<u><u>386,733</u></u>
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**Other Funds  
Replacement Fund  
Water & Sewer Enterprise Fund  
Expenditure Budget Detail**

REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND  
EXPENDITURE BUDGET DETAIL.  
2020

**Water & Sewer Enterprise Fund:**

**Water Production**

Total		0
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**Water Distribution/Collection**

Total		0
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**Wastewater Treatment**

Total		0
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Total Replacement Fund Expenditures		0
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**Other Funds  
Capital Improvement Fund  
General Fund  
Estimated Revenues**

CAPITAL IMPROVEMENT FUND - GENERAL FUND  
ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>Actual 2018</u>	<u>Budget 2018</u>	<u>Actual 6/30/2019</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
	<u>MISCELLANEOUS</u>					
68-5110-00-00	Interfund Transfer	0	0	0	0	537,000
	GRAND TOTAL	0	0	0	0	537,000

### ESTIMATED EXPENDITURES

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**Other Funds  
Capital Improvement Fund  
General Fund  
Revenue & Expenditure Summary**

CAPITAL IMPROVEMENT FUND - GENERAL FUND  
REVENUE AND EXPENDITURE SUMMARY  
2020

OPENING BALANCE - 1/1/20		362,527
ESTIMATED REVENUE:		
Interfund Transfer	<u>537,000</u>	
TOTAL REVENUE		537,000
ESTIMATED EXPENDITURES:		
Adoption Center	<u>899,527</u>	
TOTAL EXPENDITURES		<u>899,527</u>
ESTIMATED CLOSING BALANCE - 12/31/20		<u><u>0</u></u>

## CAPITAL OUTLAY

This section of the 2020 Budget contains a separate listing of expenditures in departmental budgets for capital assets. These are things the City will purchase or improvements to city facilities or infrastructure that cost a considerable amount of money and are intended to last a long time. Examples are equipment purchases, street improvements and water/sewer line improvements.

## Capital Outlay

<u>2020 BUDGET</u> <u>CAPITAL OUTLAY</u>		
<u>ACCT</u>	<u>DEPARTMENT/DIVISION-DESCRIPTION</u>	<u>BUDGET</u> <u>2020</u>
<u>GENERAL FUND</u>		
<u>POLICE-PATROL</u>		
01-0460-03-03	LEASE/PURCHASE PAYMENTS (PATROL CARS)	306,404
		<u>306,404</u>
<u>FIRE-SUPPRESSION</u>		
01-0460-04-02	LEASE/PURCHASE PAYMENTS	123,970
01-0458-04-02	EQUIPMENT REPLACEMENT FUND PMTS	48,265
		<u>172,235</u>
<u>FIRE-EMERGENCY MEDICAL SERVICES</u>		
01-0440-04-03	EPCR HARDWARE	17,500
		<u>17,500</u>
<u>PUBLIC WORKS-STREETS</u>		
01-0408-05-02	STREET IMPROVEMENTS	964,295
01-0458-05-02	EQUIPMENT REPLACEMENT FUND PMTS	6,402
		<u>970,697</u>
<u>PLANNING &amp; DEVELOPMENT -</u> <u>BUILDING PERMITS &amp; INSPECTIONS</u>		
01-0458-15-02	EQUIPMENT REPLACEMENT FUND PMTS	3,953
		<u>3,953</u>
<u>PLANNING &amp; DEVELOPMENT -</u> <u>CODE ENFORCEMENT</u>		
01-0458-15-03	EQUIPMENT REPLACEMENT FUND PMTS	4,194
		<u>4,194</u>
<u>SUPPORT SERVICES-INFORMATION TECHNOLOGY</u>		
01-0420-16-02	DATA PROCESSING IMPROVEMENTS	57,000
01-0421-16-02	COMPUTER REPLACEMENT	20,000
01-0458-16-02	EQUIPMENT REPLACEMENT FUND PMTS	14,388
		<u>91,388</u>
<u>SUPPORT SERVICES-BUILDINGS</u>		
01-0458-16-04	EQUIPMENT REPLACEMENT FUND PMTS	5,810
		<u>5,810</u>
<u>SUPPORT SERVICES-PARKS &amp; RECREATION</u> <u>PARKS</u>		
01-0458-14-04	EQUIPMENT REPLACEMENT FUND PMTS	19,689
		<u>19,689</u>

## Capital Outlay

<u>ACCT</u>	<u>DEPARTMENT/DIVISION-DESCRIPTION</u>	<u>BUDGET 2020</u>
<b><u>TOURISM &amp; PROMOTIONS-COMMUNITY FACILITIES- CONVENTION/COMMUNITY CENTERS</u></b>		
01-0426-17-01	FURNITURE & FIXTURES (TABLES AND CHAIRS)	3,000
		<u>3,000</u>
<b><u>TOURISM &amp; PROMOTIONS-COMMUNITY FACILITIES- MEMORIAL CITY HALL</u></b>		
01-0426-17-05	FURNITURE & FIXTURES (TABLES AND CHAIRS)	3,000
		<u>3,000</u>
<b><u>TOURISM &amp; PROMOTIONS-COMMUNITY FACILITIES- GOLF COURSE</u></b>		
01-0458-14-06	EQUIPMENT REPLACEMENT FUND PMTS	5,297
		<u>5,297</u>
<b><u>TOURISM &amp; PROMOTIONS-COMMUNITY FACILITIES- LIBRARY</u></b>		
01-0414-16-01	BOOK PURCHASE PROGRAM	55,000
01-0420-16-01	IMPROVEMENTS-20 COMPUTERS	8,000
01-0440-16-01	MACHINERY & EQUIPMENT	6,000
		<u>69,000</u>
<b>TOTAL GENERAL FUND</b>		<u>1,672,167</u>



## Capital Outlay

<u>ACCT</u>	<u>DEPARTMENT/DIVISION-DESCRIPTION</u>	<u>BUDGET</u> <u>2020</u>
	<b><u>WATER &amp; SEWER ENTERPRISE FUND</u></b>	
	<b><u>WATER ADMINISTRATION</u></b>	
40-0458-20-01	EQUIPMENT REPLACEMENT FUND PMTS	4,908
		<u>4,908</u>
	<b><u>WATER PRODUCTION</u></b>	
40-0440-20-02	TRACTOR WITH CUTTER AND ATTACHMENTS	165,027
40-0440-20-02	STREAMING CURRENT MONITOR	12,800
40-0440-20-02	HYUNDAI VFD FOR RAW WATER PUMP STATION	47,000
40-0440-20-02	HIGH SERVICE PUMP #4	121,850
40-0440-20-02	FILTER # 7	17,250
40-0440-20-02	WATER PRODUCTION EQUIPMENT	90,000
40-0458-20-02	EQUIPMENT REPLACEMENT FUND PMTS	17,069
		<u>470,996</u>
	<b><u>DISTRIBUTION/COLLECTION</u></b>	
40-0411-20-03	IMPROVEMENTS-SEWER MAINS & SVS	399,800
40-0412-20-03	IMPROVEMENTS-WATER MAINS & SVS	399,800
40-0435-20-03	FIRE HYDRANT	25,000
40-0425-20-03	3/4 TON PICKUP (2)	73,000
40-0440-20-03	4 WHEEL DRIVE BACKHOE WITH ATTACHEMENTS	111,876
40-0440-20-03	PUSH CAMERA	11,720
40-0440-20-03	WATER DIST/COLL EQUIPMENT	90,000
40-0442-20-03	ANNUAL MANHOLE REHAB	25,000
40-0458-20-03	EQUIPMENT REPLACEMENT FUND PMTS	58,557
		<u>1,194,753</u>
	<b><u>WASTEWATER TREATMENT</u></b>	
40-0425-20-04	FORD TRANSIT VAN	24,072
40-0425-20-04	3/4 TON PICKUP	25,000
40-0440-20-04	INFLUENT LIFT PUMP # 4	19,729
40-0440-20-04	LAB REFRIGERATOR	3,180
40-0440-20-04	INFLUENT OVERFLOW PUMP # 9	31,840
40-0440-20-04	SLUDGE PUMP	5,795
40-0440-20-04	FLYGT 302 (#2 INFLUENT PUMP)	15,504
40-0440-20-04	MODULES & SENSOR FOR WWTP UV SYSTEM	45,000
40-0440-20-04	SEWAGE GRINDER	10,000
40-0440-20-04	FLYGT LIFT STATION PUMPS (2)	24,400
40-0440-20-04	DIESEL PUMP LIFT STATION #3	38,875
40-0440-20-04	MIG WELDER	3,185
40-0440-20-04	WASTE WATER EQUIPMENT	113,341
40-0458-20-04	EQUIPMENT REPLACEMENT FUND PMTS	6,853
		<u>366,774</u>
	<b><u>ENGINEERING</u></b>	
40-0458-20-07	EQUIPMENT REPLACEMENT FUND PMTS	2,143
		<u>2,143</u>

**Capital Outlay**

<u>ACCT</u>	<u>DEPARTMENT/DIVISION-DESCRIPTION</u>	BUDGET <u>2020</u>
	<u>NONDEPARTMENTAL</u>	
40-0458-21-00	EQUIPMENT REPLACEMENT FUND PMTS	<u>2,260</u>
		<u>2,260</u>
	<b>SUB-TOTAL WATER &amp; SEWER ENTERPRISE FUND</b>	<u>2,041,834</u>
40-0519-22-00	FILTER MEDIA LOAN PAYMENT	<u>95,880</u>
		<u>95,880</u>
	<b>TOTAL WATER &amp; SEWER ENTERPRISE FUND</b>	<u>2,137,714</u>
	<b>TOTAL GENERAL FUND &amp; WATER &amp; SEWER ENTERPRISE FUND</b>	<u>3,809,881</u>