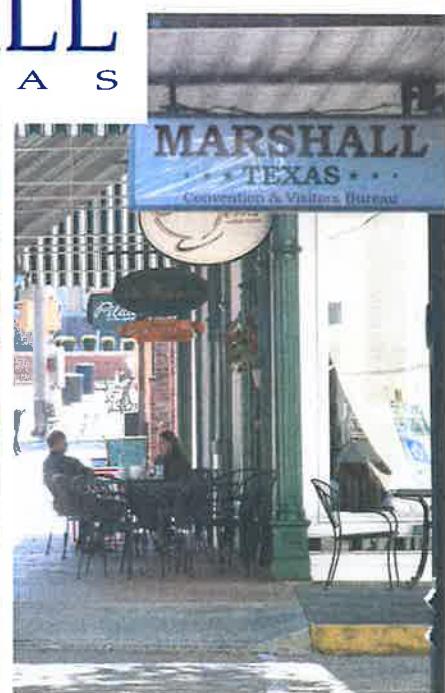
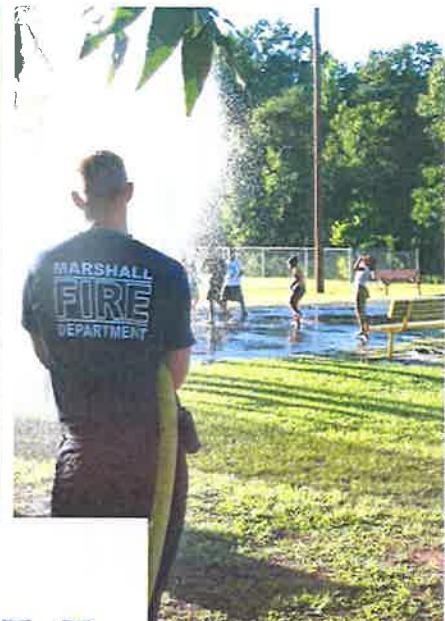
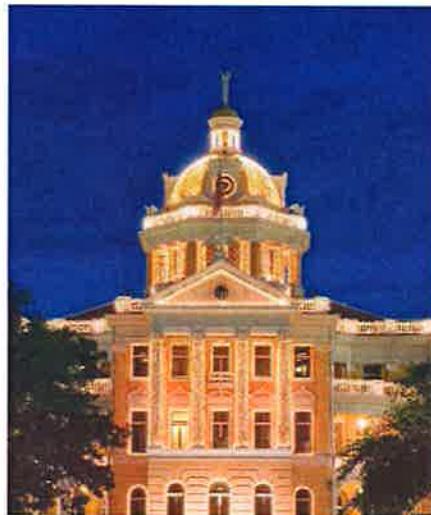


# 2018 Annual Budget

## City of Marshall, Texas



**January 1, 2018 - December 31, 2018**

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*Attached is the proposed budget for the City of Marshall  
Calendar Year 2018.*

*This budget will raise more revenue from property taxes  
than last year's budget by an amount of \$110,719, which is  
a 2.11 percent increase from last year's budget. The  
property tax revenue to be raised from new property added  
to the tax roll this year is \$44,301.*

# CITY COMMISSION

May 2017 – May 2018

**LARRY HURTA**, *Chairman*  
*District #6*

**GLORIA MOON**  
*District #1*

**GAIL K. BEIL**  
*District #2*

**TERRI BROWN**  
*District #3*

**WILLIAM “DOC” HALLIDAY**  
*District #4*

**VERNIA CALHOUN**  
*District #5*

**DOUG LEWIS**  
*District #7*

# MANAGEMENT STAFF

**CITY MANAGER**  
*Lisa Agnor*

**CITY SECRETARY/  
FINANCE DIRECTOR**  
*Elaine Altman*

**FIRE CHIEF**  
*Reginald Cooper*

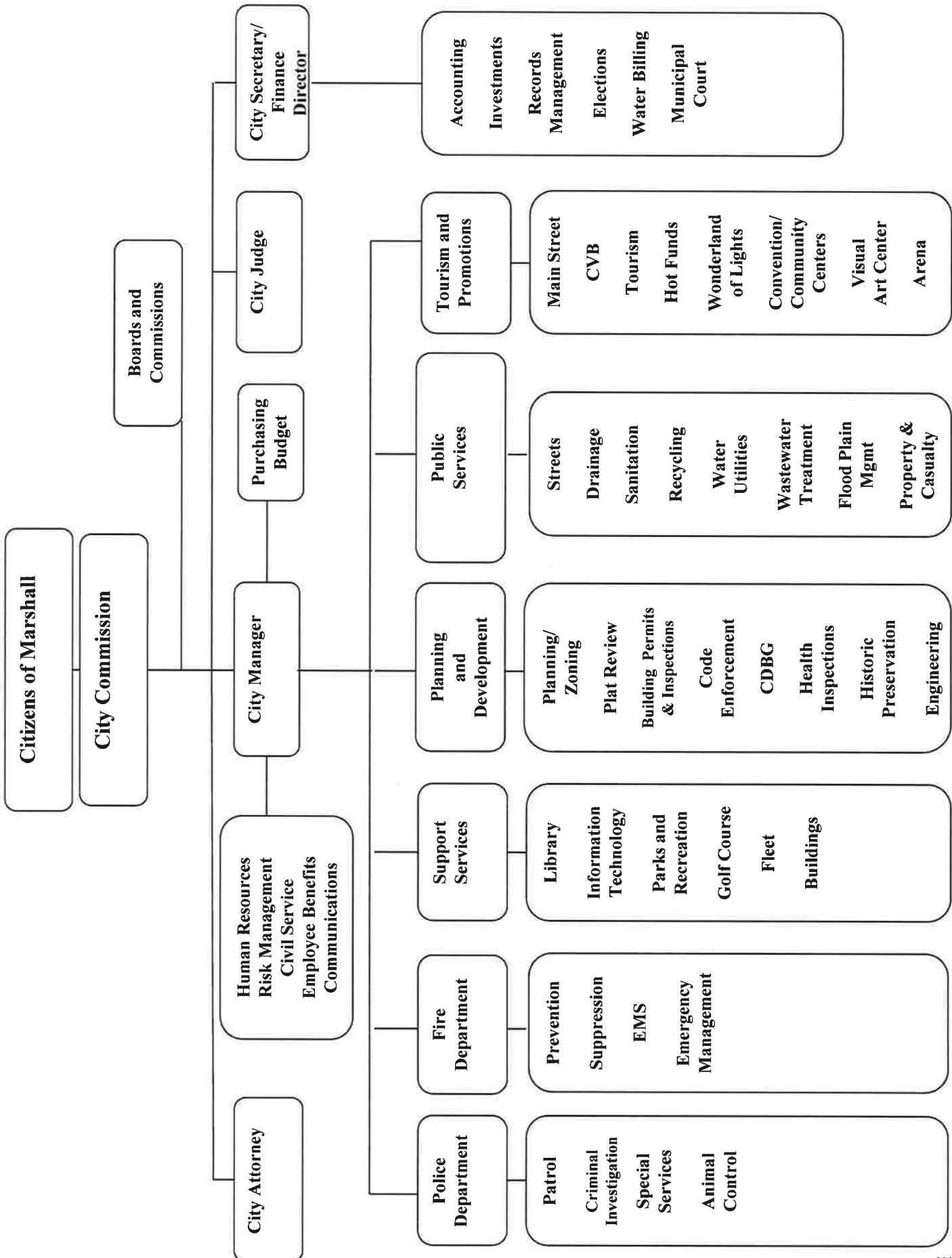
**PLANNING & DEVELOPMENT  
DIRECTOR**  
*Wes Morrison*

**POLICE CHIEF**  
*Cliff Carruth*

**SUPPORT SERVICES  
DIRECTOR**  
*Jack Redmon*

**WATER UTILITIES/  
PUBLIC SERVICES DIRECTOR**  
*J. C. Hughes*

**TOURISM & PROMOTIONS  
DIRECTOR**  
*Carolyn Howard*





The Honorable Chairman and City Commissioners  
City of Marshall  
Marshall, Texas

Members of the City Commission:

Enclosed is the budget for the fiscal year beginning January 1, 2018 and ending December 31, 2018. The document is the result of much hard work by the City Commission and the City staff. As always, the 2018 budget seeks to provide a balance of good levels of service and maintenance of public facilities at the lowest possible cost to the citizens of Marshall.

The budget has been developed to support the City's strategic priorities as outlined in the City's Strategic Plan:

- 1) The City of Marshall will be a safe and secure community.
- 2) The City of Marshall will have a strong, diverse, and viable local economy.
- 3) The City of Marshall will have unity and purpose in its leadership as it works to maintain a financially stable organization.
- 4) The City of Marshall will be designed to include high quality and effective infrastructure.
- 5) The City of Marshall will be a highly desirable place to live, work, and play with thriving neighborhoods and high quality of life for all residents.

The 2018 budget reaffirms the Commission's commitment to these goals, along with its continued commitment to emphasize provision of essential services on which our citizens depend.

The tax rate to support the budget is \$0.542160 per \$100 of assessed valuation and remains the same as the prior year's rate. In order to fund increases to Water and Sewer Capital Outlay requirements, a 3% increase in Water and Sewer charges is included in the budget.

The Street Improvement budget for 2018 totals \$1,560,527 with \$1,035,270 provided for in General Fund and \$525,257 provided for in our Street Maintenance Fund. In the Water and Sewer Enterprise Fund, a total of \$799,600 is budgeted for Improvements to Water and Sewer Mains.

The 2018 budget is a balanced budget with no reliance on reserves. Projected revenues and budgeted expenditures for the General Fund and the Water and Sewer Enterprise Fund are as follows:

<u>Fund</u>	<u>Projected Revenues</u>	<u>Budgeted Expenditures</u>
General Fund	\$18,738,842	\$18,738,808
Water and Sewer Enterprise Fund	<u>\$10,374,240</u>	<u>\$10,374,181</u>
Total	\$29,113,082	\$29,112,989

The 2018 Budget also contains a new budgeted fund, the Municipal Drainage Utility Fund. As provided for in Chapter 552 of the Local Government Code, cities can create a Municipal Drainage Utility System and levy a monthly fee to fund drainage improvements. In 2017, a Municipal Drainage Utility System was created to fund greatly needed drainage improvements. We have budgeted expenses for drainage improvements for 2018 in the amount of \$380,318.

As always, revenues will need to be watched closely and expenditures will need to be controlled carefully throughout the 2018 fiscal year to assure that the City of Marshall achieves its primary goal of maintaining a balanced budget.

The adopted budget is the culmination of diligent efforts of many people. I wish to extend my thanks to each member of the City Commission for the many hours of work put forth attending the budget workshops, reviewing draft budget documents, and providing input to develop the adopted budget. I also would like to express my appreciation to the City staff for their hard work on the budget along with striving to maintain high levels of service to our citizens. Our desire in achieving your goals is to keep our residents in mind throughout the process, knowing that we serve them. I also extend thanks to Marshall Citizens who participated in budget meetings and hearings. Their willingness to share thoughts and priorities strengthens our City. It is my hope, as I am sure it is yours, that 2018 will be a good year for the City of Marshall.

Respectfully submitted,



Lisa Agnor  
City Manager

ORDINANCE NO. O-17-16

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MARSHALL, TEXAS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MARSHALL, TEXAS, FOR THE 2018 FISCAL YEAR.

WHEREAS, the budget, as presented in Section 1 below, for the fiscal year beginning January 1, 2018 and ending December 31, 2018 was duly presented to the City Commission by the City Manager and a public hearing was ordered by the City Commission and said notices were published in the Marshall News Messenger and said public hearing was held according to said notice; now, therefore,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MARSHALL, TEXAS:

SECTION 1

THAT the appropriations for the fiscal year beginning January 1, 2018 and ending December 31, 2018 for the support of the City of Marshall, Texas, be fixed and determined for said term in accordance with the expenditures shown in the City's fiscal year 2018 budget, as detailed below:

<u>FUND</u>	<u>TOTAL BUDGETED EXPENDITURES</u>
General Fund	\$ 18,738,808
Water & Sewer Enterprise Fund	\$ 10,374,181
Sub-Total -- Operating Budget	\$ 29,112,989
2007 General Obligation Debt Service Fund & 2016 General Obligation Refunding, Series 2010 & 2010A Combination Tax & Limited Surplus Revenue Certificates of Obligation, Series 2017 Combination Tax & Revenue Certificates of Obligation	
Debt Service Funds	\$ 825,274
Hotel/Motel Occupancy Tax Fund	\$ 694,330
Litter Control Fund	\$ 55,400
D.A.R.E. Donation Fund	\$ 6,200
Street Maintenance Fund	\$ 525,257
Capital Improvement Fund	\$ 0
Equipment Replacement Fund -- General Fund	\$ 137,000
Equipment Replacement Fund -- Water & Sewer Fund	\$ 252,100
Municipal Drainage Utility Fund	\$ 380,318
Emergency Medical Services -- ESD	\$ 38,000
Total Budget	<u>\$ 32,026,868</u>

SECTION 2

THAT the budget, as shown in words and figures in Section 1, is hereby approved in all respects and adopted as the City's budget for fiscal year beginning January 1, 2018 and ending December 31, 2018.

PASSED AND APPROVED this, the 14th day of September, 2017.

Chairman Larry Hurta, District 6, voted	<u>aye</u>
Mayor Pro-Tem Gloria Moon, District 1, voted	<u>aye</u>
Commissioner Gail Beil, District 2, voted	<u>aye</u>
Commissioner Terri Brown, District 3, voted	<u>aye</u>
Commissioner William Halliday, District 4, voted	<u>nay</u>
Commissioner Vernia Calhoun, District 5, voted	<u>aye</u>
Commissioner Doug Lewis, District 7, voted	<u>aye</u>

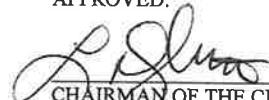
Total Ayes: 6  
Total Nays: 1  
Total Abstain: 0  
Total Absent: 0

PASSED, APPROVED, AND ADOPTED this, the 15th day of September, 2017.

Chairman Larry Hurta, District 6, voted	<u>aye</u>
Mayor Pro-Tem Gloria Moon, District 1, voted	<u>aye</u>
Commissioner Gail Beil, District 2, voted	<u>aye</u>
Commissioner Terri Brown, District 3, voted	<u>absent</u>
Commissioner William Halliday, District 4, voted	<u>nay</u>
Commissioner Vernia Calhoun, District 5, voted	<u>absent</u>
Commissioner Doug Lewis, District 7, voted	<u>aye</u>

Total Ayes: 4  
Total Nays: 1  
Total Abstain: 0  
Total Absent: 2

APPROVED:

  
L. L. Lewis  
CHAIRMAN OF THE CITY COMMISSION  
OF THE CITY OF MARSHALL, TEXAS

ATTEST:

  
ELAINE ALTMAN

CITY SECRETARY

# BUDGET SUMMARY

*The City's 2018 Annual Budget is funded primarily through two types of funds, the General Fund and the Water and Sewer Enterprise Fund.*

*The General Fund is used to pay for core City services. Examples of these services are public safety, parks and recreation, street maintenance, and the library. The revenue to pay for these services comes from primarily sales tax and property taxes, but also includes fees, licenses and permits, fines and other various sources.*

*The City's property tax is levied each October 1 based on the assessed value of all real and business personal property in the city. The City Commission sets the property tax rate. The value of property is established by the Harrison Central Appraisal District.*

*The Water and Sewer Enterprise Fund is funded from water and sewer user fees.*

*The following pages summarize revenue and expenditures for both of these funds.*

*The City also has various other funds that are designated for a special purpose and do not support the annual operations of the city. The larger of these funds are shown in this document following the Water and Sewer Enterprise Fund.*

**Budget Summary**  
**Personnel Summary**

**2018 PERSONNEL SUMMARY**  
**GENERAL AND**  
**WATER AND SEWER ENTERPRISE FUND**

Note: This list includes all permanent employees. Some departments have funds allocated on an annual basis for seasonal and/or part-time employees. These seasonal and/or part-time employees are not included in this listing since the number hired varies based on the needs of the department. Each department with part-time and hourly funding is indicated with an asterisk(\*) by the department or division name. The funded amount can be found in the detailed department budget unless otherwise indicated.

<u>ACTIVITY</u>	<u>PART-TIME</u>	<u>FULL-TIME</u>	<u>TOTAL</u>
<b><u>GENERAL GOVERNMENT</u></b>			
Administration	1.50	1.50	
Human Resources	2.00	2.00	
Purchasing	0.00	0.00	
<b>TOTAL - GENERAL GOVERNMENT</b>	<b>0.00</b>	<b>3.50</b>	<b>3.50</b>
<b><u>CITY SECRETARY/FINANCE</u></b>			
Accounting	3.00	3.00	
Records Management	1.00	1.00	
Municipal Court	2.00	4.00	6.00
Water Billing-Funded in Water Util-10 Employees			
<b>TOTAL - CITY SECRETARY/FINANCE</b>	<b>2.00</b>	<b>8.00</b>	<b>10.00</b>
<b><u>PUBLIC SAFETY</u></b>			
<b><u>POLICE</u></b>			
Special Services	15.00	15.00	
Patrol	38.00	38.00	
Criminal Investigation	13.00	13.00	
Animal Control	3.00	3.00	
<b>Subtotal – Police</b>	<b>0.00</b>	<b>69.00</b>	<b>69.00</b>
<b><u>FIRE</u></b>			
Prevention	2.00	2.00	
Suppression	30.00	30.00	
Emergency Medical Services	19.00	19.00	
Emergency Management	0.00	0.00	
<b>Subtotal – Fire</b>	<b>0.00</b>	<b>51.00</b>	<b>51.00</b>
<b>TOTAL – PUBLIC SAFETY</b>	<b>0.00</b>	<b>120.00</b>	<b>120.00</b>
<b><u>PUBLIC SERVICES</u></b>			
Streets	9.00	9.00	
<b>TOTAL – PUBLIC SERVICES</b>	<b>0.00</b>	<b>9.00</b>	<b>9.00</b>

**Budget Summary**  
**Personnel Summary**

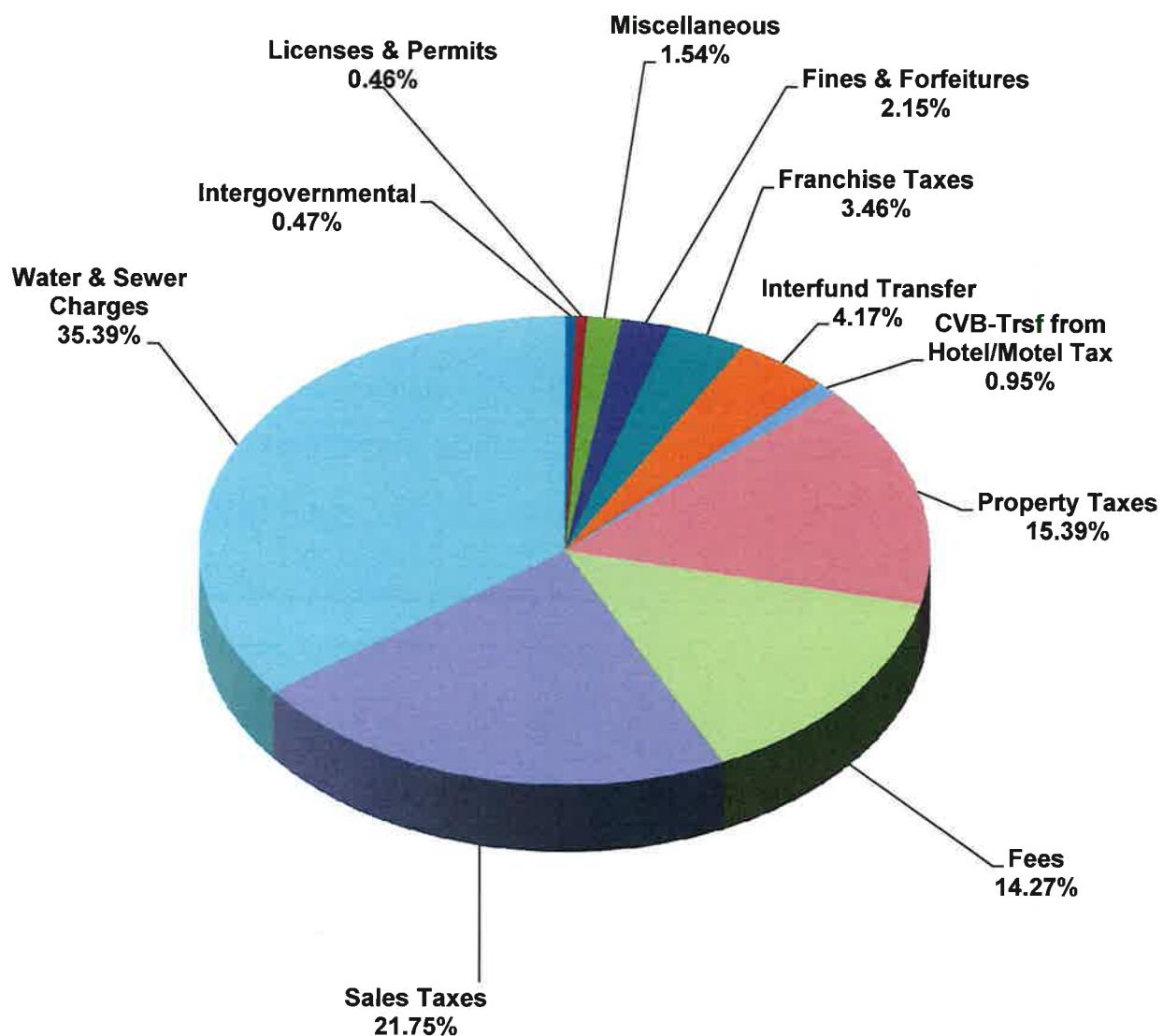
<u>ACTIVITY</u>	<u>PART-TIME</u>	<u>FULL-TIME</u>	<u>TOTAL</u>
<b><u>PLANNING &amp; DEVELOPMENT</u></b>			
Planning Administration/Historic Preservation	3.00	3.00	
Building Permits & Inspections	2.00	2.00	
Code Enforcement *	2.00	2.00	
Health Inspection Services	1.00	1.00	
Engineering-Funded in Water Util-1 Employee			
<b>TOTAL – PLANNING &amp; DEVELOPMENT</b>	<b>0.00</b>	<b>8.00</b>	<b>8.00</b>
<b><u>SUPPORT SERVICES</u></b>			
Library *	7.00	7.00	
Information Technology	3.00	3.00	
Fleet	3.00	3.00	
Buildings *	3.00	3.00	
Subtotal	0.00	16.00	16.00
<b><u>PARKS &amp; RECREATION</u></b>			
Administration	1.25	1.25	
Parks *	5.25	5.25	
Recreation *	0.00	0.00	
Golf Course *	1.00	1.00	
Subtotal - Parks & Recreation	0.00	7.50	7.50
<b>TOTAL – SUPPORT SERVICES</b>	<b>0.00</b>	<b>23.50</b>	<b>23.50</b>
<b><u>TOURISM &amp; PROMOTIONS</u></b>			
<b><u>COMMUNITY FACILITIES</u></b>			
Convention Center/Community Centers *	3.00	3.00	
Visual Art Center *	0.00	0.00	
Arena *	2.00	2.00	
Main Street	1.00	1.00	
Tourism-Funded by Hot Funds (2 Employees)	2.00	2.00	
Subtotal - Community Facilities	0.00	8.00	8.00
<b>TOTAL – TOURISM &amp; PROMOTIONS</b>	<b>0.00</b>	<b>8.00</b>	<b>8.00</b>
<b>TOTAL – GENERAL FUND</b>	<b>2.00</b>	<b>180.00</b>	<b>182.00</b>

**Budget Summary**  
**Personnel Summary**

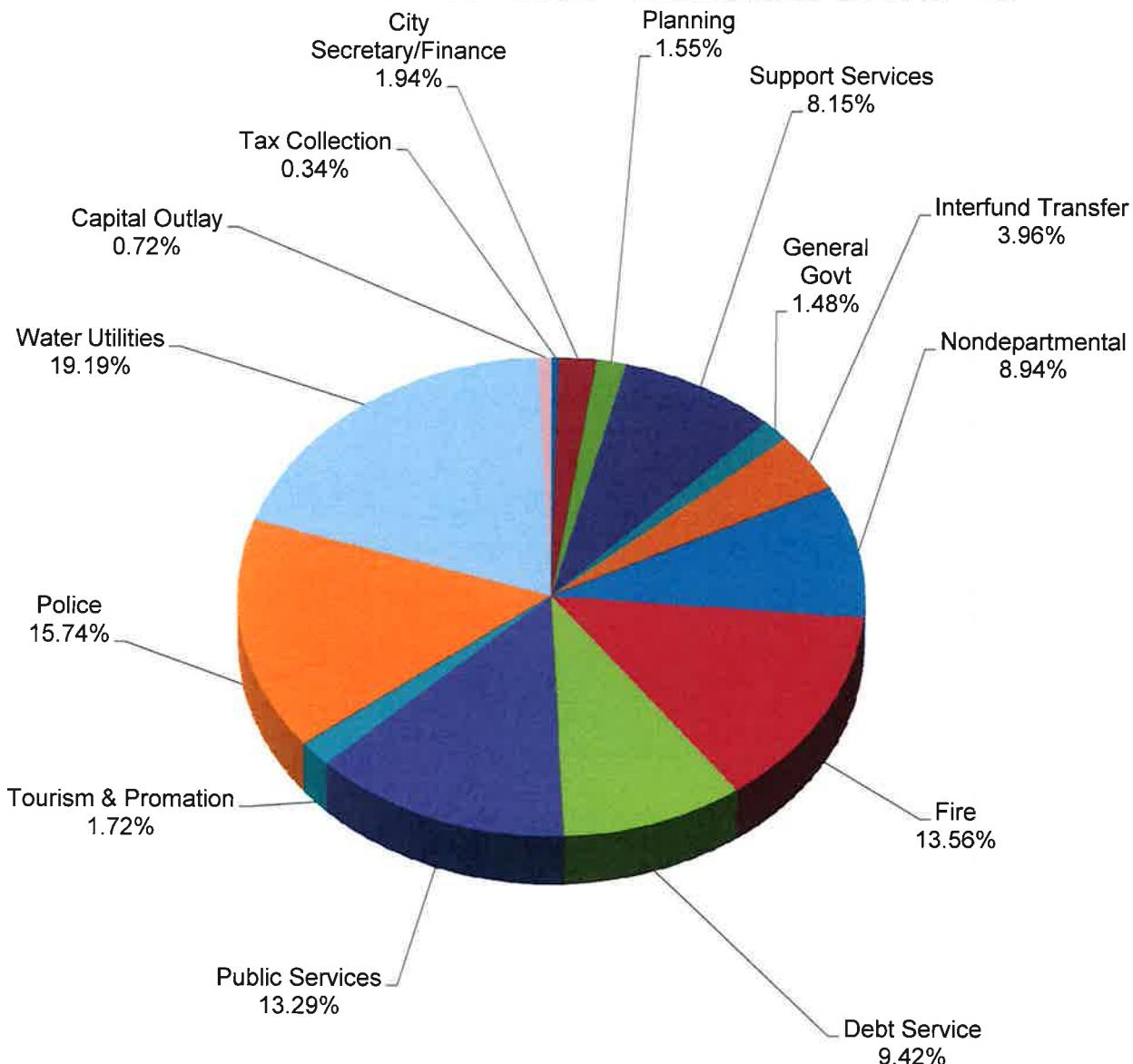
<u>ACTIVITY</u>	<u>PART-TIME</u>	<u>FULL-TIME</u>	<u>TOTAL</u>
<b><u>WATER UTILITIES</u></b>			
Administration	4.00	4.00	
Water Production	9.50	9.50	
Water Distribution/Collection	21.00	21.00	
Wastewater Treatment	12.50	12.50	
Water Billing	10.00	10.00	
Engineering	1.00	1.00	
<b>TOTAL – WATER UTILITIES</b>	<b>58.00</b>	<b>58.00</b>	
 <b>SUBTOTAL GENERAL FUND /WATER UTILITIES</b>			
	2.00	238.00	240.00
 Less: Contributory Funds			
a. Community Development Block Grant	2.00	2.00	
b. Hotel Occupancy Tax Fund	2.00	2.00	
Subtotal -Contributory Funds	4.00	4.00	
 <b>TOTAL GENERAL FUND AND WATER SEWER ENTERPRISE FUND</b>			
	2.00	234.00	236.00

**Budget Summary**  
**Estimated Revenues**

**2018**  
**BUDGET**  
**ESTIMATED REVENUES**  
**GENERAL AND**  
**WATER AND SEWER ENTERPRISE**  
**FUNDS**



**2018**  
**BUDGET**  
**EXPENDITURES/EXPENSES**  
**GENERAL AND**  
**WATER AND SEWER ENTERPRISE FUNDS**



# Budget Summary

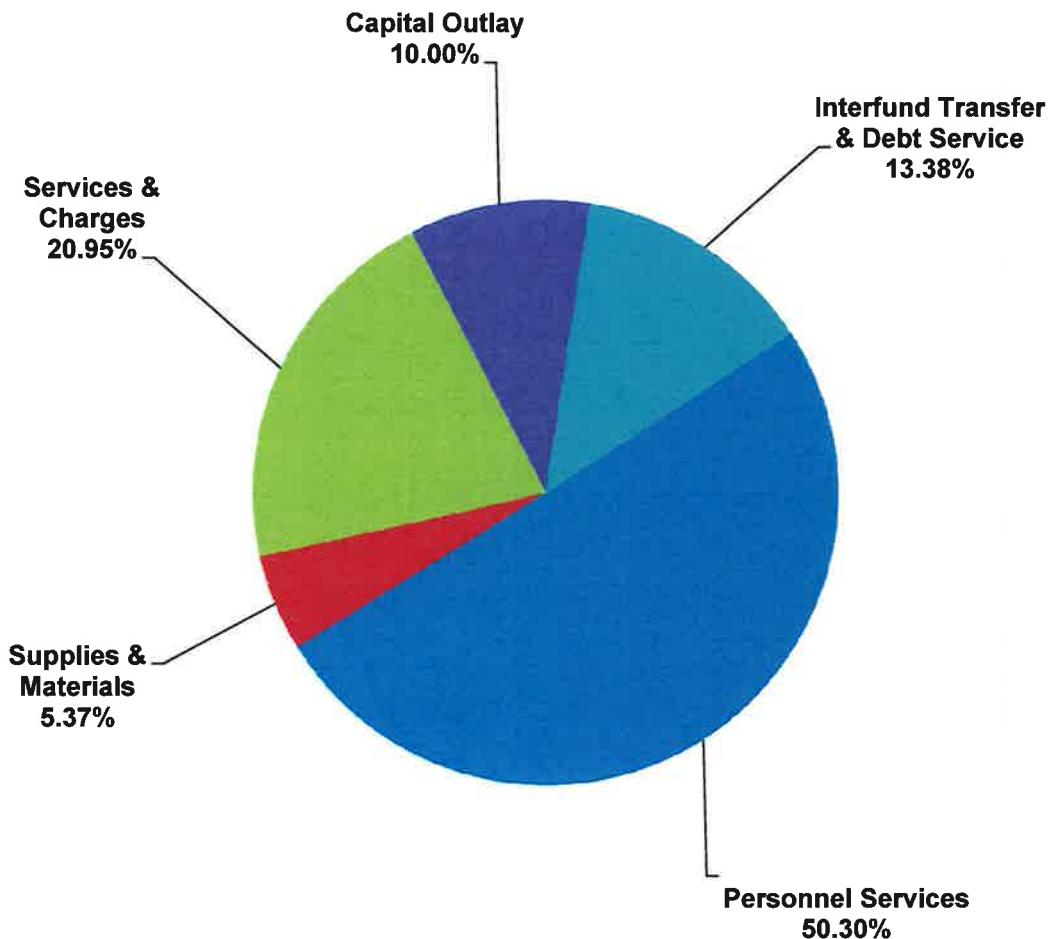
## Estimated Revenue & Expenditures/Expenses

### ESTIMATED REVENUES AND EXPENDITURES/EXPENSES

#### GENERAL AND WATER SEWER ENTERPRISE FUNDS

	ACTUAL	ADOPTED BUDGET	ACTUAL	ADOPTED BUDGET	BUDGET
	2016	2016	6/30/2017	2017	2018
<b><u>REVENUES</u></b>					
Property Taxes	\$4,468,162	\$4,433,341	\$2,444,782	\$4,496,575	\$4,480,596
Sales Tax	6,119,503	6,210,000	3,163,564	6,075,000	6,333,680
Franchise Taxes	958,184	1,005,000	234,105	990,000	1,007,200
Licenses & Permits	166,617	130,700	79,892	133,700	133,700
Intergovernmental	131,395	122,375	60,286	131,375	137,335
Fees	3,906,656	3,872,030	1,879,782	3,921,030	4,155,420
Fines & Forfeitures	701,439	625,000	495,018	625,000	625,000
Miscellaneous	1,627,333	309,395	52,104	417,527	447,220
CVB-Trsf from Hotel/Motel Tax Fund	176,463	176,463	0	177,638	276,330
Interfund Trsf-PD Special Proj	0	0	0	0	60,000
Interfund Transfer	1,153,861	1,153,861	576,930	1,153,861	1,153,861
Water & Sewer Charges	9,879,730	9,912,490	4,885,320	10,028,000	10,302,740
<b>TOTALS</b>	<b>\$29,289,343</b>	<b>\$27,950,655</b>	<b>\$13,871,783</b>	<b>\$28,149,706</b>	<b>\$29,113,082</b>
<b><u>EXPENDITURES</u></b>					
General Government	\$364,421	\$380,390	\$200,211	\$394,772	\$429,969
City Secretary/Finance	509,445	577,792	270,695	568,208	565,236
Police Department	4,705,753	4,354,270	2,253,016	4,481,463	4,583,670
Fire Department	4,518,729	3,760,373	2,243,056	3,718,300	3,947,031
Public Services	4,543,357	3,690,288	1,702,183	3,830,293	3,870,408
Planning & Development	443,566	455,406	222,799	432,792	451,075
Support Services	2,811,759	2,450,284	1,675,584	2,323,008	2,373,069
Tourism & Promotions	524,440	495,474	336,788	496,250	499,290
Tax Collection	95,163	95,165	44,253	88,505	97,910
Nondepartmental	2,571,391	2,342,950	1,277,302	2,314,177	2,602,917
Water Utilities	4,757,853	5,410,708	2,480,308	5,566,231	5,587,823
Debt Service	871,679	2,583,532	2,338,938	2,581,643	2,740,730
Interfund Transfer	1,153,861	1,153,861	576,931	1,153,861	1,153,861
Capital Outlay	0	200,000	0	200,000	210,000
<b>TOTALS</b>	<b>\$27,871,417</b>	<b>\$27,950,493</b>	<b>\$15,622,064</b>	<b>\$28,149,503</b>	<b>\$29,112,989</b>

**2018 BUDGET**  
**ESTIMATED SUMMARY OF**  
**EXPENDITURES/EXPENSES BY**  
**CHARACTER & OBJECT**  
**GENERAL AND**  
**WATER AND SEWER ENTERPRISE**  
**FUNDS**



**Budget Summary**  
**Summary by Character & Object Classification**

**GENERAL AND WATER AND SEWER ENTERPRISE FUNDS**

**SUMMARY OF EXPENDITURES/EXPENSES**  
**BY CHARACTER AND OBJECT CLASSIFICATION**

<u>2018</u>	
Personnel Services	\$14,645,472
Supplies & Materials	\$1,562,702
Services & Charges	\$6,099,376
Capital Outlay	\$2,910,848
Subtotal	\$25,218,398
Interfund Transfer & Debt Service	<u>\$3,894,591</u>
Total	<u>\$29,112,989</u>

# GENERAL FUND

*The General Fund is used to pay for core City services. The following departments provide services directly to citizens or provide support services to the departments:*

- General Government which includes Legislative, City Attorney, Administration, Human Resources, and Purchasing
- City Secretary/Finance which includes Accounting, Records Management, and Municipal Court
- Public Safety including Police and Fire
- Public Services which includes Streets and Sanitation
- Planning & Development which includes Planning, Building Permits and Inspections, Code Enforcement, and Health Inspections
- Support Services which includes Library, Information Technology, Parks and Recreation, Fleet, and Buildings
- Tourism and Promotions which includes Convention & Community Centers, Visual Art Center, Arena, and Main Street
- Non-departmental
- Appraisal District
- Capital Outlay

*The revenue to pay for these services comes from primarily sales tax, fees and property tax, but also includes licenses and permits, fines and other various sources.*

*This section of the budget includes the following:*

- Property tax information including the tax rate and collection schedule, 20-year property rate analysis, and analysis of property valuations for the previous 10 years
- General Fund estimated revenues
- General Fund estimated expenditures
- General Fund detailed line-item departmental budgets

**General Fund  
Tax Rate/Collection Schedule**

**GENERAL FUND**  
**TAX RATE COLLECTION SCHEDULE**  
**2018**

Assessed Valuation	<u><u>\$990,431,364</u></u>
--------------------	-----------------------------

\*Tax Rate per \$100 Valuation

*For Operations	\$0.45796
For Debt Service	<u><u>4,535,779</u></u>
	0.08420
	<u><u>833,943</u></u>

*Total	<u><u>\$0.54216</u></u>
	<u><u>\$5,369,723</u></u>

Total Current Tax Levy	<u><u>\$5,369,723</u></u>
------------------------	---------------------------

For Operation:

Estimated Current Tax Collections (92.5%)	\$4,195,596
Estimated Debt Service Collections (92.5%)	771,397
Estimated Delinquent Tax Collections-General Fund	185,000
Estimated Delinquent Tax Collections-Debt Service Fund	30,000
Estimated Penalty & Interest Collections-General Fund	100,000
Estimated Penalty & Interest Collections-Debt Service Fund	<u><u>18,000</u></u>

Total Tax Collections - City Operations	<u><u>\$5,299,993</u></u>
---	---------------------------

\* Tax Rate per \$100 valuation takes into consideration a 1/2 cent sales tax estimated receipt of \$2,111,225 for property tax reduction.

**General Fund**  
**Analysis of Tax Rate**

**ANALYSIS OF TAX RATE PER \$100.00 VALUATION**  
**LAST (20) YEARS**

TAX YEAR	BUDGET YEAR	(A) GENERAL OPERATING		(B) INTEREST AND SINKING		(C) TOTAL TAX RATE
		TAX RATE	% OF (C)	TAX RATE	% OF (C)	
1998	1999	0.42342	85%	0.07613	15%	0.49955
1999	2000	0.42270	85%	0.07185	15%	0.49455
2000	2001	0.42471	86%	0.06984	14%	0.49455
2001	2002	0.43480	88%	0.05975	12%	0.49455
2002	2003	0.43700	88%	0.05755	12%	0.49455
2003	2004	0.43678	88%	0.05777	12%	0.49455
2004	2005	0.44206	89%	0.05249	11%	0.49455
2005	2006	0.44638	90%	0.04817	10%	0.49455
2006	2007	0.44979	91%	0.04476	9%	0.49455
2007	2008	0.42464	89%	0.05140	11%	0.47604
2008	2009	0.42589	89%	0.05015	11%	0.47604
2009	2010	0.42902	90%	0.04702	10%	0.47604
2010	2011	0.42723	90%	0.04881	10%	0.47604
2011	2012	0.40378	85%	0.07226	15%	0.47604
2012	2013	0.40311	85%	0.07293	15%	0.47604
2013	2014	0.39830	84%	0.07774	16%	0.47604
2014	2015	0.42699	90%	0.04905	10%	0.47604
2015	2016	0.46452	86%	0.07764	14%	0.54216
2016	2017	0.46931	87%	0.07285	13%	0.54216
2017	2018	0.45796	84%	0.08420	16%	0.54216

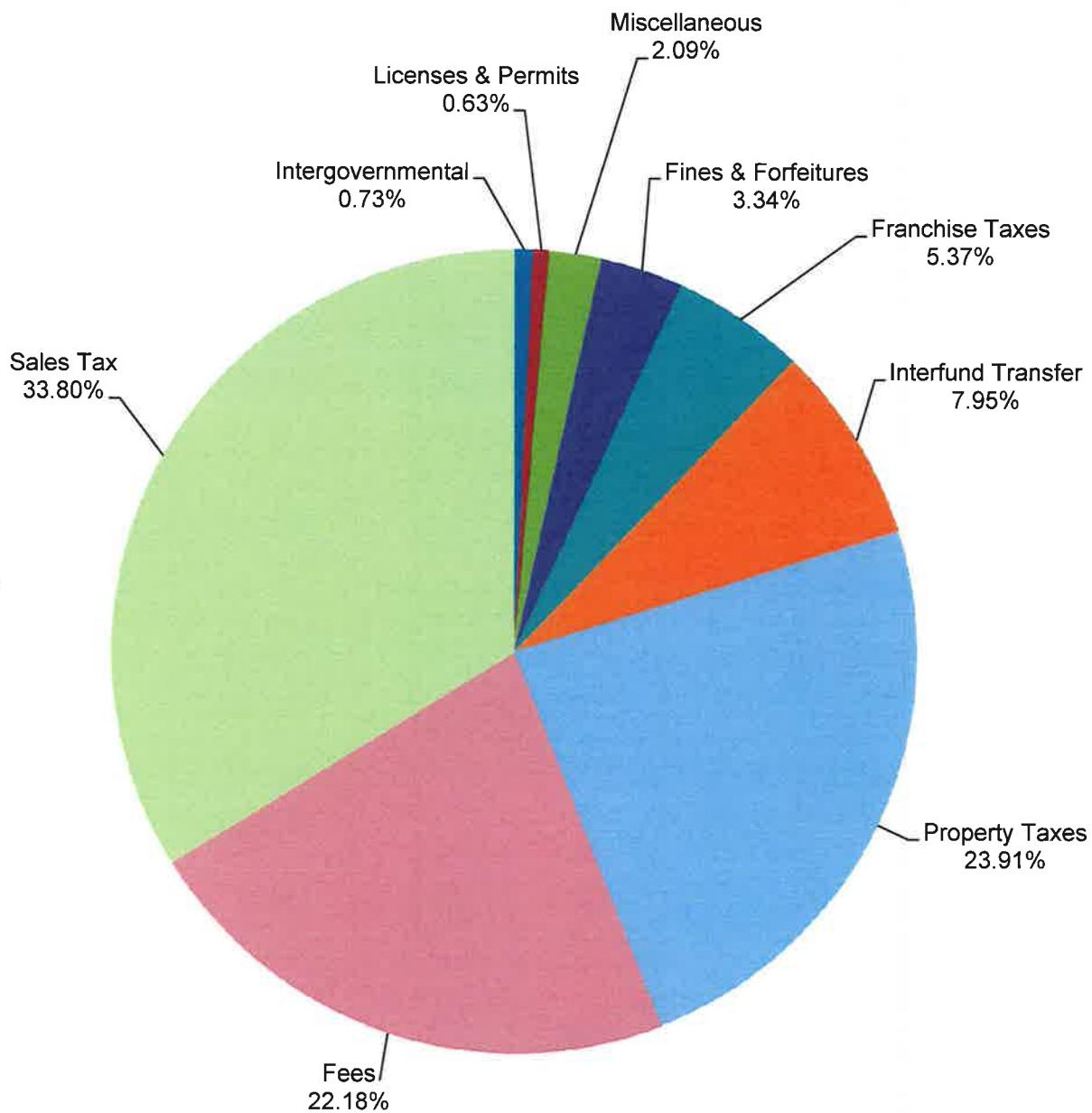
**General Fund**  
Analysis of Property Valuations

**ANALYSIS OF PROPERTY VALUATIONS**  
**PREVIOUS (10) YEARS**

(A)	(B)	(C)	(D) ASSESSED VALUE REAL PROPERTY	(E) ASSESSED VALUE PERSONAL PROPERTY	(F) TOTAL ASSESSED VALUE	(G) LESS EXEMPTIONS	(H) NET ASSESSED VALUE	(I) % OF TOTAL VALUE ASSESSED	(J) TAX RATE
TAX YEAR	BUDGET YEAR	% ASSESSED							
2008	2009	100%	988,027,270	203,783,370	1,191,810,640	249,882,439	941,928,201	79%	0.47604
2009	2010	100%	1,020,098,820	242,223,560	1,262,322,380	259,220,419	1,003,101,961	79%	0.47604
2010	2011	100%	1,020,018,500	251,392,730	1,271,411,230	261,711,379	1,009,699,851	79%	0.47604
2011	2012	100%	1,041,600,370	286,717,480	1,328,317,850	280,111,968	1,048,205,882	79%	0.47604
2012	2013	100%	1,048,088,720	311,001,870	1,359,090,590	309,899,946	1,049,190,644	77%	0.47604
2013	2014	100%	1,069,838,890	229,288,090	1,299,126,980	315,853,613	983,273,367	76%	0.47604
2014	2015	100%	1,099,057,240	202,393,900	1,301,451,140	326,952,822	974,498,318	75%	0.47604
2015	2016	100%	1,122,594,660	167,083,430	1,289,678,090	321,904,022	967,774,068	75%	0.54216
2016	2017	100%	1,127,597,620	163,000,580	1,290,598,200	319,287,272	971,310,928	75%	0.54216
2017	2018	100%	1,180,521,180	153,354,990	1,333,876,170	343,444,806	990,431,364	74%	0.54216

**General Fund  
Estimated Revenues**

**2018 BUDGET  
ESTIMATED REVENUES  
GENERAL FUND**



**General Fund  
Estimated Revenues**

GENERAL FUND  
ESTIMATED REVENUES

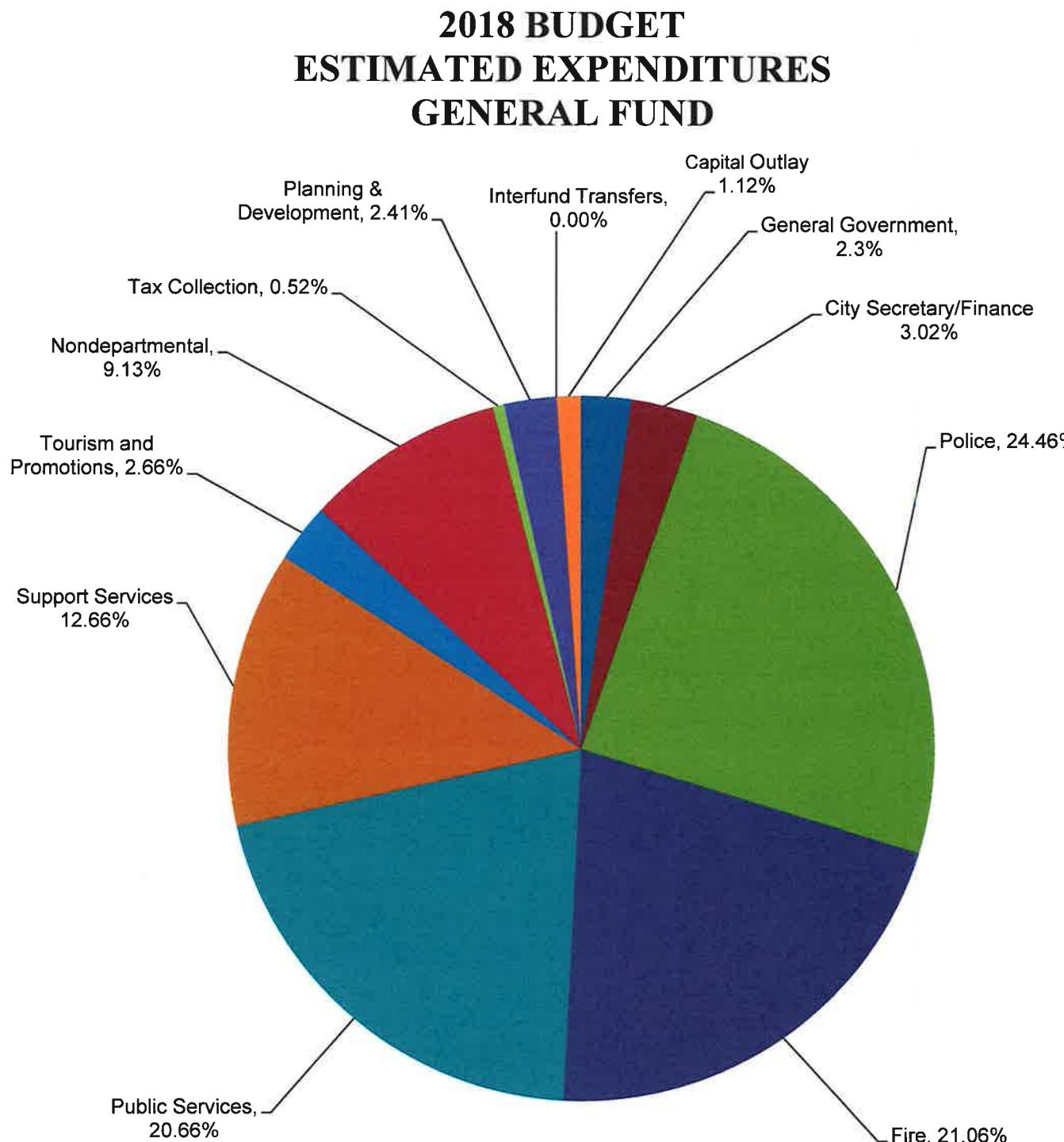
<u>ACCT</u>	<u>DESCRIPTION</u>	PROPOSED				
		ACTUAL <u>2016</u>	BUDGET <u>2016</u>	ACTUAL <u>6/30/2017</u>	BUDGET <u>2017</u>	BUDGET <u>2018</u>
<b>TAXES</b>						
4000	Property Tax	\$4,155,838	\$4,158,341	\$2,323,389	\$4,216,575	\$4,195,596
4001	Delinquent Tax	197,834	180,000	58,145	185,000	185,000
4002	Penalty & Interest-Taxes	114,490	95,000	63,248	95,000	100,000
4004	Sales Tax Receipts	4,079,669	4,140,000	2,109,043	4,050,000	4,222,455
4005	Electrical Franchise Tax	634,503	655,000	140,942	650,000	640,000
4006	Gas Franchise Tax	93,864	110,000	35,555	105,000	142,200
4007	Telephone Franchise Tax	137,279	145,000	32,085	145,000	130,000
4008	Cable Television Franchise Tax	92,538	95,000	25,523	90,000	95,000
4015	Sales Tax-Property Tax Reduction	2,039,834	2,070,000	1,054,521	2,025,000	2,111,225
Subtotal		<b>\$11,545,849</b>	<b>\$11,648,341</b>	<b>\$5,842,451</b>	<b>\$11,561,575</b>	<b>\$11,821,476</b>
<b>LICENSES &amp; PERMITS</b>						
4100	Building Permits	\$83,916	\$68,000	\$46,326	\$68,000	\$83,000
4105	Electrical Permits	17,650	15,000	8,607	15,000	0
4110	Liquor Permits	5,310	3,200	1,025	3,200	3,200
4115	Plumbing Permits	16,030	15,000	9,241	15,000	15,000
4130	Other Licenses/Permits	12,757	2,000	2,540	5,000	5,000
4135	Itinerate Vendor Permits	270	0	0	0	0
4140	Burning Permits	11,825	11,000	6,600	11,000	11,000
Subtotal		<b>\$147,758</b>	<b>\$114,200</b>	<b>\$74,339</b>	<b>\$117,200</b>	<b>\$117,200</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
4205	State Grants-Police	0	0	0	0	0
4210	Library Services-Harrison County	52,850	50,600	29,800	59,600	65,560
4215	Ambulance Aid-Harrison County	7,675	7,675	3,838	7,675	7,675
4225	Mixed Drink Tax Refund	31,770	25,000	7,098	25,000	25,000
4230	Animal Control-Harrison County	39,100	39,100	19,550	39,100	39,100
4300	FEMA Disaster Reimbursement	0	0	0	0	0
Subtotal		<b>\$131,395</b>	<b>\$122,375</b>	<b>\$60,286</b>	<b>\$131,375</b>	<b>\$137,335</b>
<b>FEES</b>						
4400	Development Fees	\$14,693	\$3,000	\$10,233	\$3,000	\$11,000
4402	Lot Cutting Proceeds	850	0	975	0	0
4405	Record Duplication	6,119	8,000	2,541	8,000	6,000
4406	Taxable Record Duplication	3,816	4,000	196	4,000	4,000
4410	Ambulance Fees	932,385	900,000	398,886	975,000	950,000
4411	Supplemental Ambulance Fees (TASPP)	0	0	0	0	175,000
4412	Special Response Fees	16,445	22,000	10,402	22,000	22,000
4420	Driveway/Culvert Fees	1,086	1,000	883	1,000	1,000
4426	Refuse Collection	2,362,091	2,318,000	1,183,295	2,330,000	2,425,000
4427	Convenience Station	14,705	16,000	8,950	16,000	16,000
4430	Animal Shelter Fees	3,445	1,500	1,394	1,500	1,500
4431	Animal Adoption	375	1,500	2,164	1,500	1,500
4432	Burglar Alarm Fees	15,350	20,000	6,750	20,000	16,000
4434	Wrecker License & Inspection Fee	8,870	9,500	7,290	9,500	7,290

**General Fund  
Estimated Revenues**

GENERAL FUND  
ESTIMATED REVENUES

ACCT	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	PROPOSED
		2016	2016	6/30/2017	2017	BUDGET 2018
<u>Fees - continued</u>						
4435	Food Handler's Fees	86,092	92,500	12,907	89,000	89,000
4440	Main Street Projects	0	0	1,335	0	0
4445	Community Center	17,410	20,000	7,455	20,000	20,000
4454	Athletic Field Fees	590	2,500	200	500	500
4460	Swimming Fees	0	0	0	0	0
4462	Rentals	39,023	40,000	20,664	35,000	35,000
4463	Swimming Instruction	0	0	0	0	0
4465	Convention Center Rental	123,893	135,000	72,880	125,000	110,000
4470	Concession Fees	0	2,500	0	2,500	2,500
4475	Library Room Rental	483	1,250	210	1,250	1,250
4476	Weisman Building Tenant Rent	17,280	17,280	8,640	17,280	17,280
4487	Chamber Rent of Visual Art Cntr	600	0	1,500	0	3,600
4490	Visual Art Center Fees	22,410	28,500	14,210	26,000	25,000
4495	Covered Arena Fees	84,419	90,000	40,635	85,000	85,000
4496	Golf Course Fees	126,372	127,000	64,777	117,000	120,000
4497	Library Fines	7,854	11,000	410	11,000	10,000
Subtotal		\$3,906,656	\$3,872,030	\$1,879,782	\$3,921,030	\$4,155,420
<u>FINES &amp; FORFEITURES</u>						
5000	Fines & Forfeitures	\$453,879	\$625,000	\$235,376	\$625,000	\$625,000
5075	Traffic Light Revenue	867,180	0	420,004	0	0
5076	Traffic Light Expenses	(619,620)	0	(160,362)	0	0
Subtotal		\$701,439	\$625,000	\$495,018	\$625,000	\$625,000
<u>MISCELLANEOUS REVENUE</u>						
5100	Interest Earned	\$39,056	\$20,000	\$7,435	\$20,000	\$35,000
5105	Industrial District Agreement	285,477	247,595	0	285,477	305,920
5109	MEDCO Services Agreement	4,800	4,800	2,000	4,800	4,800
5110	Interfund Transfer	1,153,861	1,153,861	576,930	1,153,861	1,153,861
5112	Interfund Trsf-Police Special Projects	0	0	0	0	60,000
5111	CVB-Trsf from Hotel/Motel Tax Fund	176,463	176,463	0	177,638	276,330
5115	Sale of Assets	13,900	15,000	0	15,000	15,000
5125	Miscellaneous	63,594	15,000	24,837	30,000	30,000
5126	Special Donations	0	0	0	0	0
5128	Insurance Reimbursements	580	0	0	0	0
5129	Lease Proceeds	880,349	0	0	0	0
5130	Oil & Gas Royalties	301,134	1,000	4,904	11,250	1,500
Subtotal		\$2,919,214	\$1,633,719	\$616,106	\$1,698,026	\$1,882,411
GRAND TOTAL		\$19,352,311	\$18,015,665	\$8,967,982	\$18,054,206	\$18,738,842

**General Fund  
Estimated Expenditures**



**General Fund  
Estimated Expenditures**

**GENERAL FUND  
ESTIMATED EXPENDITURES**

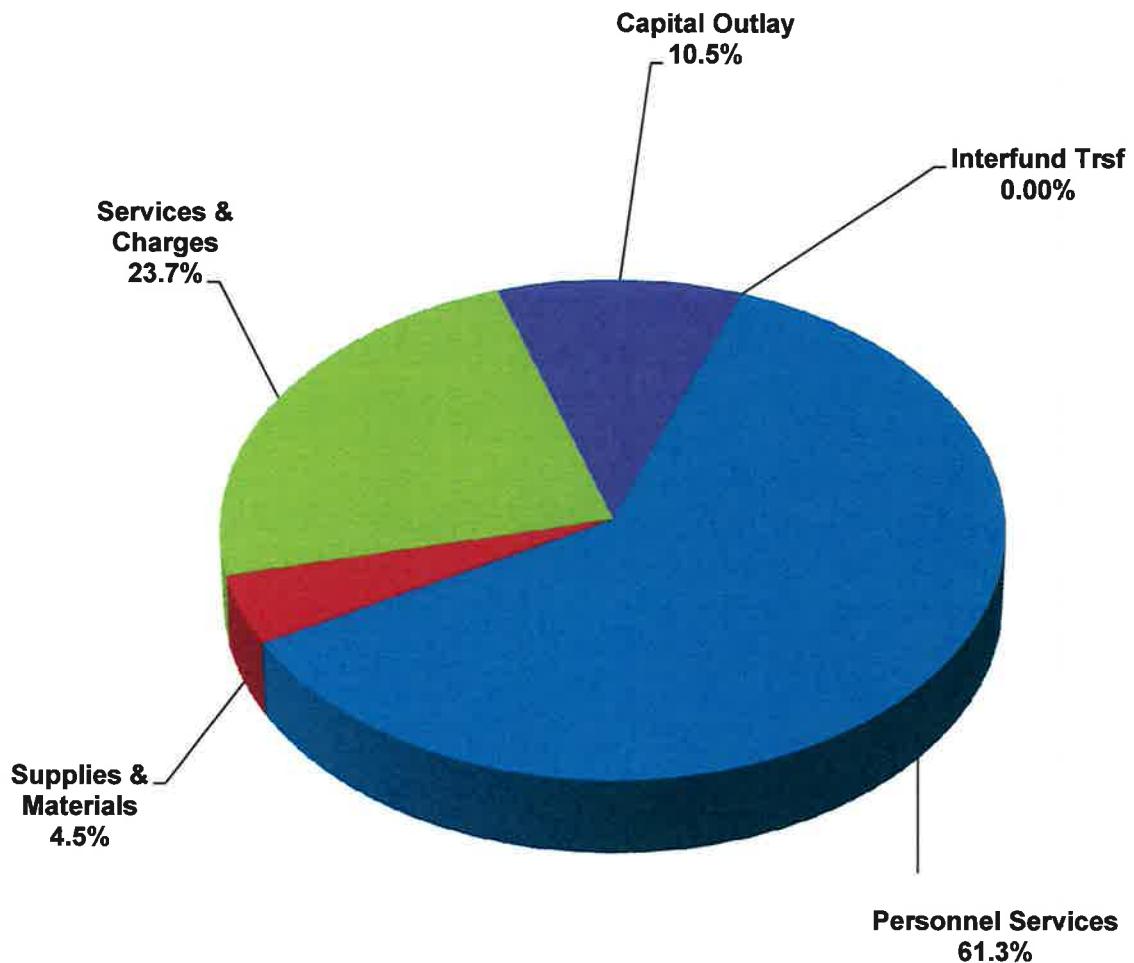
<u>DEPARTMENT</u>	ACTUAL <u>2016</u>	ADOPTED BUDGET <u>2016</u>	ACTUAL <u>6/30/2017</u>	ADOPTED BUDGET <u>2017</u>	PROPOSED BUDGET <u>2018</u>
<b><u>GENERAL GOVERNMENT</u></b>					
Legislative	\$28,978	\$36,500	\$21,870	\$37,700	\$37,700
City Attorney	64,280	77,800	35,870	77,800	77,800
Administrative	146,683	143,013	78,978	147,965	163,153
Human Resources	124,480	123,077	60,709	128,182	148,191
Purchasing	0	0	2,784	3,125	3,125
Subtotal	<b>\$364,421</b>	<b>\$380,390</b>	<b>\$200,211</b>	<b>\$394,772</b>	<b>\$429,969</b>
<b><u>CITY SECRETARY/FINANCE</u></b>					
Finance	\$179,436	\$230,545	\$108,847	\$231,744	\$229,636
City Secretary	76,805	91,618	39,276	82,764	82,370
Municipal Court	250,233	252,504	122,572	253,700	253,230
Subtotal	<b>\$506,474</b>	<b>\$574,667</b>	<b>\$270,695</b>	<b>\$568,208</b>	<b>\$565,236</b>
<b><u>PUBLIC SAFETY</u></b>					
<b><u>POLICE</u></b>					
Special Services	\$862,243	\$850,115	\$482,318	\$875,910	\$845,931
Patrol	2,908,435	2,579,223	1,333,615	2,614,384	2,747,289
Criminal Investigation	793,286	780,041	367,842	844,333	847,784
Animal Control	141,789	144,891	69,241	146,836	142,666
Subtotal	<b>\$4,705,753</b>	<b>\$4,354,270</b>	<b>\$2,253,016</b>	<b>\$4,481,463</b>	<b>\$4,583,670</b>
<b><u>FIRE</u></b>					
Prevention	\$175,657	\$169,372	\$85,630	\$171,972	\$171,292
Suppression	2,979,398	2,079,426	1,459,365	2,093,724	2,317,678
Emergency Medical Services	1,343,000	1,495,371	690,227	1,435,192	1,440,647
Emergency Management	20,674	16,204	7,834	17,412	17,414
Subtotal	<b>\$4,518,729</b>	<b>\$3,760,373</b>	<b>\$2,243,056</b>	<b>\$3,718,300</b>	<b>\$3,947,031</b>
Subtotal Public Safety	<b>\$9,224,482</b>	<b>\$8,114,643</b>	<b>\$4,496,072</b>	<b>\$8,199,763</b>	<b>\$8,530,701</b>
<b><u>PUBLIC SERVICES</u></b>					
Streets/Drainage	\$2,586,995	\$1,715,688	\$896,114	\$1,843,693	\$1,835,408
Sanitation	1,956,362	1,974,600	806,069	1,986,600	2,035,000
Subtotal	<b>\$4,543,357</b>	<b>\$3,690,288</b>	<b>\$1,702,183</b>	<b>\$3,830,293</b>	<b>\$3,870,408</b>
<b><u>SUPPORT SERVICES</u></b>					
Library	\$497,674	\$478,684	\$231,393	\$492,299	\$481,250
Information Technology	289,217	353,609	128,502	359,670	364,288
Fleet Services	176,888	181,629	93,075	186,877	188,223
Buildings	1,111,008	674,715	730,633	527,860	586,586
Parks & Recreation	736,972	761,647	491,981	756,302	752,722
Subtotal	<b>\$2,811,759</b>	<b>\$2,450,284</b>	<b>\$1,675,584</b>	<b>\$2,323,008</b>	<b>\$2,373,069</b>

**General Fund  
Estimated Expenditures**

<u>DEPARTMENT</u>	<u>GENERAL FUND ESTIMATED EXPENDITURES</u>			<u>ADOPTED BUDGET 2017</u>	<u>PROPOSED BUDGET 2018</u>
	<u>ACTUAL 2016</u>	<u>ADOPTED BUDGET 2016</u>	<u>ACTUAL 6/30/2017</u>		
<b><u>TOURISM AND PROMOTIONS</u></b>					
Convention Cntr/Community Cntrs	\$277,960	\$246,439	\$211,677	\$249,022	\$261,587
Visual Art Center	20,932	19,623	7,410	19,626	19,625
Arena	184,006	169,252	85,109	170,305	163,129
Main Street	41,542	60,160	32,592	57,297	54,949
Subtotal	<u>\$524,440</u>	<u>\$495,474</u>	<u>\$336,788</u>	<u>\$496,250</u>	<u>\$499,290</u>
<b><u>NONDEPARTMENTAL</u></b>					
Nondepartmental	<u>\$1,821,297</u>	<u>\$1,556,071</u>	<u>\$848,719</u>	<u>\$1,520,497</u>	<u>\$1,711,150</u>
Subtotal	<u>\$1,821,297</u>	<u>\$1,556,071</u>	<u>\$848,719</u>	<u>\$1,520,497</u>	<u>\$1,711,150</u>
<b><u>TAX COLLECTION</u></b>					
Tax Collection	<u>\$95,163</u>	<u>\$95,165</u>	<u>\$44,253</u>	<u>\$88,505</u>	<u>\$97,910</u>
Subtotal	<u>\$95,163</u>	<u>\$95,165</u>	<u>\$44,253</u>	<u>\$88,505</u>	<u>\$97,910</u>
<b><u>PLANNING &amp; DEVELOPMENT</u></b>					
Planning	\$161,538	\$134,268	\$87,571	\$163,766	\$183,873
Building Permits & Inspections	132,819	136,096	75,333	136,327	132,582
Code Enforcement	62,326	101,896	31,199	84,811	87,482
Health	86,883	83,146	28,696	47,888	47,138
Subtotal	<u>\$443,566</u>	<u>\$455,406</u>	<u>\$222,799</u>	<u>\$432,792</u>	<u>\$451,075</u>
<b><u>INTERFUND TRANSFERS</u></b>					
Interfund Transfers	<u>\$434,595</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Subtotal	<u>\$434,595</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>TOTAL GENERAL FUND</b>	<b><u>\$20,769,554</u></b>	<b><u>\$17,812,388</u></b>	<b><u>\$9,797,304</u></b>	<b><u>\$17,854,088</u></b>	<b><u>\$18,528,808</u></b>
Capital Outlay	<u>\$0</u>	<u>\$200,000</u>	<u>\$0</u>	<u>\$200,000</u>	<u>\$210,000</u>
<b>GRAND TOTAL</b>	<b><u>\$20,769,554</u></b>	<b><u>\$18,012,388</u></b>	<b><u>\$9,797,304</u></b>	<b><u>\$18,054,088</u></b>	<b><u>\$18,738,808</u></b>

**General Fund**  
**Summary by Character & Object Classification**

**2018**  
**BUDGET**  
**ESTIMATED EXPENDITURES**  
**BY CHARACTER & OBJECT**  
**GENERAL FUND**



**General Fund**  
**Estimated Expenditures**

**GENERAL FUND**

**SUMMARY OF EXPENDITURES/EXPENSES**  
**BY CHARACTER AND OBJECT CLASSIFICATION**

**2018**

Personnel Services	\$11,489,979
Supplies & Materials	\$838,847
Services & Charges	\$4,433,262
Capital Outlay	\$1,976,720
Subtotal	\$18,738,808
Interfund Transfer	\$0
<b>Total</b>	<b><u>\$18,738,808</u></b>

**General Fund  
Revenue and Expenditure Summary**

**GENERAL FUND  
REVENUE AND EXPENDITURE SUMMARY**

2018

**PROPOSED BUDGET**

Estimated Revenue	<u>\$18,738,842</u>
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FUND'S AVAILABLE FOR APPROPRIATION	<u>\$18,738,842</u>
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**ESTIMATED EXPENDITURES:**

Legislative	\$37,700
City Attorney	\$77,800
Administration	\$163,153
Human Resources	\$148,191
Purchasing	\$3,125
Finance	\$229,636
City Secretary	\$82,370
Municipal Court	\$253,230
Police	\$4,583,670
Fire	\$3,947,031
Public Services	\$3,870,408
Library	\$481,250
Information Technology	\$364,288
Fleet	\$188,223
Buildings	\$586,586
Community Facilities	\$499,290
Parks & Recreation	\$752,722
Nondepartmental	\$1,711,150
Tax	\$97,910
Planning	\$183,873
Building Permits & Inspections	\$132,582
Code Enforcement	\$87,482
Health	\$47,138
Interfund Transfers	\$0
Capital Outlay	<u>\$210,000</u>
EXPENDITURES TOTAL	<u>\$18,738,808</u>
ESTIMATED EXCESS REVENUE OVER EXPENDITURES	<u>\$34</u>

**General Fund  
Reserve Calculation**

**GENERAL FUND  
RESERVE CALCULATION  
2018**

**NET UNCOMMITTED RESERVES:**

Reserves (Per 12/31/2016 Audit) \$6,462,309

Reserved For:

Memorial City Hall \$212,453

2017 Budget Amendments Requiring Use of Reserves \$642,264

Net Uncommitted Reserves \$5,607,592

2018 Budget (As Adopted) 18,738,808

**RESERVES TO BE MAINTAINED** \$4,684,702

(100% of the amount necessary to fund 3 months operations based on the 2017 budget)

**RESERVES OVER MINIMUM REQUIRED BY CITY COMMISSION POLICY\*** \$922,890

\* City Commission adopted policy requires an increasing amount of reserves to be maintained until 3-months operating reserves achieved. (Resolution No. R-02-02)

# DEPARTMENTAL BUDGETS

*The Departmental Budgets are line-item budgets. The Departmental Budgets provide budgeted amounts by categories of expenditures. They are also divided into divisions within each department.*

*The departments and divisions in this section of the Budget are as follows:*

## **GENERAL GOVERNMENT**

Legislative  
City Attorney  
Administration  
Human Resources  
Purchasing

## **PLANNING & DEVELOPMENT**

Planning  
Building Permits & Inspections  
Code Enforcement  
Health Inspections

## **CITY SECRETARY/FINANCE**

Finance  
Records Management  
Municipal Court

## **SUPPORT SERVICES**

Library  
Information Technology  
Fleet  
Buildings  
Parks & Recreation:  
    Administration  
    Parks  
    Recreation  
    Golf Course

## **POLICE**

Special Services  
Patrol  
Criminal Investigation  
Animal Control

## **FIRE**

Fire Prevention  
Fire Suppression  
Emergency Medical Services  
Emergency Management

## **TOURISM & PROMOTION**

Community Facilities:  
    Convention Center/Community Centers  
    Visual Art Center  
    Arena  
    Main Street/Historic Preservation

## **PUBLIC SERVICES**

Streets  
Sanitation

## **NONDEPARTMENTAL**

## **APPRAISAL DISTRICT**

## **CAPITAL OUTLAY**

# GENERAL GOVERNMENT

*Within the General Government budget are line-item budgets for several functions that provide various services to citizens and the City departments.*

## **LEGISLATIVE**

*The Legislative budget funds the costs of elections for the City Commission and other costs incurred by or on behalf of the City Commission.*

## **CITY ATTORNEY**

*The City Attorney budget funds the cost of legal services provided to the City. The City Commission contracts for the services of a City Attorney.*

## **ADMINISTRATION**

*The Administration budget funds the operation of the City Manager's office. The City Manager is the administrative head of the City and is responsible for the day to day administration of the City. The City Manager carries out the policies and directives of the City Commission. The City Manager ensures that City ordinances, resolutions and regulations are enforced. The City Manager oversees the delivery of services and supervises all departments. The City Manager recommends measures and actions to the Commission necessary for the operation of the City and delivery of services. The City Manager is the budget officer for the City.*

## **HUMAN RESOURCES**

*Human Resources Division works to attract, develop and retain a diverse, well-qualified workforce. Human Resources monitors Federal, State and local regulations to assure compliance; consults with management and employees on human resources issues; and, coordinates and monitors worker's compensation claims and activities related to employee benefits including the City's Health insurance and retirement programs. The Human Resources Division is responsible for the City's Risk Management.*

## **PURCHASING**

*The mission of the Purchasing Department is to provide support to City management and departments in the procurement of goods and services in compliance with Federal, State and local laws and regulations.*

**General Fund**  
**General Government**  
**Legislative**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**LEGISLATIVE**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0125-01-01	EXTRA HELP - ELECTIONS	0	0	0	0	0
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0302-01-01	CODIFICATION	1,168	2,600	1,306	2,600	2,600
01-0304-01-01	CHARTER COMMISSION	0	0	0	0	0
01-0307-01-01	INTERNET SERVICE	0	0	1,954	0	0
01-0312-01-01	GENERAL ADVERTISING	5,517	1,500	1,664	4,000	4,000
01-0315-01-01	ELECTION CONTRACT FEES	5,339	10,000	4,935	7,500	7,500
01-0316-01-01	SPECIAL ELECTION CONTRACT FEE	0	0	0	0	0
01-0324-01-01	PRINTING & REPRODUCTION	147	150	0	150	150
01-0345-01-01	CONFERENCE & TRAINING	14,904	21,000	2,764	21,000	21,000
01-0346-01-01	DUES & SUBSCRIPTION	759	500	472	700	700
01-0347-01-01	MISCELLANEOUS	882	750	300	1,750	1,750
	<i>Charges for service---Subtotal</i>	28,716	36,500	13,395	37,700	37,700
01-0420-01-01	IMPROVEMENTS-DATA PROCESSING	0	0	8,475	0	0
01-0490-01-01	NON DEPRECIABLE CAPITAL ITEMS	262	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	262	0	8,475	0	0
Program Number: 1 LEGISLATIVE		28,978	36,500	21,870	37,700	37,700

**General Fund**  
**General Government**  
**City Attorney**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**CITY ATTORNEY**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0305-01-03	OTHER PROFESSIONAL SERVICES	14,481	27,700	10,929	27,700	27,700
01-0316-01-03	CONTRACTED SERVICES	45,600	45,600	22,800	45,600	45,600
01-0346-01-03	DUES & SUBSCRIPTION	4,199	4,500	2,141	4,500	4,500
	<i>Charges for service-----Subtotal</i>	64,280	77,800	35,870	77,800	77,800
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3	CITY ATTORNEY	64,280	77,800	35,870	77,800	77,800

**General Fund**  
**General Government**  
**Administration**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**ADMINISTRATION**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-01-04	SALARIES-OFFICIALS & ADMIN	65,250	65,000	32,500	65,000	65,000
01-0106-01-04	SALARIES-OFFICE & CLERICAL	40,195	38,760	24,963	38,761	49,926
01-0109-01-04	SALARIES-OVERTIME	0	100	0	100	100
01-0111-01-04	SALARIES-LONGEVITY	624	624	0	696	1,584
01-0122-01-04	TMRS	17,964	17,681	10,000	18,242	20,430
01-0133-01-04	FICA	7,753	3,985	4,498	8,228	9,150
01-0134-01-04	WORKER'S COMPENSATION	247	163	118	238	263
	<i>Personnel Services-----Subtotal</i>	132,033	126,313	72,079	131,265	146,453
01-0201-01-04	OFFICE SUPPLIES	1,212	1,800	458	1,800	1,800
	<i>Supplies-----Subtotal</i>	1,212	1,800	458	1,800	1,800
01-0304-01-04	TELEPHONE - CELLULAR	1,551	900	762	900	900
01-0311-01-04	TRANSPORTATION	3,000	3,000	1,500	3,000	3,000
01-0324-01-04	PRINTING & REPRODUCTION	6,873	7,000	2,461	7,000	7,000
01-0342-01-04	REPAIR & MAINTENANCE EQUIPMENT	0	0	0	0	0
01-0345-01-04	CONFERENCE & TRAINING	1,829	3,000	978	3,000	3,000
01-0346-01-04	DUES & SUBSCRIPTION	185	600	740	600	600
01-0347-01-04	MISCELLANEOUS	0	400	0	400	400
	<i>Charges for service---Subtotal</i>	13,438	14,900	6,441	14,900	14,900
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4 ADMINISTRATION		146,683	143,013	78,978	147,965	163,153

**General Fund**  
**General Government**  
**Human Resources**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**HUMAN RESOURCES**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-01-08	SALARIES-OFFICIALS & ADMIN	57,652	57,431	28,715	57,431	57,431
01-0106-01-08	SALARIES-OFFICE & CLERICAL	23,918	23,829	9,924	23,828	40,290
01-0109-01-08	SALARIES-OVERTIME	0	100	0	100	100
01-0110-01-08	SALARIES-PART/TIME & HOURLY	0	0	0	0	0
01-0111-01-08	SALARIES-LONGEVITY	1,296	1,344	176	1,440	912
01-0122-01-08	TMRS	13,845	13,802	6,245	14,246	17,068
01-0133-01-08	FICA	6,367	6,419	2,986	6,426	7,645
01-0134-01-08	WORKER'S COMPENSATION	192	127	92	186	220
	<i>Personnel Services-----Subtotal</i>	103,270	103,052	48,138	103,657	123,666
01-0201-01-08	OFFICE SUPPLIES	685	700	389	700	700
	<i>Supplies-----Subtotal</i>	685	700	389	700	700
01-0304-01-08	TELEPHONE-CELLULAR	607	800	246	650	650
01-0311-01-08	TRANSPORTATION	1,200	1,200	600	1,200	1,200
01-0323-01-08	SERVICE AGREEMENT-TECHNICAL	2,847	2,725	2,998	2,875	3,000
01-0324-01-08	PRINTING & REPRODUCTION	240	0	157	0	0
01-0342-01-08	REPAIR & MAINTENANCE EQUIPMENT	0	0	0	0	0
01-0345-01-08	CONFERENCE & TRAINING	3,069	1,500	610	1,500	1,500
01-0346-01-08	DUES & SUBSCRIPTION	942	1,500	203	1,500	1,375
01-0347-01-08	MISCELLANEOUS	0	100	0	100	100
01-0355-01-08	H/R-CIVIL SERVICE	11,620	11,500	7,368	16,000	16,000
	<i>Charges for service-----Subtotal</i>	20,525	19,325	12,182	23,825	23,825
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 8 HUMAN RESOURCES		124,480	123,077	60,709	128,182	148,191

**General Fund**  
**General Government**  
**Purchasing**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**PURCHASING**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
01-0201-01-13	OFFICE SUPPLIES	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0323-01-13	SERVICE AGREEMENTS-TECHNOLOGY	0	0	1,325	1,325	1,325
01-0324-01-13	PRINT AND REPRODUCTION	0	0	0	0	0
01-0345-01-13	CONFERENCE & TRAINING	0	0	1,409	1,300	1,600
01-0346-01-13	DUES & SUBSCRIPTIONS	0	0	50	500	200
	<i>Charges for service---Subtotal</i>	0	0	2,784	3,125	3,125
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 13 PURCHASING		0	0	2,784	3,125	3,125
Department Number: 1 GENERAL GOVERNMENT		364,421	380,390	200,211	394,772	429,969

Note: Purchasing was funded under City Secretary/Finance in 2016

# CITY SECRETARY/FINANCE

*Within the City Secretary/Finance budget are line-item budgets for several functions that provide various services to citizens and the City departments.*

## **Finance**

*The mission of the Finance Department is to provide timely, complete and accurate financial information to the City Commission, City Manager and all departments and to properly safeguard the assets of the City. Responsibilities of the department include:*

- preparation of financial statements, reports and schedules ensuring compliance with generally accepted accounting principles (GAAP)
- accounts payable, accounts receivable, payroll and general ledger
- reconciliation of cash, investments and money market accounts
- coordination of information for the annual audit
- assisting with budget planning and preparation

## **City Secretary**

*The City Secretary Department is responsible for indexing and maintaining the City's permanent records. This office also responds to all open record requests. The City Secretary is responsible for the annual City Commission election and special elections.*

## **Municipal Court**

*The Municipal Court budget funds the operation of the City's court. Municipal Court processes citations, collects fines and conducts court proceedings.*

**Note:** The City Secretary/Finance Director also oversees the Water Billing Department in Water Utilities.

**General Fund**  
**City Secretary/Finance**  
**Finance**

**Fund: 1 GENERAL FUND**

**CITY SECRETARY/FINANCE**

**FINANCE**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-02-02	SALARIES-OFFICIAL & ADMIN	67,738	48,136	20,500	41,001	41,001
01-0106-02-02	SALARIES-OFFICE & CLERICAL	53,003	106,670	57,494	114,209	114,988
01-0109-02-02	SALARIES-OVERTIME	0	500	0	500	500
01-0111-02-02	SALARIES-LONGEVITY	1,440	1,440	0	1,560	1,704
01-0122-02-02	TMRS	20,288	26,081	13,355	26,927	27,276
01-0133-02-02	FICA	8,378	12,128	5,510	12,146	12,216
01-0134-02-02	WORKER'S COMPENSATION	363	240	173	351	351
	<i>Personnel Services-----Subtotal</i>	151,210	195,195	97,032	196,694	198,036
01-0201-02-02	OFFICE SUPPLIES	5,860	5,000	2,463	5,000	5,000
	<i>Supplies-----Subtotal</i>	5,860	5,000	2,463	5,000	5,000
01-0304-02-02	TELEPHONE - CELLULAR	976	900	246	900	900
01-0305-02-02	OTHER PROFESSIONAL SERVICES	576	3,900	70	3,900	1,900
01-0311-02-02	TRANSPORTATION	960	1,800	750	1,500	1,500
01-0318-02-02	GENERAL PRINTING	0	0	0	0	0
01-0323-02-02	SERVICE AGREEMENTS-TECHNICAL	11,300	13,900	8,100	13,900	13,900
01-0324-02-02	PRINTING & REPRODUCTION	564	500	186	500	500
01-0342-02-02	REPAIR & MAINTENANCE EQUIPMENT	0	3,000	0	3,000	3,000
01-0345-02-02	CONFERENCE & TRAINING	2,786	4,450	0	4,450	3,000
01-0346-02-02	DUES & SUBSCRIPTION	1,091	1,800	0	1,800	1,800
01-0347-02-02	MISCELLANEOUS	60	100	0	100	100
	<i>Charges for service-----Subtotal</i>	18,313	30,350	9,352	30,050	26,600
01-0440-02-02	OTHER MACHINERY & EQUIPMENT	2,828	0	0	0	0
01-0490-02-02	NON DEPRECIABLE CAPITAL ITEMS	1,225	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	4,053	0	0	0	0

Program Number: 2 ACCOUNTING

179,436 230,545 108,847 231,744 229,636

**General Fund**  
**City Secretary/Finance**  
**City Secretary**

**Fund: 1 GENERAL FUND**

**CITY SECRETARY/FINANCE**

**CITY SECRETARY**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-02-03	SALARIES-OFFICIAL & ADMIN	36,698	48,136	20,500	41,001	41,001
01-0103-02-03	SALARIES-TECHNICIAN	19,146	18,602	9,690	18,601	19,380
01-0109-02-03	SALARIES-OVERTIME	0	200	0	200	200
01-0111-02-03	SALARIES-LONGEVITY	0	48	0	72	120
01-0122-02-03	TMRS	9,240	11,315	5,248	10,409	10,624
01-0133-02-03	FICA	4,212	5,263	2,361	4,695	4,758
01-0134-02-03	WORKER'S COMPENSATION	157	104	67	136	137
	<i>Personnel Services-----Subtotal</i>	69,453	83,668	37,866	75,114	76,220
01-0201-02-03	OFFICE SUPPLIES	1,934	1,250	485	1,250	1,250
01-0217-02-03	OTHER SUPPLIES	0	100	0	100	100
	<i>Supplies-----Subtotal</i>	1,934	1,350	485	1,350	1,350
01-0311-02-03	TRANSPORTATION	250	1,800	750	1,500	1,500
01-0342-02-03	REPAIR & MAINTENANCE EQUIPMENT	1,136	0	0	0	0
01-0345-02-03	CONFERENCE & TRAINING	1,125	4,000	0	4,000	2,500
01-0346-02-03	DUES & SUBSCRIPTION	79	800	175	800	800
01-0347-02-03	MISCELLANEOUS	0	0	0	0	0
	<i>Charges for service-----Subtotal</i>	2,590	6,600	925	6,300	4,800
01-0440-02-03	OTHER MACHINERY & EQUIPMENT	2,828	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	2,828	0	0	0	0
Program Number: 3 CITY SECRETARY		76,805	91,618	39,276	82,764	82,370

**General Fund**  
**City Secretary/Finance**  
**Purchasing**

**Fund: 1 GENERAL FUND**

**CITY SECRETARY/FINANCE**

**PURCHASING**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
01-0201-02-04	OFFICE SUPPLIES	1,546	0	0	0	0
	<i>Supplies-----Subtotal</i>	1,546	0	0	0	0
01-0323-02-04	SERVICE AGREEMENTS-TECHNOLOGY	1,325	1,325	0	0	0
01-0324-02-04	PRINT AND REPRODUCTION	0	0	0	0	0
01-0345-02-04	CONFERENCE & TRAINING	0	1,300	0	0	0
01-0346-02-04	DUES & SUBSCRIPTIONS	100	500	0	0	0
	<i>Charges for service-----Subtotal</i>	1,425	3,125	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 13	PURCHASING	2,971	3,125	0	0	0

Note: Purchasing is funded under General Government in 2017

**General Fund**  
**City Secretary/Finance**  
**Municipal Court**

**Fund: 1 GENERAL FUND**

**CITY SECRETARY/FINANCE**

**MUNICIPAL COURT**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-02-05	SALARIES-OFFICIALS & ADMIN	95,593	95,232	47,615	95,231	95,231
01-0102-02-05	SALARIES-PROFESSIONAL	40,133	39,980	19,990	39,980	39,980
01-0106-02-05	SALARIES-OFFICE & CLERICAL	62,064	61,832	30,916	61,832	61,832
01-0109-02-05	SALARIES-OVERTIME	0	200	0	200	200
01-0110-02-05	SALARIES-PART TIME & HOURLY	0	0	0	0	0
01-0111-02-05	SALARIES-LONGEVITY	2,592	2,592	0	2,784	2,976
01-0122-02-05	TMRS	26,441	26,345	13,319	27,195	27,420
01-0133-02-05	FICA	15,353	15,310	7,520	15,325	15,340
01-0134-02-05	WORKER'S COMPENSATION	458	303	219	443	441
01-0163-02-05	WEAPON REPLACEMENT ALLOWANCE	300	300	0	300	300
<i>Personnel Services-----Subtotal</i>		242,934	242,094	119,579	243,290	243,720
01-0201-02-05	OFFICE SUPPLIES	743	1,200	371	1,200	1,200
01-0205-02-05	FUEL, OIL & LUBE	1,364	2,170	788	2,170	1,770
01-0206-02-05	CLOTHING	0	150	0	150	150
01-0213-02-05	MOTOR VEHICLE	635	750	46	750	750
01-0218-02-05	SMALL TOOL & MINOR EQUIPMENT	11	100	0	100	100
<i>Supplies-----Subtotal</i>		2,753	4,370	1,205	4,370	3,970
01-0304-02-05	TELEPHONE - CELLULAR	1,526	910	792	910	910
01-0305-02-05	OTHER PROFESSIONAL SERVICES	0	750	0	750	750
01-0324-02-05	PRINT & REPRODUCTION	1,085	1,000	0	1,000	1,000
01-0342-02-05	REPAIR & MAINTENANCE EQUIPMENT	0	500	0	500	0
01-0345-02-05	CONFERENCE & TRAINING	1,140	1,800	661	1,800	1,800
01-0346-02-05	DUES & SUBSCRIPTION	36	180	0	180	180
01-0347-02-05	MISCELLANEOUS	-33	0	-1	0	0
01-0351-02-05	LAUNDRY SERVICE	792	900	336	900	900
<i>Charges for service----Subtotal</i>		4,546	6,040	1,788	6,040	5,540
<i>Capital outlay-----Subtotal</i>		0	0	0	0	0
Program Number: 5 MUNICIPAL COURT		250,233	252,504	122,572	253,700	253,230
Department Number: 2 CITY SECRETARY/FINANCE		509,445	577,792	270,695	568,208	565,236

# POLICE DEPARTMENT

*The mission of the Marshall Police Department is to preserve public safety and quality of life within the City of Marshall, to respond effectively to the changing needs of the community, and to promote mutual respect between the Police Department and the people we serve.*

*To preserve a high quality of life and feeling of safety for the City's diverse population, all members of the Marshall Police Department are committed to serve with professionalism, respect and concern for the community. To optimize the use of police resources, the Marshall Police Department balances firm and quick response to all forms of crime with crime prevention approaches and community involvement in addressing specific problems.*

*The Marshall Police Department's philosophy and work processes reflect modern, quality law enforcement concepts and technology, involving every member of the Marshall Police Department in an effort to continually improve all areas of administration and operations. Quality leadership at all levels reflects the Marshall Police Department's commitment to a strong work ethic, while valuing diversity, promoting effective policing methods and through training, enhance and maintain the flexibility to serve the public.*

*The Marshall Police Department constantly strives for effectiveness in preventing and fighting crime, for effective collaboration with other city departments, and for providing leadership and support for regional law enforcement efforts through several task force commitments. To this end, the Marshall Police Department recruits, hires, trains, supports and retains qualified personnel as sworn and civilian members as a progressive law enforcement agency.*

*The divisions of the Police Department are Administrative (titled Special Services in the line-item budget), Patrol, and Investigative (titled Criminal Investigation in the line-item budget). The City's Animal Control Division is also assigned to the Police Department. The Marshall Police Department features many specialized "Divisions" to increase the overall effectiveness of the Department. Specialized Divisions consist of the Crime Scene Unit, Special Response Team (S.R.T.), a Hostage Negotiation Unit, Police Canine Units, Narcotics Unit, Traffic Division, and specially trained Juvenile Investigators. The Marshall Police Department also supports the Crime Stoppers and D.A.R.E. Programs.*

**General Fund**  
**Police-Special Services**

**Fund: 1 GENERAL FUND**

**POLICE**

**SPECIAL SERVICES**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-03-02	SALARIES-OFFICIAL & ADMIN	94,202	93,841	60,514	93,841	93,841
01-0103-03-02	SALARIES-TECHNICIAN	19,222	37,203	18,717	37,203	38,761
01-0104-03-02	SALARIES-PROTECTIVE SERVICE	57	0	0	0	0
01-0106-03-02	SALARIES-OFFICE & CLERICAL	390,546	427,820	194,310	427,816	422,897
01-0109-03-02	SALARIES-OVERTIME	36,169	3,403	17,427	3,403	3,403
01-0111-03-02	SALARIES-LONGEVITY	4,512	4,964	48	5,540	6,048
01-0112-03-02	SALARIES-INCENTIVE	2,228	2,220	1,238	2,220	2,220
01-0113-03-02	UNIFORM ALLOWANCES	720	720	420	720	720
01-0115-03-02	SPECIAL ASSIGNMENT PAY	0	960	400	834	834
01-0122-03-02	TMRS	91,071	94,827	48,841	97,843	98,048
01-0130-03-02	RELIEF FUND PAYMENT	78	84	45	84	84
01-0133-03-02	FICA	35,773	37,762	18,420	37,792	37,581
01-0134-03-02	WORKER'S COMPENSATION	3,079	2,036	1,549	3,139	3,109
01-0163-03-02	WEAPON REPLACEMENT ALLOWANCE	525	525	0	525	525
	<i>Personnel Services-----Subtotal</i>	678,182	706,365	361,929	710,960	708,071
01-0201-03-02	OFFICE SUPPLIES	21,552	15,000	13,047	15,000	15,000
01-0203-03-02	MEDICAL & CHEMICAL	0	0	0	0	0
01-0205-03-02	FUEL, OIL & LUBE	382	0	271	0	0
01-0206-03-02	CLOTHING	195	0	36	0	0
01-0213-03-02	MOTOR SUPPLIES	4,397	0	276	0	0
01-0215-03-02	PROMOTIONAL ITEMS	2,117	0	274	0	0
01-0217-03-02	OTHER SUPPLIES	2,794	400	766	400	400
01-0218-03-02	SMALL TOOLS & MINOR EQUIPMENT	5,319	200	899	200	200
01-0223-03-02	WELFARE & MORALE	2,824	0	829	0	0
01-0225-03-02	TACTICAL	9,504	5,500	2,445	5,500	5,500
	<i>Supplies-----Subtotal</i>	49,084	21,100	18,843	21,100	21,100
01-0304-03-02	TELEPHONE-CELLULAR	19,986	15,000	8,657	15,000	15,000
01-0305-03-02	OTHER PROFESSIONAL SERVICES	2,367	2,850	9,235	2,850	2,350
01-0306-03-02	DRUG TESTING	106	0	38	0	0
01-0308-03-02	TELEPHONE-LAND	0	0	0	0	0
01-0309-03-02	RADIO REPAIRS	6,666	10,000	2,398	10,000	5,000
01-0311-03-02	TRANSPORTATION	4,800	4,800	2,000	4,800	4,800
01-0312-03-02	GENERAL ADVERTISING	0	0	183	0	0
01-0315-03-02	PE-EMPL TESTING-NON CIVIL SERVICE	44	0	136	0	0
01-0317-03-02	ACCREDITATION/RECOGNITION	2,200	0	1,600	0	0
01-0323-03-02	SERVICE AGREEMENTS-TECHNICAL	25,785	18,600	31,227	18,600	33,510
01-0324-03-02	PRINTING & REPRODUCTION	1,265	2,100	747	2,100	2,100
01-0340-03-02	REPAIR & MAINTENANCE-BUILDINGS	1,554	0	2,493	0	0
01-0342-03-02	REPAIR & MAINTENANCE EQUIPMENT	1,444	2,800	293	2,800	1,800
01-0344-03-02	RENTALS	0	2,400	3,091	2,400	400
01-0345-03-02	CONFERENCE & TRAINING	1,754	2,800	4,403	4,000	4,000

**General Fund**  
**Police-Special Services**

**Fund: 1 GENERAL FUND**

**POLICE**

**SPECIAL SERVICES**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0346-03-02	DUES & SUBSCRIPTION	2,420	800	429	800	300
01-0347-03-02	MISCELLANEOUS	8,822	1,500	2,019	1,500	1,500
01-0359-03-02	JAIL CONTRACT	35,764	30,000	18,572	50,000	46,000
01-0360-03-02	JANITORIAL CONTRACT	20,000	29,000	14,025	29,000	0
	<i>Charges for service---Subtotal</i>	134,977	122,650	101,546	143,850	116,760
01-0490-03-02	NON DEPRECIABLE CAPITAL ITEMS	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 2 SPECIAL SERVICES		862,243	850,115	482,318	875,910	845,931

**General Fund  
Police-Patrol**

**Fund: 1 GENERAL FUND**

**POLICE**

**PATROL**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0102-03-03	SALARIES-PROFESSIONAL	345,483	347,521	172,447	345,019	346,519
01-0103-03-03	SALARIES-TECHNICIAN	288,602	301,247	129,260	302,247	301,747
01-0104-03-03	SALARIES-PROTECTIVE SERVICE	1,066,115	1,128,396	593,150	1,087,065	1,092,665
01-0109-03-03	SALARIES-OVERTIME	82,941	25,153	30,330	25,153	25,153
01-0111-03-03	SALARIES-LONGEVITY	16,872	18,060	250	17,892	19,940
01-0112-03-03	SALARIES-INCENTIVE	35,165	26,820	21,129	32,640	45,192
01-0113-03-03	UNIFORM ALLOWANCES	720	0	0	0	0
01-0115-03-03	SPECIAL ASSIGNMENT PAY	12,744	16,013	11,750	9,050	9,050
01-0122-03-03	TMRS	307,527	309,866	162,531	311,868	317,725
01-0130-03-03	RELIEF FUND PAYMENT	247	343	147	252	252
01-0133-03-03	FICA	26,499	27,313	13,597	26,666	26,973
01-0134-03-03	WORKER'S COMPENSATION	38,617	25,536	18,902	38,302	37,564
01-0163-03-03	WEAPON REPLACEMENT ALLOWANCE	16,800	20,475	0	19,950	19,950
01-0165-03-03	OVERTIME REIMBURSEMENT	-1,397	0	-1,749	0	0
	<i>Personnel Services-----Subtotal</i>	2,236,935	2,246,743	1,151,744	2,216,104	2,242,730
01-0203-03-03	MEDICAL & CHEMICAL	0	410	0	410	0
01-0205-03-03	FUEL, OIL & LUBE	78,210	120,000	40,120	92,800	85,300
01-0206-03-03	CLOTHING	28,655	12,000	12,073	12,000	12,000
01-0213-03-03	MOTOR VEHICLE	59,010	33,000	34,452	33,000	33,000
01-0214-03-03	POLICE CAR GRAPHIC SUPPLIES	2,470	0	600	0	0
01-0216-03-03	IN-CAR MEDIA	600	0	672	0	0
01-0217-03-03	OTHER SUPPLIES	636	1,000	1,822	1,000	800
01-0218-03-03	SMALL TOOLS & MINOR EQUIPMENT	2,900	0	217	0	0
01-0224-03-03	AMMUNITION	6,095	7,450	4,260	7,450	7,450
01-0228-03-03	PERSONNEL PROTECTIVE EQUIPMENT	0	12,000	16,122	16,000	16,000
	<i>Supplies-----Subtotal</i>	178,576	185,860	110,338	162,660	154,550
01-0306-03-03	DRUG TESTING	416	0	76	0	0
01-0309-03-03	RADIO REPAIRS	5,503	5,000	3,260	5,000	4,000
01-0312-03-03	GENERAL ADVERTISING	0	0	33	0	0
01-0332-03-03	LIABILITY INSURANCE	34,249	24,000	20,088	24,000	41,425
01-0336-03-03	CAR WASHING SERVICE	0	200	0	200	0
01-0340-03-03	REPAIR & MAINTENANCE BUILDINGS	7,596	0	0	0	0
01-0342-03-03	REPAIR & MAINTENANCE EQUIPMENT	0	5,000	2,189	5,000	5,000
01-0345-03-03	CONFERENCE & TRAINING	11,202	5,500	1,734	7,500	15,000
01-0346-03-03	DUES & SUBSCRIPTIONS	1,820	0	0	0	0
01-0347-03-03	MISCELLANEOUS	4,062	2,700	628	2,700	2,700
01-0351-03-03	LAUNDRY SERVICE	1,911	3,000	1,193	3,000	2,000
	<i>Charges for service-----Subtotal</i>	66,759	45,400	29,201	47,400	70,125

**General Fund  
Police-Patrol**

**Fund: 1 GENERAL FUND**

**POLICE**

**PATROL**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0425-03-03	CARS & TRUCKS	253,592	12,100	0	12,100	12,100
01-0428-03-03	RADIO EQUIPMENT	87,593	0	42,332	0	0
01-0460-03-03	LEASE/PURCHASE PAYMENTS	84,980	89,120	0	176,120	267,784
01-0490-03-03	NON DEPRECIABLE CAPITAL ITEMS	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	426,165	101,220	42,332	188,220	279,884
Program Number: 3 PATROL		2,908,435	2,579,223	1,333,615	2,614,384	2,747,289

**General Fund**  
**Police-Criminal Investigation**

**Fund: 1 GENERAL FUND**

**POLICE**

**CRIMINAL INVESTIGATION**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0102-03-04	SALARIES-PROFESSIONAL	177,203	175,889	88,697	177,388	177,888
01-0103-03-04	SALARIES-TECHNICIAN	98,966	101,582	25,271	98,982	98,982
01-0104-03-04	SALARIES-PROTECTIVE SERVICE	256,631	260,499	133,673	304,433	303,533
01-0106-03-04	SALARIES-OFFICE & CLERICAL	27,941	27,838	13,918	27,837	27,837
01-0109-03-04	SALARIES-OVERTIME	12,356	10,413	5,927	10,413	10,413
01-0111-03-04	SALARIES-LONGEVITY	8,484	8,312	0	9,400	8,276
01-0112-03-04	SALARIES-INCENTIVE	17,021	15,552	7,910	17,652	20,772
01-0113-03-04	UNIFORM ALLOWANCES	7,560	7,920	3,960	8,640	8,640
01-0115-03-04	SPECIAL ASSIGNMENT PAY	2,510	3,400	1,250	2,500	2,500
01-0122-03-04	TMRS	101,270	101,526	47,591	112,537	113,606
01-0130-03-04	RELIEF FUND PAYMENTS	87	84	36	96	96
01-0133-03-04	FICA	10,571	10,699	4,793	11,374	11,400
01-0134-03-04	WORKER'S COMPENSATION	11,557	7,642	6,846	13,871	13,731
01-0163-03-04	WEAPON REPLACEMENT ALLOWANCE	6,300	5,775	0	6,300	6,300
01-0165-03-04	OVERTIME REIMBURSEMENT	0	0	0	0	0
	<i>Personnel Services-----Subtotal</i>	738,457	737,131	339,872	801,423	803,974
01-0201-03-04	OFFICE SUPPLIES	0	0	0	0	0
01-0205-03-04	FUEL, OIL & LUBE	16,806	26,310	10,252	24,810	19,810
01-0206-03-04	CLOTHING	0	0		0	0
01-0213-03-04	MOTOR VEHICLE	16,356	5,200	12,059	5,200	5,200
01-0217-03-04	OTHER SUPPLIES	0	300	0	300	300
01-0218-03-04	SMALL TOOLS & MINOR EQUIPMENT	1,915	4,050	2,046	4,050	4,050
	<i>Supplies-----Subtotal</i>	35,077	35,860	24,357	34,360	29,360
01-0309-03-04	RADIO REPAIRS	5	0	0	0	0
01-0342-03-04	REPAIR & MAINTENANCE EQUIPMENT	0	950	0	950	950
01-0344-03-04	RENTALS	0	100	0	100	0
01-0345-03-04	CONFERENCE & TRAINING	12,009	3,500	3,467	5,000	11,000
01-0346-03-04	DUES & SUBSCRIPTION	3,568	0	551	0	0
01-0347-03-04	MISCELLANEOUS	3,959	2,500	-405	2,500	2,500
01-0368-03-04	PRISONER TRANSFER	211	0	0	0	0
	<i>Charges for service-----Subtotal</i>	19,752	7,050	3,613	8,550	14,450
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4 CRIMINAL INVESTIGATION		793,286	780,041	367,842	844,333	847,784

**General Fund**  
**Police-Animal Control**

**Fund: 1 GENERAL FUND**

**POLICE**

**ANIMAL CONTROL**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0103-03-05	SALARIES-TECHNICIAN	95,761	95,403	47,773	95,403	95,403
01-0109-03-05	SALARIES-OVERTIME	3,456	2,778	1,165	2,778	2,778
01-0111-03-05	SALARIES-LONGEVITY	624	624	0	768	912
01-0122-03-05	TMRS	16,443	16,253	8,300	16,782	16,925
01-0130-03-05	RELIEF FUND PAYMENTS	12	0	6	0	0
01-0133-03-05	FICA	7,638	7,559	3,617	7,570	7,581
01-0134-03-05	WORKER'S COMPENSATION	2,274	1,504	1,365	2,765	2,617
	<i>Personnel Services-----Subtotal</i>	126,208	124,121	62,226	126,066	126,216
01-0201-03-05	OFFICE SUPPLIES	497	300	102	600	600
01-0203-03-05	MEDICAL & CHEMICAL	3,732	3,400	2,045	4,000	4,000
01-0205-03-05	FUEL, OIL & LUBE	1,600	5,150	1,172	3,450	3,450
01-0206-03-05	CLOTHING	0	400	0	400	400
01-0207-03-05	ANIMAL FOOD	2,562	1,200	735	2,000	2,000
01-0213-03-05	MOTOR VEHICLE	1,320	3,000	753	3,000	3,000
01-0217-03-05	OTHER SUPPLIES	53	400	0	400	400
01-0218-03-05	SMALL TOOLS & MINOR EQUIPMENT	1,338	1,500	46	1,500	1,500
	<i>Supplies-----Subtotal</i>	11,102	15,350	4,853	15,350	15,350
01-0309-03-05	RADIO REPAIRS	0	0	0	0	0
01-0312-03-05	GENERAL ADVERTISING	0	0	33	0	0
01-0340-03-05	REPAIR & MAINTENANCE BUILDINGS	52	0	0	0	0
01-0342-03-05	REPAIR & MAINTENANCE EQUIPMENT	32	400	0	400	400
01-0345-03-05	CONFERENCE & TRAINING	463	300	40	300	300
01-0347-03-05	MISCELLANEOUS	132	400	0	400	400
01-0360-03-05	JANITORIAL CONTRACT	3,000	4,320	2,089	4,320	0
	<i>Charges for service-----Subtotal</i>	3,679	5,420	2,162	5,420	1,100
01-0405-03-05	IMPROVEMENTS-BUILDINGS	0	0	0	0	0
01-0490-03-05	NON DEPRECIABLE CAPITAL ITEMS	800	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	800	0	0	0	0

Program Number: 5 ANIMAL CONTROL 141,789 144,891 69,241 146,836 142,666

Department Number: 3 POLICE 4,705,753 4,354,270 2,253,016 4,481,463 4,583,670

# FIRE DEPARTMENT

*The mission of the Marshall Fire Department is to serve the citizens of Marshall by providing the highest level of Fire Prevention, Fire Suppression, Emergency Medical Services and Emergency Management Coordination through professionalism and compassion.*

*The primary mid-range goal is to replace and/or relocate our two current substations. At 50 years old each, our current substations bring about many ADA, gender and modernization issues that must be addressed soon.*

*The primary long-range goal remains the addition of a fire station in the Marshall Business Park area.*

*Goals of the Fire Department are to continue to meet national and state recommended staffing levels for firefighting operations and make improvements toward better communications and safer work environments for our personnel.*

*Our current long range goals are to build a training facility adequate to meet the needs of our firefighters as well as the upgrades and potential relocation of our substations in an effort to better meet the needs of our community.*

*The major responsibilities of the Marshall Fire Department are Fire Prevention, Fire Suppression, Emergency Medical Services and Emergency Management Coordination.*

*The Fire Department also undertakes many other specialized duties including rescue and hazardous materials response.*

**General Fund**  
**Fire-Fire Prevention**

**Fund: 1 GENERAL FUND**

**FIRE**

**FIRE PREVENTION**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0102-04-01	SALARIES-PROFESSIONAL	104,810	103,818	52,209	105,318	105,418
01-0109-04-01	SALARIES-OVERTIME	939	2,000	0	2,000	2,000
01-0111-04-01	SALARIES-LONGEVITY	1,360	1,360	0	1,456	1,552
01-0112-04-01	SALARIES-INCENTIVE	16,850	9,600	7,431	9,600	9,600
01-0113-04-01	UNIFORM ALLOWANCE	720	0	360	0	0
01-0115-04-01	SPECIAL ASSIGNMENT PAY	13,746	12,000	6,392	12,000	12,000
01-0129-04-01	RELIEF FUND PAYMENTS	58	52	27	52	52
01-0132-04-01	FIREMEN RELIEF & RETIREMENT	26,484	24,647	12,648	24,951	24,988
01-0133-04-01	FICA	1,936	1,876	921	1,899	1,902
01-0134-04-01	WORKER'S COMPENSATION	2,124	1,404	1,027	2,081	2,165
01-0163-04-01	WEAPON REPLACEMENT ALLOWANCE	600	600	0	600	600
	<i>Personnel Services-----Subtotal</i>	169,627	157,357	81,015	159,957	160,277
01-0201-04-01	OFFICE SUPPLIES	275	200	379	200	200
01-0205-04-01	FUEL, OIL & LUBE	970	2,165	385	2,165	1,165
01-0206-04-01	CLOTHING	127	150	63	150	150
01-0213-04-01	MOTOR VEHICLE	1,251	600	1,324	600	600
01-0217-04-01	OTHER SUPPLIES	226	800	50	800	800
01-0218-04-01	SMALL TOOLS & MINOR EQUIPMENT	280	1,000	15	1,000	1,000
	<i>Supplies-----Subtotal</i>	3,129	4,915	2,216	4,915	3,915
01-0309-04-01	RADIO REPAIRS	0	200	0	200	200
01-0324-04-01	PRINTING & REPRODUCTION	1,131	1,500	175	1,500	1,500
01-0342-04-01	REPAIR & MAINTENANCE EQUIPMENT	0	200	0	200	200
01-0345-04-01	CONFERENCE & TRAINING	327	4,000	838	4,000	4,000
01-0346-04-01	DUES & SUBSCRIPTION	1,350	1,100	1,346	1,100	1,100
01-0347-04-01	MISCELLANEOUS	93	100	40	100	100
	<i>Charges for service-----Subtotal</i>	2,901	7,100	2,399	7,100	7,100
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
		175,657	169,372	85,630	171,972	171,292

Program Number: 1 FIRE PREVENTION

**General Fund**  
**Fire-Fire Suppression**

**Fund: 1 GENERAL FUND**

**FIRE**

**FIRE SUPPRESSION**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-04-02	SALARIES-OFFICIALS & ADMIN	94,477	93,841	46,921	93,841	93,841
01-0102-04-02	SALARIES-PROFESSIONAL	354,844	355,935	177,688	357,542	357,542
01-0103-04-02	SALARIES-TECHNICIAN	294,498	221,664	125,569	218,958	218,958
01-0104-04-02	SALARIES-PROTECTIVE SERVICE	854,113	737,051	448,762	765,668	772,974
01-0109-04-02	SALARIES-OVERTIME	5,498	3,895	3,621	3,895	3,895
01-0111-04-02	SALARIES-LONGEVITY	13,800	12,020	0	12,144	13,380
01-0112-04-02	SALARIES-INCENTIVE	116,374	115,236	52,838	92,328	118,872
01-0113-04-02	UNIFORM ALLOWANCE	720	1,440	360	1,440	1,440
01-0115-04-02	SPECIAL ASSIGNMENT PAY	0	0	0	0	0
01-0118-04-02	PREMIUM PAY	43,591	36,345	20,522	36,473	37,410
01-0119-04-02	STEP PAY	5,827	7,000	2,304	7,000	7,000
01-0122-04-02	TMRS	0	0	0	0	0
01-0129-04-02	RELIEF FUND PAYMENTS	918	988	434	870	870
01-0132-04-02	FIREMEN RELIEF & RETIREMENT	342,512	302,805	167,827	303,731	310,593
01-0133-04-02	FICA	23,616	21,005	11,665	21,067	21,590
01-0134-04-02	WORKER'S COMPENSATION	26,088	17,251	12,504	25,337	26,914
01-0163-04-02	WEAPON REPLACEMENT ALLOWANCE	300	300	0	300	300
01-0165-04-02	OVERTIME REIMBURSEMENT	-3,250	0	-240	0	0
	<i>Personnel Services-----Subtotal</i>	2,173,926	1,926,776	1,070,775	1,940,594	1,985,579
01-0201-04-02	OFFICE SUPPLIES	1,687	1,695	1,270	1,695	1,695
01-0202-04-02	AGRICULTURE	123	250	28	250	250
01-0205-04-02	FUEL, OIL & LUBE	12,710	21,600	7,872	16,600	16,600
01-0206-04-02	CLOTHING	24,276	15,000	18,383	17,000	20,000
01-0208-04-02	FOOD SUPPLIES	353	300	160	300	300
01-0212-04-02	ELECTRICAL SUPPLIES	0	150	0	150	150
01-0213-04-02	MOTOR VEHICLE	30,805	27,000	47,559	27,000	27,000
01-0217-04-02	OTHER SUPPLIES	-110	1,000	-1,121	1,000	1,000
01-0218-04-02	SMALL TOOLS & MINOR EQUIPMENT	8,798	2,000	3,153	2,000	2,000
01-0223-04-02	FIRE HOSE / ACCESSORIES SUPPLIES	3,414	5,000	15	5,000	5,000
01-0226-04-02	HAZARD MATERIAL SUPPLIES	3,018	6,200	998	6,200	3,200
01-0228-04-02	PERSONNEL PROTECTIVE EQUIPMENT	17,084	20,000	15,032	20,000	20,000
	<i>Supplies-----Subtotal</i>	102,158	100,195	93,349	97,195	97,195
01-0301-04-02	AUDIT SERVICES	7,750	10,880	0	11,000	11,000
01-0304-04-02	TELEPHONE - CELLULAR	5,865	4,500	2,869	6,860	6,860
01-0306-04-02	DRUG TESTING	486	1,000	38	1,000	1,000
01-0307-04-02	CHRONIC DISEASE PREVENTION	0	500	0	500	500
01-0309-04-02	RADIO REPAIRS	8,291	5,000	2,779	2,000	2,000
01-0311-04-02	TRANSPORTATION	4,800	4,800	2,400	4,800	4,800
01-0322-04-02	SERVICE AGREEMENTS-OTHER	1,287	0	876	0	0
01-0323-04-02	SERVICE AGREEMENTS-TECHNOLOGY	3,603	4,100	0	5,100	5,100

**General Fund**  
**Fire-Fire Suppression**

**Fund: 1 GENERAL FUND**

**FIRE**

**FIRE SUPPRESSION**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0324-04-02	PRINTING & REPRODUCTION	306	350	330	350	350
01-0342-04-02	REPAIR & MAINTENANCE EQUIPMENT	8,733	4,000	4,154	4,000	4,000
01-0344-04-02	RENTALS	3,429	2,000	1,677	3,000	3,000
01-0345-04-02	CONFERENCE & TRAINING	20,477	14,000	3,212	16,000	16,000
01-0346-04-02	DUES & SUBSCRIPTION	718	950	1,260	950	950
01-0347-04-02	MISCELLANEOUS	1,653	375	249	375	375
	<i>Charges for service----Subtotal</i>	<i>67,398</i>	<i>52,455</i>	<i>19,844</i>	<i>55,935</i>	<i>55,935</i>
01-0425-04-02	CAR & TRUCKS	596,380	0	0	0	0
01-0426-04-02	FURNITURE & FIXTURES	6,460	0	3,600	0	0
01-0440-04-02	OTHER MACHINERY & EQUIPMENT	33,076	0	213,210	0	0
01-0460-04-02	LEASE/PURCHASE PAYMENTS	0	0	58,587	0	130,704
01-0461-04-02	LEASE/PURCHASE PAYMENTS-SCBA	0	0	0	0	48,265
	<i>Capital outlay-----Subtotal</i>	<i>635,916</i>	<i>0</i>	<i>275,397</i>	<i>0</i>	<i>178,969</i>

Program Number: 2 FIRE SUPPRESSION

2,979,398 2,079,426 1,459,365 2,093,724 2,317,678

**General Fund**  
**Fire-Emergency Medical Services**

**Fund: 1 GENERAL FUND**

**FIRE**

**EMERGENCY MEDICAL SERVICES**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0102-04-03	SALARIES-PROFESSIONAL	280,372	381,377	115,383	382,373	232,268
01-0103-04-03	SALARIES-TECHNICIAN	26,878	0	41,673	0	149,606
01-0104-04-03	SALARIES-PROTECTIVE SERVICE	371,735	512,967	184,578	467,843	470,643
01-0106-04-03	SALARIES-OFFICE & CLERICAL	31,288	30,884	15,442	30,884	30,884
01-0109-04-03	SALARIES-OVERTIME	1,710	4,500	2,531	4,500	4,500
01-0111-04-03	SALARIES-LONGEVITY	5,788	9,860	0	8,856	9,768
01-0112-04-03	SALARIES-INCENTIVE PAY	42,351	87,876	29,438	84,428	84,428
01-0115-04-03	SPECIAL ASSIGNMENT PAY	0	24,187	458	22,487	24,187
01-0118-04-03	PREMIUM PAY	13,726	24,666	8,756	23,439	23,522
01-0119-04-03	STEP PAY	9,479	2,400	5,779	2,400	2,400
01-0122-04-03	TMRS	5,256	5,184	2,619	5,352	5,398
01-0129-04-03	RELIEF FUND PAYMENTS	345	234	182	335	335
01-0132-04-03	FIREMEN RELIEF & RETIREMENT	139,713	199,493	74,028	189,672	190,615
01-0133-04-03	FICA	12,995	17,595	6,650	16,851	16,926
01-0134-04-03	WORKER'S COMPENSATION	17,259	11,413	7,842	15,892	16,587
01-0165-04-03	OVERTIME REIMBURSEMENT	0	0	0	0	0
	SALARY SAVINGS NON EMERGENCY TRSF	0	-46,961	0	-46,961	-46,961
	OVERTIME SAVINGS NON EMERGENCY TRSF	0	-2,434	0	-2,434	-2,434
	<i>Personnel Services-----Subtotal</i>	958,895	1,263,241	495,359	1,205,917	1,212,672
01-0201-04-03	OFFICE SUPPLIES	1,492	1,200	447	1,200	1,200
01-0203-04-03	MEDICAL & CHEMICAL	73,052	60,000	36,178	60,000	60,000
01-0205-04-03	FUEL, OIL & LUBE	21,623	29,200	12,607	23,000	23,000
01-0208-04-03	FOOD SUPPLIES	17	200	0	200	200
01-0213-04-03	MOTOR VEHICLE	57,508	30,000	50,008	40,000	40,000
01-0217-04-03	OTHER SUPPLIES	80	200	120	200	200
01-0218-04-03	SMALL TOOLS & MINOR EQUIPMENT	2,299	6,000	2,094	6,000	4,000
01-0229-04-03	EXPENSE REDUCTION SAVINGS-ESD	0	-24,345	0	-38,000	-38,000
	<i>Supplies-----Subtotal</i>	156,071	102,455	101,454	92,600	90,600
01-0302-04-03	PROFESSIONAL FEES	5,500	0	0	0	0
01-0305-04-03	EMERGENCY DOCTOR CONTRACT	18,000	18,600	9,000	18,600	18,600
01-0306-04-03	DRUG TESTING	38	100	0	100	100
01-0307-04-03	CHRONIC DISEASE PREVENTION	1,251	1,100	4,845	1,100	1,100
01-0309-04-03	RADIO REPAIRS	135	500	0	500	500
01-0316-04-03	CONTRACTED SERVICES	96,976	90,000	32,982	97,000	97,000
01-0322-04-03	SERVICE AGREEMENT - OTHER	12,046	12,000	0	12,000	12,000
01-0342-04-03	REPAIR & MAINTENANCE EQUIPMENT	1,041	1,000	448	1,000	1,000
01-0345-04-03	CONFERENCE & TRAINING	4,338	6,000	3,768	6,000	6,000
01-0346-04-03	DUES & SUBSCRIPTION	954	300	0	300	1,000
01-0347-04-03	MISCELLANEOUS	162	75	40	75	75
	<i>Charges for service-----Subtotal</i>	140,441	129,675	51,083	136,675	137,375

**General Fund**  
**Fire-Emergency Medical Services**

**Fund: 1 GENERAL FUND**

**FIRE**

**EMERGENCY MEDICAL SERVICES**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0425-04-03	CARS & TRUCKS	0	0	0	0	0
01-0428-04-03	RADIO EQUIPMENT	87,593	0	42,331	0	0
01-0460-04-03	LEASE/PURCHASE-AMBULANCE	0	0	0	0	0
01-0496-04-03	EQUIPMENT REPLACEMENT SUSPENSE	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	<i>87,593</i>		<i>42,331</i>		

Program Number: 3 EMERGENCY MEDICAL SERVICES      1,343,000    1,495,371    690,227    1,435,192    1,440,647

**General Fund**  
**Fire-Emergency Management**

**Fund: 1 GENERAL FUND**

**FIRE**

**EMERGENCY MANAGEMENT**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-04-04	SALARIES OFFICIALS & ADMIN	-1,246	0	0	0	0
01-0122-04-04	TMRS	-205	0	0	0	0
01-0132-04-04	FIREMEN RELIEF & RETIREMENT	343	343	171	343	343
01-0133-04-04	FICA	-69	26	13	26	26
01-0134-04-04	WORKER'S COMPENSATION	30	20	14	28	30
	<i>Personnel Services-----Subtotal</i>	-1,147	389	198	397	399
01-0201-04-04	OFFICE SUPPLIES	0	0	0	0	0
01-0217-04-04	OTHER SUPPLIES	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0311-04-04	TRANSPORTATION	1,800	1,800	900	1,800	1,800
01-0323-04-04	SERVICE AGREEMENT-TECHNICAL	0	0	0	1,200	1,200
01-0334-04-04	INTERNET-SATELLITE SERVICE	3,026	6,815	1,770	6,815	6,815
01-0342-04-04	REPAIR & MAINTENANCE-SIREN	5,615	6,000	4,558	6,000	6,000
01-0345-04-04	CONFERENCE & TRAINING	0	1,200	408	1,200	1,200
01-0346-04-04	DUES & SUBSCRIPTIONS	0	0	0	0	0
01-0347-04-04	MISCELLANEOUS	0	0	0	0	0
	<i>Charges for service-----Subtotal</i>	10,441	15,815	7,636	17,015	17,015
01-0426-04-04	FURNITURE & FIXTURES	1,157	0	0	0	0
01-0440-04-04	OTHER MACHINERY & EQUIPMENT	10,223	0	0	0	0
01-0490-04-04	NON DEPRECIABLE CAPITAL ITEMS	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	11,380	0	0	0	0
Program Number: 4	EMERGENCY MANAGEMENT	20,674	16,204	7,834	17,412	17,414
Department Number: 4	FIRE	4,518,729	3,760,373	2,243,056	3,718,300	3,947,031

## 2018 PUBLIC SERVICES DEPARTMENT

*The mission of the Street Division is to maintain our streets and promote traffic safety through proper use of better business practices and maintenance procedures in order to ensure safer roadway conditions for the public.*

**Street Department – Street Maintenance** is responsible for providing and maintaining safe and convenient thoroughfares within the City of Marshall through professional service; providing a high level maintenance of street surfaces, street cuts, pothole repairs, street lighting, street signs and street signal maintenance. Responsibility for drainage creeks and ditches, street rights-of-way, street sweeping, drainage improvements and maintenance, previously under the Street Department, is now under the new Drainage Utility System and funded through a \$3.50 monthly drainage charge on each water bill.

2018 Goals and Objectives of the Street Division are:

- 2018 Street Improvement Program, which promotes roadway enhancements near schools and on major corridors, as well as making improvements on a neighborhood basis.
- Continue replacing old High Pressure Sodium street lights with new higher efficiency and longer lasting LED street light fixtures as old fixtures fail on East End Boulevard, major thoroughfares, and in historic downtown.
- Increase herbicide spraying of right-of-ways to reduce weed and brush growth and expand mosquito control services.
- Increase litter control and landscaping projects through Keep Texas Beautiful and Keep Marshall Beautiful programs.
- Increase traffic control striping and marking of city streets and intersections.
- Repair, remove, or improve worn traffic control devices, especially in the downtown district.
- Update street maintenance schedule and condition report.

**Sanitation Division** provides a high degree of customer service for environmentally friendly weekly sanitation collection, recycling, and convenience station operations for city residents and businesses. The Sanitation Division is responsible for providing services through a program of contracted services:

2018 Goals and Objectives of the Sanitation Division are:

- Consider converting all residential and businesses to a 95 gallon rolling cart program for both trash and recycling.
- Continue City-Wide Dump Days and Neighborhood Clean Sweep programs each quarter.
- Initiate an annual educational outreach to educate elementary grade students to recycle and reduce waste through our Keep Marshall Beautiful Program.
- Update solid waste and recycling management plan in accordance with the Texas Health and Safety Code.

**General Fund**  
**Public Services - Streets**

**Fund: 1 GENERAL FUND**

**PUBLIC SERVICES**

**STREETS**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0107-05-02	SALARIES-SKILLED CRAFT	109,749	125,598	48,801	122,882	157,485
01-0108-05-02	SALARIES-SERVICE MAINTENANCE	138,833	141,435	75,589	141,434	102,698
01-0109-05-02	SALARIES-OVERTIME	15,459	11,080	5,479	11,080	11,080
01-0111-05-02	SALARIES-LONGEVITY	2,964	3,744	4	3,312	3,312
01-0122-05-02	TMRS	43,975	46,365	22,026	47,269	46,898
01-0133-05-02	FICA	20,349	21,562	9,914	21,321	21,005
01-0134-05-02	WORKER'S COMPENSATION	15,095	9,982	7,133	14,453	13,457
01-0168-05-02	WAGE REIMB FOR CDBG STREET IMPR	0	0	0	0	0
	<i>Personnel Services-----Subtotal</i>	346,424	359,766	168,946	361,751	355,935
01-0201-05-02	OFFICE SUPPLIES	332	300	0	500	500
01-0203-05-02	MEDICAL & CHEMICAL	5,730	4,000	2,996	2,000	5,000
01-0205-05-02	FUEL, OIL & LUBE	24,595	40,000	15,054	30,000	30,000
01-0206-05-02	CLOTHING	3,451	3,000	3,045	3,000	4,000
01-0210-05-02	SIGN SUPPLIES	5,172	11,000	4,687	11,000	11,000
01-0213-05-02	MOTOR VEHICLE	31,438	35,000	22,097	35,000	35,000
01-0214-05-02	STREET MAINTENANCE-MISC DAMAGE	1,219	0	0	0	0
01-0216-05-02	STREET MAINTENANCE	109,471	100,000	46,857	100,000	90,000
01-0217-05-02	OTHER SUPPLIES	670	500	95	500	500
01-0218-05-02	SMALL TOOLS & MINOR EQUIPMENT	3,210	1,500	1,298	1,500	1,500
01-0219-05-02	REPAIR & MAINTENANCE SUPPLIES	1,409	3,000	1,102	3,000	3,000
	<i>Supplies-----Subtotal</i>	186,697	198,300	97,231	186,500	180,500
01-0304-05-02	TELEPHONE - CELLULAR	1,856	1,600	573	1,600	1,600
01-0305-05-02	OTHER PROFESSIONAL SERVICES	5,728	0	0	0	0
01-0306-05-02	SPRAY CONTRACT	18,000	27,500	10,200	30,000	5,000
01-0308-05-02	TELEPHONE - LAND	0	600	0	600	600
01-0309-05-02	RADIO REPAIRS	2,263	1,500	807	1,500	1,500
01-0315-05-02	CONTRACTED SERVICES-STREET SWEEPING	0	0	0	0	0
01-0316-05-02	CONTRACTED SERVICES	42,228	30,000	17,267	30,000	35,000
01-0317-05-02	CONTRACTED SERVICES-MOSQUITO SPRAY	23,689	20,000	10,760	20,000	20,000
01-0324-05-02	PRINTING & REPRODUCTION	0	100	0	100	100
01-0342-05-02	REPAIR & MAINTENANCE EQUIPMENT	201	2,000	188	2,000	2,000
01-0344-05-02	RENTALS	174	450	79	450	450
01-0345-05-02	CONFERENCE & TRAINING	0	450	0	450	450
01-0346-05-02	DUES & SUBSCRIPTION	175	100	0	100	100
01-0347-05-02	MISCELLANEOUS	310	500	595	500	500
01-0356-05-02	ELECTRIC SERVICE-STREET LIGHTS	0	0	146,170	145,000	175,000
01-0366-05-02	REPAIR & MAINT STREET LIGHTS	0	0	10,215	15,000	15,000
	<i>Charges for service----Subtotal</i>	94,624	84,800	196,854	247,300	257,300

**General Fund**  
**Public Services - Streets**

**Fund: 1 GENERAL FUND**

**PUBLIC SERVICES**

**STREETS**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0408-05-02	IMPROVEMENTS-STREETS	1,717,195	1,035,270	422,960	1,035,270	1,035,270
01-0409-05-02	IMPROVEMENTS-PUBLIC SAFETY PROJECT	3,140	0	0	0	0
01-0416-05-02	IMPROVEMENTS-DRAINAGE	32,083	35,000	0	0	0
01-0440-05-02	OTHER MACHINERY & EQUIPMENT	204,280	0	0	0	0
01-0458-05-02	EQUIPMENT REPLACEMENT FUND	2,552	2,552	6,436	12,872	6,403
01-0496-05-02	EQUIPMENT REPLACEMENT SUSPENSE	0	0	3,687	0	0
<i>Capital outlay-----Subtotal</i>		1,959,250	1,072,822	433,083	1,048,142	1,041,673
Program Number: 2 STREETS / DRAINAGE		2,586,995	1,715,688	896,114	1,843,693	1,835,408

**General Fund  
Public Services - Sanitation**

**Fund: 1 GENERAL FUND**

**PUBLIC SERVICES**

**SANITATION**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
01-0201-05-03	OFFICE SUPPLIES	90	0	0	0	0
01-0206-05-03	CLOTHING	877	0	0	0	0
	<i>Supplies-----Subtotal</i>	967	0	0	0	0
01-0305-05-03	OTHER-SANITATION CONTRACT	1,912,939	1,858,600	774,886	1,870,600	1,931,000
01-0316-05-03	CONTRACTED SERVICES	96	0	0	0	0
01-0317-05-03	BRUSH & TREE DISPOSAL	0	6,000	0	6,000	4,000
01-0319-05-03	TIRE DISPOSAL	564	3,000	0	2,000	2,000
01-0342-05-03	CART REPAIR & REPLACEMENT	522	2,000	0	3,000	2,000
01-0347-05-03	MISCELLANEOUS	2,192	0	0	0	0
01-0362-05-03	CONVENIENCE STATION REFUSE FEE	34,997	105,000	31,183	105,000	96,000
01-0399-05-03	BAD DEBT EXPENSE	4,085	0	0	0	0
	<i>Charges for service----Subtotal</i>	1,955,395	1,974,600	806,069	1,986,600	2,035,000
01-0440-05-03	OTHER MACHINERY & EQUIPMENT	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3 SANITATION		1,956,362	1,974,600	806,069	1,986,600	2,035,000
Department Number: 5 PUBLIC SERVICES		4,543,357	3,690,288	1,702,183	3,830,293	3,870,408

# PLANNING & DEVELOPMENT DEPARTMENT

*The Planning & Development Department is made up of four divisions: Planning, Building Permits & Inspections, Code Enforcement, Engineering, Economic Development and Consumer Health Inspections.*

*The mission of the Planning & Development Department is to enhance the quality of life for the citizens of Marshall by providing a Department which encourages quality growth, development and redevelopment and the stabilization of neighborhoods through a concentrated effort of planning, land use controls, permitting, and code enforcement.*

*2018 Goals and Objectives for the Planning & Community Development Department are:*

- *Draft and begin the implementation of a Comprehensive Plan for the City.*
- *Update Zoning & Subdivision Regulations.*
- *Develop and implement economic development programs which increase retail and quality of life recruitment activities.*
- *Create and maintain an interactive map of available properties for development and re-development.*
- *Continue promotion of our historic resources by creating a local and nationally recognized historic district for downtown.*
- *Maximize the use of federal funds to support affordable housing and neighborhood revitalization efforts.*
- *Enhance relationships with community organizations to assist with programs that benefit low to moderate income households.*
- *Collaborate with neighborhoods to reduce code violations and improve property values.*

**General Fund**  
**Planning & Development-Planning**

**Fund: 1 GENERAL FUND**

**PLANNING & DEVELOPMENT**

**PLANNING**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-15-01	SALARIES-OFFICIAL & ADMIN	1,251	50,435	0	81,900	84,001
01-0102-15-01	SALARIES-PROFESSIONAL	81,900	0	41,435	0	0
01-0106-15-01	SALARIES-OFFICE & CLERICAL	45,208	47,942	24,376	37,537	35,295
01-0109-15-01	SALARIES-OVERTIME	42	0	0	0	0
01-0111-15-01	SALARIES-LONGEVITY	416	256	0	370	413
01-0122-15-01	TMRS	22,206	16,886	11,670	21,337	21,471
01-0133-15-01	FICA	10,275	7,853	5,235	9,624	9,617
01-0134-15-01	WORKER'S COMPENSATION	252	156	229	278	276
01-0168-15-01	WAGE REIMB FROM CDBG	-14,392	0	-4,451	0	0
	<i>Personnel Services-----Subtotal</i>	147,158	123,528	78,494	151,046	151,073
01-0201-15-01	OFFICE SUPPLIES	1,045	700	115	700	700
	<i>Supplies-----Subtotal</i>	1,045	700	115	700	700
01-0304-15-01	TELEPHONE - CELLULAR	607	0	246	0	0
01-0305-15-01	OTHER PROFESSIONAL SERVICES	1,200	1,200	1,200	1,200	10,000
01-0311-15-01	TRANSPORTATION	6,000	4,020	3,000	6,000	6,000
01-0312-15-01	GENERAL ADVERTISING	1,427	2,000	263	2,000	2,000
01-0319-15-01	PLAT FEES	560	300	297	300	300
01-0324-15-01	PRINTING & REPRODUCTION	607	0	3	0	0
01-0345-15-01	CONFERENCE & TRAINING	2,169	2,000	2,570	2,000	3,000
01-0346-15-01	DUES & SUBSCRIPTIONS	370	520	1,380	520	800
01-0347-15-01	MISCELLANEOUS	395	0	3	0	0
01-0348-15-01	FACADE GRANT PROGRAM	0	0	0	0	10,000
	<i>Charges for service---Subtotal</i>	13,335	10,040	8,962	12,020	32,100
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 1 PLANNING		161,538	134,268	87,571	163,766	183,873

**General Fund**  
**Planning & Development-Building Permits & Inspections**

**Fund: 1 GENERAL FUND PLANNING & DEVELOPMENT**      **BUILDING PERMITS & INSPECTIONS**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0103-15-02	SALARIES-TECHNICIAN	88,721	87,819	43,672	87,818	86,025
01-0110-15-02	SALARIES-PART TIME & HOURLY	1,800	0	5,400	0	0
01-0111-15-02	SALARIES-LONGEVITY	828	1,248	0	1,344	432
01-0122-15-02	TMRS	14,748	14,652	7,407	15,122	14,766
01-0133-15-02	FICA-SALARY RESERVE	6,988	6,814	3,754	6,821	6,614
01-0134-15-02	WORKER'S COMPENSATION	462	305	221	447	410
01-0168-15-02	WAGE REIMB FROM CDBG	0	0	-1,655	0	0
	<i>Personnel Services-----Subtotal</i>	113,547	110,838	58,799	111,552	108,247
01-0201-15-02	OFFICE SUPPLIES	1,546	1,300	1,384	1,300	1,300
01-0205-15-02	FUEL, OIL & LUBE	1,953	5,725	1,214	5,725	4,785
01-0206-15-02	CLOTHING	629	600	442	600	600
01-0213-15-02	MOTOR VEHICLE	381	2,000	795	2,000	2,000
01-0218-15-02	SMALL TOOLS & MINOR EQUIPMENT	70	0	0	0	0
	<i>Supplies-----Subtotal</i>	4,579	9,625	3,835	9,625	8,685
01-0304-15-02	TELEPHONE - CELLULAR	595	1,500	0	1,500	1,500
01-0305-15-02	OTHER PROFESSIONAL SERVICES	0	2,000	825	2,000	2,500
01-0324-15-02	PRINTING & REPRODUCTION	8	0	0	0	0
01-0342-15-02	REPAIR & MAINTENANCE EQUIPMENT	215	350	0	350	350
01-0345-15-02	CONFERENCE & TRAINING	5,034	3,000	7,807	3,000	3,000
01-0346-15-02	DUES & SUBSCRIPTION	410	400	0	400	400
01-0347-15-02	MISCELLANEOUS	148	100	0	100	100
	<i>Charges for service-----Subtotal</i>	6,410	7,350	8,632	7,350	7,850
01-0458-15-02	EQUIPMENT REPLACEMENT FUND	8,283	8,283	4,067	7,800	7,800
01-0496-15-02	EQUIPMENT REPLACEMENT SUSPENSI	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	8,283	8,283	4,067	7,800	7,800
Program Number: 2	BUILDING PERMITS & INSPECTIONS	132,819	136,096	75,333	136,327	132,582

**General Fund**  
**Planning & Development-Code Enforcement**

**Fund: 1 GENERAL FUND**

**PLANNING & DEVELOPMENT**

**CODE ENFORCEMENT**

	Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0102-15-03 SALARIES-PROFESSIONAL	23,112	3,355	28,051	3,355	29,140
01-0108-15-03 SALARIES-SERVICE MAINTENANCE	24,337	25,951	8,328	0	0
01-0109-15-03 SALARIES-OVERTIME	4,684	6,500	1,178	6,500	6,500
01-0110-15-03 SALARIES-PART/TIME & HOURLY	0	0	696	13,000	13,000
01-0111-15-03 SALARIES-LONGEVITY	1,040	720	0	53	365
01-0122-15-03 TMRS	8,314	6,008	4,958	1,680	6,150
01-0133-15-03 FICA	3,802	2,794	2,581	1,752	3,749
01-0134-15-03 WORKER'S COMPENSATION	654	398	181	301	408
01-0168-15-03 WAGE REIMB FROM CDBG	-39,827	0	-16,962	0	0
<i>Personnel Services-----Subtotal</i>	26,116	45,726	29,011	26,641	59,312
01-0201-15-03 OFFICE SUPPLIES	315	250	54	250	250
01-0205-15-03 FUEL, OIL & LUBE	1,833	4,310	1,017	4,310	4,310
01-0206-15-03 CLOTHING	170	300	105	300	300
01-0213-15-03 MOTOR VEHICLE	1,226	0	374	0	0
<i>Supplies-----Subtotal</i>	3,544	4,860	1,550	4,860	4,860
01-0304-15-03 TELEPHONE - CELLULAR	467	360	129	360	360
01-0320-15-03 VIOLATION ABATEMENT	31,845	50,000	0	50,000	20,000
01-0324-15-03 PRINTING & REPRODUCTION	248	250	509	2,250	2,250
01-0342-15-03 REPAIR & MAINTENANCE EQUIPMENT	106	700	0	700	700
<i>Charges for service---Subtotal</i>	32,666	51,310	638	53,310	23,310
<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3 CODE ENFORCEMENT	62,326	101,896	31,199	84,811	87,482

**General Fund**  
**Planning & Development**  
**Health Inspections**

**Fund: 1 GENERAL FUND**

**PLANNING & DEVELOPMENT**

**HEALTH INSPECTIONS**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-15-04	SALARIES-OFFICIALS & ADMIN	63,308	59,329	21,135	32,232	32,232
01-0109-15-04	SALARIES-OVERTIME	118	0	0	0	0
01-0111-15-04	SALARIES-LONGEVITY	624	541	0	336	384
01-0122-15-04	TMRS	10,549	9,849	3,584	5,523	5,570
01-0133-15-04	FICA-SALARY RESERVE	4,514	4,580	1,548	2,492	2,495
01-0134-15-04	WORKER'S COMPENSATION	310	205	80	163	155
	<i>Personnel Services-----Subtotal</i>	79,423	74,504	26,347	40,746	40,836
01-0201-15-04	OFFICE SUPPLIES	255	600	95	600	600
01-0205-15-04	FUEL, OIL & LUBE	2,029	2,245	1,255	2,245	2,245
01-0206-15-04	CLOTHING	439	500	102	500	200
01-0213-15-04	MOTOR VEHICLE	1,058	357	361	357	357
	<i>Supplies-----Subtotal</i>	3,781	3,702	1,813	3,702	3,402
01-0304-15-04	TELEPHONE - CELLULAR	788	840	170	840	300
01-0312-15-04	GENERAL ADVERTISING	0	200	0	200	200
01-0324-15-04	PRINTING & REPRODUCTION	1,070	700	366	700	700
01-0345-15-04	CONFERENCE & TRAINING	1,436	3,000	0	1,500	1,500
01-0346-15-04	DUES & SUBSCRIPTION	385	100	0	100	100
01-0347-15-04	MISCELLANEOUS	0	100	0	100	100
01-0372-15-04	FOOD SEMINAR EXPENSE	0	0	0	0	0
	<i>Charges for service-----Subtotal</i>	3,679	4,940	536	3,440	2,900
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4 HEALTH INSPECTIONS		86,883	83,146	28,696	47,888	47,138
Department Number: 15 PLANNING & DEVELOPMENT		443,566	455,406	222,799	432,792	451,075

# SUPPORT SERVICES DEPARTMENT

*Within the Support Services Department budget are line-item budgets for several functions that provide various services to citizens and the City departments.*

## **Library**

*The Marshall Public Library aspires to be a vibrant destination that ignites imagination, fosters lifelong learning, and inspires the community to greater achievement by enriching, empowering, and educating the community through exemplary services, exceptional resources, and engaging programs.*

## **Information Technology**

*Information Technology plans and maintains the City's computer systems, web site, and network.*

## **Fleet**

*Fleet is responsible for maintenance and/or repair of city vehicles and equipment.*

## **Buildings**

*The Buildings Department oversees the maintenance and operation of city-owned buildings.*

## **Parks & Recreation**

*The Parks and Recreation Department is made up of four divisions: Administration, Parks, Recreation, and Golf Course.*

*Administration funds the overall management of the Department. Special projects are undertaken by Administration throughout the year.*

*The Parks division maintains City parks and provides support services for organizations holding events at the parks. Parks division maintains the city's community park, five neighborhood parks, a nature park, a fishing pond, and a ball field sports complex.*

*The Recreation division provides oversight of the City's public swimming pool.*

*The Golf Course division operates Oaklawn Golf Course.*

### **Miscellaneous Duties**

*The Support Services Department also is in charge of the Wrecker Management which consists of inspection and licensing of non-consensual towing and enforcement of all City ordinances dealing with the eight towing companies the Police Department utilizes.*

*The Support Services Director is also responsible for oversight of construction projects for the City.*

**General Fund**  
**Support Services-Library**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**LIBRARY**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-16-01	SALARIES-OFFICIAL & ADMIN	61,022	60,788	30,394	60,788	60,788
01-0102-16-01	SALARIES-PROFESSIONAL	87,178	86,851	43,426	86,852	86,852
01-0105-16-01	SALARIES-PARAPROFESSIONAL	81,872	81,549	40,543	81,546	81,546
01-0106-16-01	SALARIES-OFFICE & CLERICAL	26,813	26,727	9,794	26,726	26,726
01-0110-16-01	SALARIES-PART/TIME & HOURLY	4,126	3,600	0	3,600	3,600
01-0111-16-01	SALARIES-LONGEVITY	1,872	1,872	60	2,208	2,352
01-0122-16-01	TMRS	42,616	42,406	21,067	43,777	44,112
01-0133-16-01	FICA-SALARY RESERVE	20,074	19,996	9,486	20,022	20,033
01-0134-16-01	WORKER'S COMPENSATION	597	395	286	580	576
	<i>Personnel Services-----Subtotal</i>	326,170	324,184	155,056	326,099	326,585
01-0201-16-01	OFFICE SUPPLIES	13,866	15,000	6,364	12,000	12,000
01-0212-16-01	ELECTRICAL SUPPLIES	293	50	69	50	50
01-0215-16-01	PROGRAM EXPENSES	3,622	5,000	5,642	7,000	7,000
	<i>Supplies-----Subtotal</i>	17,781	20,050	12,075	19,050	19,050
01-0322-16-01	SERVICE AGREEMENT-OTHER	2,472	3,000	151	3,000	3,000
01-0323-16-01	SERVICE AGREEMENTS-TECHNICAL	13,761	15,000	6,261	8,000	8,000
01-0326-16-01	PROPERTY INSURANCE	2,195	2,000	1,232	2,000	2,465
01-0337-16-01	ELECTRIC SERVICE	18,184	17,000	6,895	17,000	17,000
01-0338-16-01	GAS SERVICE	1,332	2,000	818	2,000	2,000
01-0342-16-01	REPAIR & MAINTENANCE EQUIPMENT	4,868	1,000	189	3,000	3,000
01-0345-16-01	CONFERENCE & TRAINING	121	100	0	100	100
01-0346-16-01	DUES & SUBSCRIPTION	39,155	35,850	14,515	40,000	40,000
01-0347-16-01	MISCELLANEOUS	-395	50	159	50	50
01-0360-16-01	JANITORIAL CONTRACT	10,000	12,100	5,804	12,000	0
01-0364-16-01	REPAIR & MAINTENANCE GROUNDS	509	1,950	45	1,000	1,000
	<i>Charges for service---Subtotal</i>	92,202	90,050	36,069	88,150	76,615
01-0414-16-01	IMPROVEMENTS BOOKS-PUBLICATION	0	44,400	21,727	45,000	45,000
01-0420-16-01	IMPROVEMENTS-COMPUTERS	0	0	748	8,000	8,000
01-0440-16-01	OTHER MACHINERY & EQUIPMENT	0	0	5,718	6,000	6,000
01-0490-16-01	NON DEPRECIABLE CAPITAL ITEMS	61,521	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	61,521	44,400	28,193	59,000	59,000
Program Number: 1 LIBRARY		497,674	478,684	231,393	492,299	481,250

**General Fund**  
**Support Services-Information Technology**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**INFORMATION TECHNOLOGY**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0103-16-02	SALARIES-TECHNICIAN	118,984	145,416	50,778	145,415	101,556
01-0106-16-02	SALARIES-OFFICE CLERICAL	0	0	0	0	24,629
01-0109-16-02	SALARIES-OVERTIME	27,605	5,000	11,933	5,000	5,000
01-0111-16-02	SALARIES-LONGEVITY	1,440	1,680	0	1,824	1,968
01-0122-16-02	TMRS	24,374	25,020	10,636	25,820	22,743
01-0133-16-02	FICA	11,324	11,635	4,797	11,646	10,186
01-0134-16-02	WORKER'S COMPENSATION	348	230	166	337	293
	<i>Personnel Services-----Subtotal</i>	184,075	188,981	78,310	190,042	166,375
01-0201-16-02	OFFICE SUPPLIES	852	750	411	750	750
01-0205-16-02	FUEL, OIL, & LUBE	2,412	1,500	1,844	1,500	1,500
01-0213-16-02	MOTOR VEHICLE-POOL VEHICLES	3,552	0	423	0	0
01-0218-16-02	SMALL TOOLS & MINOR EQUIPMENT	926	600	177	600	600
	<i>Supplies-----Subtotal</i>	7,742	2,850	2,855	2,850	2,850
01-0304-16-02	TELEPHONE - CELLULAR	4,337	4,900	1,901	4,900	4,900
01-0305-16-02	PROFESSIONAL SERVICES	60	0	0	0	0
01-0308-16-02	TELEPHONE-LAND	0	120	0	120	120
01-0316-16-02	CONTRACTED SERVICES	0	0	0	0	10,000
01-0323-16-02	SERVICE AGREEMENTS-TECHNICAL	33,993	54,000	15,233	54,000	79,500
01-0342-16-02	REPAIR & MAINTENANCE EQUIPMENT	9,186	5,000	7,871	5,000	5,000
01-0345-16-02	CONFERENCE & TRAINING	21	2,000	895	2,000	2,000
01-0346-16-02	DUES & SUBSCRIPTIONS	0	750	0	750	750
01-0347-16-02	MISCELLANEOUS	0	250	42	250	250
	<i>Charges for service---Subtotal</i>	47,597	67,020	25,942	67,020	102,520
01-0420-16-02	DATA PROCESSING IMPROVEMENTS	0	57,000	9,133	57,000	57,000
01-0421-16-02	COMPUTER REPLACEMENT	0	25,000	1,643	30,000	30,000
01-0458-16-02	EQUIPMENT REPLACEMENT FUND	12,758	12,758	10,619	12,758	5,543
01-0490-16-02	NON DEPRECIABLE CAPITAL ITEMS	37,045	0	0	0	0
01-0496-16-02	EQUIPMENT REPLACEMENT SUSPENSE	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	49,803	94,758	21,395	99,758	92,543
Program Number: 2 INFORMATION TECHNOLOGY		289,217	353,609	128,502	359,670	364,288

**General Fund  
Support Services-Fleet**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**FLEET**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0107-16-03	SALARIES-SKILLED CRAFT	83,613	88,688	45,108	90,216	90,216
01-0108-16-03	SALARIES-SERVICE MAINTENANCE	34,273	32,858	17,101	34,201	34,201
01-0109-16-03	SALARIES OVERTIME	0	500	0	500	500
01-0110-16-03	SALARIES - PART/TIME & HOURLY	4,897	0	0	0	0
01-0111-16-03	SALARIES-LONGEVITY	1,968	1,968	0	2,064	2,160
01-0122-16-03	TMRS	19,740	20,400	10,551	21,536	21,705
01-0133-16-03	FICA	9,516	9,488	4,746	9,714	9,721
01-0134-16-03	WORKER'S COMPENSATION	2,559	1,692	1,288	2,611	2,470
	<i>Personnel Services-----Subtotal</i>	156,566	155,594	78,794	160,842	160,973
01-0201-16-03	OFFICE SUPPLIES	708	500	236	500	500
01-0203-16-03	MEDICAL CHEMICAL	398	255	0	255	255
01-0205-16-03	FUEL, OIL, & LUBE	758	2,130	497	2,130	2,130
01-0206-16-03	CLOTHING	422	400	265	400	400
01-0213-16-03	MOTOR VEHICLE-POOL VEHICLES	2,291	1,000	198	1,000	1,000
01-0217-16-03	OTHER SUPPLIES	955	1,200	470	1,200	1,200
01-0218-16-03	SMALL TOOLS & MINOR EQUIPMENT	2,444	3,000	2,156	3,000	3,000
	<i>Supplies-----Subtotal</i>	7,976	8,485	3,822	8,485	8,485
01-0304-16-03	TELEPHONE - CELLULAR	911	1,100	246	1,100	1,100
01-0309-16-03	RADIO REPAIRS	52	0	26	0	0
01-0322-16-03	SERVICE AGREEMENT-OTHER	287	750	151	750	750
01-0323-16-03	SERVICE AGREEMENTS-TECHNICAL	7,902	10,000	5,923	10,000	10,000
01-0324-16-03	PRINTING & REPRODUCTION	0	200	0	200	200
01-0342-16-03	REPAIR & MAINTENANCE EQUIPMENT	1,683	3,000	448	3,000	3,000
01-0344-16-03	RENTALS	1,111	1,200	565	1,200	1,200
01-0345-16-03	CONFERENCE & TRAINING	0	0	0	0	0
01-0346-16-03	DUES & SUBSCRIPTION	0	1,200	0	1,200	1,200
01-0347-16-03	MISCELLANEOUS	400	100	26	100	100
	<i>Charges for service---Subtotal</i>	12,346	17,550	7,385	17,550	17,550
01-0458-16-03	EQUIPMENT REPLACEMENT FUND	0	0		0	1,215
01-0496-16-03	EQUIPMENT REPLACEMENT SUSPENSI	0	0	3,074	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	3,074	0	1,215
Program Number: 3 FLEET		176,888	181,629	93,075	186,877	188,223

**General Fund**  
**Support Services-Buildings**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**BUILDINGS**

	Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0103-16-04 SALARIES-TECHNICIAN	37,342	37,203	18,601	37,203	37,203
01-0108-16-04 SALARIES-SERVICE MAINTENANCE	9,688	0	31,578	0	62,974
01-0109-16-04 SALARIES-OVERTIME	830	200	3,508	200	200
01-0110-16-04 SALARIES-PART TIME & HOURLY	16,665	22,000	12,110	22,000	22,000
01-0111-16-04 SALARIES-LONGEVITY	288	288	0	336	1,344
01-0122-16-04 TMRS	7,941	6,200	9,105	6,401	17,374
01-0133-16-04 FICA	4,899	4,566	4,665	4,570	9,465
01-0134-16-04 WORKER'S COMPENSATION	1,279	845	610	1,237	2,422
01-0168-16-04 WAGE REIMB FOR JANITORIAL	0	0	-44,089	0	0
<i>Personnel Services-----Subtotal</i>	<i>78,932</i>	<i>71,302</i>	<i>36,088</i>	<i>71,947</i>	<i>152,982</i>
01-0201-16-04 OFFICE SUPPLIES	0	300	0	300	300
01-0202-16-04 JANITORIAL-WEISMAN	692	0	488	0	0
01-0204-16-04 JANITORIAL	23,280	10,350	14,827	20,350	20,350
01-0205-16-04 FUEL, OIL & LUBE	1,698	1,845	1,128	1,845	1,845
01-0206-16-04 CLOTHING	0	100	163	100	100
01-0212-16-04 ELECTRICAL SUPPLIES	0	595	0	595	595
01-0213-16-04 MOTOR VEHICLE	10,303	1,000	1,815	3,500	3,500
01-0217-16-04 OTHER SUPPLIES	801	500	62	500	500
01-0218-16-04 SMALL TOOLS & MINOR EQUIPMENT	1,747	1,200	2,842	1,200	2,200
<i>Supplies-----Subtotal</i>	<i>38,521</i>	<i>15,890</i>	<i>21,325</i>	<i>28,390</i>	<i>29,390</i>
01-0304-16-04 TELEPHONE - CELLULAR	930	700	622	700	700
01-0305-16-04 OTHER PROFESSIONAL SERVICES	5,410	850	0	850	850
01-0309-16-04 RADIO REPAIRS	0	85	0	85	85
01-0312-16-04 GENERAL ADVERTISING	0	0	0	0	0
01-0322-16-04 SERVICE AGREEMENT-OTHER	1,570	900	758	900	900
01-0323-16-04 SERVICE AGREEMENTS-TECHNICAL	357	500	170	500	500
01-0336-16-04 ELECTRICAL SERVICE-WEISMAN BLDG	0	1,000	0	1,000	1,000
01-0337-16-04 ELECTRICAL SERVICE	129,835	185,000	62,115	185,000	185,000
01-0338-16-04 GAS SERVICE	12,874	26,000	10,521	26,000	26,000
01-0339-16-04 REPAIR & MAINTENANCE-ROOF	10,183	35,000	2,745	35,000	35,000
01-0340-16-04 REPAIR & MAINTENANCE BUILDINGS	82,264	70,000	34,039	70,000	70,000
01-0341-16-04 REPAIR & MAINT-WEISMAN BLDG	9,265	23,000	5,672	23,000	23,000
01-0342-16-04 REPAIR & MAINTENANCE EQUIPMENT	10,600	25,250	18,765	25,250	30,250
01-0343-16-04 REPAIR & MAINT- AIR CONDITIONER	41,649	40,000	16,998	40,000	40,000
01-0344-16-04 RENTALS	1,484	2,000	1,299	2,000	2,000
01-0347-16-04 MISCELLANEOUS	3,223	200	152	200	200
01-0355-16-04 ELECTRIC SERVICE-PERKINS BLDG	314	0	161	0	0
01-0356-16-04 ELECTRIC SERVICE-STREET LIGHTS	279,594	145,000	0	0	0
01-0358-16-04 GUARANTEED SVGS-SCHNEIDER ELECT	0	-106,588	0	-106,588	-106,588
01-0360-16-04 JANITORIAL CONTRACT	22,575	23,200	11,220	23,200	0
01-0361-16-04 JANITORIAL -DOWNTOWN RESTROOM	9,700	6,000	2,902	6,000	0

**General Fund**  
**Support Services-Buildings**

Fund: 1 GENERAL FUND	SUPPORT SERVICES	BUILDINGS			Budget 2018	
		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	
01-0362-16-04 JANITORIAL -WEISMAN BLDG		15,750	0	0	0	0
01-0364-16-04 REPAIR & MAINTENANCE GROUNDS		34,169	0	6,359	0	0
01-0365-16-04 REPAIR & MAINT TRAFFIC SIGNALS		10,064	4,125	160	4,125	4,125
01-0366-16-04 REPAIR & MAINT STREET LIGHTS		14,475	15,000	0	0	0
01-0370-16-04 EXTERMINATION CONTRACT		8,498	15,800	11,556	15,800	15,800
01-0374-16-04 PASS CONRACT		15,793	15,825	0	15,825	15,825
<i>Charges for service----Subtotal</i>		720,576	528,847	186,214	368,847	344,647
01-0405-16-04 IMPROVEMENTS - BUILDINGS		71,990	53,750	29,592	53,750	53,750
01-0406-16-04 IMPROVEMENTS - LIBRARY BUILDING		50,194	0	388,643	0	0
01-0405-16-04 IMPROVEMENTS - #2 FIRE STATION		64,535	0	0	0	0
01-0405-16-04 IMPROVEMENTS - #4 FIRE STATION		2,030	0	63,636	0	0
01-0421-16-04 IMPROVEMENTS - ROOF		61,222	0	0	0	0
01-0440-16-04 OTHER MACHINERY & EQUIPMENT		18,082	0	0	0	0
01-0458-16-04 EQUIPMENT REPLACEMENT FUND		4,926	4,926	2,463	4,926	5,817
01-0496-16-04 EQUIPMENT REPLACEMENT SUSPENSE		0	0	2,672	0	0
<i>Capital outlay-----Subtotal</i>		272,979	58,676	487,006	58,676	59,567
Program Number: 4 BUILDINGS		1,111,008	674,715	730,633	527,860	586,586
Department Number: 16 SUPPORT SERVICES		2,074,787	1,688,637	1,183,603	1,566,706	1,620,347

Note: Street Light expenses moved to Street Department in 2017

**General Fund  
Support Services  
Parks & Recreation-Administration**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**PARKS & REC-ADMIN**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-14-01	SALARIES-OFFICIALS & ADMIN	43,798	43,630	21,815	43,630	43,630
01-0106-14-01	SALARIES-OFFICE & CLERICAL	23,250	23,163	11,581	23,163	23,163
01-0109-14-01	SALARIES-OVERTIME	0	1,000	0	1,000	1,000
01-0111-14-01	SALARIES-LONGEVITY	864	972	0	1,032	1,092
01-0122-14-01	TMRS	11,777	11,904	5,969	12,283	12,380
01-0133-14-01	FICA	5,446	5,536	2,561	5,541	5,545
01-0134-14-01	WORKER'S COMPENSATION	166	110	79	160	160
	<i>Personnel Services-----Subtotal</i>	85,301	86,315	42,005	86,809	86,970
01-0201-14-01	OFFICE SUPPLIES	468	780	103	780	780
01-0218-14-01	SMALL TOOLS & MINOR EQUIPMENT	12	85	5	85	85
	<i>Supplies-----Subtotal</i>	480	865	108	865	865
01-0304-14-01	TELEPHONE - CELLULAR	1,082	800	548	800	800
01-0308-14-01	TELEPHONE-LAND	0	0	0	0	0
01-0311-14-01	TRANSPORTATION	3,600	3,600	1,800	3,600	3,600
01-0324-14-01	PRINTING & REPRODUCTION	134	900	74	900	900
01-0342-14-01	REPAIR & MAINTENANCE EQUIPMENT	0	750	40	750	750
01-0344-14-01	RENTALS	1,395	0	1,036	0	0
01-0346-14-01	DUES & SUBSCRIPTION	264	150	107	150	150
01-0347-14-01	MISCELLANEOUS	467	100	172	100	100
	<i>Charges for service-----Subtotal</i>	6,942	6,300	3,777	6,300	6,300
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 1 ADMINISTRATION		92,723	93,480	45,890	93,974	94,135

**General Fund**  
**Support Services**  
**Parks & Recreation-Parks**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**PARKS & REC - PARKS**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0103-14-04	SALARIES-TECHNICIAN	35,934	35,628	17,814	35,628	35,628
01-0106-14-04	SALARIES-OFFICE & CLERICAL	7,750	7,721	3,860	7,721	7,721
01-0107-14-04	SALARIES-SKILLED CRAFT	31,605	31,488	15,744	31,487	31,487
01-0108-14-04	SALARIES-SERVICE MAINTENANCE	63,476	79,355	39,385	79,354	79,354
01-0109-14-04	SALARIES OVERTIME	14,964	11,487	7,293	11,487	11,487
01-0110-14-04	SALARIES-PART/TIME & HOURLY	40,095	12,500	12,530	12,500	12,500
01-0111-14-04	SALARIES-LONGEVITY	2,976	2,484	0	2,736	1,980
01-0122-14-04	TMRS	25,814	27,663	14,262	28,563	28,636
01-0133-14-04	FICA	14,666	13,821	7,334	13,840	13,782
01-0134-14-04	WORKER'S COMPENSATION	3,712	2,455	1,777	3,601	3,389
	<i>Personnel Services-----Subtotal</i>	240,992	224,602	119,999	226,917	225,964
01-0201-14-04	OFFICE SUPPLIES	36	350	0	350	350
01-0202-14-04	AGRICULTURE	3,301	2,000	1,423	2,400	2,400
01-0203-14-04	MEDICAL & CHEMICAL	2,720	3,000	2,465	3,000	3,000
01-0205-14-04	FUEL, OIL & LUBE	12,444	23,000	7,054	18,000	15,000
01-0206-14-04	CLOTHING	1,560	1,400	1,481	1,400	1,400
01-0211-14-04	GARBAGE BAGS	5,721	6,500	5,978	6,500	7,300
01-0212-14-04	ELECTRICAL SUPPLIES	315	500	0	500	500
01-0213-14-04	MOTOR VEHICLE	15,546	12,000	8,058	12,000	12,000
01-0214-14-04	PLUMBING SUPPLIES	174	500	0	500	500
01-0215-14-04	BUILDING SUPPLIES	0	500	434	500	500
01-0217-14-04	OTHER SUPPLIES	8,228	5,000	6,112	8,000	8,000
01-0218-14-04	SMALL TOOLS & MINOR EQUIPMENT	12,144	8,000	7,956	8,000	8,000
01-0219-14-04	REPAIR & MAINTENANCE SUPPLIES	4,036	4,500	837	4,500	4,500
	<i>Supplies-----Subtotal</i>	66,225	67,250	41,798	65,650	63,450
01-0304-14-04	TELEPHONE - CELLULAR	1,478	1,500	414	1,500	1,500
01-0323-14-04	SERVICE AGREEMENT-TECHNICAL	0	2,500	0	2,500	2,500
01-0337-14-04	ELECTRICAL SERVICE	20,147	20,000	11,187	20,000	20,000
01-0340-14-04	REPAIR & MAINTENANCE BUILDINGS	1,704	4,400	2,970	4,400	4,400
01-0341-14-04	REPAIR & MAINTENANCE-LIGHTS	11,161	10,000	10,505	10,000	20,000
01-0342-14-04	REPAIR & MAINTENANCE EQUIPMENT	10,993	12,000	1,939	12,000	12,000
01-0343-14-04	REPAIR & MAINTENANCE PARKS	23,656	22,800	40,618	22,800	22,800
01-0344-14-04	RENTALS	4,562	3,500	1,356	3,500	3,500
01-0347-14-04	MISCELLANEOUS	353	200	149	200	200
01-0364-14-04	REPAIR & MAINT GROUNDS-CITY PARK	20,435	21,900	12,250	21,900	21,900
01-0365-14-04	REP & MAINT GROUNDS-TELEGRAPH PARK	5,475	7,000	3,141	7,000	7,000
	<i>Charges for service-----Subtotal</i>	99,964	105,800	84,529	105,800	115,800

**General Fund  
Support Services  
Parks & Recreation-Parks**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**PARKS & REC - PARKS**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0421-14-04	IMPROVEMENTS-PARKS	6,940	0	0	0	0
01-0440-14-04	OTHER MACHINERY & EQUIPMENT	4,700	0	3,000	0	0
01-0458-14-04	EQUIPMENT REPLACEMENT FUND	5,200	5,200	3,465	6,931	15,846
01-0496-14-04	EQUIPMENT REPLACEMENT SUSPENSE	0	0	46,399	0	0
	<i>Capital outlay-----Subtotal</i>	16,840	5,200	52,864	6,931	15,846
Program Number: 4 PARKS		424,021	402,852	299,190	405,298	421,060

**General Fund**  
**Parks & Recreation-Recreation**

Fund: 1 GENERAL FUND		SUPPORT SERVICES	PARKS & REC - RECREATION				
			Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0109-14-05	SALARIES OVERTIME		0	1,000	0	1,000	1,000
01-0110-14-05	SALARIES-PART/TIME & HOURLY		0	1,705	0	1,705	1,705
01-0133-14-05	FICA		0	207	0	207	207
01-0134-14-05	WORKER'S COMPENSATION		57	38	28	56	53
	<i>Personnel Services-----Subtotal</i>		57	2,950	28	2,968	2,965
01-0201-14-05	OFFICE SUPPLIES		0	100	0	100	100
01-0203-14-05	MEDICAL & CHEMICAL		7,422	13,000	8,722	7,000	7,000
01-0217-14-05	OTHER SUPPLIES		0	500	0	500	500
01-0218-14-05	SMALL TOOLS & MINOR EQUIPMENT		164	1,000	0	1,000	1,000
01-0219-14-05	REPAIR & MAINTENANCE SUPPLIES		0	1,500	114	1,500	1,500
	<i>Supplies-----Subtotal</i>		7,586	16,100	8,836	10,100	10,100
01-0337-14-05	ELECTRICAL SERVICE		17,215	15,600	8,890	17,100	17,100
01-0338-14-05	GAS SERVICE		352	150	205	150	150
01-0342-14-05	REPAIR & MAINTENANCE EQUIPMENT		322	5,000	3,001	5,000	5,000
01-0343-14-05	REPAIR & MAINTENANCE - POOL		595	0	0	0	0
01-0345-14-05	CONFERENCE & TRAINING		0	500	0	500	500
01-0347-14-05	MISCELLANEOUS		0	300	1,411	300	300
	<i>Charges for service-----Subtotal</i>		18,484	21,550	13,507	23,050	23,050
01-0458-14-05	EQUIPMENT REPLACEMENT FUND		4,200	4,200	0	0	0
	<i>Capital outlay-----Subtotal</i>		4,200	4,200	0	0	0
Program Number: 5 RECREATION			30,327	44,800	22,371	36,118	36,115

**General Fund  
Support Services  
Parks Recreation-Golf Course**

Fund: 1 GENERAL FUND

SUPPORT SERVICES

PARKS & REC-GOLF COURSE

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0101-14-06	SALARIES OFFICIALS & ADMIN	46,000	45,586	22,794	45,587	45,587
01-0109-14-06	SALARIES-OVERTIME	9,439	8,525	4,789	8,525	8,525
01-0110-14-06	SALARIES-PART/TIME & HOURLY	34,055	45,000	16,605	45,000	45,000
01-0111-14-06	SALARIES-LONGEVITY	528	528	0	576	624
01-0122-14-06	TMRS	9,216	8,988	4,678	9,275	9,349
01-0133-14-06	FICA	6,860	7,623	3,368	7,626	7,630
01-0134-14-06	WORKER'S COMPENSATION	2,390	1,580	1,143	2,315	2,189
	<i>Personnel Services-----Subtotal</i>	108,488	117,830	53,377	118,904	118,904
01-0201-14-06	OFFICE SUPPLIES	335	425	96	425	425
01-0202-14-06	AGRICULTURAL	927	7,550	3,895	4,150	4,150
01-0203-14-06	MEDICAL & CHEMICAL	213	2,700	119	2,700	2,700
01-0205-14-06	FUEL, OIL & LUBE	3,887	8,500	1,466	4,500	4,500
01-0206-14-06	CLOTHING	122	300	0	300	300
01-0208-14-06	FOOD SUPPLIES	4,579	5,210	2,167	5,210	5,210
01-0209-14-06	PRO SHOP	2,148	1,500	1,057	1,500	2,000
01-0210-14-06	DRIVING RANGE	591	1,200	313	1,200	1,200
01-0212-14-06	ELECTRICAL SUPPLIES	251	150	48	150	150
01-0213-14-06	MOTOR VEHICLE SUPPLIES	7,033	5,500	3,075	5,500	5,500
01-0217-14-06	OTHER SUPPLIES	203	1,000	73	1,000	1,000
01-0218-14-06	SMALL TOOLS & MINOR EQUIPMENT	198	500	388	500	500
01-0219-14-06	REPAIR & MAINTENANCE SUPPLIES	4,270	18,050	1,570	6,050	6,050
	<i>Supplies-----Subtotal</i>	24,757	52,585	14,267	33,185	33,685
01-0304-14-06	TELEPHONE - CELLULAR	437	400	171	400	400
01-0316-14-06	CONTRACTED SERVICES	1,950	0	0	0	0
01-0322-14-06	SERVICE AGREEMENT-OTHER	393	300	0	300	300
01-0337-14-06	ELECTRICAL SERVICE	9,695	13,000	4,946	13,000	13,000
01-0340-14-06	REPAIR & MAINTENANCE BUILDINGS	114	1,000	112	1,000	1,000
01-0342-14-06	REPAIR & MAINTENANCE EQUIPMENT	8,646	4,500	8,763	4,500	4,500
01-0344-14-06	RENTALS	2,803	4,500	1,305	4,500	4,500
01-0346-14-06	DUES & SUBSCRIPTIONS	1,152	700	387	700	700
01-0347-14-06	MISCELLANEOUS	767	200	729	200	200
01-0364-14-06	REPAIR & MAINTENANCE GROUNDS	3	0	0	0	0
	<i>Charges for service----Subtotal</i>	25,960	24,600	16,413	24,600	24,600
01-0421-14-06	IMPROVEMENTS-GOLF COURSE	0	0	20,000	20,000	0
01-0440-14-06	OTHER MACHINERY & EQUIPMENT	6,223	0	0	0	0
01-0458-14-06	EQUIPMENT REPLACEMENT FUND	7,500	7,500	3,750	7,500	7,500
01-0460-14-06	LEASE PURCHASE PAYMENTS	16,973	18,000	16,723	16,723	16,723
	<i>Capital outlay-----Subtotal</i>	30,696	25,500	40,473	44,223	24,223
Program Number: 6 GOLF COURSE		189,901	220,515	124,530	220,912	201,412

**General Fund  
Support Services  
Parks Recreation-Golf Course**

Department Number: 14 SUPPORT SERVICES -  
PARKS & RECREATION

736,972 761,647 491,981 756,302 752,722

# **Tourism and Promotions Department**

*The Tourism and Promotions Department is made-up of five areas: Convention Center and two community centers, Marshall Visual Art Center, City Arena, Marshall Convention & Visitors Bureau and Marshall Main Street.*

## **Convention Center and Community Facilities**

*To provide excellent, well-maintained facilities and customer service for citizens and visitors.*

## **Marshall Visual Art Center**

*To make visual arts available to and affordable for all segments of the community. The Visual Art Center offers community art classes, hosts events and provides studio space for working artists.*

## **City Arena**

*The Arena includes the management, operation and maintenance of the RV campsites as well as the City Arena that hosts livestock, equine and similar outdoor events.*

## **Marshall Main Street**

*Marshall Main Street is dedicated to the preservation and restoration of downtown Marshall's historic assets. Main Street utilizes a successful four-point approach to downtown revitalization: organization, design, promotion and economic development.*

*We envision historic downtown Marshall as a year-round destination where visitors and locals experience the heart of our community that is rich in culture, history, commerce, entertainment and education opportunities.*

## **Marshall Convention & Visitors Center**

*The MCVB is organized to promote Marshall as an attraction for tourists, visitors and individuals. The goal is to solicit groups, conventions, meetings, trade shows, exhibits, expositions, special events and other means to increase hotel/motel occupancy.*

**General Fund**  
**Tourism & Promotions**  
**Community Facilities**  
**Convention/Community Centers**

**Fund: 1 GENERAL FUND**      **TOURISM & PROMOTIONS**      **COMMUNITY FACILITIES -**  
**CONVENTION/COMMUNITY CENTERS**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0106-17-01	SALARIES-OFFICE & CLERICAL	33,549	33,549	16,774	33,548	33,548
01-0108-17-01	SALARIES-SERVICE MAINTENANCE	52,521	51,356	26,234	51,355	51,355
01-0109-17-01	SALARIES-OVERTIME	18,103	4,000	12,251	4,000	6,000
01-0110-17-01	SALARIES-PART/TIME & HOURLY	290	6,000	0	6,000	6,000
01-0111-17-01	SALARIES-LONGEVITY	1,536	2,544	0	2,688	2,832
01-0122-17-01	TMRS	17,409	15,043	9,372	15,534	16,010
01-0133-17-01	FICA-SALARY RESERVE	8,059	7,455	4,205	7,466	7,630
01-0134-17-01	WORKER'S COMPENSATION	1,425	942	682	1,381	1,351
	<i>Personnel Services-----Subtotal</i>	132,892	120,889	69,518	121,972	124,726
01-0201-17-01	OFFICE SUPPLIES	762	700	40	700	700
01-0203-17-01	MEDICAL & CH	190	0	0	0	0
01-0204-17-01	JANITORIAL	10,096	8,000	4,240	9,500	9,500
01-0205-17-01	FUEL, OIL & LUBE	111	1,000	29	1,000	1,000
01-0206-17-01	CLOTHING	337	500	196	500	500
01-0208-17-01	FOOD SUPPLIES	385	200	88	200	200
01-0212-17-01	ELECTRICAL SUPPLIES	3,360	2,500	198	2,500	2,500
01-0213-17-01	MOTOR VEHICLE	838	500	9	500	500
01-0215-17-01	BUILDING SUPPLIES	543	300	52	300	300
01-0217-17-01	OTHER SUPPLIES	1,714	1,000	251	1,000	1,000
01-0218-17-01	SMALL TOOLS & MINOR EQUIPMENT	2,181	2,500	4,773	2,500	3,500
01-0219-17-01	REPAIR & MAINTENANCE SUPPLIES	74	500	0	500	500
	<i>Supplies-----Subtotal</i>	20,591	17,700	9,876	19,200	20,200
01-0304-17-01	TELEPHONE - CELLULAR	0	1,000	98	1,000	1,000
01-0322-17-01	SERVICE AGREEMENT-OTHER	1,979	3,500	2,514	3,500	3,500
01-0326-17-01	TEXAS MULTIPLE PERIL INSURANCE	7,564	6,600	4,255	6,600	8,511
01-0337-17-01	ELECTRIC SERVICE	82,544	70,000	31,619	70,000	71,400
01-0338-17-01	GAS SERVICE	6,941	9,000	4,521	9,000	9,000
01-0342-17-01	REPAIR & MAINTENANCE EQUIPMENT	12,670	4,000	16,387	4,000	7,500
01-0346-17-01	DUES & SUBSCRIPTIONS	0	150	0	150	150
01-0347-17-01	MISCELLANEOUS	471	100	2,705	100	1,100
01-0360-17-01	JANITORIAL-COMMUNITY CENTERS	3,576	0	0	0	0
01-0364-17-01	REPAIR & MAINTENANCE GROUNDS	8,732	3,500	7,273	8,500	8,500
	<i>Charges for service-----Subtotal</i>	124,477	97,850	69,372	102,850	110,661
01-0426-17-01	FURNITURE & FIXTURES	0	10,000	3,800	5,000	6,000
01-0440-17-01	OTHER MACHINERY & EQUIPMENT	0	0	59,111	0	0
	<i>Capital outlay-----Subtotal</i>	0	10,000	62,911	5,000	6,000
Program Number: 1 CONVENTION/COMMUNITY CENTERS		277,960	246,439	211,677	249,022	261,587

**General Fund**  
**Tourism & Promotions**  
**Community Facilities-Visual Art Center**

**Fund: 1 GENERAL FUND**

**TOURISM & PROMOTIONS**

**COMMUNITY FACILITIES -  
VISUAL ART CENTER**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0109-17-02	SALARIES-OVERTIME	372	0	698	0	0
01-0110-17-02	SALARIES-PART/TIME & HOURLY	4,207	3,500	1,752	3,500	3,500
01-0122-17-02	TMRS	61	0	118	0	0
01-0133-17-02	FICA-SALARY RESERVE	348	268	180	268	268
01-0134-17-02	WORKER'S COMPENSATION	7	5	4	8	7
	<i>Personnel Services-----Subtotal</i>	4,995	3,773	2,752	3,776	3,775
01-0201-17-02	OFFICE SUPPLIES	42	500	0	500	500
01-0204-17-02	JANITORIAL SUPPLIES	17	1,500	0	1,500	2,000
01-0212-17-02	ELECTRICAL SUPPLIES	0	0	0	0	0
01-0217-17-02	OTHER SUPPLIES	1,014	2,000	79	2,000	2,000
	<i>Supplies-----Subtotal</i>	1,073	4,000	79	4,000	4,500
01-0312-17-02	GENERAL ADVERTISING	0	500	0	500	0
01-0322-17-02	SERVICE AGREEMENT-OTHER	502	300	386	300	300
01-0324-17-02	PRINTING & REPRODUCTION	0	300	0	300	300
01-0337-17-02	ELECTRIC SERVICE	8,397	7,000	2,918	7,000	7,000
01-0338-17-02	GAS SERVICE	1,536	3,000	1,217	3,000	3,000
01-0342-17-02	REPAIR & MAINTENANCE EQUIPMENT	423	750	58	750	750
01-0344-17-02	RENTALS	81	0	0	0	0
01-0347-17-02	MISCELLANEOUS	1,600	0	0	0	0
01-0360-17-02	JANITORIAL CONTRACT	2,325	0	0	0	0
	<i>Charges for service-----Subtotal</i>	14,864	11,850	4,579	11,850	11,350
01-0440-17-02	OTHER MACHINERY & EQUIPMENT	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 2	VISUAL ART CENTER	20,932	19,623	7,410	19,626	19,625

**General Fund**  
**Tourism & Promotions**  
**Community Facilities-Arena**

Fund: 1 GENERAL FUND      TOURISM & PROMOTIONS      COMMUNITY FACILITIES-ARENA

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0102-17-03	SALARIES-PROFESSIONAL	47,278	47,102	23,551	47,102	47,102
01-0108-17-03	SALARIES-SERVICE MAINTENANCE	26,551	26,452	13,226	26,451	26,451
01-0109-17-03	SALARIES-OVERTIME	11,398	3,000	5,543	3,000	6,000
01-0110-17-03	SALARIES-PART/TIME & HOURLY	10,120	5,000	600	5,000	5,000
01-0111-17-03	SALARIES-LONGEVITY	528	528	0	624	720
01-0122-17-03	TMRS	14,122	12,680	7,177	13,089	13,711
01-0133-17-03	FICA-SALARY RESERVE	6,766	6,279	2,984	6,287	6,523
01-0134-17-03	WORKER'S COMPENSATION	1,756	1,161	840	1,702	1,669
	<i>Personnel Services-----Subtotal</i>	118,519	102,202	53,921	103,255	107,176
01-0201-17-03	OFFICE SUPPLIES	0	0	0	0	0
01-0202-17-03	AGRICULTURAL	12,960	12,000	7,775	12,000	12,000
01-0203-17-03	MEDICAL & CHEMICAL	158	1,100	0	1,100	1,100
01-0204-17-03	JANITORIAL	817	100	0	100	100
01-0205-17-03	FUEL, OIL & LUBE	3,690	5,535	1,067	5,535	4,035
01-0206-17-03	CLOTHING	0	200	0	200	200
01-0212-17-03	ELECTRICAL SUPPLIES	438	750	192	750	750
01-0213-17-03	MOTOR VEHICLE-POOL VEHICLES	273	750	0	750	750
01-0217-17-03	OTHER SUPPLIES	237	0	0	0	0
01-0218-17-03	SMALL TOOLS & MINOR EQUIPMENT	1,313	3,750	332	3,750	2,000
01-0219-17-03	REPAIR & MAINTENANCE SUPPLIES	544	1,000	131	1,000	1,000
	<i>Supplies-----Subtotal</i>	20,430	25,185	9,497	25,185	21,935
01-0304-17-03	TELEPHONE - CELLULAR	489	500	166	500	500
01-0312-17-03	GENERAL ADVERTISING	0	100	0	100	100
01-0316-17-03	CONTRACTED SERVICES	0	0	2,640	0	1,500
01-0322-17-03	SERVICE AGREEMENT-OTHER	372	400	440	400	400
01-0326-17-03	TEXAS MULTIPLE PERIL INSURANCE	2,451	2,200	1,377	2,200	2,753
01-0337-17-03	ELECTRIC SERVICE	19,954	25,000	10,165	25,000	23,000
01-0338-17-03	GAS SERVICE	510	1,200	348	1,200	1,200
01-0342-17-03	REPAIR & MAINTENANCE EQUIPMENT	11,589	3,000	692	3,000	3,000
01-0344-17-03	RENTALS	1,800	300	700	300	1,200
01-0346-17-03	DUES & SUBSCRIPTION	1,092	365	294	365	365
01-0347-17-03	MISCELLANEOUS	0	0	600	0	0
01-0360-17-03	JANITORIAL CONTRACT	6,000	8,000	3,869	8,000	0
	<i>Charges for service---Subtotal</i>	44,257	41,065	21,291	41,065	34,018
01-0458-17-03	EQUIPMENT REPLACEMENT FUND	800	800	400	800	0
	<i>Capital outlay-----Subtotal</i>	800	800	400	800	0
Program Number: 3 ARENA		184,006	169,252	85,109	170,305	163,129

**General Fund**  
**Tourism & Promotions**  
**Community Facilities-Main Street**

**Fund: 1 GENERAL FUND**

**TOURISM & PROMOTIONS**

**COMMUNITY FACILITIES -  
MAIN STREET**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0102-17-04	SALARIES-PROFESSIONAL	24,484	35,700	16,575	33,150	30,884
01-0106-17-04	SALARIES-OFFICE & CLERICAL	126	0	0	0	0
01-0109-17-04	SALARIES-OVERTIME	0	0	0	0	0
01-0111-17-04	SALARIES-LONGEVITY	1,044	25	0	24	48
01-0122-17-04	TMRS	4,589	6,204	3,014	6,034	5,283
01-0133-17-04	FICA	2,131	2,885	1,360	2,721	2,366
01-0134-17-04	WORKER'S COMPENSATION	86	57	39	79	68
	<i>Personnel Services-----Subtotal</i>	32,460	44,871	20,988	42,008	38,649
01-0201-17-04	OFFICE SUPPLIES	106	300	6	300	300
01-0217-17-04	OTHER SUPPLIES	413	1,000	0	1,000	1,000
	<i>Supplies-----Subtotal</i>	519	1,300	6	1,300	1,300
01-0304-17-04	TELEPHONE - CELLULAR	1,685	0	394	0	0
01-0311-17-04	TRANSPORTATION	2,203	1,989	1,200	1,989	0
01-0312-17-04	GENERAL ADVERTISING	95	1,000	31	1,000	1,000
01-0345-17-04	CONFERENCE & TRAINING	703	3,500	0	3,500	3,500
01-0346-17-04	DUES & SUBSCRIPTION	1,223	1,500	985	1,500	1,500
01-0347-17-04	MISCELLANEOUS	3	0	400	0	0
01-0364-17-04	REPAIR & MAINTENANCE-GROUNDS	750	0	0	0	0
01-0373-17-04	PROMOTION	1,901	6,000	8,588	6,000	9,000
	<i>Charges for service-----Subtotal</i>	8,563	13,989	11,598	13,989	15,000
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4	MAIN STREET	41,542	60,160	32,592	57,297	54,949
Department Number: 17	TOURISM & PROMOTIONS - COMMUNITY FACILITIES	524,440	495,474	336,788	496,250	499,290

# NONDEPARTMENTAL

*Nondepartmental covers the cost of services, supplies and capital outlay that benefit all divisions within the General Fund.*

**General Fund**  
**Nondepartmental**

**Fund: 1 GENERAL FUND**

**NONDEPARTMENTAL**

**NONDEPARTMENTAL**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
	PAYROLL PLACEHOLDER	0	0	0	0	0
01-0112-12-00	EDUCATIONAL & INCENTIVE	4,273	5,000	3,455	5,000	5,000
01-0122-12-00	TMRS FOR DRAG-UP	15,532	5,885	5,667	5,885	5,885
01-0123-12-00	LIFE INSURANCE	2,886	4,094	1,497	4,094	4,094
01-0124-12-00	HEALTH INSURANCE	908,865	901,250	505,460	901,250	1,069,910
01-0125-12-00	DENTAL INSURANCE	47,367	53,150	22,181	53,150	47,375
01-0127-12-00	SICK LEAVE-ACCRUED PAYMENTS	142,614	35,655	17,788	35,655	35,655
01-0128-12-00	VACATION-ACCRUED PAYMENTS	61,048	28,600	15,628	28,600	28,600
01-0133-12-00	FICA FOR DRAG-UP	5,336	5,000	1,011	5,000	5,000
01-0134-12-00	WORKMEN'S COMPENSATION	0	2,000	0	2,000	2,000
	<i>Personnel Services-----Subtotal</i>	1,187,921	1,040,634	572,687	1,040,634	1,203,519
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0301-12-00	AUDIT SERVICES	28,825	34,000	0	34,000	34,000
01-0302-12-00	HEALTH INSURANCE SERVICES	19,624	22,020	10,188	23,770	23,770
01-0305-12-00	PROFESSIONAL SERVICES	28,896	0	10,000	0	0
01-0307-12-00	TELEPHONE - INTERNET	43,824	45,000	20,975	45,000	45,000
01-0308-12-00	TELEPHONE - LAND	8,953	14,000	4,572	14,000	14,000
01-0309-12-00	TELEPHONE - WIRING	29,778	22,000	16,282	22,000	22,000
01-0310-12-00	POSTAGE & FREIGHT	18,235	16,203	8,495	16,203	16,203
01-0312-12-00	GENERAL ADVERTISING	3,706	8,000	1,970	8,000	6,000
01-0314-12-00	MEDIAN MAINTENANCE	3,455	8,000	1,375	8,000	5,000
01-0316-12-00	MARSHALL/HARRISON HEALTH DIST	53,940	53,940	26,970	53,940	53,940
01-0317-12-00	STAR BOOT CAMP	27,737	36,982	0	0	0
01-0323-12-00	SERVICE AGREEMENTS-TECHNICAL	4,660	2,625	8,810	2,625	7,625
01-0324-12-00	PRINTING & REPRODUCTION	841	700	0	700	700
01-0326-12-00	PROPERTY INSURANCE	68,226	60,000	39,869	60,000	91,682
01-0331-12-00	UNEMPLOYMENT INSURANCE	34,524	27,027	1,658	26,685	27,018
01-0332-12-00	LIABILITY INSURANCE	73,731	60,000	31,740	60,000	60,753
01-0339-12-00	CEMETERY GROUNDS MAINTENANCE	28,650	15,000	35,750	15,000	15,000
01-0343-12-00	DUES/ETCOG	3,528	3,590	3,528	3,590	3,590
01-0344-12-00	RENTALS	1,764	2,000	882	2,000	2,000
01-0346-12-00	SUB/NEWSPAPERS - BNA	0	200	0	200	200
01-0347-12-00	MISCELLANEOUS	80,417	30,000	10,471	30,000	30,000
01-0348-12-00	I-69 ALLIANCE DUES	5,750	5,750	5,750	5,750	5,750
01-0349-12-00	DUES/TML & NLC	3,568	3,400	1,747	3,400	3,400
01-0350-12-00	LOT CLEARING EXPENSE	4,000	10,000	0	10,000	5,000
01-0351-12-00	ETCOG TRANSIT	35,000	35,000	35,000	35,000	35,000
01-0379-12-00	DISASTER RELIEF-FLOOD/STORM	21,744	0	0	0	0
	<i>Charges for service----Subtotal</i>	633,376	515,437	276,032	479,863	507,631

**General Fund**  
**Nondepartmental**

<b>Fund: 1 GENERAL FUND</b>	<b>NONDEPARTMENTAL</b>		<b>NONDEPARTMENTAL</b>		
	Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: NONDEPARTMENTAL	1,821,297	1,556,071	848,719	1,520,497	1,711,150
Department Number: 12 NONDEPARTMENTAL	1,821,297	1,556,071	848,719	1,520,497	1,711,150

# APPRAISAL DISTRICT

*The Appraisal District budget covers the fees paid by the City to the Harrison Central Appraisal District for activities associated with the assessment of properties within the City limits and the billing and collection of property taxes.*

**General Fund  
Appraisal District**

**Fund: 1 GENERAL FUND**

**APPRAISAL DISTRICT**

**APPRAISAL DISTRICT**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0306-13-00	APPRAISAL DISTRICT CHARGES	95,163	95,165	44,253	88,505	97,910
	<i>Charges for service----Subtotal</i>	95,163	95,165	44,253	88,505	97,910
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number:	APPRAISAL DISTRICT	95,163	95,165	44,253	88,505	97,910
Department Number:	13 APPRAISAL DISTRICT	95,163	95,165	44,253	88,505	97,910

## INTERFUND TRANSFERS

*Interfund Transfers accounts for the allocation of funds due to other internal funds. These are primarily the annual allocation for debt service payments for bonds provided by the General Fund.*

**General Fund  
Interfund Transfers**

**Fund: 01 GENERAL FUND      INTERFUND TRANSFERS      INTERFUND TRANSFERS**

	Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0522-22-00 INTERFUND TRSF	234,595	0	0	0	0
01-0523-22-00 INTERFUND TRSF-EQUIP REPLACE	0	0	0	0	0
01-0524-22-00 INTERFUND TRSF-CAPITAL IMPROV	200,000	0	0	0	0
<i>Miscellaneous-----Subtotal</i>	434,595	0	0	0	0
Program Number: INTERFUND TRANSFERS	434,595	0	0	0	0
Department Number: 22 INTERFUND TRANSFERS	434,595	0	0	0	0

# CAPITAL OUTLAY

*Capital Outlay provides funding for Capital Improvement Projects.*

**General Fund  
Capital Outlay**

**Fund: 01 GENERAL FUND**

**CAPITAL OUTLAY**

**CAPITAL OUTLAY**

	Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
01-0405-23-00 IMPROVEMENTS-BUILDINGS	0	200,000	0	200,000	210,000
<i>Capital Outlay-----Subtotal</i>	0	200,000	0	200,000	210,000
Program Number: CAPITAL OUTLAY	0	200,000	0	200,000	210,000
Department Number: 23 CAPITAL OUTLAY	0	200,000	0	200,000	210,000
Fund Number: 1 GENERAL FUND	20,772,525	18,015,513	9,797,304	18,054,088	18,738,808

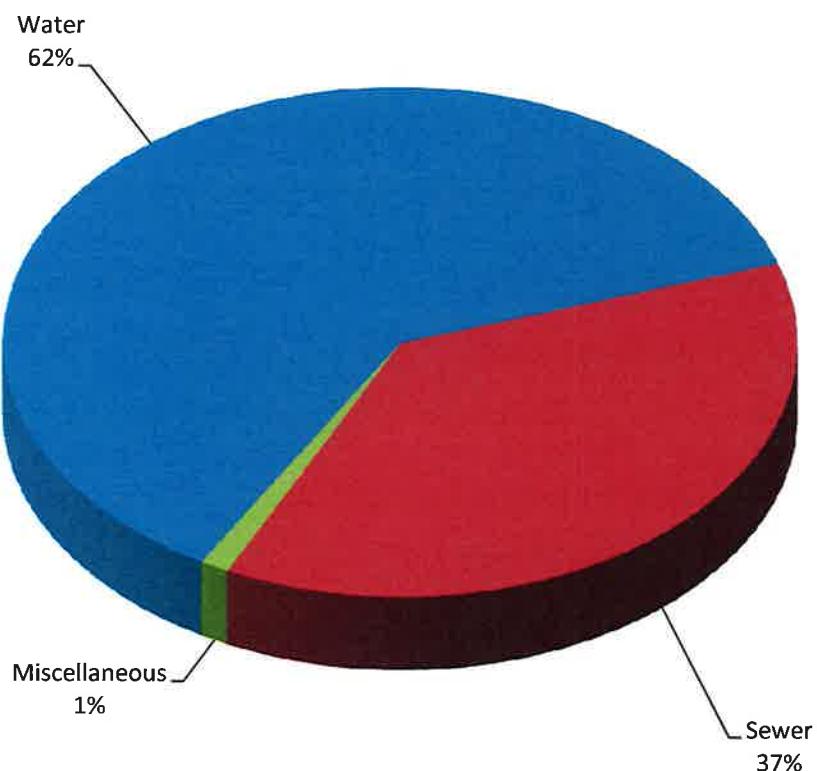
# WATER & SEWER ENTERPRISE FUND

*The Water and Sewer Enterprise Fund supports the operation of the Marshall Water Utilities Department that operates the water utility services. The fund is supported through user fees paid by the City's water and sewer customers and other miscellaneous related fees.*

*This section of the budget includes the following:*

- Water and Sewer Enterprise Fund estimated revenues
- Water and Sewer Enterprise Fund estimated expenses
- Water and Sewer Enterprise Fund detailed line-item budget

**2018 BUDGET  
ESTIMATED REVENUES  
WATER AND SEWER ENTERPRISE  
FUND**

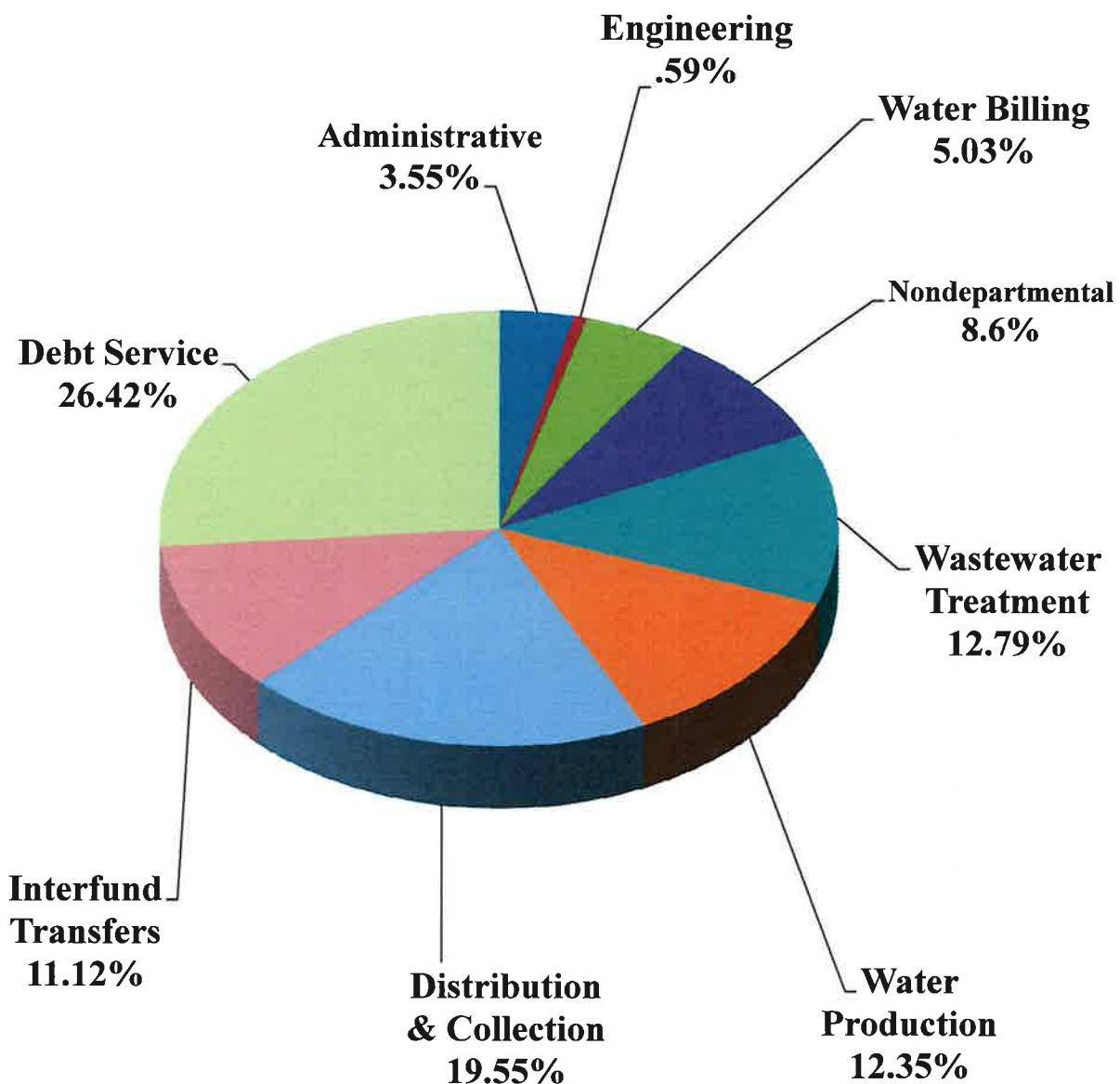


**Water & Sewer Enterprise Fund**  
**Estimated Revenues**

**WATER AND SEWER ENTERPRISE FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	ADOPTED		ADOPTED		<u>PROPOSED</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	
		<u>2016</u>	<u>2016</u>	<u>6/30/2017</u>	<u>2017</u>	<u>2018</u>
<b><u>PERMITS &amp; FEES</u></b>						
4135	Discharge Permit	\$3,000	\$2,500	\$800	\$2,500	\$2,500
4150	Back Flow Prevention Fee	0	0	441	0	0
4435	Pollution Control Fees	15,859	14,000	4,312	14,000	14,000
	Subtotal	<u>\$18,859</u>	<u>\$16,500</u>	<u>\$5,553</u>	<u>\$16,500</u>	<u>\$16,500</u>
<b><u>INTERGOVERNMENTAL REVENUE</u></b>						
4250	Intergovernmental Revenue	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Subtotal	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b><u>WATER &amp; SEWER CHARGES</u></b>						
4300	Water Service	\$5,983,807	\$5,898,740	\$2,847,318	\$6,031,560	\$6,270,450
4305	Sewer Service	3,728,512	3,836,750	1,910,865	3,819,440	3,855,290
4308	Recovered Fees	12,548	10,000	10,285	10,000	10,000
4002	Penalty & Interest - W/S	150	0	875	0	0
4310	Water Connections	28,925	22,000	19,721	22,000	25,000
4315	Sewer Connections	11,400	15,000	5,600	15,000	12,000
4320	Water Billing Service Fees	68,826	80,000	59,615	80,000	80,000
4325	Waste Hauler Fees	45,562	50,000	31,041	50,000	50,000
	Subtotal	<u>\$9,879,730</u>	<u>\$9,912,490</u>	<u>\$4,885,320</u>	<u>\$10,028,000</u>	<u>\$10,302,740</u>
<b><u>MISCELLANEOUS REVENUES</u></b>						
5100	Interest on Investments	7,920	3,000	7,164	3,000	7,000
5110	Interfund Trsf	0	0	0	0	0
5115	Sale of Assets	0	0	0	45,000	45,000
5120	I & S Fund Interest	2,815	0	4,446	0	0
5125	Miscellaneous Revenues	27,459	3,000	1,318	3,000	3,000
5127	Insurance Proceeds	249	0	0	0	0
	Subtotal	<u>\$38,443</u>	<u>\$6,000</u>	<u>\$12,928</u>	<u>\$51,000</u>	<u>\$55,000</u>
<b>GRAND TOTAL</b>		<u><b>\$9,937,032</b></u>	<u><b>\$9,934,990</b></u>	<u><b>\$4,903,801</b></u>	<u><b>\$10,095,500</b></u>	<u><b>\$10,374,240</b></u>

**2018 BUDGET  
ESTIMATED EXPENSES  
WATER AND SEWER ENTERPRISE  
FUND**



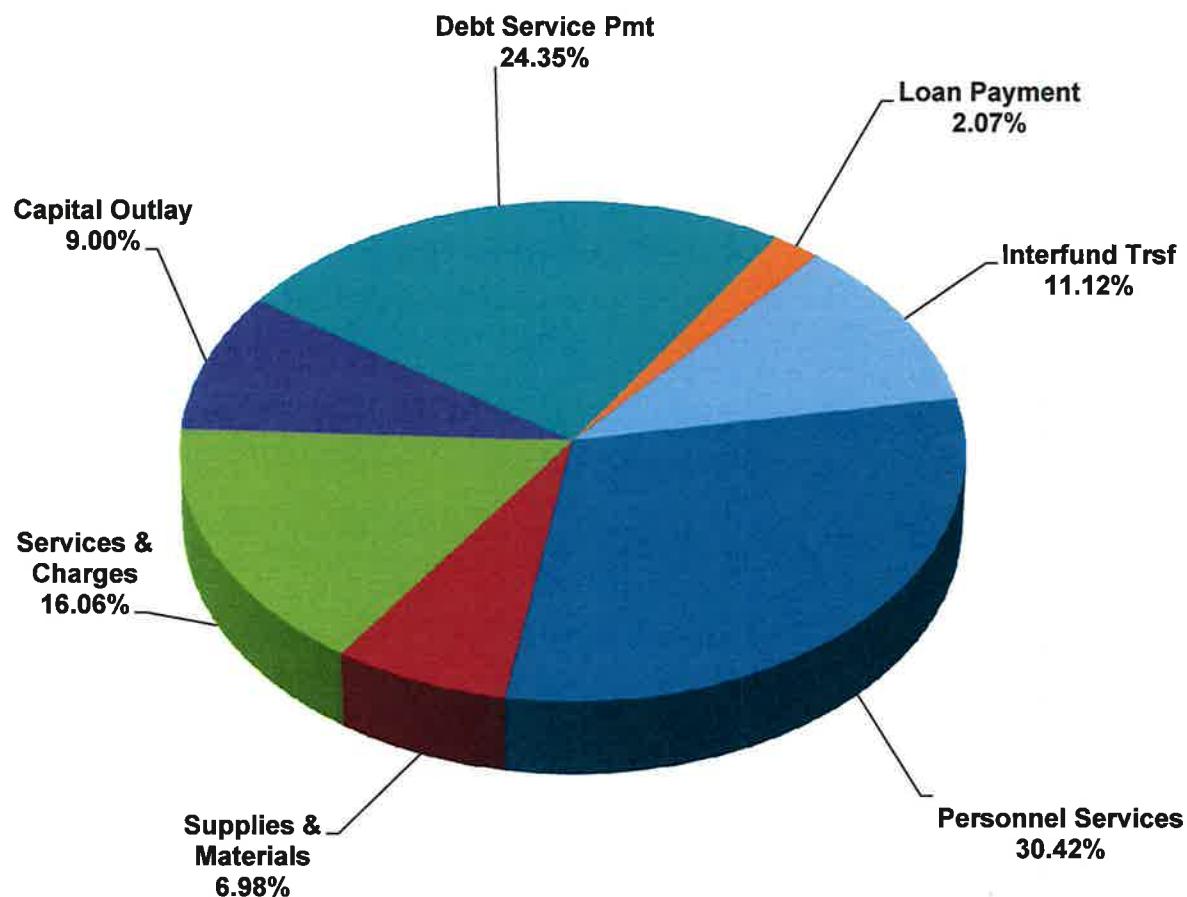
**Water and Sewer Enterprise Fund  
Estimated Expenses**

**WATER AND SEWER ENTERPRISE FUND  
ESTIMATED EXPENSES**

<u>ACCT</u>	<u>DESCRIPTION</u>	ADOPTED		<u>ACTUAL</u> <u>6/30/2017</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>2017</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2018</u>
		<u>2016</u>	<u>BUDGET</u> <u>2016</u>			
<b><u>WATER UTILITIES</u></b>						
40-20-01	Administrative	\$349,589	\$350,895	\$177,494	\$356,918	\$368,536
40-20-02	Water Production	1,236,778	1,282,590	575,912	1,297,241	1,281,549
40-20-03	Distribution & Collection	1,281,326	1,857,414	838,990	1,974,830	2,028,015
40-20-04	Wastewater Treatment	1,326,270	1,330,867	633,954	1,347,439	1,327,092
40-20-06	Water Billing & Collection	501,629	531,315	223,590	527,476	521,160
40-20-07	Engineering	62,261	57,627	30,368	62,327	61,471
Subtotal		<u>\$4,757,853</u>	<u>\$5,410,708</u>	<u>\$2,480,308</u>	<u>\$5,566,231</u>	<u>\$5,587,823</u>
40-21	Non-Departmental	<u>\$750,094</u>	<u>\$786,879</u>	<u>\$428,583</u>	<u>\$793,680</u>	<u>\$891,767</u>
Subtotal		<u>\$750,094</u>	<u>\$786,879</u>	<u>\$428,583</u>	<u>\$793,680</u>	<u>\$891,767</u>
<b><u>INTERFUND TRANSFERS</u></b>						
40-22	Debt Service	437,084	2,583,532	2,338,938	2,581,643	2,740,730
40-22	Transfer to General Fund	1,153,861	1,153,861	576,931	1,153,861	1,153,861
Subtotal		<u>\$1,590,945</u>	<u>\$3,737,393</u>	<u>\$2,915,869</u>	<u>\$3,735,504</u>	<u>\$3,894,591</u>
GRAND TOTAL		<u>\$7,098,892</u>	<u>\$9,934,980</u>	<u>\$5,824,760</u>	<u>\$10,095,415</u>	<u>\$10,374,181</u>

**Water & Sewer Enterprise Fund**  
**Summary By Character & Object Classification**

**2018**  
**BUDGET**  
**ESTIMATED EXPENSES**  
**BY CHARACTER & OBJECT**  
**WATER & SEWER ENTERPRISE FUND**



**Water & Sewer Enterprise Fund****Estimated Expenditures****WATER & SEWER FUND****SUMMARY OF EXPENDITURES/EXPENSES**  
**BY CHARACTER AND OBJECT CLASSIFICATION**

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**2018**

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Personnel Services	\$3,155,493
Supplies & Materials	\$723,855
Services & Charges	\$1,666,114
Capital Outlay	\$934,128
Subtotal	\$6,479,590
Debt Service Payments	\$2,526,050
Loan Payment	\$214,680
Interfund Transfers	\$1,153,861
Total	<hr/> <b>\$10,374,181</b> <hr/>

**Water & Sewer Enterprise Fund  
Revenue & Expense Summary**

WATER AND SEWER ENTERPRISE FUND  
REVENUE AND EXPENSE SUMMARY      2018  
PROPOSED BUDGET

Estimated Revenues	<u>\$10,374,240</u>
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FUND'S AVAILABLE FOR APPROPRIATION	<u>\$10,374,240</u>
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**ESTIMATED EXPENDITURES:**

Administrative	\$368,536
Water Production	1,281,549
Distribution & Collection	2,028,015
Wastewater Treatment	1,327,092
Water Billing	521,160
Engineering	<u>61,471</u>

Subtotal	<u>\$5,587,823</u>
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Nondepartmental	<u>\$891,767</u>
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Subtotal	<u>\$891,767</u>
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Debt Service	2,740,730
Transfer to General Fund	<u>1,153,861</u>

Subtotal	<u>\$3,894,591</u>
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EXPENDITURES TOTAL	<u>\$10,374,181</u>
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EXCESS REVENUES OVER EXPENSES	<u>\$59</u>
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**Water Sewer Enterprise Fund**  
**Reserve Calculation**

**WATER & SEWER ENTERPRISE FUND**  
**RESERVE CALCULATION**  
**2018**

**NET UNCOMMITTED RESERVES:**

Reserves (Per 12/31/2016 Audit) \$3,640,260

Reserved For:

Infrastructure Carryover - Water Mains & Svs	278,474
Infrastructure Carryover - Sewer Mains & Svs	153,924
2017 Budget Amendments Requiring Use of Reserves	<u>\$147,695</u>

Net Uncommitted Reserves \$3,060,167

2018 BUDGET - (As Adopted) \$10,374,181

**RESERVES TO BE MAINTAINED:** \$2,593,545

(100% of amount necessary to fund 3 months operations based on  
2016 recurring budget)

**RESERVES UNDER MINIMUM REQUIRED BY CITY COMMISSION POLICY\*** \$466,622

\* City Commission adopted policy requires an increasing amount of reserves to be maintained until 3-months operating reserves achieved. (Resolution No. R-02-02)

**Water & Sewer Enterprise Fund  
Debt Service Requirements**

**WATER AND SEWER ENTERPRISE FUND  
DEBT SERVICE REQUIREMENTS  
2018**

ISSUE DATE	MATURITY DATE	DESCRIPTION	DEBT OUTSTANDING 1/1/2018	PAYMENT REQUIREMENTS 2018
2006	2022	Water & Sewer Revenue Refunding Bonds, Series 2006	\$4,290,000	\$2,008,350 <span style="float: right;">[P 1,860,000] [I 148,350]</span>
2012	2023	Water & Sewer Revenue Refunding Bonds, Series 2012	\$2,815,000	\$517,700 <span style="float: right;">[P 430,000] [I 87,700]</span>
		SUB TOTAL	\$7,105,000	\$2,526,050 <span style="float: right;">[P 2,290,000] [I 236,050]</span>
2015	2021	Loan Repayment - Bio Filter	\$448,805	\$95,880 <span style="float: right;">[P 85,836] [I 10,044]</span>
2018	2024	Loan Repayment - Equipment	\$750,000 **	\$118,800
		TOTAL	\$8,303,805	\$2,740,730

\*\* Equipment to be purchased:

Sewer Wash Truck	354,000
Sweep Arm on Bio Filter	148,000
SCADA/PLC Replacement	178,000
SCADA/PLC Replacement	70,000
<b>Total</b>	<b>750,000</b>

## 2018 WATER UTILITIES DEPARTMENT

*The mission of the Water Utilities Department is to provide highest quality drinking water product and wastewater treatment disposal in a professional, effective, and efficient manner in accordance with TCEQ and EPA guidelines, so that public health, the environment, and quality of life are protected and enhanced.*

**Water Production** is responsible for overall treatment of raw water piped from Big Cypress Bayou, which is northeast of Marshall:

2018 Goals and Objectives of the Water Production Division are:

- Continue study of long term water supply alternatives.
- Maximize use of education materials to raise our customer awareness of water conservation.
- Program professional maintenance of city treatment facilities and water mains and schedule replacement of older waterline infrastructure as part of the Water Master Plan.
- Update GPS base map which indicates all fire hydrants, piping, valves, manholes, and repair locations.

**Water/Wastewater Distribution and Collection** is responsible for efficient collections and transfer of water and wastewater throughout the community, and performs inspection and evaluation of water and wastewater service complaints or backups:

2018 Goals and Objectives of the Distribution & Collection Division are:

- Consider converting water billing to a tiered water rate plan to encourage water conservation by higher users.
- Consider replacement of current “manual read” water meters with a “drive-by” automatic reading system and replace existing aged meters with high efficiency water meters.
- Continue adherence with the twenty-year Capital Improvement Plan (CIP) to address needed infrastructure improvements, water line and water hydrant replacements and upgrades.
- Continue water/wastewater extension projects to previously un-served or under-served areas.
- Loop distribution water lines to improve equalized water pressure and volume.
- Research grants available to fund replacement of older line and utility infrastructure to assure system integrity.

**The Wastewater Treatment** Division is responsible for treatment of wastewater collected from within our community, and discharging the fully treated water product back into the Parker Creek watershed:

2018 Goals and Objectives of the Wastewater Treatment Division are:

- Maintain industrial pretreatment program at highest level possible to greatly reduce or eliminate contaminant levels of commercial or industrial discharged product.
- Operate and maintain the wastewater treatment facility at the highest level of efficiency possible to reduce electrical and treatment costs, and extend the expected life of facility components.
- Update industrial pretreatment program reporting process to greatly increase efficiency.

**The Water Billing** division is responsible for all actions and events related to the entire billing process including opening, transferring or cancelling accounts, water meter reading, water bill invoicing and billing collections for the water utility, wastewater utility and solid waste collection system. Water Billing also distributes passes to residents for use at the city refuse Transfer Station.

2018 Goals and Objectives of the Water Billing Division are:

- Advertise and promote online billing, allowing customers 24/7 access to their accounts and online pay.
- Improve water billing web page and online access to account and services.
- Investigate updates to water meters and meter reading system.
- Investigate new off-site and telephone payment options.
- Work with the Distribution Division to reduce water loss due to meter leaks.

**(This division falls under the supervision of City Secretary/Finance Department)**

**The Engineering** division is responsible for assisting in all engineering related activities including:

Maintaining records of street name and 911 addressing system.

Maintaining updated inventory of streets, water lines, and wastewater lines.

Providing construction coordination for subdivision and other retail or commercial development projects.

2018 Goals and Objectives of the Engineering Division are:

- Expedite issuance of permits for construction and water & sewer connections and for culvert and driveway permits.
- Digitalize all maps and documents and make available to all City Departments with the goal of increasing efficiency.

**(This division falls under the supervision of the Planning & Development Department)**

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Administration**

Fund: 40 WATER & SEWER FUND

WATER UTILITIES

ADMINISTRATION

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
40-0101-20-01	SALARIES-OFFICIALS & ADMIN	199,540	198,775	99,388	198,775	198,775
40-0106-20-01	SALARIES-OFFICE & CLERICAL	14,460	28,887	16,775	27,837	33,550
40-0108-20-01	SALARIES-SERVICE MAINTENANCE	29,273	28,592	14,870	28,592	29,740
40-0109-20-01	SALARIES-OVERTIME	313	750	154	750	750
40-0110-20-01	SALARIES-PART/TIME & HOURLY	0	2,080	0	2,080	2,080
40-0111-20-01	SALARIES-LONGEVITY	1,696	2,448	0	2,112	2,640
40-0122-20-01	TMRS	42,670	44,950	23,419	46,108	47,697
40-0133-20-01	FICA	18,662	16,826	10,119	20,957	21,522
40-0134-20-01	WORKER'S COMPENSATION	737	487	354	717	722
	<i>Personnel Services-----Subtotal</i>	307,351	323,795	165,079	327,928	337,476
40-0201-20-01	OFFICE SUPPLIES	1,896	1,000	461	1,000	1,200
40-0205-20-01	FUEL, OIL, & LUBE	0	0	0	0	3,360
40-0206-20-01	CLOTHING	100	0	100	0	300
40-0213-20-01	MOTOR VEHICLE SUPPLIES	513	0	0	0	600
40-0217-20-01	OTHER SUPPLIES	0	50	0	50	50
	<i>Supplies-----Subtotal</i>	2,509	1,050	561	1,050	5,510
40-0304-20-01	TELEPHONE - CELLULAR	616	1,600	548	1,600	1,900
40-0309-20-01	RADIO REPAIRS	53	0	26	0	0
40-0311-20-01	TRANSPORTATION	13,800	13,800	6,900	13,800	13,800
40-0313-20-01	TEMPORARY SERVICES	17,565	0	0	0	0
40-0324-20-01	PRINTING & REPRODUCTION	1,528	100	875	1,200	2,100
40-0342-20-01	REPAIR & MAINTENANCE EQUIPMENT	0	400	0	400	1,050
40-0344-20-01	RENTALS	2,571	3,000	1,296	3,000	2,800
40-0345-20-01	CONFERENCE & TRAINING	1,784	2,400	0	3,000	3,000
40-0346-20-01	DUES & SUBSCRIPTION	175	250	139	300	300
40-0347-20-01	MISCELLANEOUS	1,637	300	0	500	600
	<i>Charges for service---Subtotal</i>	39,729	21,850	9,784	23,800	25,550
40-0440-20-01	OTHER MACHINERY & EQUIPMENT	0	4,200	0	0	0
40-0458-20-01	EQUIPMENT REPLACEMENT FUND	0	0	2,070	4,140	0
	<i>Capital outlay-----Subtotal</i>	0	4,200	2,070	4,140	0

Program Number: 1 ADMINISTRATION

349,589 350,895 177,494 356,918 368,536

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Water Production**

**Fund: 40 WATER & SEWER FUND      WATER UTILITIES      WATER PRODUCTION**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
40-0101-20-02	SALARIES OFFICIALS & ADMIN	72,732	71,013	36,272	72,543	72,543
40-0103-20-02	SALARIES-TECHNICIAN	54,666	37,203	31,090	37,203	37,203
40-0107-20-02	SALARIES-SKILLED CRAFT	206,672	243,167	104,201	238,520	241,130
40-0109-20-02	SALARIES-OVERTIME	21,708	3,410	12,491	3,410	3,410
40-0111-20-02	SALARIES-LONGEVITY	5,136	5,688	0	4,920	5,352
40-0122-20-02	TMRS	59,442	59,299	31,216	60,479	61,426
40-0133-20-02	FICA	27,446	27,577	14,004	27,279	27,512
40-0134-20-02	WORKER'S COMPENSATION	8,736	5,777	4,606	9,333	8,901
	<i>Personnel Services-----Subtotal</i>	456,538	453,134	233,880	453,687	457,477
40-0201-20-02	OFFICE SUPPLIES	2,384	1,635	700	1,635	1,635
40-0203-20-02	MEDICAL & CHEMICAL	265,898	320,000	120,262	300,000	275,000
40-0204-20-02	JANITORIAL	2,054	700	1,413	700	1,700
40-0205-20-02	FUEL, OIL & LUBE	6,603	9,000	4,377	7,000	7,000
40-0206-20-02	CLOTHING	2,090	1,000	619	1,000	2,000
40-0212-20-02	ELECTRICAL SUPPLIES	0	300	0	300	300
40-0213-20-02	MOTOR VEHICLE	3,442	4,000	2,764	4,000	4,000
40-0217-20-02	OTHER SUPPLIES	2,188	3,000	965	3,000	3,000
40-0218-20-02	SMALL TOOLS & MINOR EQUIPMENT	3,315	3,000	735	3,000	3,000
40-0219-20-02	REPAIR & MAINTENANCE SUPPLIES	25,049	20,000	10,942	18,000	18,000
	<i>Supplies-----Subtotal</i>	313,023	362,635	142,777	338,635	315,635
40-0304-20-02	TELEPHONE - CELLULAR	1,641	700	492	700	700
40-0305-20-02	OTHER PROFESSIONAL SERVICES	22,736	43,500	11,448	35,000	35,000
40-0306-20-02	SPRAY CONTRACT	1,725	2,300	600	2,300	2,300
40-0309-20-02	RADIO REPAIRS	1,701	2,000	833	2,000	2,000
40-0323-20-02	SERVICE CONTRACTS-TECHNICAL	1,836	3,220	0	3,220	3,220
40-0324-20-02	PRINTING & REPRODUCTION	2,091	3,000	2,078	3,000	3,000
40-0337-20-02	ELECTRICAL SERVICE	290,627	275,000	129,618	285,000	290,000
40-0340-20-02	REPAIR & MAINTENANCE BUILDINGS	1,962	2,500	14,327	2,500	5,000
40-0342-20-02	REPAIR & MAINTENANCE EQUIPMENT	86,819	78,500	8,815	114,098	114,098
40-0343-20-02	REPAIR & MAINTENANCE AIR COND	1,892	0	0	0	0
40-0344-20-02	RENTALS	198	600	175	600	600
40-0345-20-02	CONFERENCE & TRAINING	2,704	2,000	375	2,000	2,500
40-0346-20-02	DUES & SUBSCRIPTIONS	1,395	1,350	261	1,350	1,350
40-0347-20-02	MISCELLANEOUS	764	100	750	100	100
40-0360-20-02	JANITORIAL CONTRACT	5,000	6,840	3,309	6,840	0
40-0364-20-02	REPAIR & MAINTENANCE OF GROUNDS	3,294	7,000	3,126	5,000	5,000
40-0369-20-02	STATE AND FEDERAL FEES	26,121	23,500	50	26,500	26,500
	<i>Charges for service-----Subtotal</i>	452,506	452,110	176,257	490,208	491,368

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Water Production**

**Fund: 40 WATER & SEWER FUND      WATER UTILITIES      WATER PRODUCTION**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
40-0405-20-02	IMPROVEMENTS-BUILDINGS	0	0	0	0	0
40-0458-20-02	EQUIPMENT REPLACEMENT FUND	14,711	14,711	7,355	14,711	17,069
40-0490-20-02	NON DEPRECIABLE CAPITAL ITEMS	0	0	0	0	0
40-0496-20-02	EQUIPMENT REPLACEMENT SUSPENSE	0	0	15,643	0	0
	<i>Capital outlay-----Subtotal</i>	14,711	14,711	22,998	14,711	17,069

Program Number: 2 WATER PRODUCTION      1,236,778 1,282,590      575,912 1,297,241 1,281,549

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Distribution/Collection**

**Fund: 40 WATER & SEWER FUND    WATER UTILITIES    WATER DISTRIBUTION/COLLECTION**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
40-0101-20-03	SALARIES-OFFICIALS AND ADMIN	62,298	62,059	31,030	62,059	62,059
40-0107-20-03	SALARIES-SKILLED CRAFT	228,584	246,255	115,866	243,807	217,356
40-0108-20-03	SALARIES-SERVICE MAINTENANCE	299,317	317,421	143,664	317,416	343,868
40-0109-20-03	SALARIES-OVERTIME	63,732	27,129	28,975	27,129	27,129
40-0111-20-03	SALARIES-LONGEVITY	6,596	6,480	272	7,632	8,064
40-0122-20-03	TMRS	108,788	108,462	54,239	111,604	112,468
40-0133-20-03	FICA	49,956	50,439	24,266	50,340	50,373
40-0134-20-03	WORKER'S COMPENSATION	16,818	11,121	9,091	18,422	17,422
	<i>Personnel Services-----Subtotal</i>	836,089	829,366	407,403	838,409	838,739
40-0201-20-03	OFFICE SUPPLIES	551	500	628	1,000	1,000
40-0203-20-03	MEDICAL & CHEMICAL	12,717	6,500	6,117	8,000	10,000
40-0204-20-03	JANITORIAL	0	150	0	150	150
40-0205-20-03	FUEL, OIL & LUBE	39,881	50,000	22,245	40,000	40,000
40-0206-20-03	CLOTHING	7,985	8,000	4,967	8,000	8,000
40-0213-20-03	MOTOR VEHICLE	41,158	30,000	14,588	28,000	28,000
40-0217-20-03	OTHER SUPPLIES	404	1,300	317	1,300	1,300
40-0218-20-03	SMALL TOOLS & MINOR EQUIPMENT	5,748	12,000	2,510	8,000	6,000
40-0219-20-03	REPAIR & MAINTENANCE SUPPLIES	163,100	125,120	73,488	135,000	135,000
40-0220-20-03	WATER METERS & BOXES	38,417	40,000	16,393	5,000	20,000
	<i>Supplies-----Subtotal</i>	309,961	273,570	141,253	234,450	249,450
40-0304-20-03	TELEPHONE - CELLULAR	2,675	2,300	851	2,300	2,300
40-0305-20-03	OTHER PROFESSIONAL SERVICES	950	0	0	0	0
40-0306-20-03	SPRAY CONTRACT	2,400	4,500	262	4,000	4,000
40-0308-20-03	TELEPHONE-LAND	0	0	0	0	0
40-0309-20-03	RADIO REPAIRS	-5	500	271	500	500
40-0316-20-03	CONTRACTED SERVICES	80,610	21,500	5,067	25,000	40,000
40-0323-20-03	SERVICE AGREEMENT-TECHNICAL	3,224	0	1,320	0	0
40-0340-20-03	REPAIR & MAINTENANCE BUILDINGS	0	0	1,935	0	0
40-0342-20-03	REPAIR & MAINTENANCE EQUIPMENT	4,303	6,000	0	5,000	5,000
40-0344-20-03	RENTALS	1,558	1,000	4,136	1,000	1,000
40-0345-20-03	CONFERENCE & TRAINING	3,934	4,000	0	4,000	4,000
40-0346-20-03	DUES & SUBSCRIPTIONS	754	1,500	96	1,500	1,500
40-0347-20-03	MISCELLANEOUS	1,445	1,000	1,054	1,000	1,000
40-0369-20-03	STATE AND FEDERAL FEES	1,250	0	0	0	0
	<i>Charges for service----Subtotal</i>	103,098	42,300	14,992	44,300	59,300

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Distribution/Collection**

**Fund: 40 WATER & SEWER FUND    WATER UTILITIES    WATER DISTRIBUTION/COLLECTION**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
40-0411-20-03	IMPROVEMENTS-SEWER MAINS & SVS	0	335,000	144,894	399,800	399,800
40-0412-20-03	IMPROVEMENTS-WATER MAINS & SVS	0	335,000	32,891	399,800	399,800
40-0435-20-03	FIRE HYDRANT	0	0	0	10,000	25,000
40-0440-20-03	OTHER MACHINERY & EQUIPMENT	0	0	8,500	0	0
40-0442-20-03	ANNUAL MANHOLE REHAB	0	10,000	0	10,000	25,000
40-0458-20-03	EQUIPMENT REPLACEMENT FUND	32,178	32,178	19,036	38,071	30,926
40-0496-20-03	EQUIPMENT REPLACEMENT SUSPENSI	0	0	70,021	0	0
	<i>Capital outlay-----Subtotal</i>	<i>32,178</i>	<i>712,178</i>	<i>275,342</i>	<i>857,671</i>	<i>880,526</i>

Program Number: 3 WATER DISTRIBUTION/COLLECTION    1,281,326 1,857,414    838,990 1,974,830 2,028,015

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Wastewater Treatment**

Fund: 40 WATER & SEWER FUND      WATER UTILITIES      WASTEWATER TREATMENT

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
40-0101-20-04	SALARIES OFFICIALS & ADMIN	32,439	32,254	16,127	32,254	32,254
40-0103-20-04	SALARIES-TECHNICIAN	44,066	81,063	24,791	81,062	81,062
40-0107-20-04	SALARIES-SKILLED CRAFT	312,895	289,551	154,988	289,555	289,555
40-0108-20-04	SALARIES-SERVICE MAINTENANCE	26,551	26,452	13,226	26,451	26,451
40-0109-20-04	SALARIES-OVERTIME	27,872	9,810	16,939	9,810	9,810
40-0111-20-04	SALARIES-LONGEVITY	5,184	6,360	48	6,264	6,600
40-0122-20-04	TMRS	73,950	73,283	38,350	75,539	76,131
40-0133-20-04	FICA	34,250	34,080	17,256	34,072	34,098
40-0134-20-04	WORKER'S COMPENSATION	8,057	5,328	3,850	7,801	7,378
	<i>Personnel Services-----Subtotal</i>	565,264	558,181	285,575	562,808	563,339
40-0201-20-04	OFFICE SUPPLIES	1,348	700	462	700	1,000
40-0203-20-04	MEDICAL & CHEMICAL	24,183	20,000	11,009	20,000	20,000
40-0204-20-04	JANITORIAL	197	400	76	400	300
40-0205-20-04	FUEL, OIL & LUBE	10,943	14,000	6,766	10,000	10,000
40-0206-20-04	CLOTHING	2,828	2,150	449	2,150	3,150
40-0212-20-04	ELECTRICAL SUPPLIES-UV BULBS	24,740	25,000	4,403	35,000	33,000
40-0213-20-04	MOTOR VEHICLE	9,002	8,000	4,765	7,000	8,000
40-0217-20-04	OTHER SUPPLIES	6,180	10,000	2,784	10,000	9,000
40-0218-20-04	SMALL TOOLS & MINOR EQUIPMENT	2,164	2,200	1,434	2,700	2,700
40-0219-20-04	REPAIR & MAINTENANCE SUPPLIES	40,897	45,000	20,624	39,000	39,000
	<i>Supplies-----Subtotal</i>	122,482	127,450	52,772	126,950	126,150
40-0304-20-04	TELEPHONE - CELLULAR	2,021	1,775	594	1,775	1,775
40-0305-20-04	OTHER PROFESSIONAL SERVICES	105,638	85,000	51,297	90,000	90,000
40-0306-20-04	SPRAY CONTRACT	2,400	1,500	1,200	1,500	1,500
40-0308-20-04	TELEPHONE-LAND	0	600	0	600	0
40-0309-20-04	RADIO REPAIRS	96	200	0	200	200
40-0323-20-04	SERVICE AGREEMENTS-TECHNICAL	11,661	15,400	7,947	12,000	12,000
40-0324-20-04	PRINTING & REPRODUCTION	150	400	-261	400	400
40-0337-20-04	ELECTRICAL SERVICE	289,675	277,000	129,155	285,000	285,000
40-0340-20-04	REPAIR & MAINTENANCE BUILDINGS	157	2,000	432	5,500	2,500
40-0342-20-04	REPAIR & MAINTENANCE EQUIPMENT	138,566	164,965	88,125	165,610	165,610
40-0343-20-04	REPAIR & MAINT-AIR CONDITIONER	75	0	0	0	0
40-0344-20-04	RENTALS	2,243	15,000	411	15,000	8,000
40-0345-20-04	CONFERENCE & TRAINING	2,644	3,000	244	2,000	3,000
40-0346-20-04	DUES & SUBSCRIPTION	919	1,300	310	1,000	1,000
40-0347-20-04	MISCELLANEOUS	462	500	550	500	500
40-0369-20-04	STATE & FEDERAL FEES	50,611	45,390	0	45,390	45,390
	<i>Charges for service---Subtotal</i>	607,318	614,030	280,004	626,475	616,875

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Wastewater Treatment**

**Fund: 40 WATER & SEWER FUND      WATER UTILITIES      WASTEWATER TREATMENT**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
40-0440-20-04	OTHER MACHINERY & EQUIPMENT	0	0	0	0	0
40-0458-20-04	EQUIPMENT REPLACEMENT FUND	31,206	31,206	15,603	31,206	20,728
40-0465-20-04	BIO TOWER MEDIA FILTER REPLACE	0	0	0	0	0
40-0490-20-04	NON DEPRECIABLE CAPITAL ITEMS	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	31,206	31,206	15,603	31,206	20,728

Program Number: 4 WASTEWATER TREATMENT      1,326,270 1,330,867      633,954 1,347,439 1,327,092

## **Water & Sewer Enterprise Fund**

### **Water Utilities Department-Water Billing**

**Fund: 40 WATER & SEWER FUND**

## WATER UTILITIES

## WATER BILLING

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
40-0101-20-06	SALARIES OFFICIALS & ADMIN	46,150	49,926	21,691	49,926	47,102
40-0106-20-06	SALARIES-OFFICE & CLERICAL	108,925	105,378	49,078	105,375	109,042
40-0107-20-06	SALARIES-SKILLED CRAFT	120,573	141,554	56,614	143,869	143,869
40-0109-20-06	SALARIES-OVERTIME	7,663	1,710	577	1,710	1,710
40-0110-20-06	SALARIES-PART TIME & HOURLY	10,208	0	8,001	0	0
40-0111-20-06	SALARIES-LONGEVITY	3,264	4,080	0	3,648	2,640
40-0122-20-06	TMRS	47,189	49,786	21,702	51,648	51,985
40-0133-20-06	FICA	21,972	23,153	10,101	23,297	23,284
40-0134-20-06	WORKER'S COMPENSATION	4,050	2,678	2,198	4,454	4,226
<i>Personnel Services-----Subtotal</i>		369,994	378,265	169,962	383,927	383,858
40-0201-20-06	OFFICE SUPPLIES	5,070	4,200	4,077	4,400	5,400
40-0205-20-06	FUEL, OIL & LUBE	7,682	16,000	3,961	11,000	10,000
40-0206-20-06	CLOTHING	709	700	445	900	900
40-0213-20-06	MOTOR VEHICLE	3,793	4,000	361	4,000	4,000
40-0217-20-06	OTHER SUPPLIES	324	340	115	340	340
40-0218-20-06	SMALL TOOLS & MINOR EQUIPMENT	6,061	10,470	1,226	4,470	4,470
40-0220-20-06	WATER METERS & BOXES	1,015	2,000	0	2,000	2,000
<i>Supplies-----Subtotal</i>		24,654	37,710	10,185	27,110	27,110
40-0304-20-06	TELEPHONE-CELLULAR	717	1,000	466	1,000	1,000
40-0305-20-06	OTHER PROFESSIONAL SERVICES	837	1,000	672	1,000	1,000
40-0309-20-06	RADIO REPAIRS	211	0	0	200	200
40-0310-20-06	POSTAGE & FREIGHT	65,000	65,000	20,200	65,000	64,000
40-0316-20-06	CONTRACTED SERVICES	14,881	21,000	8,815	21,000	21,000
40-0323-20-06	SERVICE AGREEMENT-TECHNICAL	6,834	6,740	3,686	7,140	7,140
40-0324-20-06	PRINTING & REPRODUCTION	685	1,500	737	1,500	1,500
40-0342-20-06	REPAIR & MAINTENANCE EQUIPMENT	410	1,350	292	1,350	1,350
40-0345-20-06	CONFERENCE & TRAINING	0	1,000	0	1,000	1,000
40-0346-20-06	DUES & SUBSCRIPTIONS	0	100	0	100	100
40-0347-20-06	MISCELLANEOUS	1,068	0	265	500	500
40-0360-20-06	JANITORIAL CONTRACT	588	900	435	900	0
<i>Charges for service-----Subtotal</i>		91,231	99,590	35,568	100,690	98,790
40-0440-20-06	OTHER MACHINERY & EQUIPMENT	0	0	0	0	0
40-0458-20-06	EQUIPMENT REPLACEMENT FUND	15,750	15,750	7,875	15,749	11,402
<i>Capital outlay-----Subtotal</i>		15,750	15,750	7,875	15,749	11,402

## Program Number: 6 WATER BILLING

501,629 531,315 223,590 527,476 521,160

## **Water & Sewer Enterprise Fund**

### **Water Utilities Department-Engineering**

**Fund: 40 WATER & SEWER FUND      WATER UTILITIES      ENGINEERING**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
40-0103-20-07	SALARIES-TECHNICIAN	44,023	42,084	21,929	43,859	43,859
40-0108-20-07	SALARIES-SERVICE MAINTENANCE	0	0	0	0	0
40-0111-20-07	SALARIES-LONGEVITY	1,152	1,152	0	1,200	1,200
40-0122-20-07	TMRS	7,440	7,112	3,719	7,642	7,696
40-0133-20-07	FICA	3,034	3,307	1,338	3,447	3,447
40-0134-20-07	WORKER'S COMPENSATION	185	122	92	186	176
	<i>Personnel Services-----Subtotal</i>	55,834	53,777	27,078	56,334	56,378
40-0205-20-07	FUEL, OIL & LUBE	2,815	0	1,554	0	0
40-0213-20-07	MOTOR VEHICLE	1,627	0	369	0	0
	<i>Supplies-----Subtotal</i>	4,442	0	1,923	0	0
40-0304-20-07	TELEPHONE - CELLULAR	410	0	134	0	0
40-0309-20-07	RADIO REPAIRS	96	0	0	0	0
40-0315-20-07	GENERAL ADVERTISING	0	0	0	0	0
40-0319-20-07	PLATT FEES	0	0	0	0	0
40-0323-20-07	SERVICE CONTRACTS-TECHNICAL	0	1,000	0	1,000	1,000
40-0324-20-07	PRINTING & REPRODUCTION	-125	1,200	-274	1,200	1,200
40-0342-20-07	REPAIR & MAINTENANCE EQUIPMENT	1,000	650	0	650	650
40-0347-20-07	MISCELLANEOUS	16	100	0	100	100
40-0360-20-07	JANITORIAL CONTRACT	588	900	435	900	0
	<i>Charges for service-----Subtotal</i>	1,985	3,850	295	3,850	2,950
40-0458-20-07	EQUIPMENT REPLACEMENT FUND	0	0	1,072	2,143	2,143
40-0496-20-07	EQUIPMENT REPLACEMENT SUSPENSI	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	1,072	2,143	2,143
Program Number: 7	ENGINEERING	62,261	57,627	30,368	62,327	61,471
Department Number: 20	WATER UTILITIES	4,757,853	5,410,708	2,480,308	5,566,231	5,587,823

## NONDEPARTMENTAL

*Nondepartmental covers the cost of services, supplies and capital outlay that benefit all divisions within the Water and Sewer Enterprise Fund.*

## Water & Sewer Enterprise Fund

### Nondepartmental

Fund: 40 WATER & SEWER FUND      **NONDEPARTMENTAL**      **NONDEPARTMENTAL**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
	PAYROLL PLACEHOLDER	0	0	0	0	0
40-0122-21-00	TMRS FOR DRAG-UP	2,816	1,961	2,627	1,961	1,961
40-0123-21-00	LIFE INSURANCE	1,237	1,740	642	1,740	1,740
40-0124-21-00	HEALTH INSURANCE	389,514	386,500	216,804	386,500	458,780
40-0125-21-00	DENTAL INSURANCE	20,300	22,775	9,506	22,775	20,300
40-0127-21-00	SICK LEAVE-ACCRUED RESERVE	-9,058	15,000	8,162	15,000	15,000
40-0128-21-00	VACATION-ACCRUED RESERVE	2,109	7,450	7,327	7,450	7,450
40-0133-21-00	FICA FOR DRAG-UP	1,310	995	1,185	995	995
	<i>Personnel Services-----Subtotal</i>	<i>408,228</i>	<i>436,421</i>	<i>246,253</i>	<i>436,421</i>	<i>506,226</i>
	<i>Supplies-----Subtotal</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
40-0301-21-00	AUDIT SERVICES	11,925	15,000	0	15,000	15,000
40-0302-21-00	HEALTH CONSULTANT SERVICES	13,082	9,435	6,792	10,190	10,190
40-0305-21-00	OTHER PROFESSIONAL SERVICES	13,385	11,000	2,640	11,000	11,000
40-0307-21-00	TELEPHONE-INTERNET	13,440	14,000	6,720	14,000	14,000
40-0308-21-00	TELEPHONE-LAND	3,017	8,000	1,484	8,000	5,000
40-0309-21-00	TELEPHONE-WIRING	14,834	15,000	7,563	15,000	15,000
40-0310-21-00	POSTAGE & FREIGHT	21,551	15,000	9,940	15,000	15,000
40-0312-21-00	GENERAL ADVERTISING	2,529	2,000	157	2,000	2,000
40-0315-21-00	CREDIT CARD FEES	37,236	15,520	18,530	15,520	15,520
40-0317-21-00	RAW WATER RESERVATION FEE	141,190	135,000	86,190	141,190	141,190
40-0321-21-00	SALVINIA CONTROL	60	25,000	0	25,000	25,000
40-0323-21-00	SERVICE AGREEMENT-TECHNICAL	4,444	13,500	5,112	13,500	13,500
40-0324-21-00	PRINTING & REPRODUCTION	360	750	0	750	750
40-0326-21-00	PROPERTY INSURANCE	29,239	21,000	17,087	21,000	39,721
40-0331-21-00	UNEMPLOYMENT INSURANCE	11,271	8,963	531	8,819	8,825
40-0332-21-00	LIABILITY INSURANCE	36,834	32,000	16,232	32,000	32,295
40-0343-21-00	DUES/ETCOG	0	550	0	550	550
40-0344-21-00	RENTALS	1,764	2,000	882	2,000	2,000
40-0347-21-00	MISCELLANEOUS	4,718	5,000	723	5,000	5,000
40-0348-21-00	AMORTIZATION	-47,400	0	0	0	0
40-0349-21-00	DUES/TML & NLC	1,707	1,740	1,747	1,740	1,740
40-0360-21-00	JANITORIAL	0	0	0	0	10,000
40-0399-21-00	BAD DEBT EXPENSE	26,680	0	0	0	0
	<i>Charges for service---Subtotal</i>	<i>341,866</i>	<i>350,458</i>	<i>182,330</i>	<i>357,259</i>	<i>383,281</i>
40-0458-21-00	EQUIPMENT REPLACEMENT FUND	0	0	0	0	2,260
	<i>Capital outlay-----Subtotal</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2,260</i>
Program Number: NONDEPARTMENTAL		750,094	786,879	428,583	793,680	891,767
Department Number: 21 NONDEPARTMENTAL		750,094	786,879	428,583	793,680	891,767

# INTERFUND TRANSFERS

*Interfund Transfers accounts for the allocation of funds due to other internal funds. These are primarily the annual allocation for debt service payments for water and sewer bonds and payment to the General Fund for support services to the Water and Sewer Enterprise Fund provided by the General Fund.*

**Water & Sewer Enterprise Fund  
Interfund Transfers**

**Fund: 40 WATER & SEWER FUND      INTERFUND TRANSFERS      INTERFUND TRANSFERS**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
40-0515-22-00	DEBT SERVICE PYMT W&S BONDS	0	2,487,652	2,145,000	2,485,763	2,526,050
40-0517-22-00	DEBT SVC PMT INTEREST	437,084	0	193,938	0	0
40-0519-22-00	LOAN PAYMENT-FILTER MEDIA	0	95,880	0	95,880	95,880
40-0521-22-00	LOAN PAYMENT-EQUIPMENT	0	0	0	0	118,800
40-0520-22-00	INTERFUND TRNF GENERAL FUND	1,153,861	1,153,861	576,931	1,153,861	1,153,861
	<i>Miscellaneous-----Subtotal</i>	1,590,945	3,737,393	2,915,869	3,735,504	3,894,591
Program Number:	INTERFUND TRANSFERS	1,590,945	3,737,393	2,915,869	3,735,504	3,894,591
Department Number:	22 INTERFUND TRANSFERS	1,590,945	3,737,393	2,915,869	3,735,504	3,894,591
Fund Number:	40 WATER & SEWER FUND	7,098,892	9,934,980	5,824,760	10,095,415	10,374,181

# OTHER FUNDS

*The City maintains other funds that have a specific, designated purpose. Four of these types of funds are included in this section.*

**Debt Service Fund** – The General Obligation Debt Service Fund accounts for revenue and expenditures for the payment of long-term debt principal, interest, and related costs for the general obligation debt issued in 2007 and the Series 2010 & Series 2010A Combination Tax and Limited Surplus Revenue Certificates of Obligation issued in 2010. In November 2006, the City voters authorized the issuance of \$6,230,000 General Obligation Bonds. The proceeds were for the purpose of constructing, renovating, equipping, improving and acquiring land for the City's Public Safety Facilities and for constructing, improving and equipping the City's parks. The Bonds were issued March 1, 2007. On March 10, 2016 the City Commission adopted an ordinance authorizing the issuance of City of Marshall, Texas General Obligation Refunding Bonds, 2016 Series. The issuance of these Bonds resulted in savings of indebtedness on the general obligation debt issued in 2007. In January, 2010, the City Commission adopted an ordinance authorizing the issuance of \$1,140,000 Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 2010. The proceeds were for the purpose of constructing, equipping, installing, and improving the air conditioning and heating systems for energy conservation at the City Hall, Convention Center, Library, Police and Fire Stations and to install new light fixtures in the Lions Community Center, Smith Community Center, and the Chamber of Commerce. The certificates were issued January 28, 2010. In May, 2010, the City Commission adopted an ordinance authorizing the issuance of \$2,100,000 Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 2010A. The proceeds were for the purpose of improvements to Memorial City Hall. The certificates were issued June 16, 2010. In June, 2017, the City Commission adopted an ordinance authorizing the issuance of an additional \$2,000,000 Combination Tax and Revenue Certificates of Obligation, Series 2017 for the purpose of improvements to Memorial City Hall. The certificates were issued July 13, 2017.

**Special Revenue Funds** – Several of the City’s Revenue Funds are shown in this budget document. These funds are used to account for the proceeds and expenditures of specific revenue sources that are restricted to expenditures for specified purposes. They are as follows:

- Hotel/Motel Occupancy Tax Fund
- Litter Control Fund
- D.A.R.E. Donation Fund
- Street Maintenance Fund
- Emergency Medical Services – ESD Fund
- Municipal Drainage Utility

**Community Development Fund** – The City annually receives a Community Development Block Grant from the U. S. Department of Housing and Urban Development (HUD). HUD provides these funds directly to communities to use to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons.

**Equipment Replacement Funds** – The Equipment Replacement Funds are internal service funds that provide for the purchase of capital assets.

**Capital Improvement Fund** – The Capital Improvement Fund is an internal service fund that provides for the improvements to or replacement of capital assets.

**Other Funds**

**2007 GOB & 2016 GOB Refunding Series Debt Service Funds, Series 2010 & Series 2010A CO Tax and Limited Surplus Revenue Debt Service Funds**

**Estimated Revenues**

2007 GENERAL OBLIGATION & 2016 GENERAL OBLIGATION REFUNDING SERIES DEBT SERVICE FUNDS, SERIES 2010 & SERIES 2010A COMBINATION TAX & LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017 COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION DEBT SERVICE FUNDS

ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
<u>TAXES</u>						
62-4000-00-00	Property Taxes	\$671,533	\$695,027	360,654	\$654,530	\$771,397
62-4001-00-00	Delinquent Taxes	32,886	30,000	9,026	30,000	30,000
62-4002-00-00	Penalty & Interest-Taxes	18,836	18,000	9,818	18,000	18,000
Subtotal		<u>\$723,255</u>	<u>\$743,027</u>	<u>\$379,498</u>	<u>\$702,530</u>	<u>\$819,397</u>
<u>MISCELLANEOUS REVENUES</u>						
62-5100-00-00	Interest Earned	\$1,136	\$500	\$1,774	\$500	\$1,000
62-5110-00-00	Transfer from General Fund	0	0	0	0	0
62-5300-00-00	Bond Proceeds	1,852	0	0	0	0
Subtotal		<u>\$2,988</u>	<u>\$500</u>	<u>\$1,774</u>	<u>\$500</u>	<u>\$1,000</u>
GRAND TOTAL		<u>\$726,243</u>	<u>\$743,527</u>	<u>\$381,272</u>	<u>\$703,030</u>	<u>\$820,397</u>

**Other Funds**

**2007 GOB & 2016 GOB Refunding Series Debt Service Funds, Series 2010 & Series 2010A CO Tax and Limited Surplus Revenue Debt Service Funds-  
Estimated Expenditures**

**2007 GENERAL OBLIGATION & 2016 GENERAL OBLIGATION REFUNDING SERIES DEBT  
SERVICE FUNDS, SERIES 2010 & SERIES 2010A COMBINATION TAX & LIMITED**

**SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017 COMBINATION TAX & REVENUE  
CERTIFICATES OF OBLIGATION  
DEBT SERVICE FUNDS**

**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<u><b>DEBT SERVICE</b></u>						
62-0305-00-00	Professional Services	\$0	\$0	\$227	\$0	\$0
62-0348-00-00	Service Fees/Mgt Fees	5,729	5,000	4,960	5,000	6,000
62-0353-00-00	Interest & Fees	168,185	247,962	98,291	187,463	214,274
62-0354-00-00	Principal Payments	570,000	495,000	515,000	515,000	605,000
	Subtotal	\$743,914	\$747,962	\$618,478	\$707,463	\$825,274
62-0455-00-00	Transfer to Other Funds	\$0	\$0	\$0	\$0	\$0
	Subtotal	\$0	\$0	\$0	\$0	\$0
	<b>GRAND TOTAL</b>	<b>\$743,914</b>	<b>\$747,962</b>	<b>\$618,478</b>	<b>\$707,463</b>	<b>\$825,274</b>

**Other Funds**

**2007 GOB & 2016 GOB Refunding Series Debt Service Funds, Series 2010 & Series 2010A CO Tax and Limited Surplus Revenue Debt Service Funds-  
Rev & Exp Summary**

2007 GENERAL OBLIGATION & 2016 GENERAL OBLIGATION REFUNDING SERIES DEBT  
SERVICE FUNDS, SERIES 2010 & SERIES 2010A COMBINATION TAX & LIMITED  
SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017 COMBINATION TAX & REVENUE  
CERTIFICATES OF OBLIGATION  
DEBT SERVICE FUNDS

ESTIMATED OPENING BALANCE - 1/1/18	\$307,274
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ANTICIPATED REVENUE:

Current Property Tax	\$771,397
Delinquent Property Tax/Penalty & Interest	48,000
Interest Income	<u>1,000</u>
 TOTAL REVENUE	 820,397

ANTICIPATED EXPENDITURES:

Service Fees/Mgmt Fees	\$6,000
Interest on Tax Bonds	214,274
Principal on Tax Bonds	<u>605,000</u>
 TOTAL EXPENDITURES	 825,274

ESTIMATED CLOSING BALANCE - 12/31/18	<u><u>\$302,397</u></u>
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**Other Funds**

**2007 GOB & 2016 GOB Refunding Series Debt Service Funds, Series 2010 & Series 2010A CO Tax and Limited Surplus Revenue Debt Service Funds- Requirements**

**2007 GENERAL OBLIGATION & 2016 GENERAL OBLIGATION REFUNDING SERIES DEBT SERVICE FUNDS, SERIES 2010 & SERIES 2010A COMBINATION TAX & LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017 COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION DEBT SERVICE FUNDS**

**DEBT SERVICE REQUIREMENTS**  
**2018**

**GENERAL OBLIGATION BONDS**

ISSUE DATE	MATURITY DATE	DESCRIPTION	DEBT OUTSTANDING 1/1/2018	PAYMENT REQUIREMENTS 2018	TAX RATE REQUIRED
2016	2027	General Obligation Refunding Series 2016	\$3,770,000	\$433,600 <small>[P 325,000] [I 108,600]</small>	\$0.044563
		Sub Total	\$3,770,000	\$433,600 <small>[P 325,000] [I 108,600]</small>	\$0.044563

**COMBINATION TAX AND LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION**

2010	2023	Certificates of Obligation, Series 2010	600,000	109,344 <small>[P 90,000] [I 19,344]</small>	\$0.011238
2010	2025	Certificates of Obligation, Series 2010A	1,275,000	183,413 <small>[P 140,000] [I 43,413]</small>	\$0.018850
2017	2032	Certificates of Obligation, Series 2017	2,000,000	92,917 <small>[P 50,000] [I 42,917]</small>	\$0.009549
		Sub Total	3,875,000	385,674 <small>[P 280,000] [I 105,674]</small>	\$0.039637
		GRAND TOTAL	\$7,645,000	\$819,274 <small>[P 605,000] [I 214,274]</small>	\$0.08420

**Other Funds**  
**Hotel/Motel Occupancy Tax Fund-Estimated Revenues**

**HOTEL/MOTEL OCCUPANCY TAX FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<b><u>TAXES</u></b>						
03-4011-00-00	Hotel/Motel Tax	\$768,657	\$720,000	\$339,238	\$720,000	\$750,000
03-4002-00-00	Penalty & Interest-Taxes	59	0	18	0	0
	Subtotal					
		<u>\$768,716</u>	<u>\$720,000</u>	<u>\$339,256</u>	<u>\$720,000</u>	<u>\$750,000</u>
<b><u>MISCELLANEOUS REVENUES</u></b>						
03-5100-00-00	Interest Earned	\$15	\$0	\$0	\$0	\$0
03-5101-00-00	Interest Earned-Texpool D/S	109	0	0	0	0
03-5110-00-00	Interfund Trsf	0	0	0	0	0
	Subtotal					
		<u>\$124</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	GRAND TOTAL					
		<u><u>\$768,840</u></u>	<u><u>\$720,000</u></u>	<u><u>\$339,256</u></u>	<u><u>\$720,000</u></u>	<u><u>\$750,000</u></u>

**Other Funds**  
**Hotel/Motel Occupancy Tax Fund-Estimated Expenditures**

**HOTEL/MOTEL OCCUPANCY TAX FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
<b><u>TOURISM</u></b>						
03-0101-30-02	Salaries-Officials & Admin	\$41,963	\$0	\$15,925	\$0	\$0 *
03-0103-30-02	Salaries-Technicians	32,417	0	0	0	0 *
03-0106-30-02	Salaries-Office & Clerical	0	0	6,308	0	0 *
03-0109-30-02	Salaries-Overtime	1,482	0	114	0	0 *
03-0110-30-02	Salaries-Part/Time & Hourly	26,978	0	13,680	0	0 *
03-0111-30-02	Salaries-Longevity	96	0	0	0	0 *
03-0122-30-02	TMRS	12,488	0	3,771	0	0 *
03-0133-30-02	FICA	7,687	0	2,756	0	0 *
03-0134-30-02	Workmen's Compensation	270	0	126	0	0 *
03-0311-30-02	Transportation	1,400	0	0	0	0 *
03-0314-30-02	Tourism Promotion	0	398,000	3,722	398,000	418,000
03-0316-30-02	Marshall Depot	14,850	0	3,375	0	0 *
03-0331-30-02	Unemployment Insurance	681	0	0	0	0 *
03-0342-30-02	Repair & maintenance Equipment	8,009	0	80	0	0 *
03-0350-30-02	Josey Ranch	11,250	0	3,500	0	0 *
03-0351-30-02	Harrison County Historical Museum	7,875	0	1,775	0	0 *
03-0352-30-02	Michelson Museum of Art	9,000	0	0	0	0 *
03-0353-30-02	Tourism Promotion - CVB	122,043	0	22,726	0	0 *
03-0356-30-02	Marshall Regional Arts Council	19,125	0	3,000	0	0 *
03-0365-30-02	Wonderland of Lights	50,000	0	30,134	0	0 *
03-0373-30-02	Boogie Woogie Promotion	15,840	0	3,000	0	0 *
03-0375-30-02	Get Healthy Marshall	12,020	0	0	0	0 *
03-0406-30-02	Other Machinery & Equipment	23,809	0	0	0	0 *
03-0406-30-02	Other Machinery & Equipment	0	0	1,200	0	0 *
03-0420-30-02	Equipment	0	0	2,826	0	0 *
Subtotal		<u>\$419,283</u>	<u>\$398,000</u>	<u>\$118,018</u>	<u>\$398,000</u>	<u>\$418,000</u>
<b><u>DEBT SERVICE</u></b>						
03-0514-30-05	Interfund Transfer	\$176,463	\$176,463	\$0	\$177,638	\$276,330
03-0515-30-05	Debt Service Payment	140,000	145,536	0	0	0
03-0517-30-05	Interest & Fees	5,536	0	0	0	0
03-0520-30-05	G.F. Interfund Trsf	0	0	0	145,000	0
Subtotal		<u>\$321,999</u>	<u>\$321,999</u>	<u>\$0</u>	<u>\$322,638</u>	<u>\$276,330</u>
GRAND TOTAL		<u><u>\$741,282</u></u>	<u><u>\$719,999</u></u>	<u><u>\$118,018</u></u>	<u><u>\$720,638</u></u>	<u><u>\$694,330</u></u>

\* Provided for under 03-0314-30-02 Tourism Promotion

**Other Funds**

HOTEL/MOTEL OCCUPANCY TAX FUND  
REVENUE AND EXPENDITURE SUMMARY

ESTIMATED OPENING BALANCE - 1/1/18 (\$197,637)

**ESTIMATED REVENUE:**

Hotel/Motel Taxes \$750,000

**TOTAL REVENUE** 750,000

**ESTIMATED EXPENDITURES:**

**Tourism** \$418,000  
**Debt Service** 276,330

**TOTAL EXPENDITURES** 694,330

ESTIMATED CLOSING BALANCE - 12/31/18 (\$141,967)

**Other Funds**  
**Litter Control Fund-Estimated Revenues**

**LITTER CONTROL FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<b><u>FEES</u></b>						
13-4423-00-00	Litter Control Contributions	\$6,550	\$6,800	\$3,169	\$6,700	\$6,700
13-4429-00-00	Litter Control Fees	45,350	61,200	0	48,700	48,700
	Subtotal			\$51,900	\$68,000	\$3,169
					\$55,400	\$55,400
<b><u>MISCELLANEOUS REVENUES</u></b>						
	Subtotal			\$0	\$0	\$0
	GRAND TOTAL			\$51,900	\$68,000	\$3,169
					\$55,400	\$55,400

**Other Funds**  
**Litter Control Fund-Estimated Expenditures**

**LITTER CONTROL FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<b><u>PUBLIC WORKS</u></b>						
13-0357-00-00	Litter Control-Special Litter Pickup	\$5,700	\$8,000	\$3,000	\$8,000	\$8,000
13-0358-00-00	Litter Control-Streets	46,200	47,400	23,000	47,400	47,400
	Subtotal			\$51,900	\$55,400	\$26,000
					\$55,400	\$55,400
<b><u>PARKS &amp; RECREATION</u></b>						
13-0359-00-00	Litter Control-Parks	\$0	\$12,600	\$0	\$0	\$0
	Subtotal			\$0	\$12,600	\$0
					\$0	\$0
	GRAND TOTAL			\$51,900	\$68,000	\$26,000
					\$55,400	\$55,400

**Other Funds**  
**Litter Control Fund-Revenue & Expenditure Summary**

**LITTER CONTROL FUND**  
**REVENUE AND EXPENDITURE SUMMARY**

ESTIMATED OPENING BALANCE - 1/1/18	\$0
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ANTICIPATED REVENUE:

Contributions and Fees	\$55,400
Interest	0
 TOTAL REVENUE	 55,400

ANTICIPATED EXPENDITURES:

Litter Control-Contracted Services	\$47,400
Litter Control-Special Pickups	8,000
Litter Control-Parks	0
 TOTAL EXPENDITURES	 55,400

ESTIMATED CLOSING BALANCE - 12/31/18	 \$0
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**Other Funds**  
**D.A.R.E. Donation Fund-Estimated Revenues**

**D.A.R.E. DONATION FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
21-4005-00-00	State Grant	\$0	\$0	\$0	\$0	\$0
21-5044-00-00	DARE/DAP	\$1,313	\$2,800	\$412	\$1,800	\$1,000
<b><u>MISCELLANEOUS REVENUES</u></b>						
21-5100-00-00	Interest Earned	\$75	\$0	\$62	\$0	\$0
21-5125-00-00	Miscellaneous Revenue	0	0	0	0	0
21-5126-00-00	Special Donations	0	0	0	0	0
Subtotal		<b>\$75</b>	<b>\$0</b>	<b>\$62</b>	<b>\$0</b>	<b>\$0</b>
GRAND TOTAL		<b>\$1,388</b>	<b>\$2,800</b>	<b>\$474</b>	<b>\$1,800</b>	<b>\$1,000</b>

**Other Funds**  
**D.A.R.E. Donation Fund-Estimated Expenditures**

**D.A.R.E. DONATION FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
<b><u>PUBLIC SAFETY</u></b>						
21-0217-00-00	D.A.R.E. Supplies/Services	\$1,970	\$3,500	\$0	\$3,500	\$2,200
21-0345-00-00	D.A.R.E. Conference and Training	1,103	2,000	0	2,000	2,000
21-0347-00-00	D.A.R.E. Miscellaneous	231	2,000	0	2,000	2,000
	Subtotal	<u>\$3,304</u>	<u>\$7,500</u>	<u>\$0</u>	<u>\$7,500</u>	<u>\$6,200</u>
00-0021-04-90	Non Depreciable Asset Items	\$828	\$0	\$0	\$0	\$0
	<b>GRAND TOTAL</b>	<b><u>\$4,132</u></b>	<b><u>\$7,500</u></b>	<b><u>\$0</u></b>	<b><u>\$7,500</u></b>	<b><u>\$6,200</u></b>

**Other Funds**  
**D.A.R.E. Donation Fund-Revenue & Expenditure Summary**

**D.A.R.E. DONATION FUND**  
**REVENUE AND EXPENDITURE SUMMARY**

ESTIMATED OPENING BALANCE - 1/1/18	\$26,872
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ANTICIPATED REVENUE:

Donations	\$1,000
Interest	<u>0</u>
 TOTAL REVENUE	 1,000

ANTICIPATED EXPENDITURES:

D.A.R.E. Supplies/Services	\$2,200
D.A.R.E. Conference & Training	2,000
D.A.R.E. Miscellaneous	2,000
D.A.R.E. Improvements-Data Processing	<u>0</u>
 TOTAL EXPENDITURES	 6,200

ESTIMATED CLOSING BALANCE - 12/31/18	<u><u>\$21,672</u></u>
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**Other Funds**  
**Street Maintenance Fund-**  
**Estimated Revenues**

**STREET MAINTENANCE FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<u>FEES</u>						
80-4004-00-00	Sales Tax - Street Maintenance	\$509,959	\$517,500	\$263,630	\$506,250	\$525,257
	Subtotal	\$509,959	\$517,500	\$263,630	\$506,250	\$525,257
<u>MISCELLANEOUS REVENUES</u>						
80-5100-00-00	Interest Earned	\$576	\$0	\$501	\$0	\$0
	Subtotal	\$576	\$0	\$501	\$0	\$0
GRAND TOTAL		\$510,535	\$517,500	\$264,131	\$506,250	\$525,257

**Other Funds**  
**Street Maintenance Fund-**  
**Estimated Expenses**

**STREET MAINTENANCE FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
80-0408-00-00	Street Improvement			\$629,729	\$517,500	\$320,748
	<b>Total</b>			<b>\$629,729</b>	<b>\$517,500</b>	<b>\$320,748</b>
						<b>\$506,250</b>
						<b>\$525,257</b>

**Other Funds**  
**Street Maintenance Fund-**  
**Revenue & Expenditure Summary**

**STREET MAINTENANCE FUND**  
**REVENUE AND EXPENDITURE SUMMARY**

ESTIMATED OPENING BALANCE - 1/1/18	\$19,157
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ANTICIPATED REVENUE:

Sales Tax-Street Maintenance	\$525,257
<b>TOTAL REVENUE</b>	<b>525,257</b>

ANTICIPATED EXPENDITURES:

Street Improvement	\$525,257
<b>TOTAL EXPENDITURES</b>	<b>525,257</b>

ESTIMATED CLOSING BALANCE - 12/31/18	<u><u>\$19,157</u></u>
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**Other Funds**  
**Emergency Medical Services - ESD Fund**  
**Estimated Revenues**

**EMERGENCY MEDICAL SERVICES-ESD**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<b><u>FEES</u></b>						
82-4410-00-00	Emergency Service District Contracts			\$126,000	\$126,000	\$126,000
	Subtotal			126,000	126,000	126,000
<b><u>GRAND TOTAL</u></b>						
				\$126,000	\$126,000	\$126,000
						<u>\$164,400</u>

**Other Funds**  
**Emergency Medical Services - ESD Fund**  
**Estimated Expenditures**

**EMERGENCY MEDICAL SERVICES-ESD**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
82-0347-00-00	EMS Expenses from General Fund	\$0	\$24,345	\$0	\$38,000	\$38,000
82-0425-00-00	Cars & Trucks	183,665	0	174,712	0	0
82-0460-00-00	Lease/Purchase Ambulance (2013)	40,619	40,655	40,627	40,619	0
82-0460-00-00	Lease/Purchase Ambulance (2016)	0	61,000	0	0	0
82-0460-00-00	Lease/Purchase Ambulance (2017)	0	0	0	45,000	0
Total		<u>\$224,284</u>	<u>\$126,000</u>	<u>\$215,339</u>	<u>\$123,619</u>	<u>\$38,000</u>

**Other Funds**  
**Emergency Medical Services - ESD Fund**  
**Revenue & Expenditure Summary**

**EMERGENCY MEDICAL SERVICES-ESD**  
**REVENUE AND EXPENDITURE SUMMARY**

ESTIMATED OPENING BALANCE - 1/1/18	-\$45,097
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ANTICIPATED REVENUE:

Emergency Service Districts	\$164,400
<b>TOTAL REVENUE</b>	<b>164,400</b>

ANTICIPATED EXPENDITURES:

Lease/Purchase Payments - 2013 Ambulance	\$0
Lease/Purchase Payments - 2017 Ambulance	\$0
EMS Expenses from General Fund	38,000
<b>TOTAL EXPENDITURES</b>	<b>38,000</b>

ESTIMATED CLOSING BALANCE - 12/31/18	<u><u>\$81,303</u></u>
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**Other Funds**  
**Municipal Drainage Fund**  
**Estimated Revenues**

**MUNICIPAL DRAINAGE UTILITY FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<b><u>FEES</u></b>						
84-4200-00-00	DRAINAGE UTILITY FEE	\$0	\$0	\$9,226	\$190,050	\$380,100
	SUBTOTAL	\$0	\$0	\$9,226	\$190,050	\$380,100
<b><u>MISCELLANEOUS REVENUES</u></b>						
84-5100-00-00	INTEREST EARNED	\$0	\$0	\$0	\$75	\$150
	SUBTOTAL	\$0	\$0	\$0	\$75	\$150
	GRAND TOTAL	\$0	\$0	\$9,226	\$190,125	\$380,250

Note: The 2017 Budget for Municipal Drainage Fund was only for six months.

**Other Funds**  
**Municipal Drainage Fund**  
**Estimated Expenses**

**MUNICIPAL DRAINAGE UTILITY FUND**  
**ESTIMATED EXPENSES**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
84-0107-00-00	SALARIES-SKILLED CRAFT	0	0	0	15,744	31,488
84-0108-00-00	SALARIES-SERVICE MAINTENANCE	0	0	0	26,452	52,904
84-0109-00-00	SALARIES-OVERTIME	0	0	0	1,500	3,000
84-0111-00-00	SALARIES-LONGEVITY	0	0	0	668	1,336
84-0122-00-00	TMRS	0	0	0	7,653	15,306
84-0133-00-00	FICA	0	0	0	3,394	6,788
84-0134-00-00	WORKER'S COMPENSATION	0	0	0	2,223	4,446
	<i>Personnel Services-----Subtotal</i>	0	0	0	57,634	115,268
84-0203-00-00	MEDICAL & CHEMICAL	0	0	0	375	750
84-0205-00-00	FUEL, OIL & LUBE	0	0	0	2,250	4,500
84-0206-00-00	CLOTHING	0	0	0	300	600
84-0210-00-00	SIGN SUPPLIES	0	0	0	875	1,750
84-0213-00-00	MOTOR VEHICLE	0	0	0	875	1,750
84-0217-00-00	OTHER SUPPLIES	0	0	0	100	200
84-0218-00-00	SMALL TOOLS & MINOR EQUIPMENT	0	0	0	250	500
84-0219-00-00	REPAIR & MAINTENANCE SUPPLIES	0	0	0	2,500	5,000
	<i>Supplies-----Subtotal</i>	0	0	0	7,525	15,050
84-0304-00-00	TELEPHONE - CELLULAR	0	0	0	700	1,400
84-0305-00-00	OTHER PROFESSIONAL SERVICES	0	0	280	15,000	30,000
84-0306-00-00	SPRAY CONTRACT	0	0	0	10,000	20,000
84-0309-00-00	RADIO REPAIRS	0	0	0	250	500
84-0312-00-00	GENERAL ADVERTISING	3,009	0	3,151	0	0
84-0324-00-00	PRINTING & REPRODUCTION	0	0	0	250	500
84-0342-00-00	REPAIR & MAINTENANCE EQUIPMENT	0	0	0	500	1,000
84-0344-00-00	RENTALS	0	0	0	250	500
84-0345-00-00	CONFERENCE & TRAINING	0	0	0	75	150
84-0346-00-00	DUES & SUBSCRIPTIONS	0	0	0	75	150
84-0347-00-00	MISCELLANEOUS	0	0	0	100	200
	<i>Charges for service----Subtotal</i>	3,009	0	3,431	27,200	54,400
84-0410-00-00	CULVERTS	0	0	0	12,500	25,000
84-0415-00-00	DETENTION PONDS	0	0	0	5,000	10,000
84-0416-00-00	DRAINAGE IMPROVEMENTS	0	0	0	50,000	100,000
84-0440-00-00	OTHER MACHINERY & EQUIPMENT	0	0	0	10,000	20,000
84-0458-00-00	EQUIPMENT REPLACEMENT	0	0	0	5,000	10,000
	<i>Capital outlay-----Subtotal</i>	0	0	0	82,500	165,000
	<i>Subtotal</i>	3,009	0	3,431	174,859	349,718

**Other Funds**  
**Municipal Drainage Fund**  
**Estimated Expenses**

		Actual 2016	Budget 2016	Actual 6/30/2017	Budget 2017	Budget 2018
<b><u>DEBT SERVICE</u></b>						
84-0510-22-00	LOAN MATCH RESERVE	0	0	0	15,000	15,000
84-0515-22-00	DEBT SERVICE PAYMENTS	0	0	0	0	15,000
84-0517-22-00	DEBT SVC PMT INTEREST	0	0	0	0	600
	<i>Subtotal</i>	0	0	0	15,000	30,600
	GRAND TOTAL	3,009		0	3,431	189,859
						380,318

Note: The 2017 Budget for Municipal Drainage Fund was only for six months.

**Other Funds**  
**Municipal Drainage Fund**  
**Revenue & Expenditure Summary**

**MUNICIPAL DRAINAGE FUND**  
**REVENUE AND EXPENDITURE SUMMARY**

ESTIMATED OPENING BALANCE - 1/1/18	\$266
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ANTICIPATED REVENUE:

Municipal Drainage Fees	\$380,100
Interest	150
<b>TOTAL REVENUE</b>	<b>380,250</b>

ANTICIPATED EXPENDITURES:

Personnel Services	\$115,268
Supplies	\$15,050
Charges for Services	54,400
Capital Outlay	165,000
Debt Service	30,600
<b>TOTAL EXPENDITURES</b>	<b>380,318</b>

ESTIMATED CLOSING BALANCE - 12/31/18	<u><u>\$198</u></u>
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**Other Funds**  
**Community Development Block Grant Fund**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

2017-2018\*  
BUDGET

Grant Amount	\$325,085
Funds Available for Appropriation	<u>\$325,085</u>

ESTIMATED EXPENDITURES

Administration	60,000
Code Enforcement	60,000
Boys & Girls Club	19,043
Mission Marshall Food Bank	12,000
Marshall/Harrison County Literacy Center	14,042
Demolition & Blight Removal	60,000
Housing Rehabilitation	<u>100,000</u>
 TOTAL EXPENDITURES	 <u>\$325,085</u>
 BALANCE	 <u>\$0</u>

\* The accounting year for the Community Development Block Grant Program is June 1-May 31.

**Other Funds**  
**Replacement Fund-**  
**General Fund**  
**Estimated Revenues**

**REPLACEMENT FUND - GENERAL FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<b><u>MISCELLANEOUS</u></b>						
66-5100-00-00	Interest Earned	\$0	\$0	\$982	\$0	\$0
66-5110-00-00	Interfund Transfer	\$401	\$0	\$0	\$0	\$0
66-5112-00-00	Payment for Equipment Costs	46,219	46,219	26,794	53,587	50,124
<b>GRAND TOTAL</b>		<b>\$46,620</b>	<b>\$46,219</b>	<b>\$27,776</b>	<b>\$53,587</b>	<b>\$50,124</b>

**Other Funds**  
**Replacement Fund-**  
**General Fund**  
**Estimated Expenditures**

**REPLACEMENT FUND - GENERAL FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DEPARTMENT</u>	Actual	Budget	Actual	Budget	Budget	
		2016	2016	6/30/2017	2017	2018	
<b><u>GENERAL FUND</u></b>							
<b>Public Services:</b>							
	Streets/Drainage						
66-0440-05-02	Other Machinery & Equipment	\$39,792	\$38,559	\$0	\$0	\$0	
	Sub Total	\$39,792	\$38,559	\$0	\$0	\$0	
<b>Support Services:</b>							
	Library						
66-0420-16-01	Improvements-Data Processing	\$0	\$0	\$0	\$0	\$10,000	
	IT						
66-0420-16-02	Improvements-Data Processing	\$30,746	\$48,300	\$0	\$5,200	\$12,000	
66-0421-16-02	Computer Replacement	0	0	0	0	12,000	
66-0425-16-02	Cars & Trucks	0	0	0	0	27,000	
	Fleet						
66-0440-16-03	Other Machinery & Equipment	0	0	0	8,500	0	
	Buildings						
66-0440-16-04	Other Machinery & Equipment	0	0	0	4,900	0	
	Parks & Recreation-Parks						
66-0425-14-04	Cars & Trucks	0	26,000	0	40,000	0	
66-0440-14-04	Other Machinery & Equipment	32,921	0	0	7,700	22,000	
	Parks & Recreation-Golf						
01-0440-14-06	Trim Mower	0	0	0	0	30,000	
	Sub Total	\$63,667	\$74,300	\$0	\$66,300	\$113,000	
<b>Planning &amp; Development:</b>							
	Building Permits & Inspection						
66-0425-15-02	Cars & Trucks	\$20,258	\$22,189	\$0	\$0	\$0	
	Code Enforcement						
66-0425-15-03	Cars & Trucks	\$0	\$0	\$0	\$0	\$24,000	
	Sub Total	\$20,258	\$22,189	\$0	\$0	\$24,000	
	GRAND TOTAL	\$123,717	\$135,048	\$0	\$66,300	\$137,000	

REPLACEMENT FUND - GENERAL FUND  
REVENUE AND EXPENDITURE SUMMARY  
2018

**Other Funds**  
**Replacement Fund-**  
**General Fund**  
**Revenue & Expenditure**  
**Summary**

OPENING BALANCE - 1/1/18

\$149,649

ESTIMATED REVENUE:

Interfund Transfer	\$0
Payments from Departments	<u>50,124</u>
 TOTAL REVENUE	 50,124

ESTIMATED EXPENDITURES:

General Fund

Support Services-Parks & Recreation-Parks	\$22,000
Support Services-Parks & Recreation-Golf	30,000
Support Services-Library	10,000
Support Services-IT	51,000
Planning-Code Enforcement	<u>24,000</u>

TOTAL EXPENDITURES

137,000

ESTIMATED CLOSING BALANCE - 12/31/18

\$62,773

**Other Funds**  
**Replacement Fund-**  
**General Fund**  
**Expenditure Budget Detail**

**REPLACEMENT FUND - GENERAL FUND**  
**EXPENDITURE BUDGET DETAIL.**  
**2018**

**General Fund**

**Support Services-Parks & Recreation - Parks**

60" Mowers (2)	<u>\$22,000</u>	\$22,000
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**Support Services-Parks & Recreation - Golf**

Trim Mower (1)	<u>30,000</u>	30,000
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**Support Services-Library**

Improvements-Data Processing (Library)	<u>10,000</u>	10,000
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**Support Services-Information Technology**

Improvements-Data Processing (IT)	12,000
Computer Replacement (IT)	12,000
Van	<u>27,000</u>

51,000

**Planing - Code Enforcement**

Ford F150	<u>24,000</u>	<u>24,000</u>
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Total Replacement Fund - General Fund Expenditures	<u><u>\$137,000</u></u>
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**Other Funds**  
**Replacement Fund-**  
**Water & Sewer Enterprise Fund**  
**Estimated Revenues**

**REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<b><u>MISCELLANEOUS</u></b>						
18-5100-00-00	Interest Earned	\$692	\$0	\$1,694	\$0	\$0
18-5112-00-00	Payment for Equipment Costs	93,845	93,845	53,010	106,020	84,528
<b>GRAND TOTAL</b>		<b>\$94,537</b>	<b>\$93,845</b>	<b>\$54,704</b>	<b>\$106,020</b>	<b>\$84,528</b>

**Other Funds**  
**Replacement Fund-**  
**Water & Sewer Enterprise Fund**  
**Estimated Expenditures**

**REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DEPARTMENT</u>	Actual	Budget	Actual	Budget	Budget	
		2016	2016	6/30/2017	2017	2018	
<b><u>WATER &amp; SEWER ENTERPRISE FUND:</u></b>							
Water Administration							
18-0420-40-01	Improvements-Data Processing	\$13,177	\$20,700	\$0	\$0	\$0	
18-0425-40-01	Cars & Trucks	0	0	0	0	22,000	
	Sub Total Water Administration	13,177	20,700	0	0	22,000	
Water Production							
18-0405-40-02	Improvements-Buildings	18,524	29,850	0	0	0	
18-0440-40-02	Other Machinery & Equipment	32,565	73,104	0	29,250	0	
	Sub Total Water Production	51,089	102,954	0	29,250	0	
Water Distribution/Collection							
18-0425-40-03	Cars & Trucks	0	0	0	25,135	0	
18-0440-40-03	Other Machinery & Equipment	95,838	9,460	0	7,300	230,100	
	Sub Total Water Dist/Collection	95,838	9,460	0	32,435	230,100	
Wastewater Treatment							
18-0425-40-04	Cars & Trucks	0	0	0	71,307	0	
18-0440-40-04	Other Machinery & Equipment	6,229	19,429	0	0	0	
	Sub Total Wastewater Treatment	6,229	19,429	0	71,307	0	
Water Billing							
18-0425-40-06	Cars & Trucks	0	0	0	0	0	
	Sub Total Water Billing	0	0	0	0	0	
Engineering							
18-0440-40-07	Other Machinery & Equipment	15,000	15,995	0	0	0	
	Sub Total Engineering	15,000	15,995	0	0	0	
<b>GRAND TOTAL</b>		<b>\$181,333</b>	<b>\$168,538</b>	<b>\$0</b>	<b>\$132,992</b>	<b>\$252,100</b>	

**Other Funds**  
**Replacement Fund-**  
**Water & Sewer Enterprise Fund**  
**Revenue & Expenditure Summary**

**REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND**  
**REVENUE AND EXPENDITURE SUMMARY**

OPENING BALANCE - 1/1/18 \$324,835  
(Assuming completion in 2017 of the radio system replacement)

ESTIMATED REVENUE:

Interfund Transfer	0
Payments from Departments	<u>84,528</u>
 TOTAL REVENUE	 84,528

ESTIMATED EXPENDITURES:

Water & Sewer Enterprise Fund:	
Water Administration	22,000
Water Distribution/Collection	<u>230,100</u>

TOTAL EXPENDITURES 252,100

ESTIMATED CLOSING BALANCE - 12/31/18 \$157,263

**Other Funds**  
**Replacement Fund-**  
**Water & Sewer Enterprise Fund**  
**Expenditure Budget Detail**

REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND  
EXPENDITURE BUDGET DETAIL.  
2018

**Water & Sewer Enterprise Fund:**

**Water Administration**

Truck	<u>22,000</u>
Total	22,000

**Water Distribution/Collection**

2 Backhoes	170,000
6" By-Pass Truck/Pump	47,000
Jack Hammer Attachment for Backhoe	7,800
4" to 24" Hydraulic Pipe Cutter	<u>5,300</u>
Total	230,100
Total Replacement Fund Expenditures	<u>\$252,100</u>

**Other Funds**  
**Capital Impr Fund-**  
**General Fund**  
**Estimated Revenues**

CAPITAL IMPROVEMENT FUND - GENERAL FUND  
ESTIMATED REVENUES

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<u>MISCELLANEOUS</u>						
68-5110-00-00	Interfund Transfer	\$200,000		\$0	\$0	\$0
	GRAND TOTAL	\$200,000		\$0	\$0	\$0

**Other Funds**  
**Capital Impr Fund-**  
**General Fund**  
**Estimated Expenditures**

**CAPITAL IMPROVEMENT FUND - GENERAL FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DEPARTMENT</u>	Actual	Budget	Actual	Budget	Budget
		2016	2016	6/30/2017	2017	2018
<b><u>GENERAL FUND</u></b>						
68-0405-01-00	Improvements-Buildings	\$0	\$0	\$52,256	\$83,800	\$0
68-0440-01-00	Other Machinery & Equipment	0	0	26,644	0	0
68-0305-01-01	Professional Fees	35,176	0	0	0	0
<b>GRAND TOTAL</b>		<b>\$35,176</b>	<b>\$0</b>	<b>\$78,900</b>	<b>\$83,800</b>	<b>\$0</b>

**Other Funds**  
**Capital Impr Fund-**  
**General Fund**  
**Revenue & Expenditure**  
**Summary**

**CAPITAL IMPROVEMENT FUND - GENERAL FUND**  
**REVENUE AND EXPENDITURE SUMMARY**  
**2018**

OPENING BALANCE - 1/1/18 \$369,667

ESTIMATED REVENUE:

Interfund Transfer \$0

TOTAL REVENUE 0

ESTIMATED EXPENDITURES:

General Fund \$0

TOTAL EXPENDITURES 0

ESTIMATED CLOSING BALANCE - 12/31/18 \$369,667

# CAPITAL OUTLAY

*This section of the 2017 Budget contains a separate listing of expenditures in departmental budgets for capital assets. These are things the City will purchase or improvements to city facilities or infrastructure that cost a considerable amount of money and are intended to last a long time. Examples are equipment purchases, street improvements and water/sewer line improvements.*

**2018 BUDGET**  
**CAPITAL OUTLAY**

<u>ACCT</u>	<u>DEPARTMENT/DIVISION-DESCRIPTION</u>	<u>BUDGET</u> <u>2018</u>
<b><u>GENERAL FUND</u></b>		
<b><u>POLICE-PATROL</u></b>		
01-0425-03-03	CARS & TRUCKS (MOTORCYCLES)	\$12,100
01-0460-03-03	LEASE/PURCHASE PAYMENTS (PATROL CARS)	267,784
		<u><b>\$279,884</b></u>
<b><u>FIRE-SUPPRESSION</u></b>		
01-0460-04-02	LEASE/PURCHASE PAYMENTS	\$130,704
01-0461-04-02	LEASE/PURCHASE PAYMENTS-SCBA	48,265
		<u><b>\$178,969</b></u>
<b><u>PUBLIC SERVICES-STREETS</u></b>		
01-0408-05-02	STREET IMPROVEMENTS	\$1,035,270
01-0458-05-02	EQUIPMENT REPLACEMENT FUND PMTS	6,403
		<u><b>\$1,041,673</b></u>
<b><u>PLANNING &amp; DEVELOPMENT -</u></b> <b><u>BUILDING PERMITS &amp; INSPECTIONS</u></b>		
01-0458-15-02	EQUIPMENT REPLACEMENT FUND PMTS	\$7,800
		<u><b>\$7,800</b></u>
<b><u>SUPPORT SERVICES-LIBRARY</u></b>		
01-0414-16-01	BOOK PURCHASE PROGRAM	\$45,000
01-0420-16-01	IMPROVEMENTS-20 COMPUTERS	8,000
01-0440-16-01	MACHINERY & EQUIPMENT	6,000
		<u><b>\$59,000</b></u>
<b><u>SUPPORT SERVICES-INFORMATION TECHNOLOGY</u></b>		
01-0420-16-02	DATA PROCESSING IMPROVEMENTS	\$57,000
01-0421-16-02	COMPUTER REPLACEMENT	30,000
01-0458-16-02	EQUIPMENT REPLACEMENT FUND PMTS	5,543
		<u><b>\$92,543</b></u>
<b><u>SUPPORT SERVICES-FLEET</u></b>		
01-0458-16-03	EQUIPMENT REPLACEMENT FUND PMTS	\$1,215
		<u><b>\$1,215</b></u>
<b><u>SUPPORT SERVICES-BUILDINGS</u></b>		
01-0405-16-04	IMPROVEMENTS - BUILDINGS (AIR CONDITIONERS)	\$53,750
01-0458-16-04	EQUIPMENT REPLACEMENT FUND PMTS	5,817
		<u><b>\$59,567</b></u>
<b><u>SUPPORT SERVICES-PARKS &amp; RECREATION</u></b> <b><u>PARKS</u></b>		
01-0458-14-04	EQUIPMENT REPLACEMENT FUND PMTS	\$15,846
		<u><b>\$15,846</b></u>

<u>ACCT</u>	<u>DEPARTMENT/DIVISION-DESCRIPTION</u>	<u>BUDGET</u> <u>2018</u>
<b><u>SUPPORT SERVICES-PARKS &amp; RECREATION</u></b>		
<b><u>GOLF COURSE</u></b>		
01-0458-14-06	EQUIPMENT REPLACEMENT FUND PMTS	7,500
01-0460-14-06	LEASE PURCHASE PAYMENTS	16,723
		<b><u>\$24,223</u></b>
<b><u>TOURISM &amp; PROMOTIONS-COMMUNITY FACILITIES-</u></b>		
<b><u>CONVENTION/COMMUNITY CENTERS</u></b>		
01-0426-17-01	FURNITURE & FIXTURES (TABLES AND CHAIRS)	\$6,000
		<b><u>\$6,000</u></b>
<b><u>CAPITAL OUTLAY</u></b>		
01-0405-23-00	IMPROVEMENTS-BUILDINGS	\$210,000
		<b><u>\$210,000</u></b>
<b>TOTAL GENERAL FUND</b>		<b><u>\$1,976,720</u></b>

<u>ACCT</u>	<u>DEPARTMENT/DIVISION-DESCRIPTION</u>	<u>BUDGET 2018</u>
<b><u>WATER &amp; SEWER ENTERPRISE FUND</u></b>		
<b><u>WATER PRODUCTION</u></b>		
40-0458-20-02	EQUIPMENT REPLACEMENT FUND PMTS	\$17,069
		<u><b>\$17,069</b></u>
<b><u>DISTRIBUTION/COLLECTION</u></b>		
40-0411-20-03	IMPROVEMENTS-SEWER MAINS & SVS	\$399,800
40-0412-20-03	IMPROVEMENTS-WATER MAINS & SVS	399,800
40-0435-20-03	FIRE HYDRANT	25,000
40-0442-20-03	ANNUAL MANHOLE REHAB	25,000
40-0458-20-03	EQUIPMENT REPLACEMENT FUND PMTS	30,926
		<u><b>\$880,526</b></u>
<b><u>WASTEWATER TREATMENT</u></b>		
40-0458-20-04	EQUIPMENT REPLACEMENT FUND PMTS	\$20,728
		<u><b>\$20,728</b></u>
<b><u>WATER BILLING</u></b>		
40-0458-20-06	EQUIPMENT REPLACEMENT FUND PMTS	\$11,402
		<u><b>\$11,402</b></u>
<b><u>ENGINEERING</u></b>		
40-0458-20-07	EQUIPMENT REPLACEMENT FUND PMTS	\$2,143
		<u><b>\$2,143</b></u>
<b><u>NONDEPARTMENTAL</u></b>		
40-0458-21-00	EQUIPMENT REPLACEMENT FUND PMTS	\$2,260
		<u><b>\$2,260</b></u>
<b><u>SUB-TOTAL WATER &amp; SEWER ENTERPRISE FUND</u></b>		
		<b>\$934,128</b>
40-0519-22-00	FILTER MEDIA LOAN PAYMENT	\$95,880
40-0521-22-00	EQUIPMENT LOAN PAYMENT	118,800
		<u><b>\$214,680</b></u>
<b><u>TOTAL WATER &amp; SEWER ENTERPRISE FUND</u></b>		
		<b>\$1,148,808</b>
<b><u>TOTAL GENERAL FUND &amp; WATER &amp; SEWER ENTERPRISE FUND</u></b>		
		<b>\$3,125,528</b>