

# 2017

## ANNUAL BUDGET

### CITY OF MARSHALL, TEXAS



**January 1, 2017 through December 31, 2017**

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*Attached is the proposed budget for the City of Marshall  
Calendar Year 2017.*

*This budget will raise more revenue from property taxes  
than last year's budget by an amount of \$30,095, which is a  
0.57 percent increase from last year's budget. The property  
tax revenue to be raised from new property added to the tax  
roll this year is \$53,119.*

# CITY COMMISSION

## May 2016 – May 2017

**ERIC NEAL**, *Chairman*  
*District #3*

**GLORIA MOON**  
*District #1*

**MICHAEL MITCHELL**  
*District #2*

**LADARIUS CARTER**  
*District #4*

**VERNIA CALHOUN**  
*District #5*

**LARRY HURTA**  
*District #6*

**DOUG LEWIS**  
*District #7*

# MANAGEMENT STAFF

**CITY MANAGER**  
*Lisa Agnor*

**CITY SECRETARY/  
FINANCE DIRECTOR**  
*Elaine Altman*

**FIRE CHIEF**  
*Reginald Cooper*

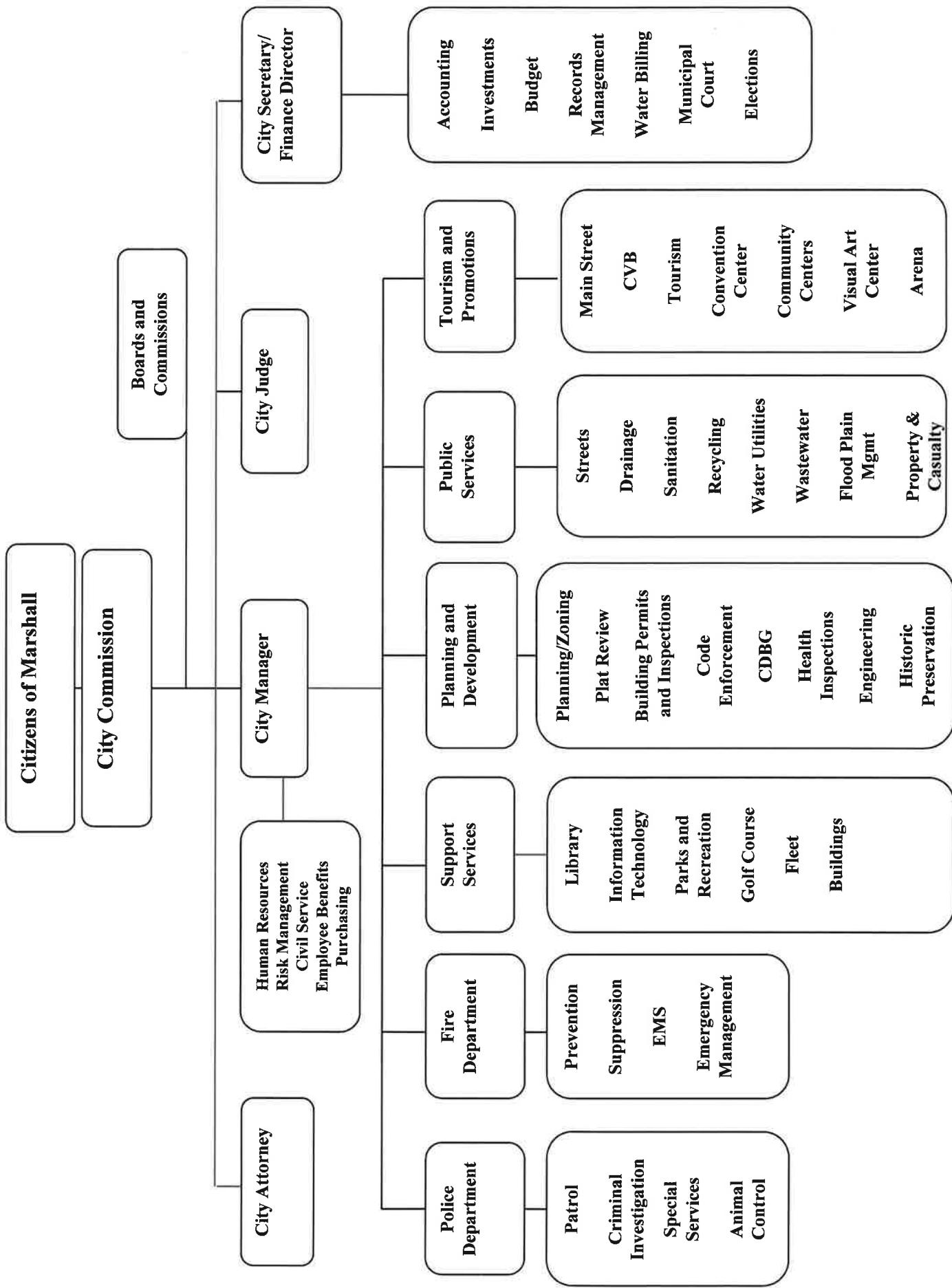
**PLANNING & DEVELOPMENT  
DIRECTOR**  
*Wes Morrison*

**POLICE CHIEF**  
*Jesus “Eddie” Campa*

**SUPPORT SERVICES  
DIRECTOR**  
*Jack Redmon*

**WATER UTILITIES/  
PUBLIC SERVICES DIRECTOR**  
*J. C. Hughes*

**TOURISM & PROMOTIONS  
DIRECTOR**  
*Carolyn Howard*





The Honorable Chairman and City Commissioners  
City of Marshall  
Marshall, Texas

Members of the City Commission:

Enclosed is the budget for the fiscal year beginning January 1, 2017 and ending December 31, 2017. The document is the result of much hard work by the City Commission and the City staff. As always, the 2017 budget seeks to provide a balance of good levels of service and maintenance of public facilities at the lowest possible cost to the citizens of Marshall.

The development of the 2017 budget was guided by the goals of the City Commission, as outlined in the City of Marshall Strategic Plan adopted by the City Commission on April 14, 2016. The goals identified in the plan are as follows:

- 1) The City of Marshall will be a safe and secure community.
- 2) The City of Marshall will have a strong, diverse, and viable local economy.
- 3) The City of Marshall will have unity and purpose in its leadership as it works to maintain a financially stable organization.
- 4) The City of Marshall will be designed to include high quality and effective infrastructure.
- 5) The City of Marshall will be a highly desirable place to live, work, and play with thriving neighborhoods and high quality of life for all residents.

The 2017 budget reaffirms the Commission's commitment to these goals, along with its continued commitment to emphasize provision of essential services on which our citizens depend.

The tax rate to support the budget is \$0.542160 per \$100 of assessed valuation and remains the same as the prior year's rate. In order to fund increases to Water and Sewer infrastructure, a 1 ½% increase in Water and Sewer charges is included in the budget.

The Street Improvement budget for 2017 totals \$1,541,520 with \$1,035,270 provided for in General Fund and \$506,250 provided for in our Street Maintenance Fund. In the Water and Sewer Enterprise Fund, both Improvements to Water Mains and Improvements to Sewer Mains were increased \$64,800 to provide total funding in each line item of \$399,800.

The 2017 budget is a balanced budget with no reliance on reserves. Projected revenues and budgeted expenditures for the General Fund and the Water and Sewer Enterprise Fund are as follows:

<u>Fund</u>	<u>Projected Revenues</u>	<u>Budgeted Expenditures</u>
General Fund	\$18,054,206	\$18,054,088
Water and Sewer Enterprise Fund	\$10,095,500	\$10,095,415
Total	\$28,149,706	\$28,149,503

As always, revenues will need to be watched closely and expenditures will need to be controlled carefully throughout the 2017 fiscal year to assure that the City of Marshall achieves its primary goal of maintaining a balanced budget.

I wish to extend my thanks to each member of the City Commission for the many hours of work put forth attending the budget workshops, reviewing draft budget documents, and providing input to develop the adopted budget. I also would like to express my appreciation to the City staff for their hard work in striving to maintain high levels of service to our citizens. Our desire in achieving your goals is to keep our residents in mind throughout the process, knowing that we serve them. It is my hope, as I am sure it is yours, that 2017 will be a good year for the City of Marshall.

Respectfully submitted,



Lisa Agnor  
City Manager

ORDINANCE NO. O-16-19

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MARSHALL, TEXAS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MARSHALL, TEXAS, FOR THE 2017 FISCAL YEAR.

WHEREAS, the budget, as presented in Section 1 below, for the fiscal year beginning January 1, 2017 and ending December 31, 2017 was duly presented to the City Commission by the City Manager and a public hearing was ordered by the City Commission and said notices were published in the Marshall News Messenger and said public hearing was held according to said notice; now, therefore,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MARSHALL, TEXAS:

SECTION 1

THAT the appropriations for the fiscal year beginning January 1, 2017 and ending December 31, 2017 for the support of the City of Marshall, Texas, be fixed and determined for said term in accordance with the expenditures shown in the City's fiscal year 2017 budget, as detailed below:

<u>FUND</u>	<u>TOTAL BUDGETED EXPENDITURES</u>
General Fund	\$ 18,054,088
Water & Sewer Enterprise Fund	<u>\$ 10,095,415</u>
Sub-Total -- Operating Budget	\$ 28,149,503
2007 General Obligation Debt Service Fund & Series 2010 & 2010A Combination Tax & Limited Surplus Revenue Certificates of Obligation Debt Service Fund	\$ 707,463
Hotel/Motel Occupancy Tax Fund	\$ 720,638
Litter Control Fund	\$ 55,400
D.A.R.E. Donation Fund	\$ 7,500
Street Maintenance Fund	\$ 506,250
Capital Improvement Fund	\$ 83,800
Equipment Replacement Fund – General Fund	\$ 66,300
Equipment Replacement Fund – Water & Sewer Fund	\$ 132,992
Emergency Medical Services – ESD	<u>\$ 123,619</u>
Total Budget	<u>\$ 30,553,465</u>

SECTION 2

THAT the budget, as shown in words and figures in Section 1, is hereby approved in all respects and adopted as the City's budget for fiscal year beginning January 1, 2017 and ending December 31, 2017.

PASSED AND APPROVED this, the 22<sup>nd</sup> day of September, 2016.

Chairman Eric Neal, District 3, voted	<u>Aye</u>
Mayor Pro-Tem Gloria Moon, District 1, voted	<u>Aye</u>
Commissioner Michael Mitchell, District 2, voted	<u>Aye</u>
Commissioner LaDarius Carter, District 4, voted	<u>Aye</u>
Commissioner Vernia Calhoun, District 5, voted	<u>Nay</u>
Commissioner Larry Hurta, District 6, voted	<u>Aye</u>
Commissioner Doug Lewis, District 7, voted	<u>Aye</u>

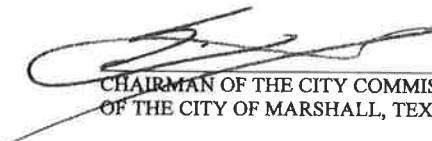
Total Ayes: 4  
Total Nays: 1  
Total Abstain: 0  
Total Absent: 0

PASSED, APPROVED, AND ADOPTED this, the 23<sup>rd</sup> day of September, 2016.

Chairman Eric Neal, District 3, voted	<u>Aye</u>
Mayor Pro-Tem Gloria Moon, District 1, voted	<u>Aye</u>
Commissioner Michael Mitchell, District 2, voted	<u>Nay</u>
Commissioner LaDarius Carter, District 4, voted	<u>Aye</u>
Commissioner Vernia Calhoun, District 5, voted	<u>Nay</u>
Commissioner Larry Hurta, District 6, voted	<u>Aye</u>
Commissioner Doug Lewis, District 7, voted	<u>Aye</u>

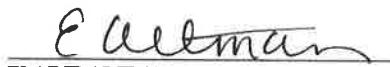
Total Ayes: 5  
Total Nays: 2  
Total Abstain: 0  
Total Absent: 0

APPROVED:



CHAIRMAN OF THE CITY COMMISSION  
OF THE CITY OF MARSHALL, TEXAS

ATTEST:



ELAINE ALTMAN  
CITY SECRETARY

# BUDGET SUMMARY

*The City's 2017 Annual Budget is funded primarily through two types of funds, the General Fund and the Water and Sewer Enterprise Fund.*

*The General Fund is used to pay for core City services. Examples of these services are public safety, parks and recreation, street maintenance, and the library. The revenue to pay for these services comes from primarily sales tax and property taxes, but also includes fees, licenses and permits, fines and other various sources.*

*The City's property tax is levied each October 1 based on the assessed value of all real and business personal property in the city. The City Commission sets the property tax rate. The value of property is established by the Harrison Central Appraisal District.*

*The Water and Sewer Enterprise Fund is funded from water and sewer user fees.*

*The following pages summarize revenue and expenditures for both of these funds.*

*The City also has various other funds that are designated for a special purpose and do not support the annual operations of the city. The larger of these funds are shown in this document following the Water and Sewer Enterprise Fund.*

**2017 PERSONNEL SUMMARY**  
**GENERAL AND**  
**WATER AND SEWER ENTERPRISE FUND**

Note: This list includes all permanent employees. Some departments have funds allocated on an annual basis for seasonal and/or part-time employees. These seasonal and/or part-time employees are not included in this listing since the number hired varies based on the needs of the department. Each department with part-time and hourly funding is indicated with an asterisk(\*) by the department or division name. The funded amount can be found in the detailed department budget unless otherwise indicated.

<u>ACTIVITY</u>	<u>PART-TIME</u>	<u>FULL-TIME</u>	<u>TOTAL</u>
<b><u>GENERAL GOVERNMENT</u></b>			
Administration	1.50	1.50	
Human Resources	2.00	2.00	
Purchasing	0.00	0.00	
<b>TOTAL - GENERAL GOVERNMENT</b>	<b>0.00</b>	<b>3.50</b>	<b>3.50</b>
<b><u>CITY SECRETARY/FINANCE</u></b>			
Accounting	3.00	3.00	
Records Management	1.00	1.00	
Municipal Court	2.00	4.00	6.00
Water Billing-Funded in Water Util-10 Employees			
<b>TOTAL - CITY SECRETARY/FINANCE</b>	<b>2.00</b>	<b>8.00</b>	<b>10.00</b>
<b><u>PUBLIC SAFETY</u></b>			
<b><u>POLICE</u></b>			
Special Services	15.00	15.00	
Patrol	38.00	38.00	
Criminal Investigation	13.00	13.00	
Animal Control	3.00	3.00	
<b>Subtotal – Police</b>	<b>0.00</b>	<b>69.00</b>	<b>69.00</b>
<b><u>FIRE</u></b>			
Prevention	2.00	2.00	
Suppression	30.00	30.00	
Emergency Medical Services	19.00	19.00	
Emergency Management	0.00	0.00	
<b>Subtotal – Fire</b>	<b>0.00</b>	<b>51.00</b>	<b>51.00</b>
<b>TOTAL – PUBLIC SAFETY</b>	<b>0.00</b>	<b>120.00</b>	<b>120.00</b>
<b><u>PUBLIC SERVICES</u></b>			
Streets	9.00	9.00	
<b>TOTAL – PUBLIC SERVICES</b>	<b>0.00</b>	<b>9.00</b>	<b>9.00</b>

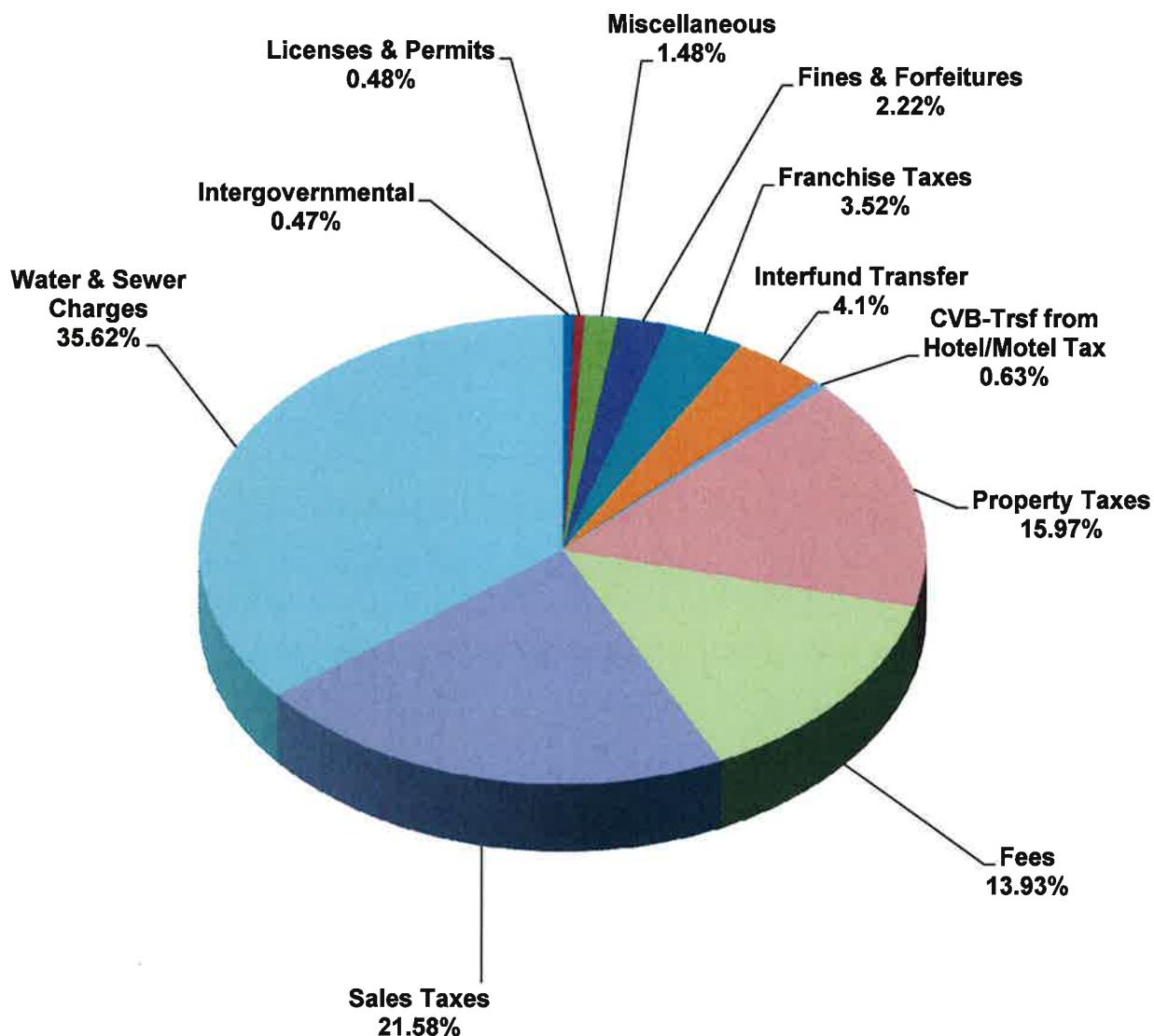
**Budget Summary**  
**Personnel Summary**

<u>ACTIVITY</u>	<u>PART-TIME</u>	<u>FULL-TIME</u>	<u>TOTAL</u>
<b><u>PLANNING &amp; DEVELOPMENT</u></b>			
Planning Administration/Historic Preservation	3.00	3.00	
Building Permits & Inspections	2.00	2.00	
Code Enforcement *	2.00	2.00	
Health Inspection Services	1.00	1.00	
Engineering-Funded in Water Util-1 Employee			
<b>TOTAL – PLANNING &amp; DEVELOPMENT</b>	<b>0.00</b>	<b>8.00</b>	<b>8.00</b>
<b><u>SUPPORT SERVICES</u></b>			
Library *	7.00	7.00	
Information Technology	3.00	3.00	
Fleet	3.00	3.00	
Buildings *	1.00	1.00	
Subtotal	0.00	14.00	14.00
<b><u>PARKS &amp; RECREATION</u></b>			
Administration	1.25	1.25	
Parks *	5.25	5.25	
Recreation *	0.00	0.00	
Golf Course *	1.00	1.00	
Subtotal - Parks & Recreation	0.00	7.50	7.50
<b>TOTAL – SUPPORT SERVICES</b>	<b>0.00</b>	<b>21.50</b>	<b>21.50</b>
<b><u>TOURISM &amp; PROMOTIONS</u></b>			
<b><u>COMMUNITY FACILITIES</u></b>			
Convention Center/Community Centers *	3.00	3.00	
Visual Art Center *	0.00	0.00	
Arena *	2.00	2.00	
Main Street	1.00	1.00	
Tourism-Funded by Hot Funds (2 Employees)			
Subtotal - Community Facilities	0.00	6.00	6.00
<b>TOTAL – TOURISM &amp; PROMOTIONS</b>	<b>0.00</b>	<b>6.00</b>	<b>6.00</b>
<b>TOTAL – GENERAL FUND</b>	<b>2.00</b>	<b>176.00</b>	<b>178.00</b>

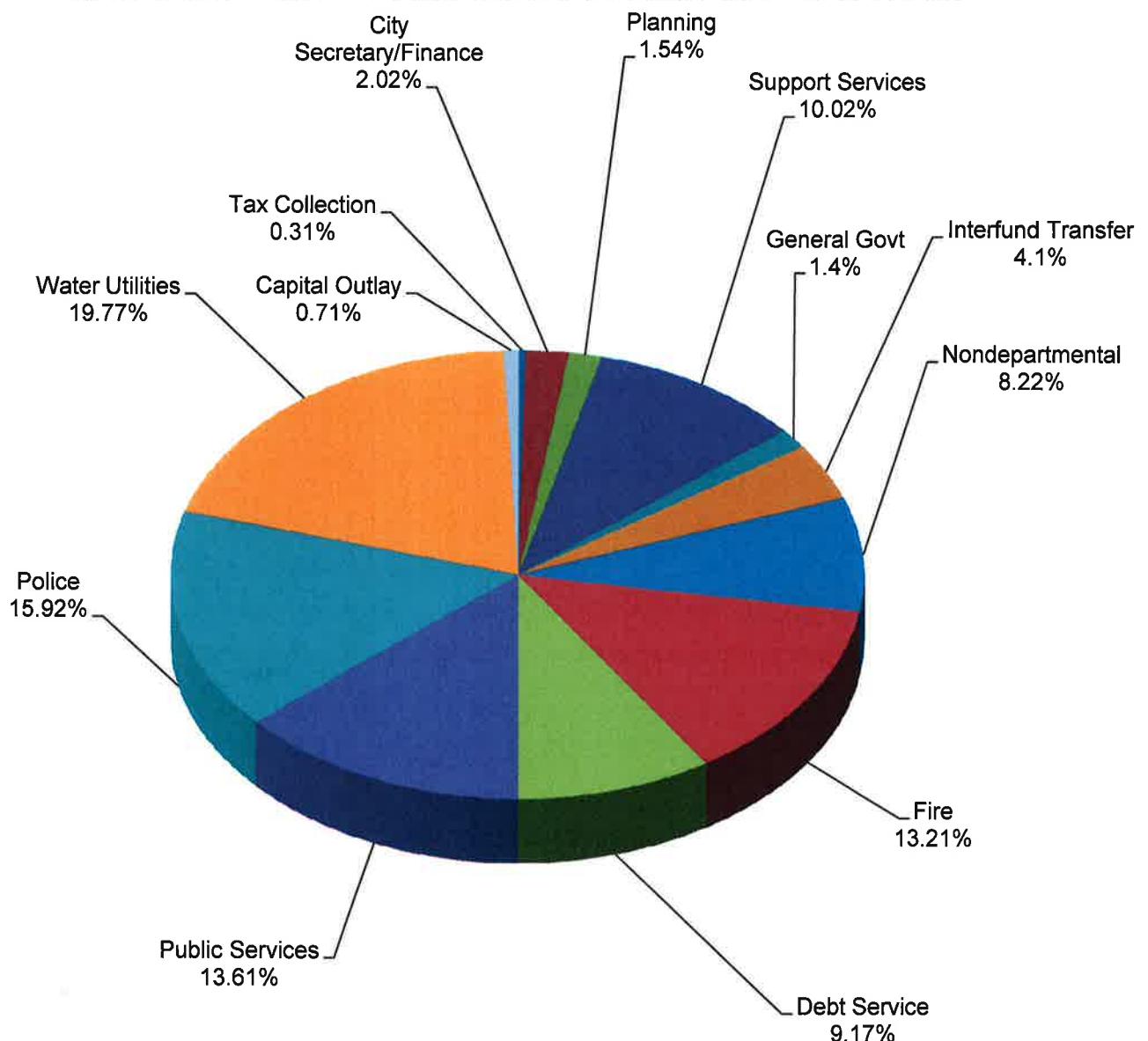
**Budget Summary**  
**Personnel Summary**

<u>ACTIVITY</u>	<u>PART-TIME</u>	<u>FULL-TIME</u>	<u>TOTAL</u>
<b><u>WATER UTILITIES</u></b>			
Administration	4.00	4.00	
Water Production	9.50	9.50	
Water Distribution/Collection	21.00	21.00	
Wastewater Treatment	12.50	12.50	
Water Billing	10.00	10.00	
Engineering	1.00	1.00	
<b>TOTAL – WATER UTILITIES</b>	<b>58.00</b>	<b>58.00</b>	
<b>SUBTOTAL GENERAL FUND /WATER UTILITIES</b>			
	<u>2.00</u>	<u>234.00</u>	<u>236.00</u>
Less: Contributory Funds			
a. Community Development Block Grant	2.00	2.00	
b. Hotel Occupancy Tax Fund	0.49	0.49	
Subtotal -Contributory Funds	2.49	2.49	
<b>TOTAL GENERAL FUND AND WATER SEWER ENTERPRISE FUND</b>			
	<u>2.00</u>	<u>231.51</u>	<u>233.51</u>

**2017**  
**BUDGET**  
**ESTIMATED REVENUES**  
**GENERAL AND**  
**WATER AND SEWER ENTERPRISE**  
**FUNDS**



**2017**  
**BUDGET**  
**EXPENDITURES/EXPENSES**  
**GENERAL AND**  
**WATER AND SEWER ENTERPRISE FUNDS**

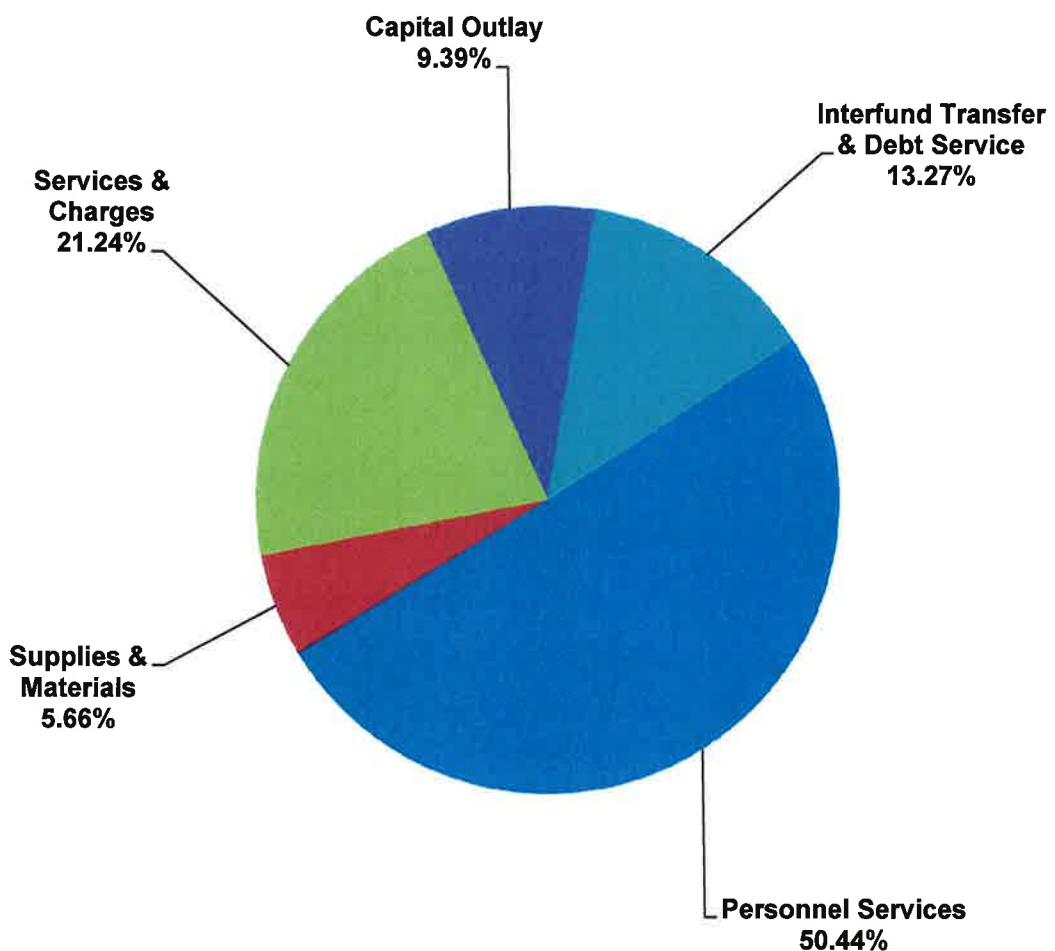


**Budget Summary**  
**Estimated Revenue & Expenditures/Expenses**

**ESTIMATED REVENUES AND EXPENDITURES/EXPENSES**  
**GENERAL AND WATER SEWER ENTERPRISE FUNDS**

	ACTUAL	ADOPTED BUDGET	ACTUAL	ADOPTED BUDGET	BUDGET
	<u>2015</u>	<u>2015</u>		<u>6/30/2016</u>	<u>2016</u>
<b><u>REVENUES</u></b>					
Property Taxes	\$4,330,442	\$4,123,935	\$2,341,034	\$4,433,341	\$4,496,575
Sales Tax	6,094,734	6,075,000	3,046,235	6,210,000	6,075,000
Franchise Taxes	996,726	1,015,000	238,420	1,005,000	990,000
Licenses & Permits	127,516	99,700	73,662	130,700	133,700
Intergovernmental	223,537	236,000	63,085	122,375	131,375
Fees	3,842,751	3,820,780	2,008,616	3,872,030	3,921,030
Fines & Forfeitures	562,136	625,000	442,175	625,000	625,000
Miscellaneous	1,450,675	218,365	210,833	309,395	417,527
CVB-Trsf from Hotel/Motel Tax Fund	175,138	175,138	0	176,463	177,638
Interfund Transfer	1,785,249	1,496,000	576,931	1,153,861	1,153,861
Water & Sewer Charges	9,473,877	9,814,000	4,587,671	9,912,490	10,028,000
<b>TOTALS</b>	<b>\$29,062,781</b>	<b>\$27,698,918</b>	<b>\$13,588,662</b>	<b>\$27,950,655</b>	<b>\$28,149,706</b>
<b><u>EXPENDITURES</u></b>					
General Government	\$438,954	\$356,142	\$182,195	\$380,390	\$394,772
City Secretary/Finance	456,471	563,800	207,923	577,792	568,208
Police Department	4,428,110	4,260,783	1,946,500	4,354,270	4,481,463
Fire Department	3,855,914	3,659,466	1,784,712	3,760,373	3,718,300
Public Services	3,235,234	3,605,789	2,447,382	3,690,288	3,830,293
Planning & Development	453,329	469,507	233,549	455,406	432,792
Support Services	3,261,728	3,044,624	1,588,686	2,945,758	2,819,258
Tax Collection	94,016	94,025	71,373	95,165	88,505
Nondepartmental	2,833,108	2,434,996	1,365,094	2,342,950	2,314,177
Water Utilities	4,798,673	4,990,458	2,229,655	5,410,708	5,566,231
Debt Service	746,719	2,723,209	2,295,416	2,583,532	2,581,643
Interfund Transfer	1,496,000	1,496,000	576,931	1,153,861	1,153,861
Capital Outlay	0	0	0	200,000	200,000
<b>TOTALS</b>	<b>\$26,098,256</b>	<b>\$27,698,799</b>	<b>\$14,929,416</b>	<b>\$27,950,493</b>	<b>\$28,149,503</b>

**2017 BUDGET**  
**ESTIMATED SUMMARY OF**  
**EXPENDITURES/EXPENSES BY**  
**CHARACTER & OBJECT**  
**GENERAL AND**  
**WATER AND SEWER ENTERPRISE**  
**FUNDS**



**Budget Summary**  
**Summary by Character & Object Classification**

**GENERAL AND WATER AND SEWER ENTERPRISE FUNDS**

**SUMMARY OF EXPENDITURES/EXPENSES**  
**BY CHARACTER AND OBJECT CLASSIFICATION**

<u>2017</u>	
Personnel Services	\$14,197,861
Supplies & Materials	\$1,593,242
Services & Charges	\$5,978,726
Capital Outlay	\$2,644,170
Subtotal	\$24,413,999
Interfund Transfer & Debt Service	<u>\$3,735,504</u>
Total	<u><u>\$28,149,503</u></u>

# GENERAL FUND

*The General Fund is used to pay for core City services. The following departments provide services directly to citizens or provide support services to the departments:*

- General Government which includes Legislative, City Attorney, Administration, Human Resources, and Purchasing
- City Secretary/Finance which includes Accounting, Records Management, and Municipal Court
- Public Safety including Police and Fire
- Public Services which includes Streets and Sanitation
- Planning & Development which includes Planning, Building Permits and Inspections, Code Enforcement, and Health Inspections
- Support Services which includes Library, Information Technology, Parks and Recreation, Fleet, and Buildings
- Tourism and Promotions which includes Convention & Community Centers, Visual Art Center, Arena, and Main Street
- Non-departmental

*The revenue to pay for these services comes from primarily sales tax, fees and property tax, but also includes licenses and permits, fines and other various sources.*

*This section of the budget includes the following:*

- Property tax information including the tax rate and collection schedule, 20-year property rate analysis, and analysis of property valuations for the previous 10 years
- General Fund estimated revenues
- General Fund estimated expenditures
- General Fund detailed line-item departmental budgets

**General Fund**  
**Tax Rate/Collection Schedule**

**GENERAL FUND**  
**TAX RATE COLLECTION SCHEDULE**  
**2017**

Assessed Valuation	<u><b>\$971,310,928</b></u>
--------------------	-----------------------------

\*Tax Rate per \$100 Valuation

*For Operations	\$0.46931
For Debt Service	<u><b>4,558,459</b></u>

*Total	<u><b>0.07285</b></u>
	<u><b>707,600</b></u>

Total Current Tax Levy	<u><b>\$0.54216</b></u>
	<u><b>\$5,266,059</b></u>

For Operation:

Estimated Current Tax Collections (92.5%)	\$4,216,575
Estimated Debt Service Collections (92.5%)	654,530
Estimated Delinquent Tax Collections-General Fund	185,000
Estimated Delinquent Tax Collections-Debt Service Fund	30,000
Estimated Penalty & Interest Collections-General Fund	95,000
Estimated Penalty & Interest Collections-Debt Service Fund	<u><b>18,000</b></u>

Total Tax Collections - City Operations	<u><b>\$5,199,105</b></u>
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\* Tax Rate per \$100 valuation takes into consideration a 1/2 cent sales tax estimated receipt of \$2,025,000 for property tax reduction.

**General Fund  
Analysis of Tax Rate**

**ANALYSIS OF TAX RATE PER \$100.00 VALUATION  
LAST (20) YEARS**

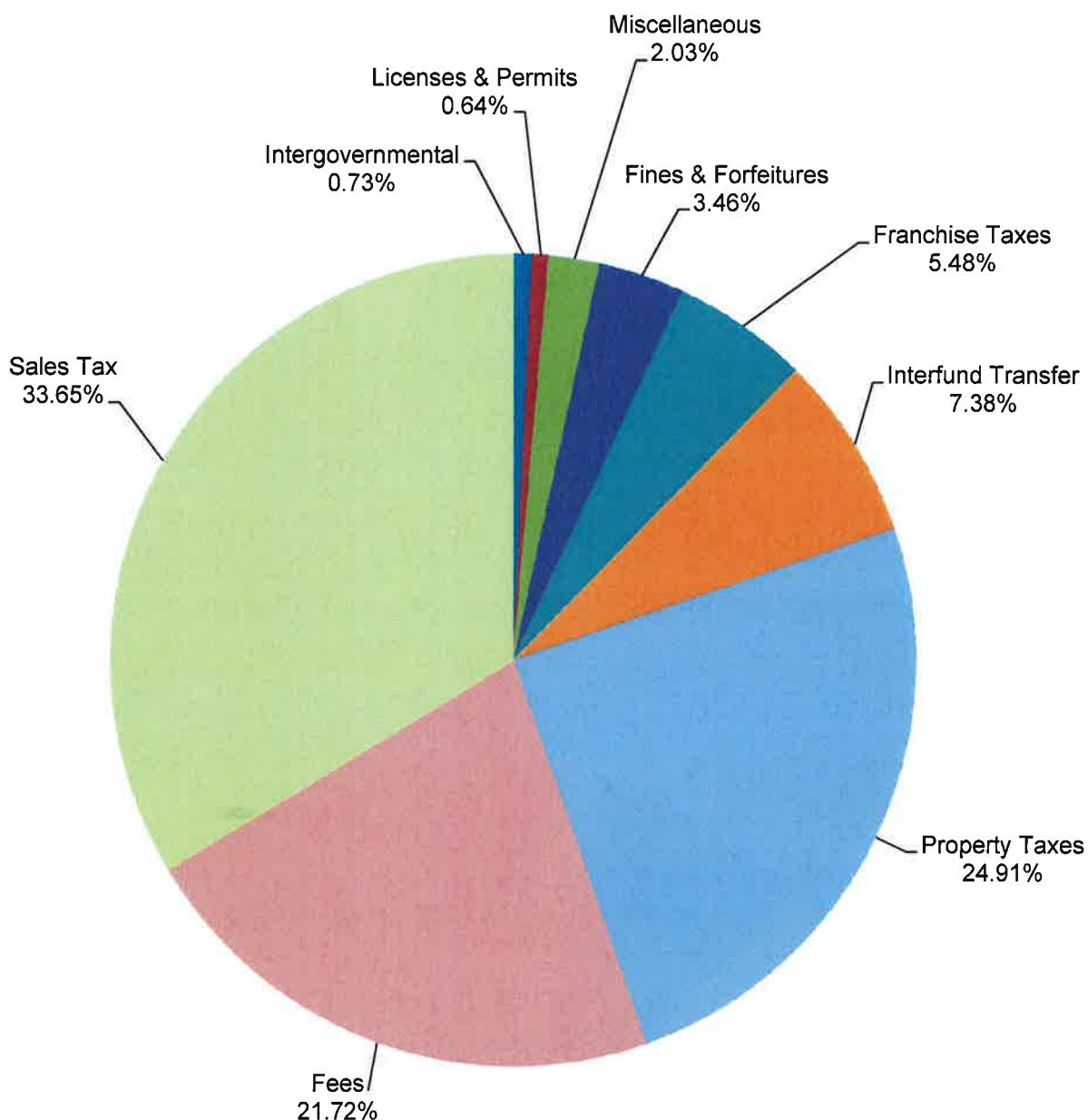
TAX YEAR	BUDGET YEAR	(A) GENERAL OPERATING		(B) INTEREST AND SINKING		(C) TOTAL TAX RATE
		TAX RATE	% OF (C)	TAX RATE	% OF (C)	
1997	1998	0.42179	84%	0.08077	16%	0.50256
1998	1999	0.42342	85%	0.07613	15%	0.49955
1999	2000	0.42270	85%	0.07185	15%	0.49455
2000	2001	0.42471	86%	0.06984	14%	0.49455
2001	2002	0.43480	88%	0.05975	12%	0.49455
2002	2003	0.43700	88%	0.05755	12%	0.49455
2003	2004	0.43678	88%	0.05777	12%	0.49455
2004	2005	0.44206	89%	0.05249	11%	0.49455
2005	2006	0.44638	90%	0.04817	10%	0.49455
2006	2007	0.44979	91%	0.04476	9%	0.49455
2007	2008	0.42464	89%	0.05140	11%	0.47604
2008	2009	0.42589	89%	0.05015	11%	0.47604
2009	2010	0.42902	90%	0.04702	10%	0.47604
2010	2011	0.42723	90%	0.04881	10%	0.47604
2011	2012	0.40378	85%	0.07226	15%	0.47604
2012	2013	0.40311	85%	0.07293	15%	0.47604
2013	2014	0.39830	84%	0.07774	16%	0.47604
2014	2015	0.42699	90%	0.04905	10%	0.47604
2015	2016	0.46452	86%	0.07764	14%	0.54216
2016	2017	0.46931	87%	0.07285	13%	0.54216

**General Fund**  
Analysis of Property Valuations

**ANALYSIS OF PROPERTY VALUATIONS**  
**PREVIOUS (10) YEARS**

(A) YEAR	(B) BUDGET YEAR	(C) % ASSESSED	(D) ASSESSED VALUE REAL PROPERTY	(E) ASSESSED VALUE PERSONAL PROPERTY	(F) TOTAL ASSESSED VALUE	(G) LESS EXEMPTIONS	(H) NET ASSESSED VALUE	(I) % OF TOTAL VALUE ASSESSED	(J) TAX RATE
2007	2008	100%	876,399,890	270,051,785	1,146,451,675	244,646,494	901,805,181	79%	0.47604
2008	2009	100%	988,027,270	203,783,370	1,191,810,640	249,882,439	941,928,201	79%	0.47604
2009	2010	100%	1,020,098,820	242,223,560	1,262,322,380	259,220,419	1,003,101,961	79%	0.47604
2010	2011	100%	1,020,018,500	251,392,730	1,271,411,230	261,711,379	1,009,699,851	79%	0.47604
2011	2012	100%	1,041,600,370	286,717,480	1,328,317,850	280,111,968	1,048,205,882	79%	0.47604
2012	2013	100%	1,048,088,720	311,001,870	1,359,090,590	309,899,946	1,049,190,644	77%	0.47604
2013	2014	100%	1,069,838,890	229,288,090	1,299,126,980	315,853,613	983,273,367	76%	0.47604
2014	2015	100%	1,099,057,240	202,393,900	1,301,451,140	326,952,822	974,498,318	75%	0.47604
2015	2016	100%	1,122,594,660	167,083,430	1,289,678,090	321,904,022	967,774,068	75%	0.54216
2016	2017	100%	1,127,597,620	163,000,580	1,290,598,200	319,287,272	971,310,928	75%	0.54216

**2017 BUDGET  
ESTIMATED REVENUES  
GENERAL FUND**



**General Fund**  
**Estimated Revenues**

<u>GENERAL FUND</u> <u>ESTIMATED REVENUES</u>					
ACCT	DESCRIPTION	PROPOSED			
		ACTUAL 2015	BUDGET 2015	ACTUAL 6/30/2016	BUDGET 2016
<u>TAXES</u>					
4000	Property Tax	\$4,026,442	\$3,848,935	\$2,218,764	\$4,158,341
4001	Delinquent Tax	197,112	180,000	63,055	180,000
4002	Penalty & Interest-Taxes	106,888	95,000	59,215	95,000
4004	Sales Tax Receipts	4,063,156	4,050,000	2,030,823	4,140,000
4005	Electrical Franchise Tax	653,249	660,000	145,951	655,000
4006	Gas Franchise Tax	106,925	110,000	35,724	110,000
4007	Telephone Franchise Tax	144,106	145,000	34,970	145,000
4008	Cable Television Franchise Tax	92,446	100,000	21,775	95,000
4015	Sales Tax-Property Tax Reduction	2,031,578	2,025,000	1,015,412	2,070,000
Subtotal		<u>\$11,421,902</u>	<u>\$11,213,935</u>	<u>\$5,625,689</u>	<u>\$11,648,341</u>
Subtotal		<u>\$11,561,575</u>			
<u>LICENSES &amp; PERMITS</u>					
4100	Building Permits	\$61,781	\$50,000	\$27,292	\$68,000
4105	Electrical Permits	16,606	10,000	9,098	15,000
4110	Liquor Permits	3,035	3,200	2,085	3,200
4115	Plumbing Permits	14,480	7,000	7,636	15,000
4130	Other Licenses/Permits	6,675	2,000	9,942	2,000
4135	Itinerate Vendor Permits	150	0	250	0
4140	Burning Permits	11,075	11,000	6,350	11,000
Subtotal		<u>\$113,802</u>	<u>\$83,200</u>	<u>\$62,653</u>	<u>\$114,200</u>
Subtotal		<u>\$117,200</u>			
<u>INTERGOVERNMENTAL REVENUE</u>					
4205	State Grants-Police	2,119	0	0	0
4210	Library Services-Harrison County	50,600	141,000	25,300	50,600
4215	Ambulance Aid-Harrison County	6,794	0	3,838	7,675
4225	Mixed Drink Tax Refund	30,424	25,000	14,397	25,000
4230	Animal Control-Harrison County	39,100	70,000	19,550	39,100
4300	FEMA Disaster Reimbursement	94,500	0	0	0
Subtotal		<u>\$223,537</u>	<u>\$236,000</u>	<u>\$63,085</u>	<u>\$122,375</u>
Subtotal		<u>\$131,375</u>			
<u>FEES</u>					
4400	Development Fees	\$4,241	\$3,000	\$2,870	\$3,000
4402	Lot Cutting Proceeds	2,341	0	431	0
4405	Record Duplication	6,251	8,500	3,301	8,000
4406	Taxable Record Duplication	5,883	4,000	2,616	4,000
4410	Ambulance Fees	985,868	900,000	510,722	900,000
4412	Special Response Fees	24,121	30,000	2,851	22,000
4420	Driveway/Culvert Fees	3,906	1,000	580	1,000
4426	Refuse Collection	2,259,835	2,250,000	1,191,562	2,318,000
4427	Convenience Station	15,870	12,500	6,690	16,000
4430	Animal Shelter Fees	700	1,500	885	1,500
4431	Animal Adoption	1,936	1,500	1,017	1,500
4432	Burglar Alarm Fees	19,080	20,000	6,645	20,000
4434	Wrecker License & Inspection Fee	9,720	9,500	8,870	9,500

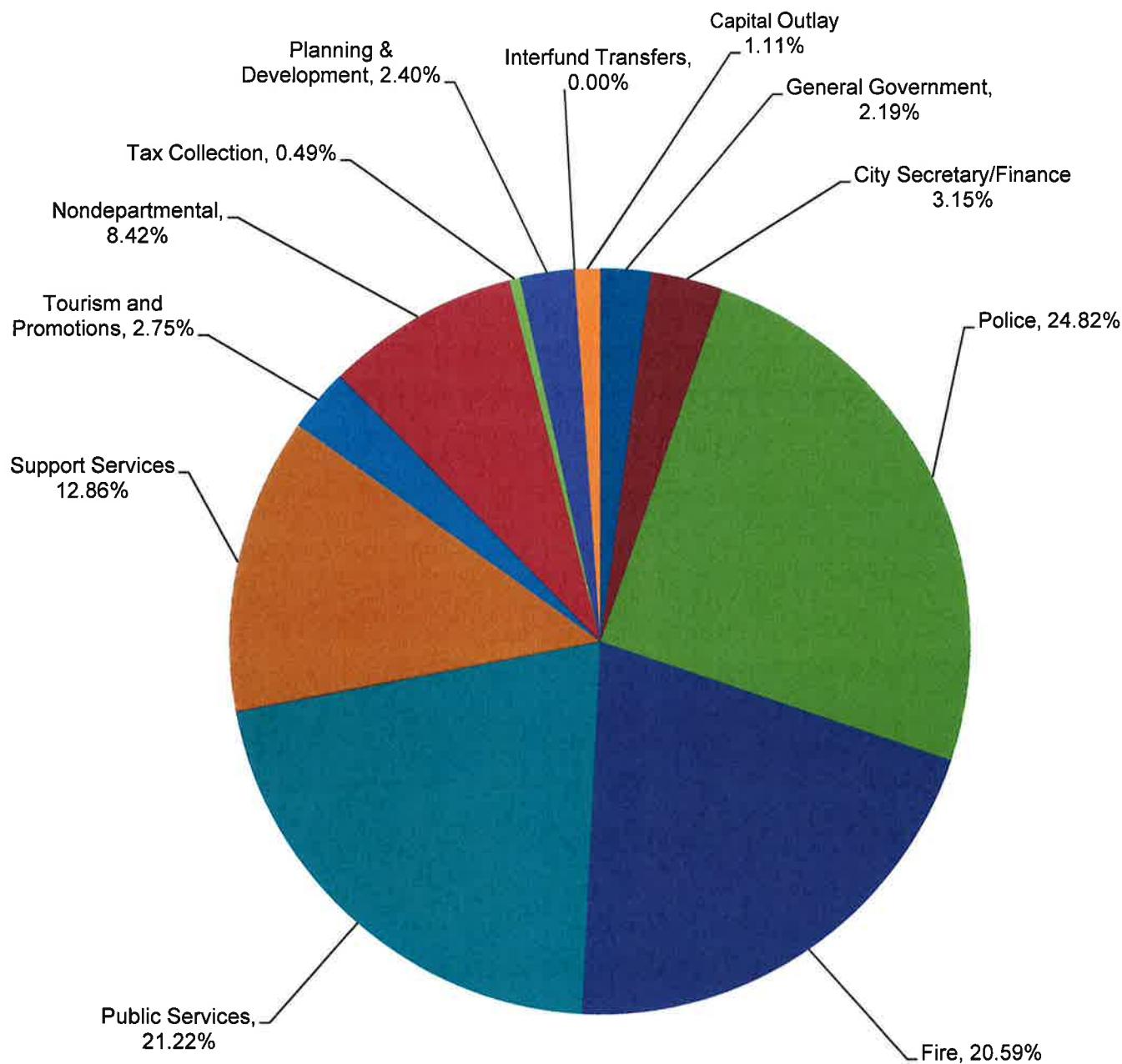
**General Fund  
Estimated Revenues**

GENERAL FUND  
ESTIMATED REVENUES

ACCT	DESCRIPTION	PROPOSED				
		ACTUAL 2015	BUDGET 2015	ACTUAL 6/30/2016	BUDGET 2016	BUDGET 2017
<u><b>Fees - continued</b></u>						
4435	Food Handler's Fees	88,912	95,000	32,768	92,500	89,000
4445	Community Center	17,374	20,000	10,605	20,000	20,000
4454	Athletic Field Fees	180	2,500	480	2,500	500
4460	Swimming Fees	0	2,500	0	0	0
4462	Rentals	31,551	40,000	19,602	40,000	35,000
4463	Swimming Instruction	0	2,000	0	0	0
4465	Convention Center Rental	113,862	135,000	67,550	135,000	125,000
4470	Concession Fees	26	2,500	0	2,500	2,500
4475	Library Room Rental	782	1,500	473	1,250	1,250
4476	Weisman Building Tenant Rent	14,880	17,280	8,640	17,280	17,280
4490	Visual Art Center Fees	23,970	30,000	12,575	28,500	26,000
4495	Covered Arena Fees	81,850	90,000	40,343	90,000	85,000
4496	Golf Course Fees	117,808	130,000	71,035	127,000	117,000
4497	Library Fines	11,804	11,000	5,505	11,000	11,000
Subtotal		<u>\$3,842,751</u>	<u>\$3,820,780</u>	<u>\$2,008,616</u>	<u>\$3,872,030</u>	<u>\$3,921,030</u>
<u><b>FINES &amp; FORFEITURES</b></u>						
5000	Fines & Forfeitures	\$521,564	\$625,000	\$250,043	\$625,000	\$625,000
5075	Traffic Light Revenue	453,861	0	385,502	0	0
5076	Traffic Light Expenses	(413,289)	0	(193,370)	0	0
Subtotal		<u>\$562,136</u>	<u>\$625,000</u>	<u>\$442,175</u>	<u>\$625,000</u>	<u>\$625,000</u>
<u><b>MISCELLANEOUS REVENUE</b></u>						
5100	Interest Earned	\$21,531	\$20,000	\$19,444	\$20,000	\$20,000
5105	Industrial District Agreement	281,986	161,565	0	247,595	285,477
5109	MEDCO Services Agreement	4,800	4,800	2,000	4,800	4,800
5110	Interfund Transfer	1,496,000	1,496,000	576,931	1,153,861	1,153,861
5111	CVB-Trsf from Hotel/Motel Tax Fund	175,138	175,138	0	176,463	177,638
5115	Sale of Assets	9,848	15,000	0	15,000	15,000
5125	Miscellaneous	428,362	10,000	31,179	15,000	30,000
5126	Special Donations	300	0	100	0	0
5128	Insurance Reimbursements	7,995	0	0	0	0
5129	Lease Proceeds	245,565	0	0	0	0
5130	Oil & Gas Royalties	73,060	1,000	150,468	1,000	11,250
Subtotal		<u>\$2,744,585</u>	<u>\$1,883,503</u>	<u>\$780,122</u>	<u>\$1,633,719</u>	<u>\$1,698,026</u>
GRAND TOTAL		<u><u>\$18,908,713</u></u>	<u><u>\$17,862,418</u></u>	<u><u>\$8,982,340</u></u>	<u><u>\$18,015,665</u></u>	<u><u>\$18,054,206</u></u>

**General Fund  
Estimated Expenditures**

**2017 BUDGET  
ESTIMATED EXPENDITURES  
GENERAL FUND**



**General Fund  
Estimated Expenditures**

GENERAL FUND  
ESTIMATED EXPENDITURES

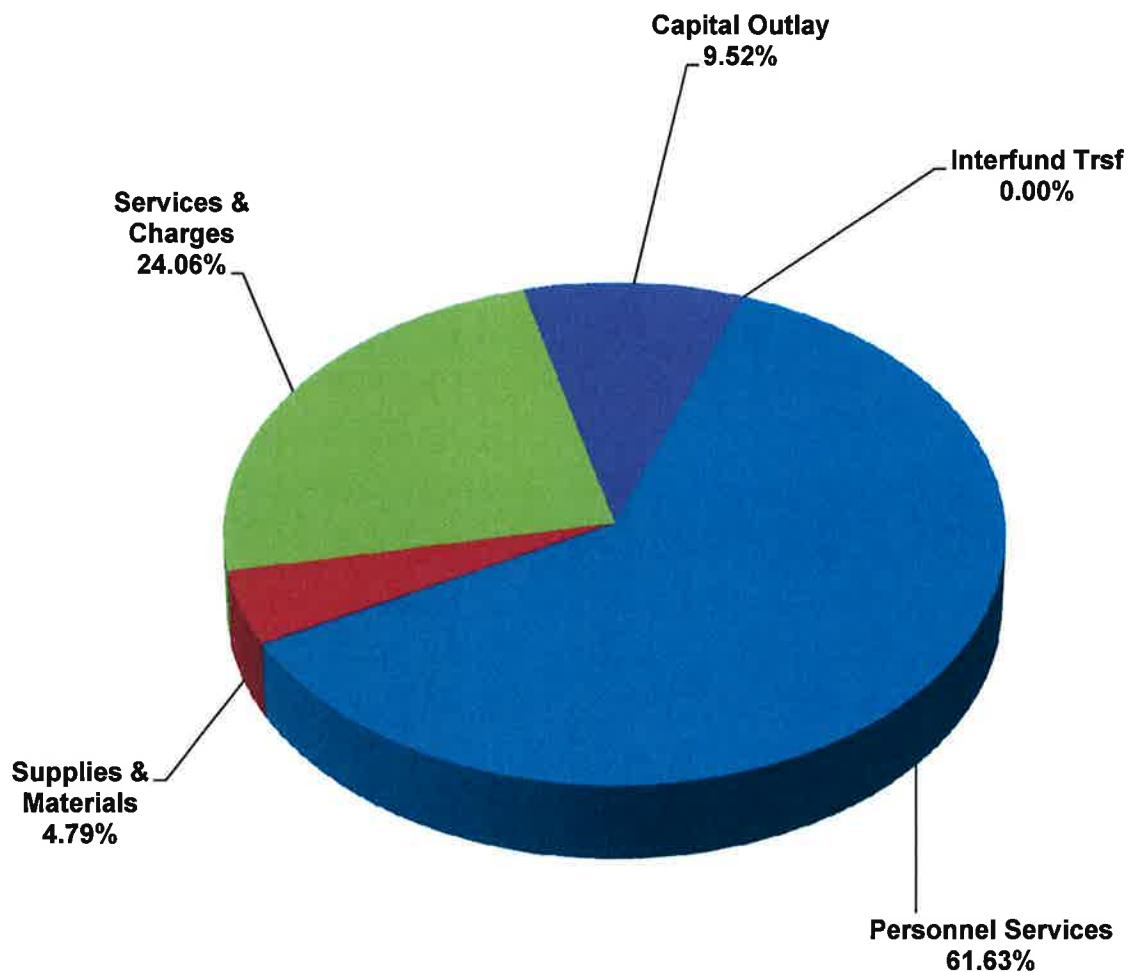
<u>DEPARTMENT</u>			<u>ADOPTED BUDGET</u> <u>2015</u>	<u>ADOPTED BUDGET</u> <u>2016</u>	<u>PROPOSED BUDGET</u> <u>2017</u>
	<u>ACTUAL</u> <u>2015</u>	<u>ACTUAL</u> <u>6/30/2016</u>			
<b>GENERAL GOVERNMENT</b>					
Legislative	\$49,846	\$34,500	\$21,021	\$36,500	\$37,700
City Attorney	118,456	77,800	34,224	77,800	77,800
Administrative	144,864	128,673	66,755	143,013	147,965
Human Resources	125,788	115,169	60,195	123,077	128,182
Purchasing	0	0	0	0	3,125
Subtotal	<u>\$438,954</u>	<u>\$356,142</u>	<u>\$182,195</u>	<u>\$380,390</u>	<u>\$394,772</u>
<b>CITY SECRETARY/FINANCE</b>					
Finance	\$143,983	\$220,343	\$62,688	\$230,545	\$231,744
City Secretary	66,324	93,260	29,907	91,618	82,764
Municipal Court	244,679	246,872	114,003	252,504	253,700
Subtotal	<u>\$454,986</u>	<u>\$560,475</u>	<u>\$206,598</u>	<u>\$574,667</u>	<u>\$568,208</u>
<b>PUBLIC SAFETY</b>					
<b>POLICE</b>					
Special Services	\$852,098	\$806,437	\$410,129	\$850,115	\$875,910
Patrol	2,715,195	2,517,258	1,140,571	2,579,223	2,614,384
Criminal Investigation	691,405	794,781	330,257	780,041	844,333
Animal Control	169,412	142,307	65,543	144,891	146,836
Subtotal	<u>\$4,428,110</u>	<u>\$4,260,783</u>	<u>\$1,946,500</u>	<u>\$4,354,270</u>	<u>\$4,481,463</u>
<b>FIRE</b>					
Prevention	\$154,693	\$188,615	\$80,739	\$169,372	\$171,972
Suppression	2,649,171	2,031,394	1,020,863	2,079,426	2,093,724
Emergency Medical Services	909,524	1,429,568	670,654	1,495,371	1,435,192
Emergency Management	142,526	9,889	12,456	16,204	17,412
Subtotal	<u>\$3,855,914</u>	<u>\$3,659,466</u>	<u>\$1,784,712</u>	<u>\$3,760,373</u>	<u>\$3,718,300</u>
Subtotal Public Safety	<u>\$8,284,024</u>	<u>\$7,920,249</u>	<u>\$3,731,212</u>	<u>\$8,114,643</u>	<u>\$8,199,763</u>
<b>PUBLIC SERVICES</b>					
Streets/Drainage	\$1,311,401	\$1,637,789	\$1,614,510	\$1,715,688	\$1,843,693
Sanitation	1,923,833	1,968,000	832,872	1,974,600	1,986,600
Subtotal	<u>\$3,235,234</u>	<u>\$3,605,789</u>	<u>\$2,447,382</u>	<u>\$3,690,288</u>	<u>\$3,830,293</u>
<b>SUPPORT SERVICES</b>					
Library	\$486,817	\$463,868	\$223,213	\$478,684	\$492,299
Information Technology	319,907	322,975	198,026	353,609	359,670
Fleet Services	135,422	181,271	81,384	181,629	186,877
Buildings	1,113,674	780,789	456,220	674,715	527,860
Parks & Recreation	655,660	755,083	403,794	761,647	756,302
Subtotal	<u>\$2,711,480</u>	<u>\$2,503,986</u>	<u>\$1,362,637</u>	<u>\$2,450,284</u>	<u>\$2,323,008</u>

**General Fund  
Estimated Expenditures**

		<u>GENERAL FUND ESTIMATED EXPENDITURES</u>				
<u>DEPARTMENT</u>		ACTUAL <u>2015</u>	ADOPTED BUDGET <u>2015</u>	ACTUAL <u>6/30/2016</u>	ADOPTED BUDGET <u>2016</u>	PROPOSED BUDGET <u>2017</u>
<b><u>TOURISM AND PROMOTIONS</u></b>						
Convention Cntr/Community Cntrs		\$237,033	\$201,023	\$111,579	\$246,439	\$249,022
Visual Art Center		19,963	23,853	11,101	19,623	19,626
Arena		177,409	166,275	85,933	169,252	170,305
Main Street		115,843	149,487	17,436	60,160	57,297
Subtotal		<u>\$550,248</u>	<u>\$540,638</u>	<u>\$226,049</u>	<u>\$495,474</u>	<u>\$496,250</u>
<b><u>NONDEPARTMENTAL</u></b>						
Nondepartmental		\$1,949,605	\$1,648,615	\$941,730	\$1,556,071	\$1,520,497
Subtotal		<u>\$1,949,605</u>	<u>\$1,648,615</u>	<u>\$941,730</u>	<u>\$1,556,071</u>	<u>\$1,520,497</u>
<b><u>TAX COLLECTION</u></b>						
Tax Collection		\$94,016	\$94,025	\$71,373	\$95,165	\$88,505
Subtotal		<u>\$94,016</u>	<u>\$94,025</u>	<u>\$71,373</u>	<u>\$95,165</u>	<u>\$88,505</u>
<b><u>PLANNING &amp; DEVELOPMENT</u></b>						
Planning		\$127,157	\$88,295	\$76,387	\$134,268	\$163,766
Building Permits & Inspections		152,329	200,097	80,952	136,096	136,327
Code Enforcement		91,445	100,715	38,970	101,896	84,811
Health		82,398	80,400	37,240	83,146	47,888
Subtotal		<u>\$453,329</u>	<u>\$469,507</u>	<u>\$233,549</u>	<u>\$455,406</u>	<u>\$432,792</u>
<b><u>INTERFUND TRANSFERS</u></b>						
Interfund Transfers		\$230,450	\$159,620	\$0	\$0	\$0
Subtotal		<u>\$230,450</u>	<u>\$159,620</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL GENERAL FUND		<u>\$18,402,326</u>	<u>\$17,859,046</u>	<u>\$9,402,725</u>	<u>\$17,812,388</u>	<u>\$17,854,088</u>
Capital Outlay		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$200,000</u>	<u>\$200,000</u>
GRAND TOTAL		<u>\$18,402,326</u>	<u>\$17,859,046</u>	<u>\$9,402,725</u>	<u>\$18,012,388</u>	<u>\$18,054,088</u>

**General Fund**  
**Summary by Character & Object Classification**

**2017**  
**BUDGET**  
**ESTIMATED EXPENDITURES**  
**BY CHARACTER & OBJECT**  
**GENERAL FUND**



**General Fund**  
**Estimated Expenditures**

**GENERAL FUND**

**SUMMARY OF EXPENDITURES/EXPENSES**  
**BY CHARACTER AND OBJECT CLASSIFICATION**

**2017**

Personnel Services	\$11,126,347
Supplies & Materials	\$865,047
Services & Charges	\$4,344,144
Capital Outlay	\$1,718,550
Subtotal	\$18,054,088
Interfund Transfer	\$0
<b>Total</b>	<b><u>\$18,054,088</u></b>

**General Fund  
Revenue and Expenditure Summary**

**GENERAL FUND  
REVENUE AND EXPENDITURE SUMMARY**

	2017	
	<u>PROPOSED BUDGET</u>	
Estimated Revenue	<u>\$18,054,206</u>	
 FUND'S AVAILABLE FOR APPROPRIATION	 <u>\$18,054,206</u>	
 <b><u>ESTIMATED EXPENDITURES:</u></b>		
Legislative	\$37,700	
City Attorney	\$77,800	
Administration	\$147,965	
Human Resources	\$128,182	
Purchasing	\$3,125	
Finance	\$231,744	
City Secretary	\$82,764	
Municipal Court	\$253,700	
Police	\$4,481,463	
Fire	\$3,718,300	
Public Services	\$3,830,293	
Library	\$492,299	
Information Technology	\$359,670	
Fleet	\$186,877	
Buildings	\$527,860	
Community Facilities	\$496,250	
Parks & Recreation	\$756,302	
Nondepartmental	\$1,520,497	
Tax	\$88,505	
Planning	\$163,766	
Building Permits & Inspections	\$136,327	
Code Enforcement	\$84,811	
Health	\$47,888	
Interfund Transfers	\$0	
Capital Outlay	<u>\$200,000</u>	
 <b>EXPENDITURES TOTAL</b>	 <u>\$18,054,088</u>	
 <b>ESTIMATED EXCESS REVENUE OVER EXPENDITURES</b>	 <u>\$118</u>	

**General Fund  
Reserve Calculation**

**GENERAL FUND  
RESERVE CALCULATION  
2017**

**NET UNCOMMITTED RESERVES:**

Reserves (Per 12/31/2015 Audit) \$7,482,823

Reserved For:

Digital Radio Upgrade	149,789
Fire Alarm - Convention Center	43,500
Fire Station 4	70,000
Memorial City Hall	212,453
Library Improvements	346,500
Boogie Woogie	60,000
Convention & Visitor Bureau	85,000
Wonderland-Ice Rink & Carousel	<u>184,915</u> \$1,152,157

2016 Budget Amendments Requiring Use of Reserves \$762,336

Net Uncommitted Reserves \$5,568,330

2017 Budget (As Adopted) 18,054,088

**RESERVES TO BE MAINTAINED** \$4,513,522

(100% of the amount necessary to fund 3 months operations based on the 2017 budget)

**RESERVES OVER MINIMUM REQUIRED BY CITY COMMISSION POLICY\*** \$1,054,808

\* City Commission adopted policy requires an increasing amount of reserves to be maintained until 3-months operating reserves achieved. (Resolution No. R-02-02)

# DEPARTMENTAL BUDGETS

*The Departmental Budgets are line-item budgets. The Departmental Budgets provide budgeted amounts by categories of expenditures. They are also divided into divisions within each department.*

*The departments and divisions in this section of the Budget are as follows:*

## **GENERAL GOVERNMENT**

*Legislative  
City Attorney  
Administration  
Human Resources  
Purchasing*

## **PLANNING & DEVELOPMENT**

*Planning  
Building Permits & Inspections  
Code Enforcement  
Health Inspections*

## **CITY SECRETARY/FINANCE**

*Finance  
Records Management  
Municipal Court*

## **SUPPORT SERVICES**

*Library  
Information Technology  
Fleet  
Buildings  
Parks & Recreation:  
Administration  
Parks  
Recreation  
Golf Course*

## **POLICE**

*Special Services  
Patrol  
Criminal Investigation  
Animal Control*

## **FIRE**

*Fire Prevention  
Fire Suppression  
Emergency Medical Services  
Emergency Management*

## **TOURISM & PROMOTION**

*Community Facilities:  
Convention Center/Community Centers  
Visual Art Center  
Arena  
Main Street/Historic Preservation*

## **PUBLIC SERVICES**

*Streets  
Sanitation*

## **NONDEPARTMENTAL**

## **APPRAISAL DISTRICT**

## **CAPITAL OUTLAY**

# GENERAL GOVERNMENT

*Within the General Government budget are line-item budgets for several functions that provide various services to citizens and the City departments.*

## **LEGISLATIVE**

*The Legislative budget funds the costs of elections for the City Commission and other costs incurred by or on behalf of the City Commission.*

## **CITY ATTORNEY**

*The City Attorney budget funds the cost of legal services provided to the City. The City Commission contracts for the services of a City Attorney.*

## **ADMINISTRATION**

*The Administration budget funds the operation of the City Manager's office. The City Manager is the administrative head of the City and is responsible for the day to day administration of the City. The City Manager carries out the policies and directives of the City Commission. The City Manager ensures that City ordinances, resolutions and regulations are enforced. The City Manager oversees the delivery of services and supervises all departments. The City Manager recommends measures and actions to the Commission necessary for the operation of the City and delivery of services. The City Manager is the budget officer for the City.*

## **HUMAN RESOURCES**

*Human Resources Division works to attract, develop and retain a diverse, well-qualified workforce. Human Resources monitors Federal, State and local regulations to assure compliance; consults with management and employees on human resources issues; and, coordinates and monitors worker's compensation claims and activities related to employee benefits including the City's Health insurance and retirement programs. The Human Resources Division is responsible for the City's Risk Management.*

## **PURCHASING**

*The mission of the Purchasing Department is to provide support to City management and departments in the procurement of goods and services in compliance with Federal, State and local laws and regulations.*

**General Fund**  
**General Government**  
**Legislative**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**LEGISLATIVE**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0125-01-01	EXTRA HELP - ELECTIONS	0	0	0	0	0
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0302-01-01	CODIFICATION	1,880	2,600	1,168	2,600	2,600
01-0312-01-01	GENERAL ADVERTISING	5,139	1,500	5,517	1,500	4,000
01-0315-01-01	ELECTION CONTRACT FEES	18,217	8,000	5,339	10,000	7,500
01-0316-01-01	SPECIAL ELECTION CONTRACT FEE	0	0	0	0	0
01-0324-01-01	PRINTING & REPRODUCTION	0	150	46	150	150
01-0345-01-01	CONFERENCE & TRAINING	15,993	21,000	7,574	21,000	21,000
01-0346-01-01	DUES & SUBSCRIPTION	609	500	629	500	700
01-0347-01-01	MISCELLANEOUS	8,008	750	748	750	1,750
	<i>Charges for service-----Subtotal</i>	49,846	34,500	21,021	36,500	37,700
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 1 LEGISLATIVE		49,846	34,500	21,021	36,500	37,700

**General Fund**  
**General Government**  
**City Attorney**

Fund: 1 GENERAL FUND

GENERAL GOVERNMENT

CITY ATTORNEY

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0305-01-03	OTHER PROFESSIONAL SERVICES	66,697	25,000	9,345	27,700	27,700
01-0316-01-03	CONTRACTED SERVICES	45,600	45,600	22,800	45,600	45,600
01-0346-01-03	DUES & SUBSCRIPTION	6,159	7,200	2,079	4,500	4,500
	<i>Charges for service-----Subtotal</i>	118,456	77,800	34,224	77,800	77,800
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3	CITY ATTORNEY	118,456	77,800	34,224	77,800	77,800

**General Fund  
General Government  
Administration**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**ADMINISTRATION**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-01-04	SALARIES-OFFICIALS & ADMIN	67,519	59,584	30,250	65,000	65,000
01-0106-01-04	SALARIES-OFFICE & CLERICAL	37,954	34,037	18,035	38,760	38,761
01-0109-01-04	SALARIES-OVERTIME	0	100	0	100	100
01-0111-01-04	SALARIES-LONGEVITY	920	792	0	624	696
01-0112-01-04	SALARIES-INCENTIVE	0	1,110	0	0	0
01-0113-01-04	UNIFORM ALLOWANCE	0	360	0	0	0
01-0122-01-04	TMRS	18,811	16,868	8,190	17,681	18,242
01-0129-01-04	RELIEF FUND PAYMENTS	3	0	0	0	0
01-0133-01-04	FICA	6,806	3,572	3,796	3,985	8,228
01-0134-01-04	WORKER'S COMPENSATION	176	150	123	163	238
	<i>Personnel Services-----Subtotal</i>	132,189	116,573	60,394	126,313	131,265
01-0201-01-04	OFFICE SUPPLIES	1,717	1,800	624	1,800	1,800
	<i>Supplies-----Subtotal</i>	1,717	1,800	624	1,800	1,800
01-0304-01-04	TELEPHONE - CELLULAR	1,199	900	840	900	900
01-0311-01-04	TRANSPORTATION	4,440	3,300	1,500	3,000	3,000
01-0324-01-04	PRINTING & REPRODUCTION	4,604	4,000	3,313	7,000	7,000
01-0342-01-04	REPAIR & MAINTENANCE EQUIPMENT	0	0	0	0	0
01-0345-01-04	CONFERENCE & TRAINING	0	1,000	65	3,000	3,000
01-0346-01-04	DUES & SUBSCRIPTION	536	600	19	600	600
01-0347-01-04	MISCELLANEOUS	179	500	0	400	400
	<i>Charges for service-----Subtotal</i>	10,958	10,300	5,737	14,900	14,900
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4 ADMINISTRATION		144,864	128,673	66,755	143,013	147,965

**General Fund**  
**General Government**  
**Human Resources**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**HUMAN RESOURCES**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-01-08	SALARIES-OFFICIALS & ADMIN	57,643	53,148	26,727	57,431	57,431
01-0106-01-08	SALARIES-OFFICE & CLERICAL	23,334	23,249	11,087	23,829	23,828
01-0109-01-08	SALARIES-OVERTIME	0	100	0	100	100
01-0110-01-08	SALARIES-PART/TIME & HOURLY	38	0	0	0	0
01-0111-01-08	SALARIES-LONGEVITY	1,200	1,248	0	1,344	1,440
01-0122-01-08	TMRS	14,151	13,209	6,319	13,802	14,246
01-0133-01-08	FICA	6,317	5,947	2,909	6,419	6,426
01-0134-01-08	WORKER'S COMPENSATION	139	118	96	127	186
	<i>Personnel Services-----Subtotal</i>	102,822	97,019	47,138	103,052	103,657
01-0201-01-08	OFFICE SUPPLIES	809	700	577	700	700
	<i>Supplies-----Subtotal</i>	809	700	577	700	700
01-0304-01-08	TELEPHONE-CELLULAR	609	800	254	800	650
01-0311-01-08	TRANSPORTATION	1,200	0	600	1,200	1,200
01-0323-01-08	SERVICE AGREEMENT-TECHNICAL	2,714	1,850	2,847	2,725	2,875
01-0324-01-08	PRINTING & REPRODUCTION	0	200	8	0	0
01-0342-01-08	REPAIR & MAINTENANCE EQUIPMENT	0	500	0	0	0
01-0345-01-08	CONFERENCE & TRAINING	0	1,500	1,019	1,500	1,500
01-0346-01-08	DUES & SUBSCRIPTION	1,043	1,500	203	1,500	1,500
01-0347-01-08	MISCELLANEOUS	0	100	0	100	100
01-0355-01-08	H/R-CIVIL SERVICE	16,591	11,000	7,549	11,500	16,000
	<i>Charges for service-----Subtotal</i>	22,157	17,450	12,480	19,325	23,825
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
<b>Program Number: 8 HUMAN RESOURCES</b>		<b>125,788</b>	<b>115,169</b>	<b>60,195</b>	<b>123,077</b>	<b>128,182</b>

**General Fund  
General Government  
Purchasing**

**Fund: 1 GENERAL FUND**

**GENERAL GOVERNMENT**

**PURCHASING**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
01-0201-01-13	OFFICE SUPPLIES	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0323-01-13	SERVICE AGREEMENTS-TECHNOLOGY	0	0	0	0	1,325
01-0324-01-13	PRINT AND REPRODUCTION	0	0	0	0	0
01-0345-01-13	CONFERENCE & TRAINING	0	0	0	0	1,300
01-0346-01-13	DUES & SUBSCRIPTIONS	0	0	0	0	500
	<i>Charges for service-----Subtotal</i>	0	0	0	0	3,125
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 13 PURCHASING		0	0	0	0	3,125
Department Number: 1 GENERAL GOVERNMENT		438,954	356,142	182,195	380,390	394,772

Note: Purchasing was funded under City Secretary/Finance in 2016

# CITY SECRETARY/FINANCE

*Within the City Secretary/Finance budget are line-item budgets for several functions that provide various services to citizens and the City departments.*

## **Finance**

*The mission of the Finance Department is to provide timely, complete and accurate financial information to the City Commission, City Manager and all departments and to properly safeguard the assets of the City. Responsibilities of the department include:*

- preparation of financial statements, reports and schedules ensuring compliance with generally accepted accounting principles (GAAP)
- accounts payable, accounts receivable, payroll and general ledger
- reconciliation of cash, investments and money market accounts
- coordination of information for the annual audit
- assisting with budget planning and preparation

## **City Secretary**

*The City Secretary Department is responsible for indexing and maintaining the City's permanent records. This office also responds to all open record requests. The City Secretary is responsible for the annual City Commission election and special elections.*

## **Municipal Court**

*The Municipal Court budget funds the operation of the City's court. Municipal Court processes citations, collects fines and conducts court proceedings.*

**Note: The City Secretary/Finance Director also oversees the Water Billing Department in Water Utilities.**

**General Fund**  
**City Secretary/Finance**  
**Finance**

Fund: 1 GENERAL FUND

CITY SECRETARY/FINANCE

FINANCE

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-02-02	SALARIES-OFFICIAL & ADMIN	33,138	48,136	15,105	48,136	41,001
01-0106-02-02	SALARIES-OFFICE & CLERICAL	62,400	97,592	24,265	106,670	114,209
01-0109-02-02	SALARIES-OVERTIME	0	500	0	500	500
01-0111-02-02	SALARIES-LONGEVITY	1,312	1,656	0	1,440	1,560
01-0122-02-02	TMRS	16,542	25,432	6,476	26,081	26,927
01-0133-02-02	FICA	6,569	11,451	2,570	12,128	12,146
01-0134-02-02	WORKER'S COMPENSATION	265	226	181	240	351
	<i>Personnel Services-----Subtotal</i>	120,226	184,993	48,597	195,195	196,694
01-0201-02-02	OFFICE SUPPLIES	5,652	5,000	1,945	5,000	5,000
	<i>Supplies-----Subtotal</i>	5,652	5,000	1,945	5,000	5,000
01-0304-02-02	TELEPHONE - CELLULAR	750	900	0	900	900
01-0305-02-02	OTHER PROFESSIONAL SERVICES	1,216	3,900	120	3,900	3,900
01-0311-02-02	TRANSPORTATION	600	1,800	0	1,800	1,500
01-0318-02-02	GENERAL PRINTING	0	0	0	0	0
01-0323-02-02	SERVICE AGREEMENTS-TECHNICAL	9,500	13,900	9,200	13,900	13,900
01-0324-02-02	PRINTING & REPRODUCTION	454	500	339	500	500
01-0342-02-02	REPAIR & MAINTENANCE EQUIPMENT	0	3,000	0	3,000	3,000
01-0345-02-02	CONFERENCE & TRAINING	4,086	4,450	681	4,450	4,450
01-0346-02-02	DUES & SUBSCRIPTION	1,380	1,800	521	1,800	1,800
01-0347-02-02	MISCELLANEOUS	119	100	60	100	100
	<i>Charges for service-----Subtotal</i>	18,105	30,350	10,921	30,350	30,050
01-0426-02-02	FURNITURE & FIXTURES	0	0	1,225	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	1,225	0	0

Program Number: 2 ACCOUNTING

143,983 220,343 62,688 230,545 231,744

**General Fund**  
**City Secretary/Finance**  
**City Secretary**

**Fund: 1 GENERAL FUND**

**CITY SECRETARY/FINANCE**

**CITY SECRETARY**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-02-03	SALARIES-OFFICIAL & ADMIN	33,138	48,136	15,105	48,136	41,001
01-0103-02-03	SALARIES-TECHNICIAN	16,821	18,908	8,655	18,602	18,601
01-0109-02-03	SALARIES-OVERTIME	0	200	0	200	200
01-0111-02-03	SALARIES-LONGEVITY	0	360	0	48	72
01-0122-02-03	TMRS	8,582	11,792	3,908	11,315	10,409
01-0133-02-03	FICA	3,868	5,309	1,817	5,263	4,695
01-0134-02-03	WORKER'S COMPENSATION	124	105	79	104	136
	<i>Personnel Services-----Subtotal</i>	62,533	84,810	29,564	83,668	75,114
01-0201-02-03	OFFICE SUPPLIES	914	1,250	343	1,250	1,250
01-0217-02-03	OTHER SUPPLIES	0	100	0	100	100
	<i>Supplies-----Subtotal</i>	914	1,350	343	1,350	1,350
01-0311-02-03	TRANSPORTATION	600	1,800	0	1,800	1,500
01-0342-02-03	REPAIR & MAINTENANCE EQUIPMENT	0	350	0	0	0
01-0345-02-03	CONFERENCE & TRAINING	1,047	4,000	0	4,000	4,000
01-0346-02-03	DUES & SUBSCRIPTION	1,200	800	0	800	800
01-0347-02-03	MISCELLANEOUS	30	150	0	0	0
	<i>Charges for service---Subtotal</i>	2,877	7,100	0	6,600	6,300
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3	CITY SECRETARY	66,324	93,260	29,907	91,618	82,764

**General Fund**  
**City Secretary/Finance**  
**Purchasing**

**Fund: 1 GENERAL FUND**

**CITY SECRETARY/FINANCE**

**PURCHASING**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
01-0201-02-04	OFFICE SUPPLIES	0	0	0	0	0
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
01-0323-02-04	SERVICE AGREEMENTS-TECHNOLOGY	1,325	1,325	1,325	1,325	0
01-0324-02-04	PRINT AND REPRODUCTION	0	0	0	0	0
01-0345-02-04	CONFERENCE & TRAINING	0	1,500	0	1,300	0
01-0346-02-04	DUES & SUBSCRIPTIONS	160	500	0	500	0
	<i>Charges for service-----Subtotal</i>	1,485	3,325	1,325	3,125	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 13	PURCHASING	1,485	3,325	1,325	3,125	0

Note: Purchasing is funded under General Government in 2017

**General Fund**  
**City Secretary/Finance**  
**Municipal Court**

**Fund: 1 GENERAL FUND**      **CITY SECRETARY/FINANCE**      **MUNICIPAL COURT**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-02-05	SALARIES-OFFICIALS & ADMIN	93,687	90,982	44,315	95,232	95,231
01-0102-02-05	SALARIES-PROFESSIONAL	38,946	39,980	18,606	39,980	39,980
01-0106-02-05	SALARIES-OFFICE & CLERICAL	58,366	54,157	28,770	61,832	61,832
01-0109-02-05	SALARIES-OVERTIME	0	200	0	200	200
01-0110-02-05	SALARIES-PART TIME & HOURLY	3,018	8,000	0	0	0
01-0111-02-05	SALARIES-LONGEVITY	2,400	2,400	0	2,592	2,784
01-0122-02-05	TMRS	26,263	25,152	12,022	26,345	27,195
01-0133-02-05	FICA	15,049	14,995	7,014	15,310	15,325
01-0134-02-05	WORKER'S COMPENSATION	348	296	229	303	443
01-0163-02-05	WEAPON REPLACEMENT ALLOWANCE	300	300	0	300	300
<i>Personnel Services-----Subtotal</i>		238,377	236,462	110,956	242,094	243,290
01-0201-02-05	OFFICE SUPPLIES	863	1,200	179	1,200	1,200
01-0205-02-05	FUEL, OIL & LUBE	1,792	2,170	649	2,170	2,170
01-0206-02-05	CLOTHING	0	150	0	150	150
01-0213-02-05	MOTOR VEHICLE	73	750	15	750	750
01-0218-02-05	SMALL TOOL & MINOR EQUIPMENT	0	100	0	100	100
<i>Supplies-----Subtotal</i>		2,728	4,370	843	4,370	4,370
01-0304-02-05	TELEPHONE - CELLULAR	1,235	910	763	910	910
01-0305-02-05	OTHER PROFESSIONAL SERVICES	0	750	0	750	750
01-0324-02-05	PRINT & REPRODUCTION	948	1,000	0	1,000	1,000
01-0342-02-05	REPAIR & MAINTENANCE EQUIPMENT	0	500	0	500	500
01-0345-02-05	CONFERENCE & TRAINING	626	1,800	1,140	1,800	1,800
01-0346-02-05	DUES & SUBSCRIPTION	36	180	0	180	180
01-0347-02-05	MISCELLANEOUS	-84	0	-28	0	0
01-0351-02-05	LAUNDRY SERVICE	813	900	329	900	900
<i>Charges for service-----Subtotal</i>		3,574	6,040	2,204	6,040	6,040
<i>Capital outlay-----Subtotal</i>		0	0	0	0	0
Program Number: 5 MUNICIPAL COURT		244,679	246,872	114,003	252,504	253,700
Department Number: 2 CITY SECRETARY/FINANCE		456,471	563,800	207,923	577,792	568,208

# POLICE DEPARTMENT

*The mission of the Marshall Police Department is to preserve public safety and quality of life within the City of Marshall, to respond effectively to the changing needs of the community, and to promote mutual respect between the Police Department and the people we serve.*

*To preserve a high quality of life and feeling of safety for the City's diverse population, all members of the Marshall Police Department are committed to serve with professionalism, respect and concern for the community. To optimize the use of police resources, the Marshall Police Department balances firm and quick response to all forms of crime with crime prevention approaches and community involvement in addressing specific problems.*

*The Marshall Police Department's philosophy and work processes reflect modern, quality law enforcement concepts and technology, involving every member of the Marshall Police Department in an effort to continually improve all areas of administration and operations. Quality leadership at all levels reflects the Marshall Police Department's commitment to a strong work ethic, while valuing diversity, promoting effective policing methods and through training, enhance and maintain the flexibility to serve the public.*

*The Marshall Police Department constantly strives for effectiveness in preventing and fighting crime, for effective collaboration with other city departments, and for providing leadership and support for regional law enforcement efforts through several task force commitments. To this end, the Marshall Police Department recruits, hires, trains, supports and retains qualified personnel as sworn and civilian members as a progressive law enforcement agency.*

*The divisions of the Police Department are Administrative (titled Special Services in the line-item budget), Patrol, and Investigative (titled Criminal Investigation in the line-item budget). The City's Animal Control Division is also assigned to the Police Department. The Marshall Police Department features many specialized "Divisions" to increase the overall effectiveness of the Department. Specialized Divisions consist of the Crime Scene Unit, Special Response Team (S.R.T.), a Hostage Negotiation Unit, Police Canine Units, Narcotics Unit, Traffic Division, and specially trained Juvenile Investigators. The Marshall Police Department also supports the Crime Stoppers and D.A.R.E. Programs.*

**General Fund**  
**Police-Special Services**

**Fund: 1 GENERAL FUND**

**POLICE**

**SPECIAL SERVICES**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-03-02	SALARIES-OFFICIAL & ADMIN	94,188	93,840	43,672	93,841	93,841
01-0103-03-02	SALARIES-TECHNICIAN	0	0	10,085	37,203	37,203
01-0106-03-02	SALARIES-OFFICE & CLERICAL	407,584	427,294	187,414	427,820	427,816
01-0109-03-02	SALARIES-OVERTIME	41,174	3,403	11,357	3,403	3,403
01-0111-03-02	SALARIES-LONGEVITY	4,672	5,972	8	4,964	5,540
01-0112-03-02	SALARIES-INCENTIVE	2,228	2,220	1,033	2,220	2,220
01-0113-03-02	UNIFORM ALLOWANCES	720	720	360	720	720
01-0115-03-02	SPECIAL ASSIGNMENT PAY	0	0	0	960	834
01-0122-03-02	TMRS	94,305	91,500	42,166	94,827	97,843
01-0130-03-02	RELIEF FUND PAYMENT	80	84	39	84	84
01-0133-03-02	FICA	35,655	34,878	16,592	37,762	37,792
01-0134-03-02	WORKER'S COMPENSATION	2,317	1,976	1,538	2,036	3,139
01-0163-03-02	WEAPON REPLACEMENT ALLOWANCE	300	300	0	525	525
	<i>Personnel Services-----Subtotal</i>	683,223	662,187	314,264	706,365	710,960
01-0201-03-02	OFFICE SUPPLIES	21,495	15,000	13,416	15,000	15,000
01-0203-03-02	MEDICAL & CHEMICAL	0	0	0	0	0
01-0205-03-02	FUEL, OIL & LUBE	330	0	44	0	0
01-0206-03-02	CLOTHING	2,429	0	813	0	0
01-0213-03-02	MOTOR SUPPLIES	694	0	597	0	0
01-0215-03-02	PROMOTIONAL ITEMS	687	0	2,117	0	0
01-0217-03-02	OTHER SUPPLIES	2,394	400	328	400	400
01-0218-03-02	SMALL TOOLS & MINOR EQUIPMENT	2,606	200	57	200	200
01-0223-03-02	WELFARE & MORALE	1,002	0	2,103	0	0
01-0225-03-02	TACTICAL	4,395	5,500	4,491	5,500	5,500
	<i>Supplies-----Subtotal</i>	36,032	21,100	23,966	21,100	21,100
01-0304-03-02	TELEPHONE-CELLULAR	15,513	15,000	9,730	15,000	15,000
01-0305-03-02	OTHER PROFESSIONAL SERVICES	425	2,850	2,036	2,850	2,850
01-0306-03-02	DRUG TESTING	252	500	38	0	0
01-0308-03-02	TELEPHONE-LAND	0	0	0	0	0
01-0309-03-02	RADIO REPAIRS	7,154	10,000	4,215	10,000	10,000
01-0311-03-02	TRANSPORTATION	4,800	4,800	2,400	4,800	4,800
01-0315-03-02	PE-EMPL TESTING-NON CIVIL SERVICE	803	0	22	0	0
01-0317-03-02	ACCREDITATION/RECOGNITION	2,553	0	17	0	0
01-0323-03-02	SERVICE AGREEMENTS-TECHNICAL	16,813	18,600	21,283	18,600	18,600
01-0324-03-02	PRINTING & REPRODUCTION	2,325	2,100	1,077	2,100	2,100
01-0340-03-02	REPAIR & MAINTENANCE-BUILDINGS	8,891	0	392	0	0
01-0342-03-02	REPAIR & MAINTENANCE EQUIPMENT	1,459	2,800	708	2,800	2,800
01-0344-03-02	RENTALS	0	2,400	0	2,400	2,400
01-0345-03-02	CONFERENCE & TRAINING	10,855	2,800	492	2,800	4,000
01-0346-03-02	DUES & SUBSCRIPTION	963	800	768	800	800
01-0347-03-02	MISCELLANEOUS	6,513	1,500	4,281	1,500	1,500
01-0359-03-02	JAIL CONTRACT	27,360	30,000	12,440	30,000	50,000

**General Fund**  
**Police-Special Services**

**Fund: 1 GENERAL FUND**

**POLICE**

**SPECIAL SERVICES**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0360-03-02	JANITORIAL CONTRACT	24,000	29,000	12,000	29,000	29,000
	<i>Charges for service----Subtotal</i>	130,679	123,150	71,899	122,650	143,850
01-0490-03-02	NON DEPRECIABLE CAPITAL ITEMS	2,164	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	2,164	0	0	0	0
	Program Number: 2 SPECIAL SERVICES	852,098	806,437	410,129	850,115	875,910

**General Fund**  
**Police-Patrol**

**Fund: 1 GENERAL FUND**

**POLICE**

**PATROL**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0102-03-03	SALARIES-PROFESSIONAL	272,155	285,300	159,941	347,521	345,019
01-0103-03-03	SALARIES-TECHNICIAN	250,420	245,288	138,499	301,247	302,247
01-0104-03-03	SALARIES-PROTECTIVE SERVICE	1,080,802	1,192,243	480,162	1,128,396	1,087,065
01-0109-03-03	SALARIES-OVERTIME	93,168	25,153	33,055	25,153	25,153
01-0111-03-03	SALARIES-LONGEVITY	17,132	19,008	680	18,060	17,892
01-0112-03-03	SALARIES-INCENTIVE	30,425	28,440	16,275	26,820	32,640
01-0113-03-03	UNIFORM ALLOWANCES	1,500	1,440	720	0	0
01-0115-03-03	SPECIAL ASSIGNMENT PAY	10,229	2,500	5,805	16,013	9,050
01-0122-03-03	TMRS	300,231	307,701	137,654	309,866	311,868
01-0130-03-03	RELIEF FUND PAYMENT	235	343	123	343	252
01-0133-03-03	FICA	27,551	26,261	11,927	27,313	26,666
01-0134-03-03	WORKER'S COMPENSATION	29,554	25,201	19,291	25,536	38,302
01-0163-03-03	WEAPON REPLACEMENT ALLOWANCE	9,300	11,700	0	20,475	19,950
01-0165-03-03	OVERTIME REIMBURSEMENT	-1,093	0	-751	0	0
<i>Personnel Services-----Subtotal</i>		2,121,609	2,170,578	1,003,381	2,246,743	2,216,104
01-0203-03-03	MEDICAL & CHEMICAL	278	410	0	410	410
01-0205-03-03	FUEL, OIL & LUBE	84,732	129,000	37,412	120,000	92,800
01-0206-03-03	CLOTHING	21,821	12,000	15,519	12,000	12,000
01-0213-03-03	MOTOR VEHICLE	74,036	33,000	33,579	33,000	33,000
01-0214-03-03	POLICE CAR GRAPHIC SUPPLIES	7,700	0	845	0	0
01-0216-03-03	IN-CAR MEDIA	0	0	600	0	0
01-0217-03-03	OTHER SUPPLIES	2,164	1,000	183	1,000	1,000
01-0218-03-03	SMALL TOOLS & MINOR EQUIPMENT	2,810	0	1,459	0	0
01-0224-03-03	AMMUNITION	5,282	7,450	0	7,450	7,450
01-0228-03-03	PERSONNEL PROTECTIVE EQUIPMENT	7,509	15,700	0	12,000	16,000
<i>Supplies-----Subtotal</i>		206,332	198,560	89,597	185,860	162,660
01-0306-03-03	DRUG TESTING	318	0	220	0	0
01-0309-03-03	RADIO REPAIRS	5,038	5,000	3,137	5,000	5,000
01-0332-03-03	LIABILITY INSURANCE	28,068	24,000	16,136	24,000	24,000
01-0336-03-03	CAR WASHING SERVICE	0	200	0	200	200
01-0340-03-03	REPAIR & MAINTENANCE BUILDINGS	752	0	0	0	0
01-0342-03-03	REPAIR & MAINTENANCE EQUIPMENT	12,163	5,000	5,315	5,000	5,000
01-0345-03-03	CONFERENCE & TRAINING	7,565	6,000	8,640	5,500	7,500
01-0346-03-03	DUES & SUBSCRIPTIONS	1,025	0	0	0	0
01-0347-03-03	MISCELLANEOUS	3,207	2,700	3,267	2,700	2,700
01-0351-03-03	LAUNDRY SERVICE	3,088	4,000	1,015	3,000	3,000
<i>Charges for service-----Subtotal</i>		61,224	46,900	37,730	45,400	47,400

**General Fund  
Police-Patrol**

**Fund: 1 GENERAL FUND**

**POLICE**

**PATROL**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0425-03-03	CARS & TRUCKS	236,913	12,100	0	12,100	12,100
01-0460-03-03	LEASE/PURCHASE PAYMENTS	89,117	89,120	0	89,120	176,120
01-0490-03-03	NON DEPRECIABLE CAPITAL ITEMS	0	0	9,863	0	0
	<i>Capital outlay-----Subtotal</i>	326,030	101,220	9,863	101,220	188,220

Program Number: 3 PATROL

2,715,195 2,517,258 1,140,571 2,579,223 2,614,384

**General Fund**  
**Police-Criminal Investigation**

**Fund: 1 GENERAL FUND**

**POLICE**

**CRIMINAL INVESTIGATION**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0102-03-04	SALARIES-PROFESSIONAL	181,328	227,259	81,878	175,889	177,388
01-0103-03-04	SALARIES-TECHNICIAN	131,022	194,831	47,417	101,582	98,982
01-0104-03-04	SALARIES-PROTECTIVE SERVICE	154,690	126,249	102,720	260,499	304,433
01-0106-03-04	SALARIES-OFFICE & CLERICAL	27,350	27,158	12,952	27,838	27,837
01-0109-03-04	SALARIES-OVERTIME	15,398	10,413	2,802	10,413	10,413
01-0111-03-04	SALARIES-LONGEVITY	7,332	8,636	0	8,312	9,400
01-0112-03-04	SALARIES-INCENTIVE	14,105	15,132	7,575	15,552	17,652
01-0113-03-04	UNIFORM ALLOWANCES	6,780	7,920	3,300	7,920	8,640
01-0115-03-04	SPECIAL ASSIGNMENT PAY	2,509	2,500	1,163	3,400	2,500
01-0122-03-04	TMRS	92,194	105,915	42,739	101,526	112,537
01-0130-03-04	RELIEF FUND PAYMENTS	97	84	42	84	96
01-0133-03-04	FICA	9,434	10,744	4,539	10,699	11,374
01-0134-03-04	WORKER'S COMPENSATION	9,066	7,730	5,773	7,642	13,871
01-0163-03-04	WEAPON REPLACEMENT ALLOWANCE	2,700	3,300	0	5,775	6,300
01-0165-03-04	OVERTIME REIMBURSEMENT	-246	0	0	0	0
	<i>Personnel Services-----Subtotal</i>	653,759	747,871	312,900	737,131	801,423
01-0201-03-04	OFFICE SUPPLIES	214	0	0	0	0
01-0205-03-04	FUEL, OIL & LUBE	12,402	29,310	6,930	26,310	24,810
01-0206-03-04	CLOTHING	117	0	0	0	0
01-0213-03-04	MOTOR VEHICLE	10,584	5,200	1,840	5,200	5,200
01-0217-03-04	OTHER SUPPLIES	350	300	0	300	300
01-0218-03-04	SMALL TOOLS & MINOR EQUIPMENT	3,305	4,050	656	4,050	4,050
	<i>Supplies-----Subtotal</i>	26,972	38,860	9,426	35,860	34,360
01-0309-03-04	RADIO REPAIRS	47	0	0	0	0
01-0342-03-04	REPAIR & MAINTENANCE EQUIPMENT	1,171	950	0	950	950
01-0344-03-04	RENTALS	0	100	0	100	100
01-0345-03-04	CONFERENCE & TRAINING	4,000	4,000	5,365	3,500	5,000
01-0346-03-04	DUES & SUBSCRIPTION	3,375	0	960	0	0
01-0347-03-04	MISCELLANEOUS	1,967	2,500	1,448	2,500	2,500
01-0368-03-04	PRISONER TRANSFER	114	500	158	0	0
	<i>Charges for service-----Subtotal</i>	10,674	8,050	7,931	7,050	8,550
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0

Program Number: 4 CRIMINAL INVESTIGATION

691,405 794,781 330,257 780,041 844,333

**General Fund**  
**Police-Animal Control**

Fund: 1 GENERAL FUND		POLICE	ANIMAL CONTROL				
			Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0103-03-05	SALARIES-TECHNICIAN		92,713	93,076	44,390	95,403	95,403
01-0109-03-05	SALARIES-OVERTIME		3,435	2,778	1,393	2,778	2,778
01-0111-03-05	SALARIES-LONGEVITY		480	480	0	624	768
01-0122-03-05	TMRS		16,400	16,367	7,531	16,253	16,782
01-0130-03-05	RELIEF FUND PAYMENTS		12	0	6	0	0
01-0133-03-05	FICA		7,103	7,370	3,503	7,559	7,570
01-0134-03-05	WORKER'S COMPENSATION		1,719	1,466	1,136	1,504	2,765
	<i>Personnel Services-----Subtotal</i>		<i>121,862</i>	<i>121,537</i>	<i>57,959</i>	<i>124,121</i>	<i>126,066</i>
01-0201-03-05	OFFICE SUPPLIES		224	300	116	300	600
01-0203-03-05	MEDICAL & CHEMICAL		7,490	3,400	1,603	3,400	4,000
01-0205-03-05	FUEL, OIL & LUBE		1,717	5,150	592	5,150	3,450
01-0206-03-05	CLOTHING		0	400	0	400	400
01-0207-03-05	ANIMAL FOOD		1,481	1,200	874	1,200	2,000
01-0213-03-05	MOTOR VEHICLE		2,730	3,000	833	3,000	3,000
01-0217-03-05	OTHER SUPPLIES		228	400	53	400	400
01-0218-03-05	SMALL TOOLS & MINOR EQUIPMENT		123	1,500	343	1,500	1,500
	<i>Supplies-----Subtotal</i>		<i>13,993</i>	<i>15,350</i>	<i>4,414</i>	<i>15,350</i>	<i>15,350</i>
01-0309-03-05	RADIO REPAIRS		351	0	0	0	0
01-0312-03-05	GENERAL ADVERTISING		167	0	0	0	0
01-0340-03-05	REPAIR & MAINTENANCE BUILDINGS		56	0	0	0	0
01-0342-03-05	REPAIR & MAINTENANCE EQUIPMENT		82	400	0	400	400
01-0345-03-05	CONFERENCE & TRAINING		1,132	300	463	300	300
01-0347-03-05	MISCELLANEOUS		11	400	107	400	400
01-0360-03-05	JANITORIAL CONTRACT		3,600	4,320	1,800	4,320	4,320
	<i>Charges for service-----Subtotal</i>		<i>5,399</i>	<i>5,420</i>	<i>2,370</i>	<i>5,420</i>	<i>5,420</i>
01-0405-03-05	IMPROVEMENTS-BUILDINGS		0	0	800	0	0
01-0425-03-05	CARS & TRUCKS		28,158	0	0	0	0
	<i>Capital outlay-----Subtotal</i>		<i>28,158</i>	<i>0</i>	<i>800</i>	<i>0</i>	<i>0</i>
Program Number: 5 ANIMAL CONTROL			169,412	142,307	65,543	144,891	146,836
Department Number: 3 POLICE			4,428,110	4,260,783	1,946,500	4,354,270	4,481,463

# FIRE DEPARTMENT

*The mission of the Marshall Fire Department is to serve the citizens of Marshall by providing the highest level of Fire Prevention, Fire Suppression, Emergency Medical Services and Emergency Management Coordination through professionalism and compassion.*

*The primary mid-range goal is to replace and/or relocate our two current substations. At 50 years old each, our current substations bring about many ADA, gender and modernization issues that must be addressed soon.*

*The primary long-range goal remains the addition of a fire station in the Marshall Business Park area.*

*Goals of the Fire Department are to continue to meet national and state recommended staffing levels for firefighting operations and make improvements toward better communications and safer work environments for our personnel.*

*Our current long range goals are to build a training facility adequate to meet the needs of our firefighters as well as the upgrades and potential relocation of our substations in an effort to better meet the needs of our community.*

*The major responsibilities of the Marshall Fire Department are Fire Prevention, Fire Suppression, Emergency Medical Services and Emergency Management Coordination.*

*The Fire Department also undertakes many other specialized duties including rescue and hazardous materials response.*

**General Fund**  
**Fire-Fire Prevention**

**Fund: 1 GENERAL FUND**

**FIRE**

**FIRE PREVENTION**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0102-04-01	SALARIES-PROFESSIONAL	93,569	124,793	48,585	103,818	105,318
01-0109-04-01	SALARIES-OVERTIME	2,310	2,000	351	2,000	2,000
01-0111-04-01	SALARIES-LONGEVITY	1,264	1,976	0	1,360	1,456
01-0112-04-01	SALARIES-INCENTIVE	11,746	10,620	7,804	9,600	9,600
01-0113-04-01	UNIFORM ALLOWANCE	540	720	360	0	0
01-0115-04-01	SPECIAL ASSIGNMENT PAY	9,225	1,700	6,369	12,000	12,000
01-0129-04-01	RELIEF FUND PAYMENTS	47	52	28	52	52
01-0132-04-01	FIREMEN RELIEF & RETIREMENT	22,718	27,129	12,091	24,647	24,951
01-0133-04-01	FICA	1,669	2,065	884	1,876	1,899
01-0134-04-01	WORKER'S COMPENSATION	1,812	1,545	1,061	1,404	2,081
01-0163-04-01	WEAPON REPLACEMENT ALLOWANCE	600	600	0	600	600
	<i>Personnel Services-----Subtotal</i>	145,500	173,200	77,533	157,357	159,957
01-0201-04-01	OFFICE SUPPLIES	75	200	274	200	200
01-0205-04-01	FUEL, OIL & LUBE	1,863	5,165	427	2,165	2,165
01-0206-04-01	CLOTHING	466	150	127	150	150
01-0213-04-01	MOTOR VEHICLE	1,580	600	1,049	600	600
01-0217-04-01	OTHER SUPPLIES	845	800	182	800	800
01-0218-04-01	SMALL TOOLS & MINOR EQUIPMENT	869	1,000	280	1,000	1,000
	<i>Supplies-----Subtotal</i>	5,698	7,915	2,339	4,915	4,915
01-0309-04-01	RADIO REPAIRS	0	200	0	200	200
01-0324-04-01	PRINTING & REPRODUCTION	1,365	1,500	202	1,500	1,500
01-0342-04-01	REPAIR & MAINTENANCE EQUIPMENT	0	200	0	200	200
01-0345-04-01	CONFERENCE & TRAINING	514	4,400	-640	4,000	4,000
01-0346-04-01	DUES & SUBSCRIPTION	1,506	1,100	1,305	1,100	1,100
01-0347-04-01	MISCELLANEOUS	110	100	0	100	100
	<i>Charges for service-----Subtotal</i>	3,495	7,500	867	7,100	7,100
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 1 FIRE PREVENTION		154,693	188,615	80,739	169,372	171,972

**General Fund**  
**Fire-Fire Suppression**

**Fund: 1 GENERAL FUND**

**FIRE**

**FIRE SUPPRESSION**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-04-02	SALARIES-OFFICIALS & ADMIN	154,289	93,840	43,947	93,841	93,841
01-0102-04-02	SALARIES-PROFESSIONAL	350,554	348,527	158,136	355,935	357,542
01-0103-04-02	SALARIES-TECHNICIAN	247,632	206,294	122,265	221,664	218,958
01-0104-04-02	SALARIES-PROTECTIVE SERVICE	1,068,096	729,888	349,476	737,051	765,668
01-0109-04-02	SALARIES-OVERTIME	21,665	3,895	1,719	3,895	3,895
01-0111-04-02	SALARIES-LONGEVITY	13,848	12,180	537	12,020	12,144
01-0112-04-02	SALARIES-INCENTIVE	117,340	89,460	52,513	115,236	92,328
01-0113-04-02	UNIFORM ALLOWANCE	1,020	720	360	1,440	1,440
01-0115-04-02	SPECIAL ASSIGNMENT PAY	0	1,700	0	0	0
01-0118-04-02	PREMIUM PAY	46,815	35,167	19,791	36,345	36,473
01-0119-04-02	STEP PAY	9,412	7,000	2,804	7,000	7,000
01-0122-04-02	TMRS	106	0	0	0	0
01-0129-04-02	RELIEF FUND PAYMENTS	984	988	418	988	870
01-0132-04-02	FIREMEN RELIEF & RETIREMENT	387,146	292,184	147,176	302,805	303,731
01-0133-04-02	FICA	27,166	20,240	9,872	21,005	21,067
01-0134-04-02	WORKER'S COMPENSATION	19,522	16,646	13,032	17,251	25,337
01-0163-04-02	WEAPON REPLACEMENT ALLOWANCE	300	300	0	300	300
01-0165-04-02	OVERTIME REIMBURSEMENT	-3,640	0	-240	0	0
	<i>Personnel Services-----Subtotal</i>	2,462,255	1,859,029	921,806	1,926,776	1,940,594
01-0201-04-02	OFFICE SUPPLIES	993	1,900	847	1,695	1,695
01-0202-04-02	AGRICULTURE	340	250	123	250	250
01-0205-04-02	FUEL, OIL & LUBE	15,904	26,310	6,250	21,600	16,600
01-0206-04-02	CLOTHING	17,325	15,000	21,348	15,000	17,000
01-0208-04-02	FOOD SUPPLIES	263	300	289	300	300
01-0212-04-02	ELECTRICAL SUPPLIES	168	150	0	150	150
01-0213-04-02	MOTOR VEHICLE	32,327	27,000	15,739	27,000	27,000
01-0217-04-02	OTHER SUPPLIES	1,520	1,000	387	1,000	1,000
01-0218-04-02	SMALL TOOLS & MINOR EQUIPMENT	1,079	2,500	6,864	2,000	2,000
01-0223-04-02	FIRE HOSE / ACCESSORIES SUPPLIES	326	6,000	3,272	5,000	5,000
01-0226-04-02	HAZARD MATERIAL SUPPLIES	4,857	16,200	1,929	6,200	6,200
01-0228-04-02	PERSONNEL PROTECTIVE EQUIPMENT	45,223	20,000	10,817	20,000	20,000
	<i>Supplies-----Subtotal</i>	120,325	116,610	67,865	100,195	97,195
01-0301-04-02	AUDIT SERVICES	11,385	10,880	0	10,880	11,000
01-0304-04-02	TELEPHONE - CELLULAR	6,857	4,500	2,526	4,500	6,860
01-0306-04-02	DRUG TESTING	288	1,000	190	1,000	1,000
01-0307-04-02	CHRONIC DISEASE PREVENTION	137	500	0	500	500
01-0309-04-02	RADIO REPAIRS	6,614	5,000	5,894	5,000	2,000
01-0311-04-02	TRANSPORTATION	4,800	4,800	2,400	4,800	4,800
01-0323-04-02	SERVICE AGREEMENTS-TECHNOLOGY	5,103	1,400	366	4,100	5,100

**General Fund**  
**Fire-Fire Suppression**

**Fund: 1 GENERAL FUND**

**FIRE**

**FIRE SUPPRESSION**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0324-04-02	PRINTING & REPRODUCTION	308	350	0	350	350
01-0342-04-02	REPAIR & MAINTENANCE EQUIPMENT	6,162	4,000	1,974	4,000	4,000
01-0344-04-02	RENTALS	2,786	3,000	1,906	2,000	3,000
01-0345-04-02	CONFERENCE & TRAINING	16,106	19,000	12,023	14,000	16,000
01-0346-04-02	DUES & SUBSCRIPTION	786	950	444	950	950
01-0347-04-02	MISCELLANEOUS	2,528	375	770	375	375
	<i>Charges for service----Subtotal</i>	63,860	55,755	28,493	52,455	55,935
01-0440-04-02	OTHER MACHINERY & EQUIPMENT	0	0	2,699	0	0
01-0490-04-02	NON DEPRECIABLE CAPITAL ITEMS	2,731	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	2,731	0	2,699	0	0

Program Number: 2 FIRE SUPPRESSION

2,649,171 2,031,394 1,020,863 2,079,426 2,093,724

**General Fund**  
**Fire-Emergency Medical Services**

**Fund: 1 GENERAL FUND**

**FIRE**

**EMERGENCY MEDICAL SERVICES**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0102-04-03	SALARIES-PROFESSIONAL	267,878	375,317	156,411	381,377	382,373
01-0104-04-03	SALARIES-PROTECTIVE SERVICE	87,350	495,692	223,790	512,967	467,843
01-0106-04-03	SALARIES-OFFICE & CLERICAL	31,088	30,131	14,431	30,884	30,884
01-0109-04-03	SALARIES-OVERTIME	5,557	4,500	416	4,500	4,500
01-0111-04-03	SALARIES-LONGEVITY	5,248	9,028	0	9,860	8,856
01-0112-04-03	SALARIES-INCENTIVE PAY	33,426	88,140	21,261	87,876	84,428
01-0115-04-03	SPECIAL ASSIGNMENT PAY	1,321	1,700	0	24,187	22,487
01-0118-04-03	PREMIUM PAY	9,095	24,068	6,908	24,666	23,439
01-0119-04-03	STEP PAY	3,718	2,400	4,659	2,400	2,400
01-0122-04-03	TMRS	5,371	5,217	2,374	5,184	5,352
01-0129-04-03	RELIEF FUND PAYMENTS	175	234	192	234	335
01-0132-04-03	FIREMEN RELIEF & RETIREMENT	78,526	190,551	75,329	199,493	189,672
01-0133-04-03	FICA	8,040	16,853	6,934	17,595	16,851
01-0134-04-03	WORKER'S COMPENSATION	12,785	10,902	8,622	11,413	15,892
01-0165-04-03	OVERTIME REIMBURSEMENT	-285	0	0	0	0
	SALARY SAVINGS NON EMERGENCY TRSF	0	-46,961	0	-46,961	-46,961
	OVERTIME SAVINGS NON EMERGENCY TRSF	0	-2,434	0	-2,434	-2,434
	<i>Personnel Services-----Subtotal</i>	549,293	1,205,338	521,327	1,263,241	1,205,917
01-0201-04-03	OFFICE SUPPLIES	1,275	1,200	858	1,200	1,200
01-0203-04-03	MEDICAL & CHEMICAL	74,016	60,000	42,391	60,000	60,000
01-0205-04-03	FUEL, OIL & LUBE	25,092	34,300	10,048	29,200	23,000
01-0208-04-03	FOOD SUPPLIES	0	200	17	200	200
01-0213-04-03	MOTOR VEHICLE	73,372	20,000	24,208	30,000	40,000
01-0217-04-03	OTHER SUPPLIES	196	200	0	200	200
01-0218-04-03	SMALL TOOLS & MINOR EQUIPMENT	9,158	6,000	1,910	6,000	6,000
01-0229-04-03	EXPENSE REDUCTION SAVINGS-ESD	0	-65,000	0	-24,345	-38,000
	<i>Supplies-----Subtotal</i>	183,109	56,900	79,432	102,455	92,600
01-0302-04-03	PROFESSIONAL FEES	0	0	5,500	0	0
01-0305-04-03	EMERGENCY DOCTOR CONTRACT	18,000	18,600	9,000	18,600	18,600
01-0306-04-03	DRUG TESTING	36	100	38	100	100
01-0307-04-03	CHRONIC DISEASE PREVENTION	3,612	1,100	171	1,100	1,100
01-0309-04-03	RADIO REPAIRS	241	500	135	500	500
01-0316-04-03	CONTRACTED SERVICES	97,004	90,000	50,992	90,000	97,000
01-0322-04-03	SERVICE AGREEMENT - OTHER	11,850	9,000	0	12,000	12,000
01-0342-04-03	REPAIR & MAINTENANCE EQUIPMENT	1,371	1,000	979	1,000	1,000
01-0345-04-03	CONFERENCE & TRAINING	4,093	6,000	2,189	6,000	6,000
01-0346-04-03	DUES & SUBSCRIPTION	296	300	729	300	300
01-0347-04-03	MISCELLANEOUS	0	75	162	75	75
	<i>Charges for service----Subtotal</i>	136,503	126,675	69,895	129,675	136,675

**General Fund**  
**Fire-Emergency Medical Services**

**Fund: 1 GENERAL FUND**

**FIRE**

**EMERGENCY MEDICAL SERVICES**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0425-04-03	CARS & TRUCKS	0	0	0	0	0
01-0440-04-03	OTHER MACHINERY & EQUIPMENT	0	0	0	0	0
01-0460-04-03	LEASE/PURCHASE-AMBULANCE	40,619	40,655	0	0	0
01-0496-04-03	EQUIPMENT REPLACEMENT SUSPENSE	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	40,619	40,655	0	0	0

Program Number: 3 EMERGENCY MEDICAL SERVICES      909,524 1,429,568 670,654 1,495,371 1,435,192

**General Fund**  
**Fire-Emergency Management**

**Fund: 1 GENERAL FUND**

**FIRE**

**EMERGENCY MANAGEMENT**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-04-04	SALARIES OFFICIALS & ADMIN	1,246	0	-1,246	0	0
01-0122-04-04	TMRS	205	0	-205	0	0
01-0132-04-04	FIREMEN RELIEF & RETIREMENT	343	343	171	343	343
01-0133-04-04	FICA	121	26	-82	26	26
01-0134-04-04	WORKER'S COMPENSATION	23	20	15	20	28
	<i>Personnel Services-----Subtotal</i>	1,938	389	-1,347	389	397
01-0201-04-04	OFFICE SUPPLIES	69	0	0	0	0
01-0217-04-04	OTHER SUPPLIES	1,054	0	140	0	0
	<i>Supplies-----Subtotal</i>	1,123	0	140	0	0
01-0311-04-04	TRANSPORTATION	1,800	1,800	900	1,800	1,800
01-0323-04-04	SERVICE AGREEMENT-TECHNICAL	0	0	0	0	1,200
01-0334-04-04	INTERNET-SATELLITE SERVICE	2,476	4,000	794	6,815	6,815
01-0342-04-04	REPAIR & MAINTENANCE-SIREN	3,810	2,500	4,320	6,000	6,000
01-0345-04-04	CONFERENCE & TRAINING	2,488	1,200	0	1,200	1,200
01-0346-04-04	DUES & SUBSCRIPTIONS	0	0	0	0	0
01-0347-04-04	MISCELLANEOUS	0	0	0	0	0
	<i>Charges for service----Subtotal</i>	10,574	9,500	6,014	15,815	17,015
01-0426-04-04	FURNITURE & FIXTURES	0	0	904	0	0
01-0440-04-04	OTHER MACHINERY & EQUIPMENT	121,433	0	6,745	0	0
01-0490-04-04	NON DEPRECIABLE CAPITAL ITEMS	7,458	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	128,891	0	7,649	0	0
Program Number: 4	EMERGENCY MANAGEMENT	142,526	9,889	12,456	16,204	17,412
Department Number: 4	FIRE	3,855,914	3,659,466	1,784,712	3,760,373	3,718,300

# 2017

## PUBLIC SERVICES DEPARTMENT

*The mission of the Street Division is to maintain our streets and promote traffic safety through proper maintenance of street surfaces, street cuts, pothole repairs, drainage improvements, street lighting, street signs and street signal maintenance, through the use of better business practices and maintenance procedures in order to ensure safer roadway conditions for the public.*

**Street Department – Street and Drainage Maintenance** is responsible for providing and maintaining safe and convenient thoroughfares within the City of Marshall through a program of professional service; providing a high level of:

- Asphalt and concrete roadway maintenance.
- Mosquito control services.
- Storm water and drainage ditch maintenance.
- Street signage and traffic signal maintenance.
- Striping of streets, walkways and public parking areas.
- Sweeping and litter control on public streets.

**2017 Goals and Objectives of the Street Division are:**

- ✓ 2017 Street Improvement Program which promotes roadway enhancements near schools and on major corridors, as well as making improvements on a neighborhood basis.
- ✓ Continue replacing old High Pressure Sodium street lights with new higher efficiency and longer lasting LED street light fixtures, as old fixtures fail on East End Boulevard and thoroughfares.
- ✓ Creation of a Municipal Drainage Utility System to fund needed drainage control projects, employees, and equipment dedicated to drainage maintenance.
- ✓ Increase herbicide spraying of right-of-ways to reduce weed and brush growth.
- ✓ Increase litter control and landscaping projects on all roadways.
- ✓ Increase traffic control striping and marking of city streets and intersections.
- ✓ Initiate additional right-of-way brush cutting and mowing.
- ✓ Initiate sweeping of additional streets under our new street sweeping program.
- ✓ Investigate possible upstream detention pond opportunity locations to lessen downstream flooding.
- ✓ Repair, remove, or improve worn traffic control devices, especially in the downtown district.
- ✓ Research converting old antique High Pressure Sodium lights and fixtures in our historic downtown, with new higher efficiency and longer lasting LED street light fixtures, lights, and globes.
- ✓ Update Street Division webpage to provide access to an online work order request program.
- ✓ Update street maintenance schedule and condition report.

**Sanitation Division** provides a high degree of customer service for environmentally sound sanitation collection, recycling, and convenience station operations for city residents and businesses. The Sanitation Division is responsible for primary services provided by the Sanitation Division through a program of contracted services, and:

- Assist in education of citizens and children of disposal of household hazardous waste, household chemicals, and electronic wastes through an annual program co-op with the State of Texas.
- Provide annual City-Wide Dump Days and Neighborhood Clean Sweep programs each quarter.
- Provide weekly collection and disposal of solid waste products.
- Provide weekly recycling collections.
- Reduce waste deposited in the landfill through increased emphasis on recycling programs through education and mail out programs.

**2017 Goals and Objectives of the Sanitation Division are:**

- ✓ Create new annual educational outreach to elementary grade students; school year 2016/2017.
- ✓ Continue the new 95 gallon cart leasing program.
- ✓ Research methods to greatly increase recycling efforts.
- ✓ Research methods to encourage expansion of 95 gallon rolling cart use for waste and recycling.
- ✓ Update solid waste and recycling management plan in accordance with the Texas Health and Safety Code.

**General Fund**  
**Public Services - Streets / Drainage**

**Fund: 1 GENERAL FUND**

**PUBLIC SERVICES**

**STREETS / DRAINAGE**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0107-05-02	SALARIES-SKILLED CRAFT	131,455	155,247	44,105	125,598	122,882
01-0108-05-02	SALARIES-SERVICE MAINTENANCE	126,270	112,182	65,490	141,435	141,434
01-0109-05-02	SALARIES-OVERTIME	13,827	11,080	8,413	11,080	11,080
01-0111-05-02	SALARIES-LONGEVITY	3,652	4,176	72	3,744	3,312
01-0122-05-02	TMRS	46,709	48,028	19,424	46,365	47,269
01-0133-05-02	FICA	20,945	21,625	8,994	21,562	21,321
01-0134-05-02	WORKER'S COMPENSATION	11,740	10,011	7,541	9,982	14,453
01-0168-05-02	WAGE REIMB FOR CDBG STREET IMPR	-8,432	0	0	0	0
	<i>Personnel Services-----Subtotal</i>	346,166	362,349	154,039	359,766	361,751
01-0201-05-02	OFFICE SUPPLIES	731	300	190	300	500
01-0203-05-02	MEDICAL & CHEMICAL	749	4,000	2,489	4,000	2,000
01-0205-05-02	FUEL, OIL & LUBE	29,890	45,000	11,725	40,000	30,000
01-0206-05-02	CLOTHING	2,853	1,500	2,303	3,000	3,000
01-0210-05-02	SIGN SUPPLIES	12,838	11,000	2,345	11,000	11,000
01-0213-05-02	MOTOR VEHICLE	62,614	25,000	19,333	35,000	35,000
01-0214-05-02	STREET MAINTENANCE-MISC DAMAGE	0	0	1,219	0	0
01-0216-05-02	STREET MAINTENANCE	114,993	100,000	56,844	100,000	100,000
01-0217-05-02	OTHER SUPPLIES	801	500	128	500	500
01-0218-05-02	SMALL TOOLS & MINOR EQUIPMENT	1,089	1,500	876	1,500	1,500
01-0219-05-02	REPAIR & MAINTENANCE SUPPLIES	2,417	3,000	457	3,000	3,000
	<i>Supplies-----Subtotal</i>	228,975	191,800	97,909	198,300	186,500
01-0304-05-02	TELEPHONE - CELLULAR	1,538	1,400	646	1,600	1,600
01-0305-05-02	OTHER PROFESSIONAL SERVICES	450	0	0	0	0
01-0306-05-02	SPRAY CONTRACT	28,749	37,500	9,000	27,500	30,000
01-0308-05-02	TELEPHONE - LAND	479	200	0	600	600
01-0309-05-02	RADIO REPAIRS	1,583	1,500	1,439	1,500	1,500
01-0315-05-02	CONTRACTED SERVICES-STREET SWEEPING	0	15,500	0	0	0
01-0316-05-02	CONTRACTED SERVICES	56,730	5,000	20,397	30,000	30,000
01-0317-05-02	CONTRACTED SERVICES-MOSQUITO SPRAY	21,057	6,000	6,520	20,000	20,000
01-0324-05-02	PRINTING & REPRODUCTION	0	100	0	100	100
01-0342-05-02	REPAIR & MAINTENANCE EQUIPMENT	1,634	2,000	166	2,000	2,000
01-0344-05-02	RENTALS	0	450	0	450	450
01-0345-05-02	CONFERENCE & TRAINING	0	450	0	450	450
01-0346-05-02	DUES & SUBSCRIPTION	170	100	0	100	100
01-0347-05-02	MISCELLANEOUS	190	200	57	500	500
01-0356-05-02	ELECTRIC SERVICE-STREET LIGHTS	0	0	0	0	145,000
01-0366-05-02	REPAIR & MAINT STREET LIGHTS	0	0	0	0	15,000
	<i>Charges for service---Subtotal</i>	112,580	70,400	38,225	84,800	247,300

**General Fund**  
**Public Services - Streets / Drainage**

**Fund: 1 GENERAL FUND**

**PUBLIC SERVICES**

**STREETS / DRAINAGE**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0408-05-02	IMPROVEMENTS-STREETS	481,913	993,080	1,058,516	1,035,270	1,035,270
01-0416-05-02	IMPROVEMENTS-DRAINAGE	26,396	15,000	32,083	35,000	0
01-0440-05-02	OTHER MACHINERY & EQUIPMENT	115,371	0	204,280	0	0
01-0458-05-02	EQUIPMENT REPLACEMENT FUND	0	5,160	1,276	2,552	12,872
01-0496-05-02	EQUIPMENT REPLACEMENT SUSPENSE	0	0	28,182	0	0
<i>Capital outlay-----Subtotal</i>		623,680	1,013,240	1,324,337	1,072,822	1,048,142
Program Number: 2 STREETS / DRAINAGE		1,311,401	1,637,789	1,614,510	1,715,688	1,843,693

**General Fund**  
**Public Services - Sanitation**

**Fund: 1 GENERAL FUND**

**PUBLIC SERVICES**

**SANITATION**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
	<i>Personnel Services-----Subtotal</i>	0	0	0	0	0
01-0201-05-03	OFFICE SUPPLIES	40	0	0	0	0
01-0206-05-03	CLOTHING	0	0	876	0	0
	<i>Supplies-----Subtotal</i>	40	0	876	0	0
01-0305-05-03	OTHER-SANITATION CONTRACT	1,822,997	1,850,000	802,576	1,858,600	1,870,600
01-0317-05-03	BRUSH & TREE DISPOSAL	0	0	0	6,000	6,000
01-0319-05-03	TIRE DISPOSAL	85	3,000	564	3,000	2,000
01-0342-05-03	CART REPAIR & REPLACEMENT	0	0	0	2,000	3,000
01-0347-05-03	MISCELLANEOUS	2,661	0	2,192	0	0
01-0362-05-03	CONVENIENCE STATION REFUSE FEE	96,253	115,000	26,664	105,000	105,000
01-0399-05-03	BAD DEBT EXPENSE	1,797	0	0	0	0
	<i>Charges for service-----Subtotal</i>	1,923,793	1,968,000	831,996	1,974,600	1,986,600
01-0440-05-03	OTHER MACHINERY & EQUIPMENT	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3	SANITATION	1,923,833	1,968,000	832,872	1,974,600	1,986,600
Department Number: 5	PUBLIC SERVICES	3,235,234	3,605,789	2,447,382	3,690,288	3,830,293

# PLANNING & DEVELOPMENT DEPARTMENT

*The Planning & Development Department is made up of four divisions: Planning, Building Permits & Inspections, Code Enforcement, Engineering, and Consumer Health Inspections.*

*The mission of the Planning & Development Department is to enhance the quality of life for the citizens of Marshall by providing a Department which encourages quality growth, development and redevelopment and the stabilization of neighborhoods through a concentrated effort of planning, land use controls, permitting, and code enforcement.*

*2017 Goals and Objectives for the Planning & Community Development Department are:*

- *Work with the community to develop long range planning goals related to land use and land development.*
- *Update various sections of the zoning ordinance.*
- *Update Subdivision Regulations.*
- *Update Health Code regulations to comply with current state standards and address mobile food vendors.*
- *Continue to promote our historic resources through the creation of historic districts.*
- *Utilize federal funds to support affordable housing and neighborhood revitalization efforts.*
- *Continue to build relationships with community organizations to assist with programs that benefit low to moderate income households.*
- *Collaborate with neighborhoods to reduce code violations and improve property values.*

**General Fund**  
**Planning & Development-Planning**

**Fund: 1 GENERAL FUND**

**PLANNING & DEVELOPMENT**

**PLANNING**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-15-01	SALARIES-OFFICIAL & ADMIN	68,005	50,995	1,251	50,435	81,900
01-0102-15-01	SALARIES-PROFESSIONAL	0	0	37,800	0	0
01-0106-15-01	SALARIES-OFFICE & CLERICAL	19,598	12,013	16,452	47,942	37,537
01-0111-15-01	SALARIES-LONGEVITY	208	152	0	256	370
01-0122-15-01	TMRS	15,843	11,209	9,624	16,886	21,337
01-0133-15-01	FICA	7,140	5,047	4,465	7,853	9,624
01-0134-15-01	WORKER'S COMPENSATION	118	100	117	156	278
	<i>Personnel Services-----Subtotal</i>	110,912	79,516	69,709	123,528	151,046
01-0201-15-01	OFFICE SUPPLIES	1,510	700	544	700	700
	<i>Supplies-----Subtotal</i>	1,510	700	544	700	700
01-0304-15-01	TELEPHONE - CELLULAR	609	0	254	0	0
01-0305-15-01	OTHER PROFESSIONAL SERVICES	2,500	1,200	1,200	1,200	1,200
01-0311-15-01	TRANSPORTATION	5,550	2,814	3,000	4,020	6,000
01-0312-15-01	GENERAL ADVERTISING	1,599	2,000	371	2,000	2,000
01-0319-15-01	PLAT FEES	295	300	149	300	300
01-0324-15-01	PRINTING & REPRODUCTION	0	0	254	0	0
01-0345-15-01	CONFERENCE & TRAINING	3,067	1,500	906	2,000	2,000
01-0346-15-01	DUES & SUBSCRIPTIONS	365	265	0	520	520
01-0347-15-01	MISCELLANEOUS	750	0	0	0	0
	<i>Charges for service----Subtotal</i>	14,735	8,079	6,134	10,040	12,020
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 1 PLANNING		127,157	88,295	76,387	134,268	163,766

**General Fund**  
**Planning & Development-Building Permits & Inspections**

**Fund: 1 GENERAL FUND PLANNING & DEVELOPMENT**      **BUILDING PERMITS & INSPECTIONS**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-15-02	SALARIES-OFFICIALS & ADMIN	25,709	59,701	0	0	0
01-0103-15-02	SALARIES-TECHNICIAN	84,597	82,113	40,861	87,819	87,818
01-0111-15-02	SALARIES-LONGEVITY	1,332	1,584	0	1,248	1,344
01-0122-15-02	TMRS	18,951	24,363	6,722	14,652	15,122
01-0133-15-02	FICA-SALARY RESERVE	8,540	10,970	3,126	6,814	6,821
01-0134-15-02	WORKER'S COMPENSATION	576	491	230	305	447
	<i>Personnel Services-----Subtotal</i>	139,705	179,222	50,939	110,838	111,552
01-0201-15-02	OFFICE SUPPLIES	1,124	1,300	755	1,300	1,300
01-0205-15-02	FUEL, OIL & LUBE	3,199	5,725	977	5,725	5,725
01-0206-15-02	CLOTHING	295	300	533	600	600
01-0213-15-02	MOTOR VEHICLE	1,507	2,000	116	2,000	2,000
01-0218-15-02	SMALL TOOLS & MINOR EQUIPMENT	198	0	0	0	0
	<i>Supplies-----Subtotal</i>	6,323	9,325	2,381	9,625	9,625
01-0304-15-02	TELEPHONE - CELLULAR	1,126	1,500	313	1,500	1,500
01-0305-15-02	OTHER PROFESSIONAL SERVICES	2,526	2,000	0	2,000	2,000
01-0342-15-02	REPAIR & MAINTENANCE EQUIPMENT	340	350	215	350	350
01-0345-15-02	CONFERENCE & TRAINING	1,867	3,000	2,567	3,000	3,000
01-0346-15-02	DUES & SUBSCRIPTION	250	400	85	400	400
01-0347-15-02	MISCELLANEOUS	192	100	53	100	100
	<i>Charges for service-----Subtotal</i>	6,301	7,350	3,233	7,350	7,350
01-0458-15-02	EQUIPMENT REPLACEMENT FUND	0	4,200	4,141	8,283	7,800
01-0496-15-02	EQUIPMENT REPLACEMENT SUSPENSI	0	0	20,258	0	0
	<i>Capital outlay-----Subtotal</i>	0	4,200	24,399	8,283	7,800
Program Number: 2	BUILDING PERMITS & INSPECTIONS	152,329	200,097	80,952	136,096	136,327

**General Fund**  
**Planning & Development-Code Enforcement**

**Fund: 1 GENERAL FUND**

**PLANNING & DEVELOPMENT**

**CODE ENFORCEMENT**

	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0102-15-03 SALARIES-PROFESSIONAL	3,496	3,273	4,220	3,355	3,355
01-0108-15-03 SALARIES-SERVICE MAINTENANCE	25,506	25,316	12,079	25,951	0
01-0109-15-03 SALARIES-OVERTIME	4,560	6,500	1,998	6,500	6,500
01-0110-15-03 SALARIES-PART/TIME & HOURLY	0	0	0	0	13,000
01-0111-15-03 SALARIES-LONGEVITY	1,056	667	0	720	53
01-0122-15-03 TMRS	5,876	6,075	3,010	6,008	1,680
01-0133-15-03 FICA	2,592	2,736	1,348	2,794	1,752
01-0134-15-03 WORKER'S COMPENSATION	455	388	301	398	301
<i>Personnel Services-----Subtotal</i>	43,541	44,955	22,956	45,726	26,641
01-0201-15-03 OFFICE SUPPLIES	177	250	189	250	250
01-0205-15-03 FUEL, OIL & LUBE	3,124	4,310	882	4,310	4,310
01-0206-15-03 CLOTHING	0	0	0	300	300
01-0213-15-03 MOTOR VEHICLE	2,142	0	210	0	0
<i>Supplies-----Subtotal</i>	5,443	4,560	1,281	4,860	4,860
01-0304-15-03 TELEPHONE - CELLULAR	504	250	206	360	360
01-0320-15-03 VIOLATION ABATEMENT	41,271	50,000	14,381	50,000	50,000
01-0324-15-03 PRINTING & REPRODUCTION	229	250	40	250	2,250
01-0342-15-03 REPAIR & MAINTENANCE EQUIPMENT	457	700	106	700	700
<i>Charges for service-----Subtotal</i>	42,461	51,200	14,733	51,310	53,310
<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3 CODE ENFORCEMENT	91,445	100,715	38,970	101,896	84,811

**General Fund**  
**Planning & Development**  
**Health Inspections**

**Fund: 1 GENERAL FUND**

**PLANNING & DEVELOPMENT**

**HEALTH INSPECTIONS**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-15-04	SALARIES-OFFICIALS & ADMIN	59,899	57,334	28,507	59,329	32,232
01-0111-15-04	SALARIES-LONGEVITY	528	480	0	541	336
01-0122-15-04	TMRS	10,255	9,823	4,689	9,849	5,523
01-0133-15-04	FICA-SALARY RESERVE	4,257	4,423	2,008	4,580	2,492
01-0134-15-04	WORKER'S COMPENSATION	232	198	155	205	163
	<i>Personnel Services-----Subtotal</i>	75,171	72,258	35,359	74,504	40,746
01-0201-15-04	OFFICE SUPPLIES	962	600	149	600	600
01-0205-15-04	FUEL, OIL & LUBE	1,979	2,245	926	2,245	2,245
01-0206-15-04	CLOTHING	0	0	0	500	500
01-0213-15-04	MOTOR VEHICLE	1,951	357	105	357	357
	<i>Supplies-----Subtotal</i>	4,892	3,202	1,180	3,702	3,702
01-0304-15-04	TELEPHONE - CELLULAR	770	840	330	840	840
01-0312-15-04	GENERAL ADVERTISING	0	200	0	200	200
01-0324-15-04	PRINTING & REPRODUCTION	578	700	321	700	700
01-0345-15-04	CONFERENCE & TRAINING	874	3,000	0	3,000	1,500
01-0346-15-04	DUES & SUBSCRIPTION	50	100	50	100	100
01-0347-15-04	MISCELLANEOUS	63	100	0	100	100
01-0372-15-04	FOOD SEMINAR EXPENSE	0	0	0	0	0
	<i>Charges for service-----Subtotal</i>	2,335	4,940	701	4,940	3,440
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4 HEALTH INSPECTIONS		82,398	80,400	37,240	83,146	47,888
Department Number: 15 PLANNING & DEVELOPMENT		453,329	469,507	233,549	455,406	432,792

# SUPPORT SERVICES DEPARTMENT

*Within the Support Services Department budget are line-item budgets for several functions that provide various services to citizens and the City departments.*

## **Library**

*The Marshall Public Library aspires to be a vibrant destination that ignites imagination, fosters lifelong learning, and inspires the community to greater achievement by enriching, empowering, and educating the community through exemplary services, exceptional resources, and engaging programs.*

## **Information Technology**

*Information Technology plans and maintains the City's computer systems, web site, and network.*

## **Fleet**

*Fleet is responsible for maintenance and/or repair of city vehicles and equipment.*

## **Buildings**

*The Buildings Department oversees the maintenance and operation of city-owned buildings.*

## **Parks & Recreation**

*The Parks and Recreation Department is made up of four divisions: Administration, Parks, Recreation, and Golf Course.*

*Administration funds the overall management of the Department. Special projects are undertaken by Administration throughout the year.*

*The Parks division maintains City parks and provides support services for organizations holding events at the parks. Parks division maintains the city's community park, five neighborhood parks, a nature park, a fishing pond, and a ball field sports complex.*

*The Recreation division provides oversight of the City's public swimming pool.*

*The Golf Course division operates Oaklawn Golf Course.*

### **Miscellaneous Duties**

*The Support Services Department also is in charge of the Wrecker Management which consists of inspection and licensing of non-consensual towing and enforcement of all City ordinances dealing with the eight towing companies the Police Department utilizes.*

*The Support Services Director is also responsible for oversight of construction projects for the City.*

**General Fund**  
**Support Services-Library**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**LIBRARY**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-16-01	SALARIES-OFFICIAL & ADMIN	61,013	60,787	28,290	60,788	60,788
01-0102-16-01	SALARIES-PROFESSIONAL	84,704	84,731	40,412	86,851	86,852
01-0105-16-01	SALARIES-PARAPROFESSIONAL	58,769	78,786	37,963	81,549	81,546
01-0106-16-01	SALARIES-OFFICE & CLERICAL	46,122	26,075	12,435	26,727	26,726
01-0110-16-01	SALARIES-PART/TIME & HOURLY	3,248	3,600	1,791	3,600	3,600
01-0111-16-01	SALARIES-LONGEVITY	1,536	1,632	0	1,872	2,208
01-0122-16-01	TMRS	42,791	42,817	19,592	42,406	43,777
01-0133-16-01	FICA-SALARY RESERVE	19,499	19,554	9,231	19,996	20,022
01-0134-16-01	WORKER'S COMPENSATION	453	386	298	395	580
	<i>Personnel Services-----Subtotal</i>	318,135	318,368	150,012	324,184	326,099
01-0201-16-01	OFFICE SUPPLIES	15,723	12,000	9,468	15,000	12,000
01-0212-16-01	ELECTRICAL SUPPLIES	298	50	293	50	50
01-0215-16-01	PROGRAM EXPENSES	5,573	5,000	982	5,000	7,000
	<i>Supplies-----Subtotal</i>	21,594	17,050	10,743	20,050	19,050
01-0322-16-01	SERVICE AGREEMENT-OTHER	2,535	3,000	144	3,000	3,000
01-0323-16-01	SERVICE AGREEMENTS-TECHNICAL	7,043	14,000	11,761	15,000	8,000
01-0326-16-01	PROPERTY INSURANCE	1,757	2,000	1,052	2,000	2,000
01-0337-16-01	ELECTRIC SERVICE	18,779	17,000	8,235	17,000	17,000
01-0338-16-01	GAS SERVICE	1,715	2,000	679	2,000	2,000
01-0342-16-01	REPAIR & MAINTENANCE EQUIPMENT	1,759	1,000	4,075	1,000	3,000
01-0345-16-01	CONFERENCE & TRAINING	0	100	0	100	100
01-0346-16-01	DUES & SUBSCRIPTION	39,989	32,850	10,002	35,850	40,000
01-0347-16-01	MISCELLANEOUS	570	50	-396	50	50
01-0360-16-01	JANITORIAL CONTRACT	12,015	12,100	6,000	12,100	12,000
01-0364-16-01	REPAIR & MAINTENANCE GROUNDS	698	1,950	209	1,950	1,000
	<i>Charges for service-----Subtotal</i>	86,860	86,050	41,761	90,050	88,150
01-0414-16-01	IMPROVEMENTS BOOKS-PUBLICATION	0	42,400	20,697	44,400	45,000
01-0420-16-01	IMPROVEMENTS-COMPUTERS	0	0	0	0	8,000
01-0440-16-01	OTHER MACHINERY & EQUIPMENT	0	0	0	0	6,000
01-0490-16-01	NON DEPRECIABLE CAPITAL ITEMS	60,228	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	60,228	42,400	20,697	44,400	59,000
Program Number: 1 LIBRARY		486,817	463,868	223,213	478,684	492,299

**General Fund**  
**Support Services-Information Technology**

Fund: 1 GENERAL FUND		SUPPORT SERVICES		INFORMATION TECHNOLOGY		
		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0103-16-02	SALARIES-TECHNICIAN	148,692	135,304	66,012	145,416	145,415
01-0109-16-02	SALARIES-OVERTIME	14,638	5,000	12,174	5,000	5,000
01-0111-16-02	SALARIES-LONGEVITY	1,584	1,536	144	1,680	1,824
01-0122-16-02	TMRS	27,991	24,099	12,885	25,020	25,820
01-0133-16-02	FICA	12,593	10,851	5,992	11,635	11,646
01-0134-16-02	WORKER'S COMPENSATION	251	214	174	230	337
	<i>Personnel Services-----Subtotal</i>	<i>205,749</i>	<i>177,004</i>	<i>97,381</i>	<i>188,981</i>	<i>190,042</i>
01-0201-16-02	OFFICE SUPPLIES	434	750	333	750	750
01-0205-16-02	FUEL, OIL, & LUBE	958	1,500	553	1,500	1,500
01-0213-16-02	MOTOR VEHICLE-POOL VEHICLES	1,593	0	1,749	0	0
01-0218-16-02	SMALL TOOLS & MINOR EQUIPMENT	538	600	782	600	600
	<i>Supplies-----Subtotal</i>	<i>3,523</i>	<i>2,850</i>	<i>3,417</i>	<i>2,850</i>	<i>2,850</i>
01-0304-16-02	TELEPHONE - CELLULAR	4,262	2,400	1,946	4,900	4,900
01-0308-16-02	TELEPHONE-LAND	0	120	0	120	120
01-0323-16-02	SERVICE AGREEMENTS-TECHNICAL	40,203	41,550	16,649	54,000	54,000
01-0342-16-02	REPAIR & MAINTENANCE EQUIPMENT	5,956	5,000	6,463	5,000	5,000
01-0345-16-02	CONFERENCE & TRAINING	0	2,000	0	2,000	2,000
01-0346-16-02	DUES & SUBSCRIPTIONS	0	750	0	750	750
01-0347-16-02	MISCELLANEOUS	0	250	0	250	250
	<i>Charges for service---Subtotal</i>	<i>50,421</i>	<i>52,070</i>	<i>25,058</i>	<i>67,020</i>	<i>67,020</i>
01-0420-16-02	DATA PROCESSING IMPROVEMENTS	0	57,000	13,627	57,000	57,000
01-0421-16-02	COMPUTER REPLACEMENT	0	25,000	7,681	25,000	30,000
01-0458-16-02	EQUIPMENT REPLACEMENT FUND	0	9,051	6,939	12,758	12,758
01-0490-16-02	NON DEPRECIABLE CAPITAL ITEMS	60,214	0	0	0	0
01-0496-16-02	EQUIPMENT REPLACEMENT SUSPENSE	0	0	43,923	0	0
	<i>Capital outlay-----Subtotal</i>	<i>60,214</i>	<i>91,051</i>	<i>72,170</i>	<i>94,758</i>	<i>99,758</i>
Program Number: 2 INFORMATION TECHNOLOGY		319,907	322,975	198,026	353,609	359,670

**General Fund**  
**Support Services-Fleet**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**FLEET**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0107-16-03	SALARIES-SKILLED CRAFT	55,487	87,741	35,329	88,688	90,216
01-0108-16-03	SALARIES-SERVICE MAINTENANCE	31,528	29,720	15,857	32,858	34,201
01-0109-16-03	SALARIES OVERTIME	0	500	0	500	500
01-0110-16-03	SALARIES - PART/TIME & HOURLY	2,016	0	3,969	0	0
01-0111-16-03	SALARIES-LONGEVITY	1,920	2,064	0	1,968	2,064
01-0122-16-03	TMRS	15,095	20,392	8,420	20,400	21,536
01-0133-16-03	FICA	6,930	9,182	4,207	9,488	9,714
01-0134-16-03	WORKER'S COMPENSATION	1,920	1,637	1,278	1,692	2,611
	<i>Personnel Services-----Subtotal</i>	114,896	151,236	69,060	155,594	160,842
01-0201-16-03	OFFICE SUPPLIES	204	500	524	500	500
01-0203-16-03	MEDICAL CHEMICAL	225	255	398	255	255
01-0205-16-03	FUEL, OIL, & LUBE	984	2,130	353	2,130	2,130
01-0206-16-03	CLOTHING	200	400	0	400	400
01-0213-16-03	MOTOR VEHICLE-POOL VEHICLES	293	1,000	1,023	1,000	1,000
01-0217-16-03	OTHER SUPPLIES	909	1,200	524	1,200	1,200
01-0218-16-03	SMALL TOOLS & MINOR EQUIPMENT	2,768	3,000	1,114	3,000	3,000
	<i>Supplies-----Subtotal</i>	5,583	8,485	3,936	8,485	8,485
01-0304-16-03	TELEPHONE - CELLULAR	991	1,100	414	1,100	1,100
01-0309-16-03	RADIO REPAIRS	53	0	26	0	0
01-0322-16-03	SERVICE AGREEMENT-OTHER	216	4,750	162	750	750
01-0323-16-03	SERVICE AGREEMENTS-TECHNICAL	8,154	10,000	6,903	10,000	10,000
01-0324-16-03	PRINTING & REPRODUCTION	0	200	0	200	200
01-0342-16-03	REPAIR & MAINTENANCE EQUIPMENT	4,151	3,000	0	3,000	3,000
01-0344-16-03	RENTALS	1,169	1,200	546	1,200	1,200
01-0346-16-03	DUES & SUBSCRIPTION	0	1,200	0	1,200	1,200
01-0347-16-03	MISCELLANEOUS	209	100	337	100	100
	<i>Charges for service-----Subtotal</i>	14,943	21,550	8,388	17,550	17,550
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 3 FLEET		135,422	181,271	81,384	181,629	186,877

**General Fund**  
**Support Services-Buildings**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**BUILDINGS**

	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0103-16-04 SALARIES-TECHNICIAN	36,458	36,296	17,310	37,203	37,203
01-0109-16-04 SALARIES-OVERTIME	926	200	324	200	200
01-0110-16-04 SALARIES-PART TIME & HOURLY	16,320	22,000	8,235	22,000	22,000
01-0111-16-04 SALARIES-LONGEVITY	240	240	0	288	336
01-0122-16-04 TMRS	6,386	6,242	2,901	6,200	6,401
01-0133-16-04 FICA	4,127	4,493	1,979	4,566	4,570
01-0134-16-04 WORKER'S COMPENSATION	974	831	638	845	1,237
<i>Personnel Services-----Subtotal</i>	<i>65,431</i>	<i>70,302</i>	<i>31,387</i>	<i>71,302</i>	<i>71,947</i>
01-0201-16-04 OFFICE SUPPLIES	0	300	0	300	300
01-0202-16-04 JANITORIAL-WEISMAN	618	0	378	0	0
01-0204-16-04 JANITORIAL	20,427	10,350	12,754	10,350	20,350
01-0205-16-04 FUEL, OIL & LUBE	2,053	1,845	758	1,845	1,845
01-0206-16-04 CLOTHING	187	100	0	100	100
01-0212-16-04 ELECTRICAL SUPPLIES	0	595	0	595	595
01-0213-16-04 MOTOR VEHICLE	3,803	1,000	5,813	1,000	3,500
01-0217-16-04 OTHER SUPPLIES	271	500	747	500	500
01-0218-16-04 SMALL TOOLS & MINOR EQUIPMENT	2,985	1,200	1,134	1,200	1,200
<i>Supplies-----Subtotal</i>	<i>30,344</i>	<i>15,890</i>	<i>21,584</i>	<i>15,890</i>	<i>28,390</i>
01-0304-16-04 TELEPHONE - CELLULAR	437	700	212	700	700
01-0305-16-04 OTHER PROFESSIONAL SERVICES	0	850	0	850	850
01-0309-16-04 RADIO REPAIRS	0	85	0	85	85
01-0312-16-04 GENERAL ADVERTISING	471	0	0	0	0
01-0322-16-04 SERVICE AGREEMENT-OTHER	1,116	900	791	900	900
01-0323-16-04 SERVICE AGREEMENTS-TECHNICAL	1,090	500	0	500	500
01-0336-16-04 ELECTRICAL SERVICE-WEISMAN BLDG	0	1,000	0	1,000	1,000
01-0337-16-04 ELECTRICAL SERVICE	149,577	185,000	59,345	185,000	185,000
01-0338-16-04 GAS SERVICE	17,214	26,000	9,537	26,000	26,000
01-0339-16-04 REPAIR & MAINTENANCE-ROOF	12,671	25,000	7,033	35,000	35,000
01-0340-16-04 REPAIR & MAINTENANCE BUILDINGS	27,782	80,000	54,867	70,000	70,000
01-0341-16-04 REPAIR & MAINT-WEISMAN BLDG	21,349	23,000	4,315	23,000	23,000
01-0342-16-04 REPAIR & MAINTENANCE EQUIPMENT	4,175	25,250	6,332	25,250	25,250
01-0343-16-04 REPAIR & MAINT- AIR CONDITIONER	28,210	30,000	9,208	40,000	40,000
01-0344-16-04 RENTALS	1,398	2,000	737	2,000	2,000
01-0347-16-04 MISCELLANEOUS	72	200	182	200	200
01-0355-16-04 ELECTRIC SERVICE-PERKINS BLDG	353	0	160	0	0
01-0356-16-04 ELECTRIC SERVICE-STREET LIGHTS	293,918	265,000	135,607	145,000	0
01-0358-16-04 GUARANTEED SVGS-SCHNEIDER ELECT	0	-106,588	0	-106,588	-106,588
01-0360-16-04 JANITORIAL CONTRACT	30,605	23,200	13,545	23,200	23,200
01-0361-16-04 JANITORIAL -DOWNTOWN RESTROOM	12,400	6,000	5,600	6,000	6,000
01-0362-16-04 JANITORIAL -WEISMAN BLDG	16,372	0	9,350	0	0
01-0364-16-04 REPAIR & MAINTENANCE GROUNDS	11,480	0	31,069	0	0

**General Fund**  
**Support Services-Buildings**

<b>Fund: 1 GENERAL FUND</b>	<b>SUPPORT SERVICES</b>	<b>BUILDINGS</b>			
		<b>Actual 2015</b>	<b>Budget 2015</b>	<b>Actual 6/30/2016</b>	<b>Budget 2016</b>
01-0365-16-04 REPAIR & MAINT TRAFFIC SIGNALS		230	4,125	7,043	4,125
01-0366-16-04 REPAIR & MAINT STREET LIGHTS		19,728	15,000	4,766	15,000
01-0370-16-04 EXTERMINATION CONTRACT		9,282	15,800	3,716	15,800
01-0374-16-04 PASS CONRACT		15,668	15,825	0	15,825
<i>Charges for service----Subtotal</i>		<b>675,598</b>	<b>638,847</b>	<b>363,415</b>	<b>528,847</b>
01-0405-16-04 IMPROVEMENTS - BUILDINGS		3,250	53,750	37,371	53,750
01-0421-16-04 IMPROVEMENTS - ROOF		282,178	0	0	0
01-0458-16-04 EQUIPMENT REPLACEMENT FUND		0	2,000	2,463	4,926
01-0490-16-04 NON DEPRECIABLE CAPITAL ITEMS		56,873	0	0	0
<i>Capital outlay-----Subtotal</i>		<b>342,301</b>	<b>55,750</b>	<b>39,834</b>	<b>58,676</b>
Program Number: 4 BUILDINGS		<b>1,113,674</b>	<b>780,789</b>	<b>456,220</b>	<b>674,715</b>
Department Number: 16 SUPPORT SERVICES		<b>2,055,820</b>	<b>1,748,903</b>	<b>958,843</b>	<b>1,688,637</b>
					<b>1,566,706</b>

Note: Street Light expenses moved to Street Department in 2017

**General Fund**  
**Support Services**  
**Parks & Recreation-Administration**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**PARKS & REC-ADMIN**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-14-01	SALARIES-OFFICIALS & ADMIN	43,791	43,630	20,305	43,630	43,630
01-0106-14-01	SALARIES-OFFICE & CLERICAL	22,682	22,598	10,778	23,163	23,163
01-0109-14-01	SALARIES-OVERTIME	0	1,000	0	1,000	1,000
01-0111-14-01	SALARIES-LONGEVITY	816	912	0	972	1,032
01-0115-14-01	SPECIAL ASSIGNMENT	0	0	5,077	0	0
01-0122-14-01	TMRS	12,006	12,087	6,244	11,904	12,283
01-0133-14-01	FICA	5,398	5,442	2,923	5,536	5,541
01-0134-14-01	WORKER'S COMPENSATION	127	108	83	110	160
	<i>Personnel Services-----Subtotal</i>	84,820	85,777	45,410	86,315	86,809
01-0201-14-01	OFFICE SUPPLIES	359	780	350	780	780
01-0218-14-01	SMALL TOOLS & MINOR EQUIPMENT	141	85	12	85	85
	<i>Supplies-----Subtotal</i>	500	865	362	865	865
01-0304-14-01	TELEPHONE - CELLULAR	1,278	800	376	800	800
01-0308-14-01	TELEPHONE-LAND	0	0	0	0	0
01-0311-14-01	TRANSPORTATION	3,450	3,000	2,150	3,600	3,600
01-0324-14-01	PRINTING & REPRODUCTION	0	900	19	900	900
01-0342-14-01	REPAIR & MAINTENANCE EQUIPMENT	0	750	0	750	750
01-0346-14-01	DUES & SUBSCRIPTION	132	150	264	150	150
01-0347-14-01	MISCELLANEOUS	1,111	100	248	100	100
	<i>Charges for service-----Subtotal</i>	5,971	5,700	3,057	6,300	6,300
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 1 ADMINISTRATION		91,291	92,342	48,829	93,480	93,974

**General Fund**  
**Support Services**  
**Parks & Recreation-Parks**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**PARKS & REC - PARKS**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0103-14-04	SALARIES-TECHNICIAN	36,303	34,759	16,612	35,628	35,628
01-0106-14-04	SALARIES-OFFICE & CLERICAL	7,561	7,533	3,592	7,721	7,721
01-0107-14-04	SALARIES-SKILLED CRAFT	30,833	30,718	14,651	31,488	31,487
01-0108-14-04	SALARIES-SERVICE MAINTENANCE	77,911	77,423	36,923	79,355	79,354
01-0109-14-04	SALARIES OVERTIME	15,123	11,487	7,028	11,487	11,487
01-0110-14-04	SALARIES-PART/TIME & HOURLY	19,760	12,500	9,239	12,500	12,500
01-0111-14-04	SALARIES-LONGEVITY	2,832	2,232	0	2,484	2,736
01-0122-14-04	TMRS	28,995	27,889	12,964	27,663	28,563
01-0133-14-04	FICA	14,090	13,514	6,510	13,821	13,840
01-0134-14-04	WORKER'S COMPENSATION	2,816	2,401	1,854	2,455	3,601
<i>Personnel Services-----Subtotal</i>		236,224	220,456	109,373	224,602	226,917
01-0201-14-04	OFFICE SUPPLIES	221	350	0	350	350
01-0202-14-04	AGRICULTURE	2,274	2,000	1,826	2,000	2,400
01-0203-14-04	MEDICAL & CHEMICAL	2,727	1,500	943	3,000	3,000
01-0205-14-04	FUEL, OIL & LUBE	12,995	23,000	7,398	23,000	18,000
01-0206-14-04	CLOTHING	711	1,400	1,560	1,400	1,400
01-0211-14-04	GARBAGE BAGS	5,838	6,500	5,721	6,500	6,500
01-0212-14-04	ELECTRICAL SUPPLIES	94	500	228	500	500
01-0213-14-04	MOTOR VEHICLE	12,618	12,000	9,140	12,000	12,000
01-0214-14-04	PLUMBING SUPPLIES	208	500	170	500	500
01-0215-14-04	BUILDING SUPPLIES	226	500	0	500	500
01-0217-14-04	OTHER SUPPLIES	8,951	5,000	5,386	5,000	8,000
01-0218-14-04	SMALL TOOLS & MINOR EQUIPMENT	8,298	6,500	6,256	8,000	8,000
01-0219-14-04	REPAIR & MAINTENANCE SUPPLIES	2,995	4,500	732	4,500	4,500
<i>Supplies-----Subtotal</i>		58,156	64,250	39,360	67,250	65,650
01-0304-14-04	TELEPHONE - CELLULAR	1,589	1,500	717	1,500	1,500
01-0323-14-04	SERVICE AGREEMENT-TECHNICAL	0	2,500	0	2,500	2,500
01-0337-14-04	ELECTRICAL SERVICE	18,379	20,000	9,316	20,000	20,000
01-0340-14-04	REPAIR & MAINTENANCE BUILDINGS	518	4,400	557	4,400	4,400
01-0341-14-04	REPAIR & MAINTENANCE-LIGHTS	10,838	10,000	0	10,000	10,000
01-0342-14-04	REPAIR & MAINTENANCE EQUIPMENT	3,959	12,000	2,140	12,000	12,000
01-0343-14-04	REPAIR & MAINTENANCE PARKS	19,085	17,800	15,883	22,800	22,800
01-0344-14-04	RENTALS	3,829	3,500	1,942	3,500	3,500
01-0347-14-04	MISCELLANEOUS	1,163	200	154	200	200
01-0364-14-04	REPAIR & MAINT GROUNDS-CITY PARK	19,727	20,400	10,900	21,900	21,900
01-0365-14-04	REP & MAINT GROUNDS-TELEGRAPH PARK	5,575	7,000	2,775	7,000	7,000
<i>Charges for service-----Subtotal</i>		84,662	99,300	44,384	105,800	105,800

**General Fund**  
**Support Services**  
**Parks & Recreation-Parks**

**Fund: 1 GENERAL FUND**

**SUPPORT SERVICES**

**PARKS & REC - PARKS**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0440-14-04	OTHER MACHINERY & EQUIPMENT	0	0	15,300	0	0
01-0458-14-04	EQUIPMENT REPLACEMENT FUND	0	0	2,600	5,200	6,931
01-0496-14-04	EQUIPMENT REPLACEMENT SUSPENSE	0	0	32,921	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	50,821	5,200	6,931
Program Number: 4 PARKS		379,042	384,006	243,938	402,852	405,298

**General Fund**  
**Parks & Recreation-Recreation**

Fund: 1 GENERAL FUND		SUPPORT SERVICES	PARKS & REC - RECREATION				
			Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0109-14-05	SALARIES OVERTIME		0	1,000	0	1,000	1,000
01-0110-14-05	SALARIES-PART/TIME & HOURLY		0	30,850	0	1,705	1,705
01-0133-14-05	FICA		0	2,437	0	207	207
01-0134-14-05	WORKER'S COMPENSATION		529	451	29	38	56
	<i>Personnel Services-----Subtotal</i>		529	34,738	29	2,950	2,968
01-0201-14-05	OFFICE SUPPLIES		16	100	0	100	100
01-0203-14-05	MEDICAL & CHEMICAL		5,972	13,000	5,214	13,000	7,000
01-0217-14-05	OTHER SUPPLIES		252	500	0	500	500
01-0218-14-05	SMALL TOOLS & MINOR EQUIPMENT		244	1,000	0	1,000	1,000
01-0219-14-05	REPAIR & MAINTENANCE SUPPLIES		26	1,500	0	1,500	1,500
	<i>Supplies-----Subtotal</i>		6,510	16,100	5,214	16,100	10,100
01-0337-14-05	ELECTRICAL SERVICE		17,103	15,600	7,893	15,600	17,100
01-0338-14-05	GAS SERVICE		345	150	187	150	150
01-0342-14-05	REPAIR & MAINTENANCE EQUIPMENT		1,622	5,000	292	5,000	5,000
01-0343-14-05	REPAIR & MAINTENANCE - POOL		0	0	595	0	0
01-0345-14-05	CONFERENCE & TRAINING		0	500	0	500	500
01-0347-14-05	MISCELLANEOUS		0	300	0	300	300
	<i>Charges for service----Subtotal</i>		19,070	21,550	8,967	21,550	23,050
01-0458-14-05	EQUIPMENT REPLACEMENT FUND		0	5,000	2,100	4,200	0
	<i>Capital outlay-----Subtotal</i>		0	5,000	2,100	4,200	0
Program Number: 5 RECREATION			26,109	77,388	16,310	44,800	36,118

**General Fund  
Support Services  
Parks Recreation-Golf Course**

Fund: 1 GENERAL FUND

SUPPORT SERVICES

PARKS & REC-GOLF COURSE

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0101-14-06	SALARIES OFFICIALS & ADMIN	45,472	44,475	21,343	45,586	45,587
01-0109-14-06	SALARIES-OVERTIME	8,175	8,525	3,940	8,525	8,525
01-0110-14-06	SALARIES-PART/TIME & HOURLY	26,493	45,000	14,481	45,000	45,000
01-0111-14-06	SALARIES-LONGEVITY	480	480	0	528	576
01-0122-14-06	TMRS	9,187	9,086	4,159	8,988	9,275
01-0133-14-06	FICA	6,140	7,534	3,029	7,623	7,626
01-0134-14-06	WORKER'S COMPENSATION	1,832	1,562	1,194	1,580	2,315
	<i>Personnel Services-----Subtotal</i>	97,779	116,662	48,146	117,830	118,904
01-0201-14-06	OFFICE SUPPLIES	238	425	179	425	425
01-0202-14-06	AGRICULTURAL	1,586	7,550	894	7,550	4,150
01-0203-14-06	MEDICAL & CHEMICAL	2,277	2,700	86	2,700	2,700
01-0205-14-06	FUEL, OIL & LUBE	4,011	8,500	1,330	8,500	4,500
01-0206-14-06	CLOTHING	195	300	0	300	300
01-0208-14-06	FOOD SUPPLIES	4,676	5,210	1,926	5,210	5,210
01-0209-14-06	PRO SHOP	2,008	1,500	882	1,500	1,500
01-0210-14-06	DRIVING RANGE	502	1,200	355	1,200	1,200
01-0212-14-06	ELECTRICAL SUPPLIES	16	150	78	150	150
01-0213-14-06	MOTOR VEHICLE SUPPLIES	7,048	5,500	3,213	5,500	5,500
01-0217-14-06	OTHER SUPPLIES	881	1,000	20	1,000	1,000
01-0218-14-06	SMALL TOOLS & MINOR EQUIPMENT	1,079	500	18	500	500
01-0219-14-06	REPAIR & MAINTENANCE SUPPLIES	3,928	18,050	2,856	18,050	6,050
	<i>Supplies-----Subtotal</i>	28,445	52,585	11,837	52,585	33,185
01-0304-14-06	TELEPHONE - CELLULAR	392	400	158	400	400
01-0316-14-06	CONTRACTED SERVICES	2,725	0	1,950	0	0
01-0322-14-06	SERVICE AGREEMENT-OTHER	536	300	0	300	300
01-0337-14-06	ELECTRICAL SERVICE	11,136	13,000	4,764	13,000	13,000
01-0340-14-06	REPAIR & MAINTENANCE BUILDINGS	555	1,000	0	1,000	1,000
01-0342-14-06	REPAIR & MAINTENANCE EQUIPMENT	8,302	4,500	4,515	4,500	4,500
01-0344-14-06	RENTALS	3,727	4,500	1,362	4,500	4,500
01-0346-14-06	DUES & SUBSCRIPTIONS	1,032	700	492	700	700
01-0347-14-06	MISCELLANEOUS	839	200	767	200	200
01-0364-14-06	REPAIR & MAINTENANCE GROUNDS	3,750	0	3	0	0
	<i>Charges for service-----Subtotal</i>	32,994	24,600	14,011	24,600	24,600
01-0421-14-06	IMPROVEMENTS-GOLF COURSE	0	0	0	0	20,000
01-0458-14-06	EQUIPMENT REPLACEMENT FUND	0	7,500	3,750	7,500	7,500
01-0460-14-06	LEASE PURCHASE PAYMENTS	0	0	16,973	18,000	16,723
	<i>Capital outlay-----Subtotal</i>	0	7,500	20,723	25,500	44,223
Program Number: 6 GOLF COURSE		159,218	201,347	94,717	220,515	220,912
Department Number: 14 SUPPORT SERVICES - PARKS & RECREATION		655,660	755,083	403,794	761,647	756,302

# **Tourism and Promotions Department**

*The Tourism and Promotions Department is made-up of five areas: Convention Center and two community centers, Marshall Visual Art Center, City Arena, Marshall Convention & Visitors Bureau and Marshall Main Street.*

## **Convention Center and Community Facilities**

*The Convention Center and Community Facilities provide excellent, well-maintained facilities and customer service for citizens and visitors.*

## **Marshall Visual Art Center**

*The Marshall Visual Art Center makes visual arts available to and affordable for all segments of the community. The Visual Art Center offers community art classes, hosts events and provides studio space for working artists.*

## **City Arena**

*The Arena includes the management, operation and maintenance of the RV campsites as well as the City Arena that hosts livestock, equine and similar outdoor events.*

## **Marshall Main Street**

*Marshall Main Street is dedicated to the preservation and restoration of downtown Marshall's historic assets. Main Street utilizes a successful four-point approach to downtown revitalization:*

*Organization, design, promotion and economic development.*

*We envision historic downtown Marshall as a year-round destination where visitors and locals experience the heart of our community that is rich in culture, history, commerce, entertainment and education opportunities.*

## **Marshall Convention & Visitors Center**

*The MCVB is organized to promote Marshall as an attraction for tourists, visitors and individuals. The goal is to solicit groups, conventions, meetings, trade shows, exhibits, expositions, special events and other means to increase hotel/motel occupancy.*

**General Fund**  
**Tourism & Promotions**  
**Community Facilities**  
**Convention/Community Centers**

**Fund: 1 GENERAL FUND**

**TOURISM & PROMOTIONS**

**COMMUNITY FACILITIES -**  
**CONVENTION/COMMUNITY CENTERS**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0106-17-01	SALARIES-OFFICE & CLERICAL	0	0	15,484	33,549	33,548
01-0108-17-01	SALARIES-SERVICE MAINTENANCE	51,464	50,101	24,376	51,356	51,355
01-0109-17-01	SALARIES-OVERTIME	15,251	2,000	6,123	4,000	4,000
01-0110-17-01	SALARIES-PART/TIME & HOURLY	8,925	2,000	0	6,000	6,000
01-0111-17-01	SALARIES-LONGEVITY	1,440	1,440	0	2,544	2,688
01-0122-17-01	TMRS	11,566	9,097	7,564	15,043	15,534
01-0133-17-01	FICA-SALARY RESERVE	5,885	4,249	3,508	7,455	7,466
01-0134-17-01	WORKER'S COMPENSATION	922	786	712	942	1,381
	<i>Personnel Services-----Subtotal</i>	95,453	69,673	57,767	120,889	121,972
01-0201-17-01	OFFICE SUPPLIES	371	500	280	700	700
01-0202-17-01	AGRICULTURAL	0	500	0	0	0
01-0204-17-01	JANITORIAL	10,028	6,500	5,499	8,000	9,500
01-0205-17-01	FUEL, OIL & LUBE	287	1,745	56	1,000	1,000
01-0206-17-01	CLOTHING	140	300	156	500	500
01-0208-17-01	FOOD SUPPLIES	311	100	260	200	200
01-0212-17-01	ELECTRICAL SUPPLIES	4,054	6,750	784	2,500	2,500
01-0213-17-01	MOTOR VEHICLE	411	300	216	500	500
01-0215-17-01	BUILDING SUPPLIES	74	300	133	300	300
01-0217-17-01	OTHER SUPPLIES	576	1,000	856	1,000	1,000
01-0218-17-01	SMALL TOOLS & MINOR EQUIPMENT	2,292	2,500	487	2,500	2,500
01-0219-17-01	REPAIR & MAINTENANCE SUPPLIES	178	500	73	500	500
	<i>Supplies-----Subtotal</i>	18,722	20,995	8,800	17,700	19,200
01-0304-17-01	TELEPHONE - CELLULAR	0	800	0	1,000	1,000
01-0308-17-01	TELEPHONE - LAND	93	0	0	0	0
01-0316-17-01	SALES/MARKETING/PROMOTION	0	18,230	0	0	0
01-0322-17-01	SERVICE AGREEMENT-OTHER	2,572	1,975	866	3,500	3,500
01-0326-17-01	TEXAS MULTIPLE PERIL INSURANCE	6,039	6,600	3,624	6,600	6,600
01-0337-17-01	ELECTRIC SERVICE	79,729	60,000	29,956	70,000	70,000
01-0338-17-01	GAS SERVICE	9,058	8,000	5,389	9,000	9,000
01-0342-17-01	REPAIR & MAINTENANCE EQUIPMENT	3,669	4,000	1,193	4,000	4,000
01-0343-17-01	REPAIR & MAINTENANCE	268	0	0	0	0
01-0344-17-01	RENTALS	0	500	0	0	0
01-0345-17-01	CONFERENCE & TRAINING	0	1,500	0	0	0
01-0346-17-01	DUES & SUBSCRIPTIONS	0	150	0	150	150
01-0347-17-01	MISCELLANEOUS	42	100	52	100	100
01-0364-17-01	REPAIR & MAINTENANCE GROUNDS	3,350	3,500	3,932	3,500	8,500
	<i>Charges for service-----Subtotal</i>	104,820	105,355	45,012	97,850	102,850

**General Fund**  
**Tourism & Promotions**  
**Community Facilities**  
**Convention/Community Centers**

**Fund: 1 GENERAL FUND      TOURISM & PROMOTIONS**

**COMMUNITY FACILITIES -**  
**CONVENTION/COMMUNITY CENTERS**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0426-17-01	FURNITURE & FIXTURES	0	5,000	0	10,000	5,000
01-0440-17-01	OTHER MACHINERY & EQUIPMENT	7,500	0	0	0	0
01-0490-17-01	NON DEPRECIABLE CAPITAL ITEMS	10,538	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	18,038	5,000	0	10,000	5,000
Program Number: 1	CONVENTION/COMMUNITY CENTERS	237,033	201,023	111,579	246,439	249,022

**General Fund**  
**Tourism & Promotions**  
**Community Facilities-Visual Art Center**

**Fund: 1 GENERAL FUND**

**TOURISM & PROMOTIONS**

**COMMUNITY FACILITIES -**  
**VISUAL ART CENTER**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0109-17-02	SALARIES-OVERTIME	0	0	137	0	0
01-0110-17-02	SALARIES-PART/TIME & HOURLY	3,613	3,500	1,882	3,500	3,500
01-0122-17-02	TMRS	0	0	23	0	0
01-0133-17-02	FICA-SALARY RESERVE	276	268	154	268	268
01-0134-17-02	WORKER'S COMPENSATION	6	5	4	5	8
	<i>Personnel Services-----Subtotal</i>	3,895	3,773	2,200	3,773	3,776
01-0201-17-02	OFFICE SUPPLIES	168	500	42	500	500
01-0204-17-02	JANITORIAL SUPPLIES	487	3,000	17	1,500	1,500
01-0212-17-02	ELECTRICAL SUPPLIES	76	0	0	0	0
01-0217-17-02	OTHER SUPPLIES	1,165	1,000	327	2,000	2,000
	<i>Supplies-----Subtotal</i>	1,896	4,500	386	4,000	4,000
01-0312-17-02	GENERAL ADVERTISING	360	500	0	500	500
01-0322-17-02	SERVICE AGREEMENT-OTHER	466	300	167	300	300
01-0324-17-02	PRINTING & REPRODUCTION	0	300	0	300	300
01-0337-17-02	ELECTRIC SERVICE	8,520	7,000	2,923	7,000	7,000
01-0338-17-02	GAS SERVICE	2,673	2,700	1,303	3,000	3,000
01-0342-17-02	REPAIR & MAINTENANCE EQUIPMENT	2,153	750	116	750	750
01-0345-17-02	CONFERENCE & TRAINING	0	0	81	0	0
01-0347-17-02	MISCELLANEOUS	0	0	1,600	0	0
01-0360-17-02	JANITORIAL CONTRACT	0	2,000	2,325	0	0
	<i>Charges for service-----Subtotal</i>	14,172	13,550	8,515	11,850	11,850
01-0440-17-02	OTHER MACHINERY & EQUIPMENT	0	2,030	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	2,030	0	0	0
Program Number: 2	VISUAL ART CENTER	19,963	23,853	11,101	19,623	19,626

**General Fund**  
**Tourism & Promotions**  
**Community Facilities-Arena**

**Fund: 1 GENERAL FUND      TOURISM & PROMOTIONS      COMMUNITY FACILITIES-ARENA**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0102-17-03	SALARIES-PROFESSIONAL	46,123	45,955	21,916	47,102	47,102
01-0108-17-03	SALARIES-SERVICE MAINTENANCE	25,902	25,808	12,308	26,452	26,451
01-0109-17-03	SALARIES-OVERTIME	7,526	700	5,015	3,000	3,000
01-0110-17-03	SALARIES-PART/TIME & HOURLY	10,184	12,000	4,840	5,000	5,000
01-0111-17-03	SALARIES-LONGEVITY	432	432	0	528	624
01-0122-17-03	TMRS	13,576	12,385	6,454	12,680	13,089
01-0133-17-03	FICA-SALARY RESERVE	6,376	6,494	3,111	6,279	6,287
01-0134-17-03	WORKER'S COMPENSATION	1,409	1,201	877	1,161	1,702
	<i>Personnel Services-----Subtotal</i>	111,528	104,975	54,521	102,202	103,255
01-0201-17-03	OFFICE SUPPLIES	0	150	0	0	0
01-0202-17-03	AGRICULTURAL	15,646	12,000	4,089	12,000	12,000
01-0203-17-03	MEDICAL & CHEMICAL	126	1,100	32	1,100	1,100
01-0204-17-03	JANITORIAL	393	0	0	100	100
01-0205-17-03	FUEL, OIL & LUBE	3,501	5,535	649	5,535	5,535
01-0206-17-03	CLOTHING	0	0	0	200	200
01-0212-17-03	ELECTRICAL SUPPLIES	733	500	87	750	750
01-0213-17-03	MOTOR VEHICLE-POOL VEHICLES	1,217	500	185	750	750
01-0217-17-03	OTHER SUPPLIES	0	0	31	0	0
01-0218-17-03	SMALL TOOLS & MINOR EQUIPMENT	1,280	1,750	437	3,750	3,750
01-0219-17-03	REPAIR & MAINTENANCE SUPPLIES	643	1,000	381	1,000	1,000
	<i>Supplies-----Subtotal</i>	23,539	22,535	5,891	25,185	25,185
01-0304-17-03	TELEPHONE - CELLULAR	494	1,275	206	500	500
01-0312-17-03	GENERAL ADVERTISING	100	200	0	100	100
01-0322-17-03	SERVICE AGREEMENT-OTHER	424	400	245	400	400
01-0326-17-03	TEXAS MULTIPLE PERIL INSURANCE	1,958	2,000	1,175	2,200	2,200
01-0337-17-03	ELECTRIC SERVICE	27,700	22,200	11,150	25,000	25,000
01-0338-17-03	GAS SERVICE	666	1,200	244	1,200	1,200
01-0342-17-03	REPAIR & MAINTENANCE EQUIPMENT	1,745	2,000	7,155	3,000	3,000
01-0344-17-03	RENTALS	825	300	900	300	300
01-0346-17-03	DUES & SUBSCRIPTION	930	365	446	365	365
01-0347-17-03	MISCELLANEOUS	300	25	0	0	0
01-0360-17-03	JANITORIAL CONTRACT	7,200	8,000	3,600	8,000	8,000
	<i>Charges for service-----Subtotal</i>	42,342	37,965	25,121	41,065	41,065
01-0458-17-03	EQUIPMENT REPLACEMENT FUND	0	800	400	800	800
	<i>Capital outlay-----Subtotal</i>	0	800	400	800	800
Program Number: 3 ARENA		177,409	166,275	85,933	169,252	170,305

**General Fund**  
**Tourism & Promotions**  
**Community Facilities-Main Street**

**Fund: 1 GENERAL FUND**

**TOURISM & PROMOTIONS**

**COMMUNITY FACILITIES -  
MAIN STREET**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0102-17-04	SALARIES-PROFESSIONAL	48,889	76,500	9,057	35,700	33,150
01-0106-17-04	SALARIES-OFFICE & CLERICAL	32,852	32,731	126	0	0
01-0109-17-04	SALARIES-OVERTIME	158	0	0	0	0
01-0111-17-04	SALARIES-LONGEVITY	960	1,584	0	25	24
01-0122-17-04	TMRS	14,414	18,827	1,724	6,204	6,034
01-0133-17-04	FICA	6,499	8,477	802	2,885	2,721
01-0134-17-04	WORKER'S COMPENSATION	197	168	43	57	79
	<i>Personnel Services-----Subtotal</i>	103,969	138,287	11,752	44,871	42,008
01-0201-17-04	OFFICE SUPPLIES	85	300	106	300	300
01-0217-17-04	OTHER SUPPLIES	771	400	99	1,000	1,000
	<i>Supplies-----Subtotal</i>	856	700	205	1,300	1,300
01-0304-17-04	TELEPHONE - CELLULAR	925	1,000	715	0	0
01-0311-17-04	TRANSPORTATION	2,097	0	1,300	1,989	1,989
01-0312-17-04	GENERAL ADVERTISING	40	1,000	95	1,000	1,000
01-0345-17-04	CONFERENCE & TRAINING	1,790	1,000	703	3,500	3,500
01-0346-17-04	DUES & SUBSCRIPTION	1,809	1,500	885	1,500	1,500
01-0347-17-04	MISCELLANEOUS	85	0	0	0	0
01-0364-17-04	REPAIR & MAINTENANCE-GROUNDS	0	0	750	0	0
01-0373-17-04	PROMOTION	4,272	6,000	1,031	6,000	6,000
	<i>Charges for service-----Subtotal</i>	11,018	10,500	5,479	13,989	13,989
	<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: 4	MAIN STREET	115,843	149,487	17,436	60,160	57,297
Department Number: 17	TOURISM & PROMOTIONS - COMMUNITY FACILITIES	550,248	540,638	226,049	495,474	496,250

# NONDEPARTMENTAL

*Nondepartmental covers the cost of services, supplies and capital outlay that benefit all divisions within the General Fund.*

**General Fund**  
**Nondepartmental**

**Fund: 1 GENERAL FUND**

**NONDEPARTMENTAL**

**NONDEPARTMENTAL**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
	<b>PLACEHOLDER-CAPITAL IMP-LIBRARY</b>		<b>97,000</b>	0	0	0
	<b>PLACEHOLDER-CAPITAL IMP-ANIMAL SHELTER</b>		<b>36,000</b>	0	0	0
01-0112-12-00	EDUCATIONAL & INCENTIVE	8,111	5,000	1,540	5,000	5,000
01-0122-12-00	TMRS FOR DRAG-UP	47,481	5,885	6,422	5,885	5,885
01-0123-12-00	LIFE INSURANCE	2,881	4,094	1,442	4,094	4,094
01-0124-12-00	HEALTH INSURANCE	815,731	857,500	454,891	901,250	901,250
01-0125-12-00	DENTAL INSURANCE	46,491	53,150	23,576	53,150	53,150
01-0127-12-00	SICK LEAVE-ACCRUED PAYMENTS	231,366	30,100	61,150	35,655	35,655
01-0128-12-00	VACATION-ACCRUED PAYMENTS	122,580	28,600	20,287	28,600	28,600
01-0132-12-00	FIREMEN R&R FOR DRAG-UP	0	2,500	0	0	0
01-0133-12-00	FICA FOR DRAG-UP	9,738	5,000	1,893	5,000	5,000
01-0134-12-00	WORKMEN'S COMPENSATION	0	2,000	0	2,000	2,000
	<i>Personnel Services-----Subtotal</i>		1,284,379	1,126,829	571,201	1,040,634
	<i>Supplies-----Subtotal</i>		0	0	0	0
01-0301-12-00	AUDIT SERVICES	28,450	34,000	0	34,000	34,000
01-0302-12-00	HEALTH INSURANCE SERVICES	25,216	20,825	7,863	22,020	23,770
01-0305-12-00	PROFESSIONAL SERVICES	78,156	0	9,321	0	0
01-0307-12-00	TELEPHONE - INTERNET	45,357	41,500	20,222	45,000	45,000
01-0308-12-00	TELEPHONE - LAND	7,534	34,000	4,442	14,000	14,000
01-0309-12-00	TELEPHONE - WIRING	27,719	13,000	14,042	22,000	22,000
01-0310-12-00	POSTAGE & FREIGHT	17,632	16,203	9,938	16,203	16,203
01-0312-12-00	GENERAL ADVERTISING	6,414	8,000	2,011	8,000	8,000
01-0314-12-00	MEDIAN MAINTENANCE	4,398	8,000	1,530	8,000	8,000
01-0316-12-00	MARSHALL/HARRISON HEALTH DIST	53,940	53,940	26,970	53,940	53,940
01-0317-12-00	STAR BOOT CAMP	36,982	36,982	18,491	36,982	0
01-0323-12-00	SERVICE AGREEMENTS-TECHNICAL	4,170	2,625	4,660	2,625	2,625
01-0324-12-00	PRINTING & REPRODUCTION	1,385	700	0	700	700
01-0326-12-00	PROPERTY INSURANCE	54,652	60,000	32,281	60,000	60,000
01-0331-12-00	UNEMPLOYMENT INSURANCE	1,842	27,821	30,995	27,027	26,685
01-0332-12-00	LIABILITY INSURANCE	69,112	60,000	37,984	60,000	60,000
01-0339-12-00	CEMETERY GROUNDS MAINTENANCE	29,950	15,000	14,250	15,000	15,000
01-0343-12-00	DUES/ETCOG	3,528	3,590	3,528	3,590	3,590
01-0344-12-00	RENTALS	1,764	2,000	882	2,000	2,000
01-0346-12-00	SUB/NEWSPAPERS - BNA	0	200	0	200	200
01-0347-12-00	MISCELLANEOUS	26,398	30,000	64,918	30,000	30,000
01-0348-12-00	I-69 ALLIANCE DUES	5,750	5,000	5,750	5,750	5,750
01-0349-12-00	DUES/TML & NLC	3,568	3,400	1,707	3,400	3,400
01-0350-12-00	LOT CLEARING EXPENSE	8,000	10,000	2,000	10,000	10,000
01-0351-12-00	ETCOG TRANSIT	35,000	35,000	35,000	35,000	35,000
01-0379-12-00	DISASTER RELIEF-FLOOD/STORM	88,309	0	21,744	0	0
	<i>Charges for service-----Subtotal</i>		665,226	521,786	370,529	515,437
						479,863

**General Fund**  
**Nondepartmental**

**Fund: 1 GENERAL FUND**

**NONDEPARTMENTAL**

**NONDEPARTMENTAL**

	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
<i>Capital outlay-----Subtotal</i>	0	0	0	0	0
Program Number: NONDEPARTMENTAL	1,949,605	1,648,615	941,730	1,556,071	1,520,497
Department Number: 12 NONDEPARTMENTAL	1,949,605	1,648,615	941,730	1,556,071	1,520,497

## APPRAISAL DISTRICT

*The Appraisal District budget covers the fees paid by the City to the Harrison Central Appraisal District for activities associated with the assessment of properties within the City limits and the billing and collection of property taxes.*

**General Fund  
Appraisal District**

**Fund: 1 GENERAL FUND**

**APPRAISAL DISTRICT**

**APPRAISAL DISTRICT**

			Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
	<i>Personnel Services-----Subtotal</i>		0	0	0	0	0
	<i>Supplies-----Subtotal</i>		0	0	0	0	0
01-0306-13-00	APPRAISAL DISTRICT CHARGES		94,016	94,025	71,373	95,165	88,505
	<i>Charges for service---Subtotal</i>		94,016	94,025	71,373	95,165	88,505
	<i>Capital outlay-----Subtotal</i>		0	0	0	0	0
Program Number:	APPRAISAL DISTRICT		94,016	94,025	71,373	95,165	88,505
Department Number:	13 APPRAISAL DISTRICT		94,016	94,025	71,373	95,165	88,505

# INTERFUND TRANSFERS

*Interfund Transfers accounts for the allocation of funds due to other internal funds. These are primarily the annual allocation for debt service payments for bonds provided by the General Fund.*

**General Fund**  
**Interfund Transfers**

**Fund: 01 GENERAL FUND      INTERFUND TRANSFERS      INTERFUND TRANSFERS**

	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0522-22-00 INTERFUND TRSF	37,119	0	0	0	0
01-0523-22-00 INTERFUND TRSF-EQUIP REPLACE	109,531	75,820	0	0	0
01-0524-22-00 INTERFUND TRSF-CAPITAL IMPROV	83,800	83,800	0	0	0
<i>Miscellaneous-----Subtotal</i>	230,450	159,620	0	0	0
Program Number: INTERFUND TRANSFERS	230,450	159,620	0	0	0
Department Number: 22 INTERFUND TRANSFERS	230,450	159,620	0	0	0

# CAPITAL OUTLAY

*This section of the 2017 Budget contains a separate listing of expenditures in departmental budgets for capital assets. These are things the City will purchase or improvements to city facilities or infrastructure that cost a considerable amount of money and are intended to last a long time. Examples are equipment purchases, street improvements and water/sewer line improvements.*

**General Fund  
Capital Outlay**

**Fund: 01 GENERAL FUND**

**CAPITAL OUTLAY**

**CAPITAL OUTLAY**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
01-0405-23-00	IMPROVEMENTS-BUILDINGS	0	0	0	200,000	200,000
	<i>Capital Outlay-----Subtotal</i>	0	0	0	200,000	200,000
Program Number:	CAPITAL OUTLAY	0	0	0	200,000	200,000
Department Number:	23 CAPITAL OUTLAY	0	0	0	200,000	200,000
Fund Number:	1 GENERAL FUND	18,403,811	17,862,371	9,404,050	18,015,513	18,054,088

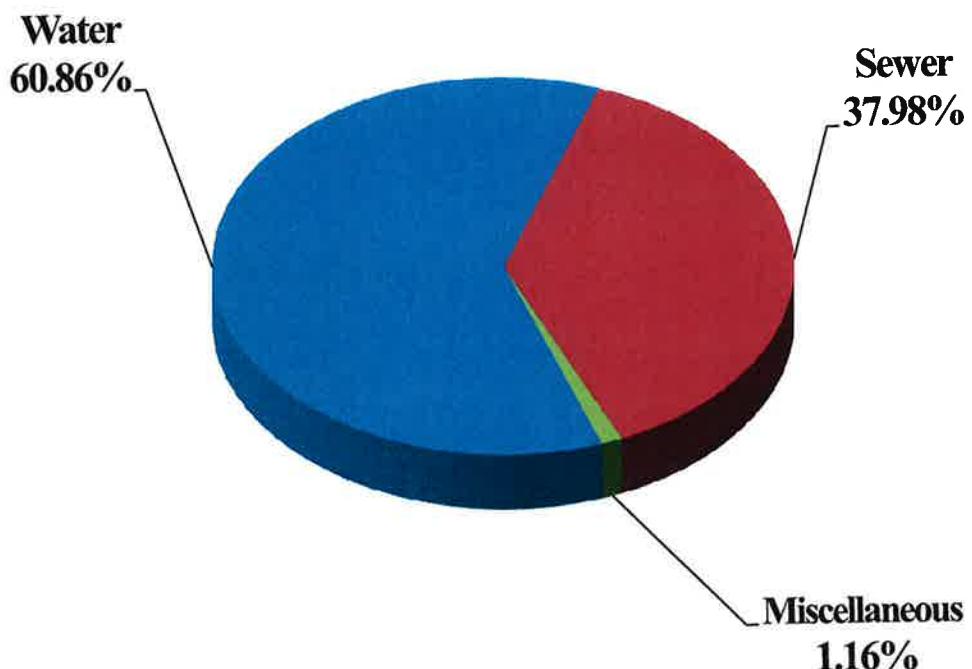
# WATER & SEWER ENTERPRISE FUND

*The Water and Sewer Enterprise Fund supports the operation of the Marshall Water Utilities Department that operates the water utility services. The fund is supported through user fees paid by the City's water and sewer customers and other miscellaneous related fees.*

*This section of the budget includes the following:*

- Water and Sewer Enterprise Fund estimated revenues
- Water and Sewer Enterprise Fund estimated expenses
- Water and Sewer Enterprise Fund detailed line-item budget

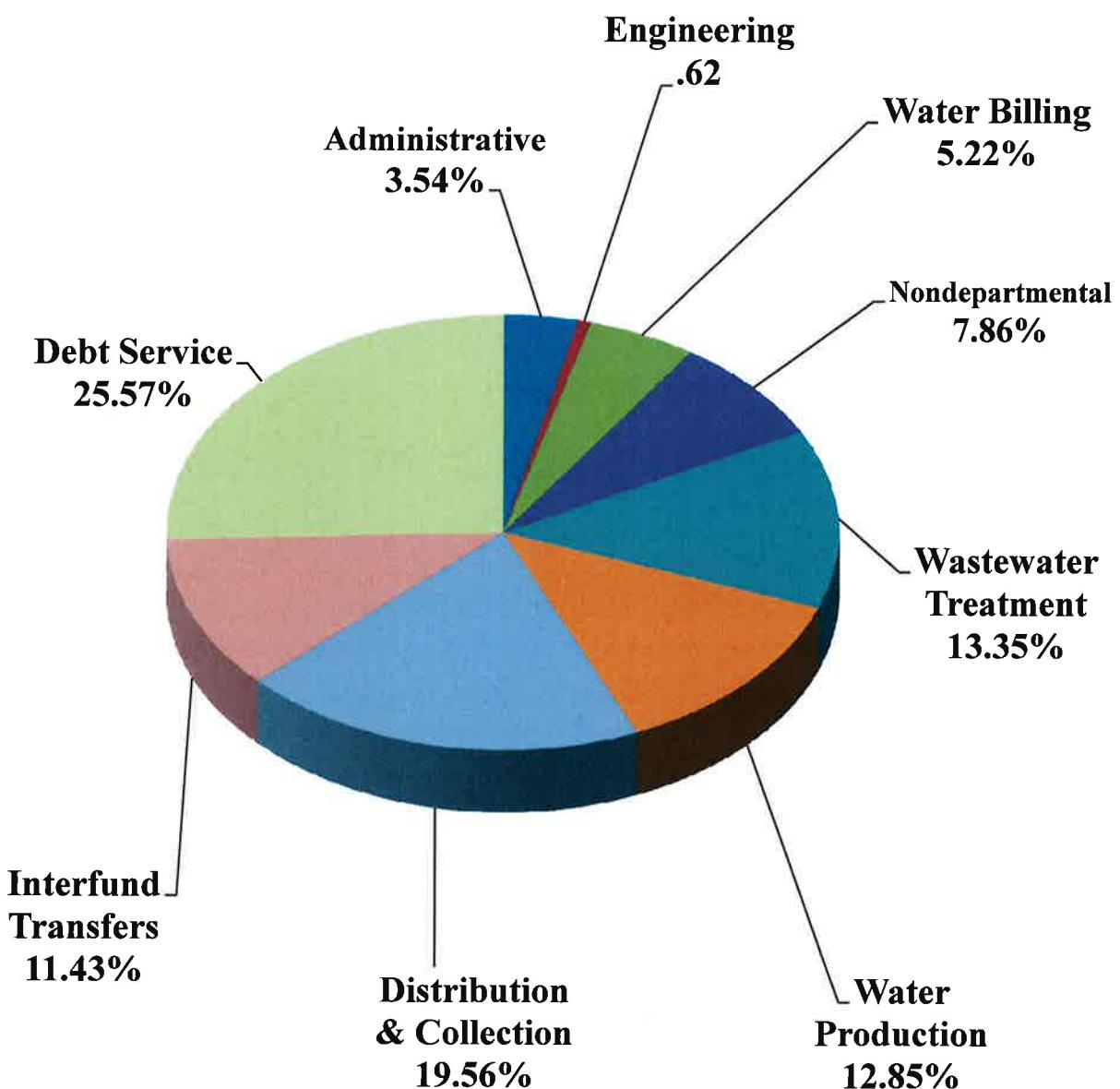
**2017 BUDGET  
ESTIMATED REVENUES  
WATER AND SEWER ENTERPRISE  
FUND**



## Water & Sewer Enterprise Fund Estimated Revenues

## WATER AND SEWER ENTERPRISE FUND ESTIMATED REVENUES

**2017 BUDGET  
ESTIMATED EXPENSES  
WATER AND SEWER ENTERPRISE  
FUND**



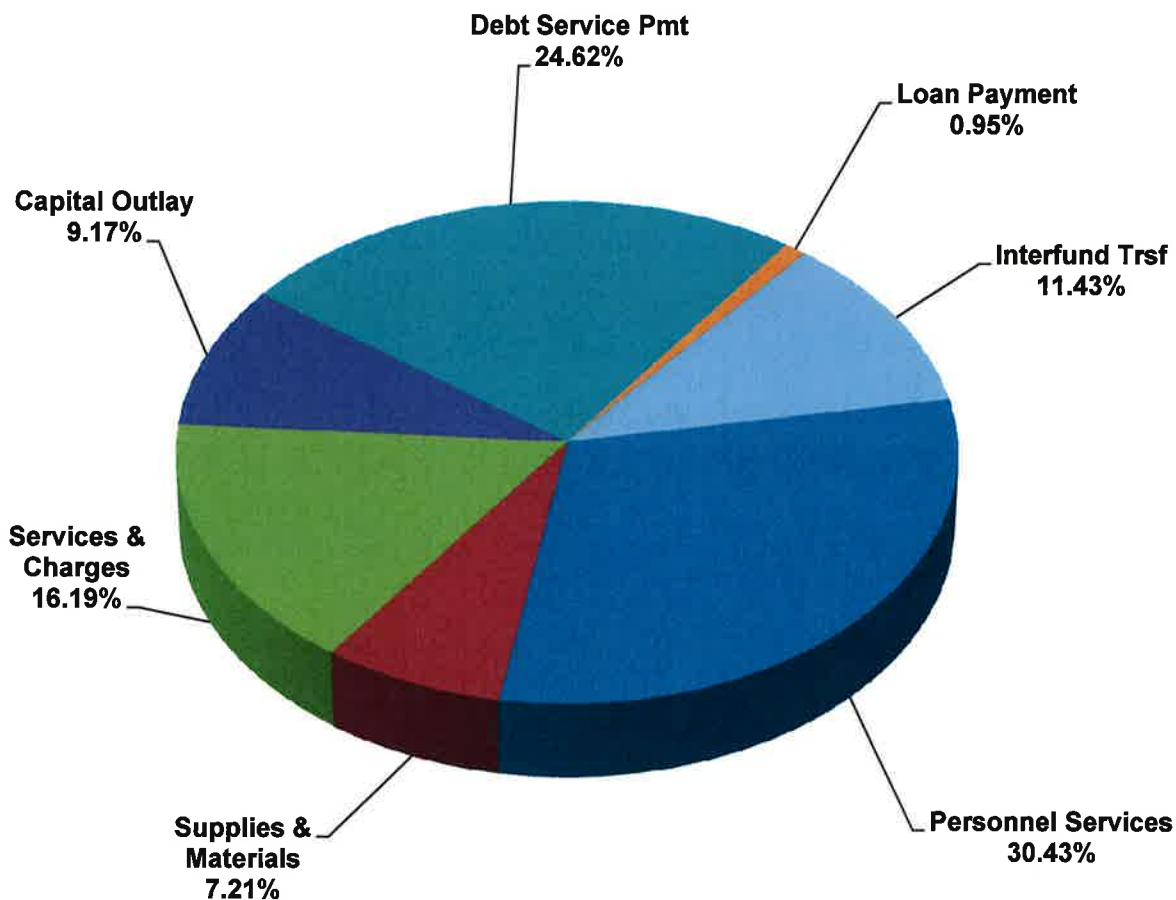
**Water and Sewer Enterprise Fund**  
**Estimated Expenses**

**WATER AND SEWER ENTERPRISE FUND**  
**ESTIMATED EXPENSES**

<u>ACCT</u>	<u>DESCRIPTION</u>	ADOPTED		<u>ACTUAL</u> <u>6/30/2016</u>	<u>ADOPTED</u> <u>BUDGET</u> <u>2016</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2017</u>
		<u>2015</u>	<u>BUDGET</u> <u>2015</u>			
<b><u>WATER UTILITIES</u></b>						
40-20-01	Administrative	\$348,705	\$343,291	\$161,326	\$350,895	\$356,918
40-20-02	Water Production	1,309,455	1,294,998	573,194	1,282,590	1,297,241
40-20-03	Distribution & Collection	1,211,653	1,485,800	658,125	1,857,414	1,974,830
40-20-04	Wastewater Treatment	1,398,026	1,287,163	559,596	1,330,867	1,347,439
40-20-06	Water Billing & Collection	470,427	522,889	234,513	531,315	527,476
40-20-07	Engineering	60,407	56,317	42,901	57,627	62,327
Subtotal		<u>\$4,798,673</u>	<u>\$4,990,458</u>	<u>\$2,229,655</u>	<u>\$5,410,708</u>	<u>\$5,566,231</u>
40-21	Non-Departmental	<u>\$883,503</u>	<u>\$786,381</u>	<u>\$423,364</u>	<u>\$786,879</u>	<u>\$793,680</u>
Subtotal		<u>\$883,503</u>	<u>\$786,381</u>	<u>\$423,364</u>	<u>\$786,879</u>	<u>\$793,680</u>
<b><u>INTERFUND TRANSFERS</u></b>						
40-22	Debt Service	516,269	2,563,589	2,295,416	2,583,532	2,581,643
40-22	Transfer to General Fund	1,496,000	1,496,000	576,931	1,153,861	1,153,861
Subtotal		<u>\$2,012,269</u>	<u>\$4,059,589</u>	<u>\$2,872,347</u>	<u>\$3,737,393</u>	<u>\$3,735,504</u>
GRAND TOTAL		<u><u>\$7,694,445</u></u>	<u><u>\$9,836,428</u></u>	<u><u>\$5,525,366</u></u>	<u><u>\$9,934,980</u></u>	<u><u>\$10,095,415</u></u>

**Water & Sewer Enterprise Fund**  
**Summary By Character & Object Classification**

**2017**  
**BUDGET**  
**ESTIMATED EXPENSES**  
**BY CHARACTER & OBJECT**  
**WATER & SEWER ENTERPRISE FUND**



**Water & Sewer Enterprise Fund**  
**Estimated Expenditures**

**WATER & SEWER FUND**

**SUMMARY OF EXPENDITURES/EXPENSES**  
**BY CHARACTER AND OBJECT CLASSIFICATION**

**2017**

Personnel Services	\$3,071,514
Supplies & Materials	\$728,195
Services & Charges	\$1,634,582
Capital Outlay	\$925,620
Subtotal	\$6,359,911
Debt Service Payments	\$2,485,763
Loan Payment	\$95,880
Interfund Transfers	\$1,153,861
Total	<b><u>\$10,095,415</u></b>

**Water & Sewer Enterprise Fund**  
**Revenue & Expense Summary**

**WATER AND SEWER ENTERPRISE FUND**  
**REVENUE AND EXPENSE SUMMARY**      **2017**  
**PROPOSED BUDGET**

Estimated Revenues	<u>\$10,095,500</u>
FUNDS AVAILABLE FOR APPROPRIATION	<u>\$10,095,500</u>

**ESTIMATED EXPENDITURES:**

Administrative	\$356,918
Water Production	1,297,241
Distribution & Collection	1,974,830
Wastewater Treatment	1,347,439
Water Billing	527,476
Engineering	<u>62,327</u>
Subtotal	<u>\$5,566,231</u>
Nondepartmental	<u>\$793,680</u>
Subtotal	<u>\$793,680</u>
Debt Service	2,581,643
Transfer to General Fund	<u>1,153,861</u>
Subtotal	<u>\$3,735,504</u>
EXPENDITURES TOTAL	<u>\$10,095,415</u>
EXCESS REVENUES OVER EXPENSES	<u>\$85</u>

**Water Sewer Enterprise Fund  
Reserve Calculation**

**WATER & SEWER ENTERPRISE FUND  
RESERVE CALCULATION  
2017**

**NET UNCOMMITTED RESERVES:**

Reserves (Per 12/31/2015 Audit)	\$3,361,908
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Add:

Committed Reserves	\$0
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Net Uncommitted Reserves	\$3,361,908
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2017 BUDGET - (As Adopted)	\$10,095,415
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**RESERVES TO BE MAINTAINED:**

(100% of amount necessary to fund 3 months operations based on 2016 recurring budget)	<u>\$2,523,854</u>
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**RESERVES UNDER MINIMUM REQUIRED BY CITY COMMISSION POLICY\*** \$838,054

\* City Commission adopted policy requires an increasing amount of reserves to be maintained until 3-months operating reserves achieved. (Resolution No. R-02-02)

**Water & Sewer Enterprise Fund**  
**Debt Service Requirements**

**WATER AND SEWER ENTERPRISE FUND**  
**DEBT SERVICE REQUIREMENTS**  
**2017**

ISSUE DATE	MATURITY DATE	DESCRIPTION	DEBT OUTSTANDING 1/1/2017	PAYMENT REQUIREMENTS 2017
2006	2022	Water & Sewer Revenue Bonds	\$5,485,000	\$1,427,363 [P 1,195,000] [I 232,363]
2010	2017	Tax & Surplus Revenue Refunding Bonds, Series 2010	\$535,000	\$543,025 [P 535,000] [I 8,025]
2012	2023	Water & Sewer Revenue Refunding Bonds, Series 2012	\$3,230,000	\$515,375 [P 415,000] [I 100,375]
		SUB TOTAL	\$9,250,000	\$2,485,763 [P 2,145,000] [I 340,763]
2015	2021	Loan Repayment	\$500,000	\$95,880
		TOTAL	\$9,750,000	\$2,581,643

# 2017

## WATER UTILITIES DEPARTMENT

***The mission of the Water Utilities Department is to provide the best water quality and wastewater treatment for the citizens of Marshall in a professional, effective, and efficient manner in all aspects of operation so that the public health, environment, and quality of life are protected and enhanced.***

**Water Production** is responsible for overall treatment of raw water piped from our intake and pump station located on Big Cypress Bayou, northeast of Marshall; treatment process includes:

**2017 Goals and Objectives of the Water Production Division are:**

- ✓ Continue study of long term water supply alternatives.
- ✓ Develop new mapping base map and GPS to locate all hydrants, piping, and valves through the new 2016/2017 Water Master Plan.
- ✓ Develop twenty-year Capital Improvement Plan (CIP) to address needed infrastructure improvements and utility line replacements through the new 2016/2017 Water and Wastewater Master Plans.
- ✓ Maximize use of education materials to raise our customer awareness of water conservation.
- ✓ Program scheduled replacement of older waterline infrastructure to ensure system integrity and reliability as part of the new Water Master Plan - Twenty-Year Capital Improvements Plan (CIP).
- ✓ Providing a safe and high quality drinking water product in accordance with TCEQ and EPA guidelines.
- ✓ Treat sufficient volume of water to exceed daily and monthly maximum flow demands by business and residential customers.

**Water/Wastewater Distribution and Collection** division is responsible for efficient transfer of water and wastewater throughout the community, and performs inspection and evaluation of water and wastewater service complaints or backups:

**2017 Goals and Objectives of the Distribution & Collection Division are:**

- ✓ Construct additional looping of distribution water lines to improve equalized water pressure and volume.
- ✓ Continue annual replacement of older fire hydrants.
- ✓ Continue researching and seek funding to allow replacement of current hand read meters to an automatic fixed base network metering system, with higher efficiency reading water meters.
- ✓ Continue researching new tiered water rate plan as part of the possible new meters and meter reading system.
- ✓ Continue water/wastewater extension projects to previously un-served or under-served areas.
- ✓ Develop new mapping base map and GPS to locate all hydrants, piping, valves, and manholes through the new 2016/2017 Water and Wastewater Master Plans.
- ✓ Develop twenty-year Capital Improvement Plans (CIP) to address needed infrastructure improvements and utility line replacements through the new 2016/2017 Water and Wastewater Master Plans.
- ✓ Expand program of annual smoke testing to locate problems within the wastewater distribution system.
- ✓ Maximize use of education materials to raise our customer awareness of eliminating grease in sewer lines.
- ✓ Program and fund scheduled replacement of older line infrastructure to ensure system integrity and reliability as part of the new Water and Wastewater Master Plans - Twenty-Year Capital Improvements Plan (CIP).

**The Wastewater Treatment** Division is responsible for treatment of wastewater collected from within our community, and discharging the fully treated water product back into the Parker Creek watershed:

**2017 Goals and Objectives of the Wastewater Treatment Division are:**

- ✓ Increase public awareness of possible contaminants entering the sewer system from residential customers.
- ✓ Initiate new automated industrial pretreatment program reporting process to greatly increase efficiency.
- ✓ Maintain industrial pretreatment program at highest level possible to greatly reduce or eliminate

contaminant levels of commercial or industrial discharged product.

- ✓ Operate the wastewater treatment facility at highest efficiency possible to reduce electrical and treatment costs.

**The Water Billing** division is responsible for all actions and events related to the entire billing process including opening, transferring or cancelling accounts, water meter reading, water bill invoicing and billing collections for the water utility, wastewater utility and solid waste collection system. Water Billing also distributes passes to residents for use at city refuse Transfer Station.

**2017 Goals and Objectives of the Water Billing Division are:**

- ✓ Advertise and promote online billing, allowing customers 24/7 access to their accounts and online pay.
- ✓ Improve water billing web page and online access to account and services.
- ✓ Investigate updates to water meters and meter reading system.
- ✓ Investigate new off-site and telephone payment options.
- ✓ Work with the Distribution Division to reduce water loss due to meter leaks.

***(This division falls under the supervision of City Secretary/Finance)***

**The Engineering** division is responsible for assisting in all engineering related activities including:

Maintaining records of street name and 911 addressing system.

Maintaining updated inventory of streets, water lines, and wastewater lines.

Providing construction coordination for subdivision and other retail or commercial development projects.

**2017 Goals and Objectives of the Engineering Division are:**

- ✓ Expedite issuance of permits for water & sewer connections and for culvert and driveway permits.
- ✓ Protect and archive important and sensitive files, maps and records.

***(This division falls under the supervision of the Planning & Development Department)***

# **Water & Sewer Enterprise Fund**

## **Water Utilities Department-Administration**

**Fund: 40 WATER & SEWER FUND      WATER UTILITIES**

## ADMINISTRATION

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
40-0101-20-01	SALARIES-OFFICIALS & ADMIN	201,788	193,358	92,507	198,775	198,775
40-0106-20-01	SALARIES-OFFICE & CLERICAL	28,300	28,181	10,589	28,887	27,837
40-0108-20-01	SALARIES-SERVICE MAINTENANCE	27,788	27,895	13,303	28,592	28,592
40-0109-20-01	SALARIES-OVERTIME	330	750	159	750	750
40-0110-20-01	SALARIES-PART/TIME & HOURLY	0	2,080	0	2,080	2,080
40-0111-20-01	SALARIES-LONGEVITY	1,848	2,496	160	2,448	2,112
40-0112-20-01	SALARIES-INCENTIVE	0	1,110	0	0	0
40-0113-20-01	UNIFORM ALLOWANCE	100	360	0	0	0
40-0122-20-01	TMRS	46,275	45,474	20,335	44,950	46,108
40-0129-20-01	RELIEF FUND PAYMENTS	3	0	0	0	0
40-0133-20-01	FICA	18,855	16,610	9,190	16,826	20,957
40-0134-20-01	WORKER'S COMPENSATION	560	477	368	487	717
	<i>Personnel Services-----Subtotal</i>	325,847	318,791	146,611	323,795	327,928
40-0201-20-01	OFFICE SUPPLIES	954	1,500	1,050	1,000	1,000
40-0206-20-01	CLOTHING	109	0	0	0	0
40-0217-20-01	OTHER SUPPLIES	0	150	0	50	50
	<i>Supplies-----Subtotal</i>	1,063	1,650	1,050	1,050	1,050
40-0304-20-01	TELEPHONE - CELLULAR	919	1,600	258	1,600	1,600
40-0309-20-01	RADIO REPAIRS	53	0	26	0	0
40-0311-20-01	TRANSPORTATION	12,597	13,500	6,916	13,800	13,800
40-0313-20-01	TEMPORARY SERVICES	0	0	4,379	0	0
40-0324-20-01	PRINTING & REPRODUCTION	754	100	764	100	1,200
40-0342-20-01	REPAIR & MAINTENANCE EQUIPMENT	0	500	0	400	400
40-0344-20-01	RENTALS	2,466	0	1,403	3,000	3,000
40-0345-20-01	CONFERENCE & TRAINING	1,677	2,400	0	2,400	3,000
40-0346-20-01	DUES & SUBSCRIPTION	312	250	0	250	300
40-0347-20-01	MISCELLANEOUS	3,017	300	-81	300	500
	<i>Charges for service-----Subtotal</i>	21,795	18,650	13,665	21,850	23,800
40-0440-20-01	OTHER MACHINERY & EQUIPMENT	0	4,200	0	4,200	0
40-0458-20-01	EQUIPMENT REPLACEMENT FUND	0	0	0	0	4,140
	<i>Capital outlay-----Subtotal</i>	0	4,200	0	4,200	4,140
Program Number: 1 ADMINISTRATION		348,705	343,291	161,326	350,895	356,918

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Water Production**

**Fund: 40 WATER & SEWER FUND**      **WATER UTILITIES**      **WATER PRODUCTION**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
40-0101-20-02	SALARIES OFFICIALS & ADMIN	70,400	70,069	33,664	71,013	72,543
40-0103-20-02	SALARIES-TECHNICIAN	39,124	34,752	17,791	37,203	37,203
40-0107-20-02	SALARIES-SKILLED CRAFT	248,568	234,691	96,259	243,167	238,520
40-0109-20-02	SALARIES-OVERTIME	19,051	3,410	10,597	3,410	3,410
40-0111-20-02	SALARIES-LONGEVITY	5,904	5,304	0	5,688	4,920
40-0122-20-02	TMRS	64,943	59,164	26,043	59,299	60,479
40-0133-20-02	FICA	29,138	26,639	12,035	27,577	27,279
40-0134-20-02	WORKER'S COMPENSATION	6,537	5,574	4,364	5,777	9,333
	<i>Personnel Services-----Subtotal</i>	483,665	439,603	200,753	453,134	453,687
40-0201-20-02	OFFICE SUPPLIES	2,150	1,635	876	1,635	1,635
40-0203-20-02	MEDICAL & CHEMICAL	320,393	344,000	146,809	320,000	300,000
40-0204-20-02	JANITORIAL	43	700	139	700	700
40-0205-20-02	FUEL, OIL & LUBE	7,272	9,000	2,901	9,000	7,000
40-0206-20-02	CLOTHING	1,436	750	701	1,000	1,000
40-0212-20-02	ELECTRICAL SUPPLIES	115	300	0	300	300
40-0213-20-02	MOTOR VEHICLE	3,394	4,000	1,892	4,000	4,000
40-0217-20-02	OTHER SUPPLIES	3,126	3,000	981	3,000	3,000
40-0218-20-02	SMALL TOOLS & MINOR EQUIPMENT	2,069	3,000	2,317	3,000	3,000
40-0219-20-02	REPAIR & MAINTENANCE SUPPLIES	14,557	18,000	11,178	20,000	18,000
	<i>Supplies-----Subtotal</i>	354,555	384,385	167,794	362,635	338,635
40-0304-20-02	TELEPHONE - CELLULAR	749	700	572	700	700
40-0305-20-02	OTHER PROFESSIONAL SERVICES	15,591	48,500	13,832	43,500	35,000
40-0306-20-02	SPRAY CONTRACT	2,100	2,300	863	2,300	2,300
40-0309-20-02	RADIO REPAIRS	1,841	2,000	851	2,000	2,000
40-0323-20-02	SERVICE CONTRACTS-TECHNICAL	2,148	3,120	0	3,220	3,220
40-0324-20-02	PRINTING & REPRODUCTION	3,108	3,000	2,091	3,000	3,000
40-0337-20-02	ELECTRICAL SERVICE	326,004	275,000	136,167	275,000	285,000
40-0340-20-02	REPAIR & MAINTENANCE BUILDINGS	7,153	2,500	21	2,500	2,500
40-0342-20-02	REPAIR & MAINTENANCE EQUIPMENT	73,001	88,500	22,608	78,500	114,098
40-0343-20-02	REPAIR & MAINTENANCE AIR COND	1,289	0	1,892	0	0
40-0344-20-02	RENTALS	174	600	188	600	600
40-0345-20-02	CONFERENCE & TRAINING	2,191	1,500	1,257	2,000	2,000
40-0346-20-02	DUES & SUBSCRIPTIONS	1,083	1,350	366	1,350	1,350
40-0347-20-02	MISCELLANEOUS	1,303	100	333	100	100
40-0360-20-02	JANITORIAL CONTRACT	6,000	6,840	3,000	6,840	6,840
40-0364-20-02	REPAIR & MAINTENANCE OF GROUNDS	4,572	11,500	1,950	7,000	5,000
40-0369-20-02	STATE AND FEDERAL FEES	22,928	23,500	50	23,500	26,500
	<i>Charges for service-----Subtotal</i>	471,235	471,010	186,041	452,110	490,208

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Water Production**

**Fund: 40 WATER & SEWER FUND      WATER UTILITIES      WATER PRODUCTION**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
40-0405-20-02	IMPROVEMENTS-BUILDINGS	0	0	11,250	0	0
40-0458-20-02	EQUIPMENT REPLACEMENT FUND	0	0	7,356	14,711	14,711
40-0490-20-02	NON DEPRECIABLE CAPITAL ITEMS	0	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	18,606	14,711	14,711

Program Number: 2 WATER PRODUCTION      1,309,455 1,294,998      573,194 1,282,590 1,297,241

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Distribution/Collection**

**Fund: 40 WATER & SEWER FUND    WATER UTILITIES    WATER DISTRIBUTION/COLLECTION**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
40-0101-20-03	SALARIES-OFFICIALS AND ADMIN	62,288	62,058	28,881	62,059	62,059
40-0107-20-03	SALARIES-SKILLED CRAFT	192,009	242,171	100,182	246,255	243,807
40-0108-20-03	SALARIES-SERVICE MAINTENANCE	294,598	308,681	144,974	317,421	317,416
40-0109-20-03	SALARIES-OVERTIME	53,863	27,129	31,317	27,129	27,129
40-0111-20-03	SALARIES-LONGEVITY	5,984	7,536	20	6,480	7,632
40-0122-20-03	TMRS	103,336	110,023	50,234	108,462	111,604
40-0133-20-03	FICA	45,842	49,539	23,094	50,439	50,340
40-0134-20-03	WORKER'S COMPENSATION	12,810	10,923	8,401	11,121	18,422
	<i>Personnel Services-----Subtotal</i>	770,730	818,060	387,103	829,366	838,409
40-0201-20-03	OFFICE SUPPLIES	989	500	386	500	1,000
40-0203-20-03	MEDICAL & CHEMICAL	8,896	6,500	4,768	6,500	8,000
40-0204-20-03	JANITORIAL	0	150	0	150	150
40-0205-20-03	FUEL, OIL & LUBE	44,027	68,000	19,941	50,000	40,000
40-0206-20-03	CLOTHING	8,262	4,600	4,689	8,000	8,000
40-0213-20-03	MOTOR VEHICLE	45,895	30,000	9,864	30,000	28,000
40-0217-20-03	OTHER SUPPLIES	920	1,300	195	1,300	1,300
40-0218-20-03	SMALL TOOLS & MINOR EQUIPMENT	4,783	9,000	2,831	12,000	8,000
40-0219-20-03	REPAIR & MAINTENANCE SUPPLIES	214,425	120,000	78,824	125,120	135,000
40-0220-20-03	WATER METERS & BOXES	40,827	40,000	15,277	40,000	5,000
	<i>Supplies-----Subtotal</i>	369,024	280,050	136,775	273,570	234,450
40-0304-20-03	TELEPHONE - CELLULAR	2,361	2,300	1,260	2,300	2,300
40-0305-20-03	OTHER PROFESSIONAL SERVICES	400	0	0	0	0
40-0306-20-03	SPRAY CONTRACT	3,400	7,000	1,200	4,500	4,000
40-0308-20-03	TELEPHONE-LAND	0	0	0	0	0
40-0309-20-03	RADIO REPAIRS	158	500	-180	500	500
40-0316-20-03	CONTRACTED SERVICES	48,235	50,000	33,982	21,500	25,000
40-0323-20-03	SERVICE AGREEMENT-TECHNICAL	4,639	0	1,342	0	0
40-0340-20-03	REPAIR & MAINTENANCE BUILDINGS	389	0	0	0	0
40-0342-20-03	REPAIR & MAINTENANCE EQUIPMENT	3,321	7,500	3,688	6,000	5,000
40-0344-20-03	RENTALS	3,375	1,000	746	1,000	1,000
40-0345-20-03	CONFERENCE & TRAINING	2,634	3,000	1,513	4,000	4,000
40-0346-20-03	DUES & SUBSCRIPTIONS	938	750	0	1,500	1,500
40-0347-20-03	MISCELLANEOUS	799	1,000	-598	1,000	1,000
40-0369-20-03	STATE AND FEDERAL FEES	1,250	0	1,250	0	0
	<i>Charges for service-----Subtotal</i>	71,899	73,050	44,203	42,300	44,300

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Distribution/Collection**

**Fund: 40 WATER & SEWER FUND    WATER UTILITIES    WATER DISTRIBUTION/COLLECTION**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
40-0411-20-03	IMPROVEMENTS-SEWER MAINS & SVS	0	126,750	61,106	335,000	399,800
40-0412-20-03	IMPROVEMENTS-WATER MAINS & SVS	0	126,750	4,604	335,000	399,800
40-0435-20-03	FIRE HYDRANT	0	0	0	0	10,000
40-0440-20-03	OTHER MACHINERY & EQUIPMENT	0	0	2,250	0	0
40-0442-20-03	ANNUAL MANHOLE REHAB	0	25,000	0	10,000	10,000
40-0458-20-03	EQUIPMENT REPLACEMENT FUND	0	36,140	16,089	32,178	38,071
40-0496-20-03	EQUIPMENT REPLACEMENT SUSPENSI	0	0	5,995	0	0
<i>Capital outlay-----Subtotal</i>		0	314,640	90,044	712,178	857,671

Program Number: 3 WATER DISTRIBUTION/COLLECTION      1,211,653 1,485,800      658,125 1,857,414 1,974,830

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Wastewater Treatment**

**Fund: 40 WATER & SEWER FUND**      **WATER UTILITIES**      **WASTEWATER TREATMENT**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
40-0101-20-04	SALARIES OFFICIALS & ADMIN	32,373	32,254	15,041	32,254	32,254
40-0103-20-04	SALARIES-TECHNICIAN	64,870	79,088	20,449	81,063	81,062
40-0107-20-04	SALARIES-SKILLED CRAFT	276,492	283,739	143,209	289,551	289,555
40-0108-20-04	SALARIES-SERVICE MAINTENANCE	25,914	25,808	12,308	26,452	26,451
40-0109-20-04	SALARIES-OVERTIME	26,874	9,810	10,744	9,810	9,810
40-0111-20-04	SALARIES-LONGEVITY	4,984	5,832	0	6,360	6,264
40-0122-20-04	TMRS	73,232	74,166	33,188	73,283	75,539
40-0133-20-04	FICA	32,855	33,394	15,384	34,080	34,072
40-0134-20-04	WORKER'S COMPENSATION	6,124	5,222	4,025	5,328	7,801
	<i>Personnel Services-----Subtotal</i>	543,718	549,313	254,348	558,181	562,808
40-0201-20-04	OFFICE SUPPLIES	1,049	700	792	700	700
40-0203-20-04	MEDICAL & CHEMICAL	22,037	15,000	13,633	20,000	20,000
40-0204-20-04	JANITORIAL	194	400	14	400	400
40-0205-20-04	FUEL, OIL & LUBE	13,036	14,000	4,531	14,000	10,000
40-0206-20-04	CLOTHING	2,413	2,250	1,564	2,150	2,150
40-0212-20-04	ELECTRICAL SUPPLIES-UV BULBS	36,885	35,000	0	25,000	35,000
40-0213-20-04	MOTOR VEHICLE	8,781	8,000	1,931	8,000	7,000
40-0217-20-04	OTHER SUPPLIES	9,883	10,000	3,812	10,000	10,000
40-0218-20-04	SMALL TOOLS & MINOR EQUIPMENT	3,189	2,200	541	2,200	2,700
40-0219-20-04	REPAIR & MAINTENANCE SUPPLIES	33,634	45,000	17,777	45,000	39,000
	<i>Supplies-----Subtotal</i>	131,101	132,550	44,595	127,450	126,950
40-0304-20-04	TELEPHONE - CELLULAR	1,647	1,775	972	1,775	1,775
40-0305-20-04	OTHER PROFESSIONAL SERVICES	142,151	75,000	39,571	85,000	90,000
40-0306-20-04	SPRAY CONTRACT	1,500	1,500	1,200	1,500	1,500
40-0308-20-04	TELEPHONE-LAND	337	600	0	600	600
40-0309-20-04	RADIO REPAIRS	128	200	64	200	200
40-0323-20-04	SERVICE AGREEMENTS-TECHNICAL	11,660	15,400	7,947	15,400	12,000
40-0324-20-04	PRINTING & REPRODUCTION	42	400	-241	400	400
40-0337-20-04	ELECTRICAL SERVICE	325,125	277,000	135,736	277,000	285,000
40-0340-20-04	REPAIR & MAINTENANCE BUILDINGS	1,939	2,000	0	2,000	5,500
40-0342-20-04	REPAIR & MAINTENANCE EQUIPMENT	144,878	145,000	55,393	164,965	165,610
40-0343-20-04	REPAIR & MAINT-AIR CONDITIONER	188	0	0	0	0
40-0344-20-04	RENTALS	28,182	700	200	15,000	15,000
40-0345-20-04	CONFERENCE & TRAINING	753	3,000	1,550	3,000	2,000
40-0346-20-04	DUES & SUBSCRIPTION	824	1,300	211	1,300	1,000
40-0347-20-04	MISCELLANEOUS	495	500	3	500	500
40-0369-20-04	STATE & FEDERAL FEES	48,238	45,390	0	45,390	45,390
	<i>Charges for service-----Subtotal</i>	708,087	569,765	242,606	614,030	626,475

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Wastewater Treatment**

**Fund: 40 WATER & SEWER FUND      WATER UTILITIES      WASTEWATER TREATMENT**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
40-0440-20-04	OTHER MACHINERY & EQUIPMENT	0	0	2,204	0	0
40-0458-20-04	EQUIPMENT REPLACEMENT FUND	0	35,535	15,603	31,206	31,206
40-0465-20-04	BIO TOWER MEDIA FILTER REPLACE	0	0	240	0	0
40-0490-20-04	NON DEPRECIABLE CAPITAL ITEMS	15,120	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	15,120	35,535	18,047	31,206	31,206

Program Number: 4 WASTEWATER TREATMENT      1,398,026 1,287,163      559,596 1,330,867 1,347,439

**Water & Sewer Enterprise Fund**  
**Water Utilities Department-Water Billing**

**Fund: 40 WATER & SEWER FUND      WATER UTILITIES      WATER BILLING**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
40-0101-20-06	SALARIES OFFICIALS & ADMIN	50,111	49,925	23,235	49,926	49,926
40-0106-20-06	SALARIES-OFFICE & CLERICAL	100,577	97,684	48,988	105,378	105,375
40-0107-20-06	SALARIES-SKILLED CRAFT	133,559	138,101	59,078	141,554	143,869
40-0109-20-06	SALARIES-OVERTIME	195	1,710	4,446	1,710	1,710
40-0110-20-06	SALARIES-PART TIME & HOURLY	0	0	1,667	0	0
40-0111-20-06	SALARIES-LONGEVITY	3,656	3,888	0	4,080	3,648
40-0122-20-06	TMRS	48,894	49,493	22,330	49,786	51,648
40-0133-20-06	FICA	21,456	22,285	10,193	23,153	23,297
40-0134-20-06	WORKER'S COMPENSATION	3,059	2,608	2,023	2,678	4,454
	<i>Personnel Services-----Subtotal</i>	361,507	365,694	171,960	378,265	383,927
40-0201-20-06	OFFICE SUPPLIES	4,079	4,000	1,634	4,200	4,400
40-0205-20-06	FUEL, OIL & LUBE	9,103	16,000	3,523	16,000	11,000
40-0206-20-06	CLOTHING	682	700	318	700	900
40-0213-20-06	MOTOR VEHICLE	1,981	4,000	2,085	4,000	4,000
40-0217-20-06	OTHER SUPPLIES	391	340	206	340	340
40-0218-20-06	SMALL TOOLS & MINOR EQUIPMENT	2,742	2,395	1,424	10,470	4,470
40-0220-20-06	WATER METERS & BOXES	1,282	2,000	389	2,000	2,000
	<i>Supplies-----Subtotal</i>	20,260	29,435	9,579	37,710	27,110
40-0304-20-06	TELEPHONE-CELLULAR	770	1,000	416	1,000	1,000
40-0305-20-06	OTHER PROFESSIONAL SERVICES	803	1,000	75	1,000	1,000
40-0309-20-06	RADIO REPAIRS	128	0	179	0	200
40-0310-20-06	POSTAGE & FREIGHT	63,330	65,000	30,000	65,000	65,000
40-0316-20-06	CONTRACTED SERVICES	14,853	21,000	6,260	21,000	21,000
40-0323-20-06	SERVICE AGREEMENT-TECHNICAL	6,585	6,740	6,834	6,740	7,140
40-0324-20-06	PRINTING & REPRODUCTION	1,048	1,500	282	1,500	1,500
40-0342-20-06	REPAIR & MAINTENANCE EQUIPMENT	185	1,350	186	1,350	1,350
40-0345-20-06	CONFERENCE & TRAINING	0	1,000	0	1,000	1,000
40-0346-20-06	DUES & SUBSCRIPTIONS	0	100	0	100	100
40-0347-20-06	MISCELLANEOUS	253	0	515	0	500
40-0360-20-06	JANITORIAL CONTRACT	705	900	352	900	900
	<i>Charges for service-----Subtotal</i>	88,660	99,590	45,099	99,590	100,690
40-0440-20-06	OTHER MACHINERY & EQUIPMENT	0	6,000	0	0	0
40-0458-20-06	EQUIPMENT REPLACEMENT	0	22,170	7,875	15,750	15,749
	<i>Capital outlay-----Subtotal</i>	0	28,170	7,875	15,750	15,749

Program Number: 6 WATER BILLING      470,427    522,889    234,513    531,315    527,476

# **Water & Sewer Enterprise Fund**

## **Water Utilities Department-Engineering**

**Fund: 40 WATER & SEWER FUND      WATER UTILITIES      ENGINEERING**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
40-0103-20-07	SALARIES-TECHNICIAN	42,002	41,056	20,407	42,084	43,859
40-0108-20-07	SALARIES-SERVICE MAINTENANCE	210	0	0	0	0
40-0111-20-07	SALARIES-LONGEVITY	1,104	1,104	0	1,152	1,200
40-0122-20-07	TMRS	7,351	7,163	3,357	7,112	7,642
40-0133-20-07	FICA	2,922	3,225	1,367	3,307	3,447
40-0134-20-07	WORKER'S COMPENSATION	140	119	93	122	186
	<i>Personnel Services-----Subtotal</i>	53,729	52,667	25,224	53,777	56,334
40-0205-20-07	FUEL, OIL & LUBE	2,483	0	1,378	0	0
40-0213-20-07	MOTOR VEHICLE	1,663	0	454	0	0
	<i>Supplies-----Subtotal</i>	4,146	0	1,832	0	0
40-0304-20-07	TELEPHONE - CELLULAR	375	0	156	0	0
40-0309-20-07	RADIO REPAIRS	128	0	64	0	0
40-0315-20-07	GENERAL ADVERTISING	283	0	0	0	0
40-0319-20-07	PLATT FEES	198	0	0	0	0
40-0323-20-07	SERVICE CONTRACTS-TECHNICAL	750	800	0	1,000	1,000
40-0324-20-07	PRINTING & REPRODUCTION	-28	1,200	272	1,200	1,200
40-0342-20-07	REPAIR & MAINTENANCE EQUIPMENT	0	650	0	650	650
40-0347-20-07	MISCELLANEOUS	121	100	0	100	100
40-0360-20-07	JANITORIAL CONTRACT	705	900	353	900	900
	<i>Charges for service-----Subtotal</i>	2,532	3,650	845	3,850	3,850
40-0458-20-07	EQUIPMENT REPLACEMENT FUND	0	0	0	0	2,143
40-0496-20-07	EQUIPMENT REPLACEMENT SUSPENSI	0	0	15,000	0	0
	<i>Capital outlay-----Subtotal</i>	0	0	15,000	0	2,143
Program Number: 7	ENGINEERING	60,407	56,317	42,901	57,627	62,327
Department Number: 20	WATER UTILITIES	4,798,673	4,990,458	2,229,655	5,410,708	5,566,231

# NONDEPARTMENTAL

*Nondepartmental covers the cost of services, supplies and capital outlay that benefit all divisions within the Water and Sewer Enterprise Fund.*

**Water & Sewer Enterprise Fund**  
**Nondepartmental**

**Fund: 40 WATER & SEWER FUND      NONDEPARTMENTAL      NONDEPARTMENTAL**

		Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
40-0121-21-00	TMRS PENSION EXPENSE	-58,305	0	0	0	0
40-0122-21-00	TMRS FOR DRAG-UP	16,539	1,961	2,788	1,961	1,961
40-0123-21-00	LIFE INSURANCE	1,235	1,740	618	1,740	1,740
40-0124-21-00	HEALTH INSURANCE	349,599	386,002	194,953	386,500	386,500
40-0125-21-00	DENTAL INSURANCE	19,925	22,775	10,103	22,775	22,775
40-0127-21-00	SICK LEAVE-ACCRUED RESERVE	95,981	15,000	15,009	15,000	15,000
40-0128-21-00	VACATION-ACCRUED RESERVE	28,910	7,450	1,940	7,450	7,450
40-0133-21-00	FICA FOR DRAG-UP	2,869	995	1,297	995	995
	<i>Personnel Services-----Subtotal</i>	456,753	435,923	226,708	436,421	436,421
	<i>Supplies-----Subtotal</i>	0	0	0	0	0
40-0301-21-00	AUDIT SERVICES	11,550	15,000	0	15,000	15,000
40-0302-21-00	HEALTH CONSULTANT SERVICES	13,781	8,925	5,242	9,435	10,190
40-0305-21-00	OTHER PROFESSIONAL SERVICES	11,881	11,000	4,508	11,000	11,000
40-0307-21-00	TELEPHONE-INTERNET	13,440	15,000	6,720	14,000	14,000
40-0308-21-00	TELEPHONE-LAND	5,561	24,000	1,586	8,000	8,000
40-0309-21-00	TELEPHONE-WIRING	13,909	4,000	7,365	15,000	15,000
40-0310-21-00	POSTAGE & FREIGHT	21,677	15,000	13,442	15,000	15,000
40-0312-21-00	GENERAL ADVERTISING	1,607	2,000	1,853	2,000	2,000
40-0315-21-00	CREDIT CARD FEES	35,724	0	18,339	15,520	15,520
40-0317-21-00	RAW WATER RESERVATION FEE	141,188	135,000	86,190	135,000	141,190
40-0321-21-00	SALVINIA CONTROL	0	25,000	0	25,000	25,000
40-0323-21-00	SERVICE AGREEMENT-TECHNICAL	12,090	23,500	3,485	13,500	13,500
40-0324-21-00	PRINTING & REPRODUCTION	2,589	750	0	750	750
40-0326-21-00	PROPERTY INSURANCE	23,422	21,000	13,835	21,000	21,000
40-0331-21-00	UNEMPLOYMENT INSURANCE	561	8,963	10,012	8,963	8,819
40-0332-21-00	LIABILITY INSURANCE	33,503	32,000	18,892	32,000	32,000
40-0343-21-00	DUES/ETCOG	0	580	0	550	550
40-0344-21-00	RENTALS	1,764	2,000	882	2,000	2,000
40-0347-21-00	MISCELLANEOUS	4,461	5,000	2,598	5,000	5,000
40-0348-21-00	AMORTIZATION	-47,400	0	0	0	0
40-0349-21-00	DUES/TML & NLC	1,707	1,740	1,707	1,740	1,740
40-0399-21-00	BAD DEBT EXPENSE	29,890	0	0	0	0
	<i>Charges for service----Subtotal</i>	332,905	350,458	196,656	350,458	357,259
40-0455-21-00	TRANSFER TO OTHER FUNDS	93,845	0	0	0	0
	<i>Capital outlay-----Subtotal</i>	93,845	0	0	0	0
Program Number: 21	NONDEPARTMENTAL	883,503	786,381	423,364	786,879	793,680
Department Number: 21	NONDEPARTMENTAL	883,503	786,381	423,364	786,879	793,680

# INTERFUND TRANSFERS

*Interfund Transfers accounts for the allocation of funds due to other internal funds. These are primarily the annual allocation for debt service payments for water and sewer bonds and payment to the General Fund for support services to the Water and Sewer Enterprise Fund provided by the General Fund.*

**Water & Sewer Enterprise Fund  
Interfund Transfers**

**Fund: 40 WATER & SEWER FUND      INTERFUND TRANSFERS      INTERFUND TRANSFERS**

		Actual 2015	Budget 215	Actual 6/30/2016	Budget 2016	Budget 2017
40-0515-22-00	DEBT SERVICE PYMT W&S BONDS	0	2,482,589	2,060,000	2,487,652	2,485,763
40-0517-22-00	DEBT SVC PMT INTEREST	516,269	0	235,416	0	0
40-0519-22-00	LOAN PAYMENT-FILTER MEDIA	0	81,000	0	95,880	95,880
40-0520-22-00	INTERFUND TRNF GENERAL FUND	1,496,000	1,496,000	576,931	1,153,861	1,153,861
	<i>Miscellaneous-----Subtotal</i>	2,012,269	4,059,589	2,872,347	3,737,393	3,735,504
Program Number:	INTERFUND TRANSFERS	2,012,269	4,059,589	2,872,347	3,737,393	3,735,504
Department Number:	22 INTERFUND TRANSFERS	2,012,269	4,059,589	2,872,347	3,737,393	3,735,504
Fund Number:	40 WATER & SEWER FUND	7,694,445	9,836,428	5,525,366	9,934,980	10,095,415

# OTHER FUNDS

*The City maintains other funds that have a specific, designated purpose. Four of these types of funds are included in this section.*

**Debt Service Fund** – The General Obligation Debt Service Fund accounts for revenue and expenditures for the payment of long-term debt principal, interest, and related costs for the general obligation debt issued in 2007 and the Series 2010 & Series 2010A Combination Tax and Limited Surplus Revenue Certificates of Obligation issued in 2010. In November 2006, the City voters authorized the issuance of \$6,230,000 General Obligation Bonds. The proceeds were for the purpose of constructing, renovating, equipping, improving and acquiring land for the City's Public Safety Facilities and for constructing, improving and equipping the City's parks. The Bonds were issued March 1, 2007. On March 10, 2016 the City Commission adopted an ordinance authorizing the issuance of City of Marshall, Texas General Obligation Refunding Bonds, 2016 Series. The issuance of these Bonds resulted in savings of indebtedness on the general obligation debt issued in 2007. In January, 2010, the City Commission adopted an ordinance authorizing the issuance of \$1,140,000 Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 2010. The proceeds were for the purpose of constructing, equipping, installing, and improving the air conditioning and heating systems for energy conservation at the City Hall, Convention Center, Library, Police and Fire Stations and to install new light fixtures in the Lions Community Center, Smith Community Center, and the Chamber of Commerce. The certificates were issued January 28, 2010. In May, 2010, the City Commission adopted an ordinance authorizing the issuance of \$2,100,000 Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 2010A. The proceeds were for the purpose of improvements to Memorial City Hall. The certificates were issued June 16, 2010.

**Special Revenue Funds** – Several of the City's Revenue Funds are shown in this budget document. These funds are used to account for the proceeds and expenditures of specific revenue sources that are restricted to expenditures for specified purposes. They are as follows:

- Hotel/Motel Occupancy Tax Fund

- *Litter Control Fund*
- *D.A.R.E. Donation Fund*
- *Street Maintenance Fund*
- *Emergency Medical Services - ESD Fund*

**Community Development Fund** - The City annually receives a Community Development Block Grant from the U. S. Department of Housing and Urban Development (HUD). HUD provides these funds directly to communities to use to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons.

**Equipment Replacement Funds** - The Equipment Replacement Funds are internal service funds that provide for the purchase of capital assets.

**Capital Improvement Fund** - The Capital Improvement Fund is an internal service fund that provides for the improvements to or replacement of capital assets.

**Other Funds**

**2007 GOB & 2016 GOB Refunding Series Debt Service Funds, Series 2010 & Series 2010A CO Tax and Limited Surplus Revenue Debt Service Funds-**

**Estimated Revenues**

**2007 GENERAL OBLIGATION & 2016 GENERAL OBLIGATION REFUNDING SERIES DEBT SERVICE FUNDS, SERIES 2010 & SERIES 2010A COMBINATION TAX & LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION DEBT SERVICE FUNDS**

**ESTIMATED REVENUES**

ACCT	DESCRIPTION	Actual	Budget	Actual	Budget	Budget
		2015	2015	6/30/2016	2016	2017
<b><u>TAXES</u></b>						
62-4000-00-00	Property Taxes	\$567,547	\$442,142	\$370,845	\$695,027	\$654,530
62-4001-00-00	Delinquent Taxes	25,051	25,000	10,539	30,000	30,000
62-4002-00-00	Penalty & Interest-Taxes	13,349	18,000	9,897	18,000	18,000
	Subtotal			\$605,947	\$485,142	\$391,281
						\$743,027
						\$702,530
<b><u>MISCELLANEOUS REVENUES</u></b>						
62-5100-00-00	Interest Earned	\$222	\$500	\$863	\$500	\$500
62-5110-00-00	Transfer from General Fund	0	0	0	0	0
62-5300-00-00	Bond Proceeds	0	0	1,852	0	0
	Subtotal			\$222	\$500	\$2,715
						\$500
	GRAND TOTAL			\$606,169	\$485,642	\$393,996
						\$743,527
						\$703,030

**Other Funds**

**2007 GOB & 2016 GOB Refunding Series Debt Service Funds, Series 2010 & Series 2010A CO Tax and Limited Surplus Revenue Debt Service Funds-  
Estimated Expenditures**

**2007 GENERAL OBLIGATION & 2016 GENERAL OBLIGATION REFUNDING SERIES DEBT  
SERVICE FUNDS, SERIES 2010 & SERIES 2010A COMBINATION TAX & LIMITED  
SURPLUS REVENUE CERTIFICATES OF OBLIGATION  
DEBT SERVICE FUNDS**

**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2015	2015	6/30/2016	2016	2017
<b><u>DEBT SERVICE</u></b>						
62-0348-00-00	Service Fees/Mgt Fees	\$6,692	\$5,000	\$5,729	\$5,000	\$5,000
62-0353-00-00	Interest & Fees	264,799	264,800	69,895	247,962	187,463
62-0354-00-00	Principal Payments	470,000	470,000	570,000	495,000	515,000
	Subtotal	<u>\$741,491</u>	<u>\$739,800</u>	<u>\$645,624</u>	<u>\$747,962</u>	<u>\$707,463</u>
62-0455-00-00	Transfer to Other Funds	\$0	\$0	\$0	\$0	\$0
	Subtotal	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	<b>GRAND TOTAL</b>	<b><u>\$741,491</u></b>	<b><u>\$739,800</u></b>	<b><u>\$645,624</u></b>	<b><u>\$747,962</u></b>	<b><u>\$707,463</u></b>

**Other Funds****2007 GOB & 2016 GOB Refunding Series Debt Service Funds, Series 2010 & Series 2010A CO Tax and Limited Surplus Revenue Debt Service Funds-  
Rev & Exp Summary**

2007 GENERAL OBLIGATION & 2016 GENERAL OBLIGATION REFUNDING SERIES DEBT  
SERVICE FUNDS, SERIES 2010 & SERIES 2010A COMBINATION TAX & LIMITED  
SURPLUS REVENUE CERTIFICATES OF OBLIGATION  
DEBT SERVICE FUNDS

ESTIMATED OPENING BALANCE - 1/1/17 \$343,293

ANTICIPATED REVENUE:

Current Property Tax	\$654,530
Delinquent Property Tax/Penalty & Interest	48,000
Interest Income	<u>500</u>
 TOTAL REVENUE	703,030

ANTICIPATED EXPENDITURES:

Service Fees/Mgmt Fees	\$5,000
Interest on Tax Bonds	187,463
Principal on Tax Bonds	<u>515,000</u>
 TOTAL EXPENDITURES	707,463

ESTIMATED CLOSING BALANCE - 12/31/17 \$338,860

**Other Funds**

**2007 GOB & 2016 GOB Refunding Series Debt Service Funds, Series 2010 & Series 2010A CO Tax and Limited Surplus Revenue Debt Service Funds- Requirements**

**2007 GENERAL OBLIGATION & 2016 GENERAL OBLIGATION REFUNDING SERIES DEBT SERVICE FUNDS, SERIES 2010 & SERIES 2010A COMBINATION TAX & LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION DEBT SERVICE FUNDS**

**DEBT SERVICE REQUIREMENTS**  
**2017**

**GENERAL OBLIGATION BONDS**

<u>ISSUE DATE</u>	<u>MATURITY DATE</u>	<u>DESCRIPTION</u>	<u>DEBT OUTSTANDING</u>	<u>PAYMENT REQUIREMENTS</u>	<u>TAX RATE REQUIRED</u>
			1/1/2017	2017	
2007	2017	General Obligation Bonds (Refunded in 2016)	\$300,000	\$306,000 <small>[P 300,000] [I 6,000]</small>	\$0.031734
2016	2027	General Obligation Refunding Series 2016	\$3,770,000	\$111,850 <small>[P 0] [I 111,850]</small>	\$0.011599
		Sub Total	\$4,070,000	\$417,850 <small>[P 300,000] [I 117,850]</small>	\$0.043333

**COMBINATION TAX AND LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION**

2010	2023	Certificates of Obligation, Series 2010	685,000	106,975 <small>[P 85,000] [I 21,975]</small>	\$0.011094
2010	2025	Certificates of Obligation, Series 2010A	1,405,000	177,638 <small>[P 130,000] [I 47,638]</small>	\$0.018422
		Sub Total	2,090,000	284,613 <small>[P 215,000] [I 69,613]</small>	\$0.029516
		GRAND TOTAL	\$6,160,000	\$702,463 <small>[P 515,000] [I 187,463]</small>	\$0.07285

**Other Funds**  
**Hotel/Motel Occupancy Tax Fund-Estimated Revenues**

**HOTEL/MOTEL OCCUPANCY TAX FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
<b><u>TAXES</u></b>						
03-4011-00-00	Hotel/Motel Tax	\$747,716	\$720,000	\$329,326	\$720,000	\$720,000
03-4002-00-00	Penalty & Interest-Taxes	209	0	19	0	0
	Subtotal			\$747,925	\$720,000	\$720,000
<b><u>MISCELLANEOUS REVENUES</u></b>						
03-5100-00-00	Interest Earned	\$2	\$0	\$15	\$0	\$0
03-5110-00-00	Interfund Trsf	16	0	106	0	0
	Subtotal			\$18	\$0	\$121
	GRAND TOTAL			\$747,943	\$720,000	\$329,466
						<u>\$720,000</u>

**Other Funds**  
**Hotel/Motel Occupancy Tax Fund-Estimated Expenditures**

**HOTEL/MOTEL OCCUPANCY TAX FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
<b><u>TOURISM</u></b>						
03-0101-30-02	Salaries-Officials & Admin	\$0	\$0	\$27,140	\$0	\$0 *
03-0103-30-02	Salaries-Technicians	13,116	0	19,362	0	0 *
03-0110-30-02	Salaries-Part/Time & Hourly	2,860	0	7,370	0	0 *
03-0111-30-02	Salaries-Longevity	0	0	96	0	0 *
03-0122-30-02	TMRS	2,603	0	7,896	0	0 *
03-0133-30-02	FICA	1,326	0	4,039	0	0 *
03-0134-30-02	Workmen's Compensation	52	0	135	0	0 *
03-0311-30-02	Transportation	0	0	1,400	0	0 *
03-0314-30-02	Tourism Promotion	2,000	344,000	0	398,000	398,000
03-0316-30-02	Marshall Depot	16,500	16,500	7,425	0	0 *
03-0331-30-02	Unemployment Insurance	3	0	550	0	0 *
03-0342-30-02	Repair & maintenance Equipment	0	0	8,009	0	0 *
03-0350-30-02	Josey Ranch	0	0	5,625	0	0 *
03-0351-30-02	Harrison County Historical Museum	6,472	8,750	3,938	0	0 *
03-0352-30-02	Michelson Museum of Art	7,405	10,000	4,500	0	0 *
03-0353-30-02	Tourism Promotion - CVB	224,468	0	41,515	0	0 *
03-0356-30-02	Marshall Regional Arts Council	15,660	21,150	12,600	0	0 *
03-0365-30-02	Wonderland of Lights	50,000	0	611	0	0 *
03-0373-30-02	Boogie Woogie Promotion	5,640	0	8,640	0	0 *
03-0375-30-02	Get Healthy Marshall	0	0	12,020	0	0 *
03-0406-30-02	Other Machinery & Equipment	15,799	0	5,000	0	0 *
03-0420-30-02	Equipment	184,915	0	0	0	0 *
Subtotal		<u>\$548,819</u>	<u>\$400,400</u>	<u>\$177,871</u>	<u>\$398,000</u>	<u>\$398,000</u>
<b><u>DEBT SERVICE</u></b>						
03-0514-30-05	Interfund Transfer	\$175,138	\$175,138	\$0	\$176,463	\$177,638
03-0515-30-05	Debt Service Payment	135,000	144,250	140,000	145,536	0
03-0517-30-05	Interest & Fees	9,249	0	3,834	0	0
03-0520-30-05	G.F. Interfund Trsf	0	0	0	0	145,000
Subtotal		<u>\$319,387</u>	<u>\$319,388</u>	<u>\$143,834</u>	<u>\$321,999</u>	<u>\$322,638</u>
GRAND TOTAL		<u><u>\$868,206</u></u>	<u><u>\$719,788</u></u>	<u><u>\$321,705</u></u>	<u><u>\$719,999</u></u>	<u><u>\$720,638</u></u>

\* Provided for under 03-0314-30-02 Tourism Promotion

## **Other Funds**

### **Hotel/Motel Occupancy Tax Fund-Revenue & Expenditure Summary**

HOTEL/MOTEL OCCUPANCY TAX FUND  
REVENUE AND EXPENDITURE SUMMARY

ESTIMATED OPENING BALANCE - 1/1/17 (\$135,416)

**ESTIMATED REVENUE:**

Hotel/Motel Taxes \$720,000

**TOTAL REVENUE** 720,000

#### ESTIMATED EXPENDITURES:

Tourism \$398,000  
Debt Service 322,638

**TOTAL EXPENDITURES** 720,638

ESTIMATED CLOSING BALANCE - 12/31/17 (\$136,054)

**Other Funds**  
**Litter Control Fund-Estimated Revenues**

		<u>LITTER CONTROL FUND</u>					
		<u>ESTIMATED REVENUES</u>					
<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017	
<u>FEES</u>							
13-4423-00-00	Litter Control Contributions	\$6,951	\$7,200	\$3,368	\$6,800	\$6,700	
13-4429-00-00	Litter Control Fees	56,082	58,400	0	61,200	48,700	
	Subtotal			\$63,033	\$65,600	\$3,368	\$68,000
<u>MISCELLANEOUS REVENUES</u>							
	Subtotal			\$0	\$0	\$0	\$0
	GRAND TOTAL			<u>\$63,033</u>	<u>\$65,600</u>	<u>\$3,368</u>	<u>\$68,000</u>
							<u>\$55,400</u>

**Other Funds**  
**Litter Control Fund-Estimated Expenditures**

**LITTER CONTROL FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
<b><u>PUBLIC WORKS</u></b>						
13-0357-00-00	Litter Control-Special Litter Pickup	\$6,700	\$8,000	\$3,000	\$8,000	\$8,000
13-0358-00-00	Litter Control-Streets	43,750	45,000	23,100	47,400	47,400
	Subtotal	\$50,450	\$53,000	\$26,100	\$55,400	\$55,400
<b><u>PARKS &amp; RECREATION</u></b>						
13-0359-00-00	Litter Control-Parks	\$12,583	\$12,600	\$0	\$12,600	\$0
	Subtotal	\$12,583	\$12,600	\$0	\$12,600	\$0
	GRAND TOTAL	\$63,033	\$65,600	\$26,100	\$68,000	\$55,400

**Other Funds**  
**Litter Control Fund-Revenue & Expenditure Summary**

**LITTER CONTROL FUND**  
**REVENUE AND EXPENDITURE SUMMARY**

ESTIMATED OPENING BALANCE - 1/1/17	\$0
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ANTICIPATED REVENUE:

Contributions and Fees	\$55,400
Interest	<u>0</u>
 TOTAL REVENUE	 55,400

ANTICIPATED EXPENDITURES:

Litter Control-Contracted Services	\$47,400
Litter Control-Special Pickups	\$8,000
Litter Control-Parks	<u>0</u>
 TOTAL EXPENDITURES	 55,400

ESTIMATED CLOSING BALANCE - 12/31/17	<u><u>\$0</u></u>
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**Other Funds**  
**D.A.R.E. Donation Fund-Estimated Revenues**

**D.A.R.E. DONATION FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2015	2015	6/30/2016	2016	2017
21-4005-00-00	State Grant	\$0	\$0	\$0	\$0	\$0
21-5044-00-00	DARE/DAP	\$2,059	\$4,000	\$881	\$2,800	\$1,800
<b><u>MISCELLANEOUS REVENUES</u></b>						
21-5100-00-00	Interest Earned	\$15	\$0	\$32	\$0	\$0
21-5125-00-00	Miscellaneous Revenue	100	0	0	0	0
21-5126-00-00	Special Donations	0	6,000	0	0	0
Subtotal		\$115	\$6,000	\$32	\$0	\$0
GRAND TOTAL		\$2,174	\$10,000	\$913	\$2,800	\$1,800

**Other Funds**  
**D.A.R.E. Donation Fund-Estimated Expenditures**

**D.A.R.E. DONATION FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
<b>PUBLIC SAFETY</b>						
21-0217-00-00	D.A.R.E. Supplies/Services	\$3,677	\$4,000	\$1,061	\$3,500	\$3,500
21-0345-00-00	D.A.R.E. Conference and Training	1,235	2,000	200	2,000	2,000
21-0347-00-00	D.A.R.E. Miscellaneous	3,478	2,500	200	2,000	2,000
	Subtotal	<u>\$8,390</u>	<u>\$8,500</u>	<u>\$1,461</u>	<u>\$7,500</u>	<u>\$7,500</u>
21-0420-00-00	Improvements-Data Processing	\$0	\$0	\$828	\$0	\$0
	<b>GRAND TOTAL</b>	<b><u>\$8,390</u></b>	<b><u>\$8,500</u></b>	<b><u>\$2,289</u></b>	<b><u>\$7,500</u></b>	<b><u>\$7,500</u></b>

**Other Funds**  
**D.A.R.E. Donation Fund-Revenue & Expenditure Summary**

**D.A.R.E. DONATION FUND**  
**REVENUE AND EXPENDITURE SUMMARY**

ESTIMATED OPENING BALANCE - 1/1/17	\$30,117
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ANTICIPATED REVENUE:

Donations	\$1,800
Interest	0
 TOTAL REVENUE	 1,800

ANTICIPATED EXPENDITURES:

D.A.R.E. Supplies/Services	\$3,500
D.A.R.E. Conference & Training	2,000
D.A.R.E. Miscellaneous	2,000
D.A.R.E. Improvements-Data Processing	0
 TOTAL EXPENDITURES	 7,500

ESTIMATED CLOSING BALANCE - 12/31/17	 <u><u>\$24,417</u></u>
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**Other Funds**  
**Street Maintenance Fund**  
**-Estimated Revenues**

**STREET MAINTENANCE FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
<u><b>FEES</b></u>						
80-4004-00-00	Sales Tax - Street Maintenance	\$507,895	\$506,250	\$253,853	\$517,500	\$506,250
	Subtotal	<u>\$507,895</u>	<u>\$506,250</u>	<u>\$253,853</u>	<u>\$517,500</u>	<u>\$506,250</u>
<u><b>MISCELLANEOUS REVENUES</b></u>						
80-5100-00-00	Interest Earned	\$305	\$0	\$389	\$0	\$0
	Subtotal	<u>\$305</u>	<u>\$0</u>	<u>\$389</u>	<u>\$0</u>	<u>\$0</u>
	<b>GRAND TOTAL</b>	<b><u>\$508,200</u></b>	<b><u>\$506,250</u></b>	<b><u>\$254,242</u></b>	<b><u>\$517,500</u></b>	<b><u>\$506,250</u></b>

**Other Funds**  
**Street Maintenance Fund-Estimated Expenditures**

**STREET MAINTENANCE FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2015	2015	6/30/2016	2016	2017
80-0408-00-00	Street Improvement			\$431,681	\$506,250	\$371,645
	Total			\$431,681	\$506,250	\$371,645
						\$517,500
						\$506,250

**Other Funds**  
**Street Maintenance Fund-Revenue & Expenditure Summary**

**STREET MAINTENANCE FUND**  
**REVENUE AND EXPENDITURE SUMMARY**

ESTIMATED OPENING BALANCE - 1/1/17	\$138,351
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ANTICIPATED REVENUE:

Sales Tax-Street Maintenance	\$506,250
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TOTAL REVENUE	506,250
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ANTICIPATED EXPENDITURES:

Street Improvement	\$506,250
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TOTAL EXPENDITURES	506,250
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ESTIMATED CLOSING BALANCE - 12/31/17	<u><u>\$138,351</u></u>
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**Other Funds**  
**Emergency Medical Services - ESD Fund**  
**Estimated Revenues**

**EMERGENCY MEDICAL SERVICES-ESD**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2015	2015	6/30/2016	2016	2017
<b><u>FEES</u></b>						
82-4410-00-00	Emergency Service District Contracts	\$119,000	\$0	\$98,000	\$126,000	\$126,000
	Subtotal	119,000	0	98,000	126,000	126,000
	<b>GRAND TOTAL</b>	<b>\$119,000</b>	<b>\$0</b>	<b>\$98,000</b>	<b>\$126,000</b>	<b>\$126,000</b>

**Other Funds**  
**Emergency Medical Services - ESD Fund**  
**Estimated Expenditures**

**EMERGENCY MEDICAL SERVICES-ESD**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
82-0425-00-00	Cars & Trucks	\$0	\$0	\$179,841	\$0	\$0
82-0460-00-00	Lease/Purchase Ambulance (2013)	0	0	40,619	40,655	40,619
82-0460-00-00	Lease/Purchase Ambulance (2016)	0	0	0	61,000	0
82-0460-00-00	Lease/Purchase Ambulance (2017)	0	0	0	0	45,000
82-0347-00-00	EMS Expenses from General Fund	0	0	0	24,345	38,000
Total		<u><b>\$0</b></u>	<u><b>\$0</b></u>	<u><b>\$220,460</b></u>	<u><b>\$126,000</b></u>	<u><b>\$123,619</b></u>

**Other Funds****Emergency Medical Services - ESD Fund**  
**Revenue & Expenditure Summary**EMERGENCY MEDICAL SERVICES-ESD  
REVENUE AND EXPENDITURE SUMMARY

ESTIMATED OPENING BALANCE - 1/1/17	\$48,921
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**ANTICIPATED REVENUE:**

Emergency Service Districts	\$126,000
<b>TOTAL REVENUE</b>	<b>126,000</b>

**ANTICIPATED EXPENDITURES:**

Lease/Purchase Payments - 2013 Ambulance	\$40,619
Lease/Purchase Payments - 2017 Ambulance	\$45,000
EMS Expenses from General Fund	38,000
<b>TOTAL EXPENDITURES</b>	<b>123,619</b>

ESTIMATED CLOSING BALANCE - 12/31/17	<u><u>\$51,302</u></u>
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**Other Funds**  
**Community Development Block Grant Fund**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

2016-2017\*  
BUDGET

Grant Amount	\$312,321
Funds Available for Appropriation	<u>\$312,321</u>

ESTIMATED EXPENDITURES

Administration	48,304
Code Enforcement	50,000
Boys & Girls Club	15,000
Harrison County Food Bank	12,000
Marshall/Harrison County Literacy Center	10,000
Smoke Detectors & Fans	5,000
Newtown Community Center	3,700
Housing Rehabilitation	50,000
Public Facilities & Infrastructure	<u>118,317</u>
 TOTAL EXPENDITURES	 <u>\$312,321</u>
 BALANCE	 <u><u>\$0</u></u>

\* The accounting year for the Community Development Block Grant Program is June 1-May 31.

**Other Funds**  
**Replacement Fund-**  
**General Fund**  
**Estimated Revenues**

**REPLACEMENT FUND - GENERAL FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2015	2015	6/30/2016	2016	2017
<b><u>MISCELLANEOUS</u></b>						
66-5110-00-00	Interfund Transfer	\$75,820	\$75,820	\$0	\$0	\$0
66-5112-00-00	Payment for Equipment Costs	33,711	33,711	23,109	46,219	53,587
<b>GRAND TOTAL</b>		<b>\$109,531</b>	<b>\$109,531</b>	<b>\$23,109</b>	<b>\$46,219</b>	<b>\$53,587</b>

**Other Funds**  
**Replacement Fund-**  
**General Fund**  
**Estimated Expenditures**

**REPLACEMENT FUND - GENERAL FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DEPARTMENT</u>	Actual 2015	Budget 2015	Actual 6/30/2016	Budget 2016	Budget 2017
<b><u>GENERAL FUND</u></b>						
Public Services:						
	Streets/Drainage					
66-0440-05-02	Other Machinery & Equipment	\$0	\$51,600	\$0	\$38,559	\$0
	Sub Total	\$0	\$51,600	\$0	\$38,559	\$0
Support Services:						
	IT					
66-0420-16-02	Improvements-Data Processing	\$0	\$0	\$0	\$48,300	\$5,200
	Fleet					
66-0440-16-03	Other Machinery & Equipment	0	0	0	0	8,500
	Buildings					
66-0440-16-04	Other Machinery & Equipment	0	0	0	0	4,900
	Parks & Recreation-Parks					
66-0425-14-04	Cars & Trucks	0	0	0	26,000	40,000
66-0440-14-04	Other Machinery & Equipment	0	0	0	0	7,700
	Sub Total	\$0	\$0	\$0	\$74,300	\$66,300
Planning & Development:						
	Building Permits & Inspection					
66-0425-15-02	Cars & Trucks	\$19,578	\$21,000	\$0	\$22,189	\$0
	Sub Total	\$19,578	\$21,000	\$0	\$22,189	\$0
Tourism & Promotion:						
	Community Facilities-Arena					
66-0440-17-03	Other Machinery & Equipment	0	4,000	0	0	0
	GRAND TOTAL	\$19,578	\$76,600	\$0	\$135,048	\$66,300

**Other Funds**  
**Replacement Fund-**  
**General Fund**  
**Revenue & Expenditure**  
**Summary**

REPLACEMENT FUND - GENERAL FUND  
REVENUE AND EXPENDITURE SUMMARY  
2017

OPENING BALANCE - 1/1/17	\$115,450
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ESTIMATED REVENUE:

Interfund Transfer	\$0
Payments from Departments	<u>53,587</u>
 TOTAL REVENUE	 53,587

ESTIMATED EXPENDITURES:

General Fund

Support Services-Parks & Recreation-Parks	\$47,700
Support Services-IT	5,200
Support Services-Fleet	8,500
Support Services-Buildings	<u>4,900</u>
 TOTAL EXPENDITURES	 <u>66,300</u>
 ESTIMATED CLOSING BALANCE - 12/31/17	 <u><u>\$102,737</u></u>

**Other Funds**  
**Replacement Fund-**  
**General Fund**  
**Expenditure Budget Detail**

**REPLACEMENT FUND - GENERAL FUND**  
**EXPENDITURE BUDGET DETAIL.**  
**2017**

**General Fund**

**Support Services-Parks & Recreation - Parks**

4 3/4 Ton Used Trucks	\$40,000
Front End Loader	<u>7,700</u>
	47,700

**Support Services-Information Technology**

Wireless Node for CAT Center	<u>\$5,200</u>
	5,200

**Support Services-Fleet**

Electronic Diagnostic Equipment	<u>\$8,500</u>
	8,500

**Support Services-Buildings**

11 Chairs for Commission Chambers	<u>\$4,900</u>
	\$4,900

Total Replacement Fund - General Fund Expenditures	<u><u>\$66,300</u></u>
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**Other Funds**  
**Replacement Fund-**  
**Water & Sewer Enterprise Fund**  
**Estimated Revenues**

**REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2015	2015	6/30/2016	2016	2017
<b><u>MISCELLANEOUS</u></b>						
18-5110-00-00	Interfund Transfer	\$0	\$0	\$0	\$0	\$0
18-5112-00-00	Payment for Equipment Costs	93,845	93,845	46,923	93,845	106,020
	<b>GRAND TOTAL</b>	<b>\$93,845</b>	<b>\$93,845</b>	<b>\$46,923</b>	<b>\$93,845</b>	<b>\$106,020</b>

**Other Funds**  
**Replacement Fund-**  
**Water & Sewer Enterprise Fund**  
**Estimated Expenditures**

**REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND**  
**ESTIMATED EXPENDITURES**

<u>ACCT</u>	<u>DEPARTMENT</u>	Actual	Budget	Actual	Budget	Budget	
		2015	2015	6/30/2016	2016	2017	
<b><u>WATER &amp; SEWER ENTERPRISE FUND:</u></b>							
Water Administration							
18-0420-40-01	Improvements-Data Processing	\$0	\$0	\$0	\$20,700	\$0	
	Sub Total Water Administration	0	0	0	20,700	0	
Water Production							
18-0405-40-02	Improvements-Buildings	0	0	0	29,850	0	
18-0440-40-02	Other Machinery & Equipment	0	0	0	73,104	29,250	
	Sub Total Water Production	0	0	0	102,954	29,250	
Water Distribution/Collection							
18-0425-40-03	Cars & Trucks	0	0	0	0	25,135	
18-0440-40-03	Other Machinery & Equipment	0	77,400	0	9,460	7,300	
	Sub Total Water Dist/Collection	0	77,400	0	9,460	32,435	
Wastewater Treatment							
18-0425-40-04	Cars & Trucks	0	0	0	0	71,307	
18-0440-40-04	Other Machinery & Equipment	0	0	0	19,429	0	
	Sub Total Wastewater Treatment	0	0	0	19,429	71,307	
Water Billing							
18-0425-40-06	Cars & Trucks	0	20,000	0	0	0	
	Sub Total Water Billing	0	20,000	0	0	0	
Engineering							
18-0440-40-07	Other Machinery & Equipment	0	0	0	15,995	0	
	Sub Total Engineering	0	0	0	15,995	0	
<b>GRAND TOTAL</b>		<b>\$0</b>	<b>\$97,400</b>	<b>\$0</b>	<b>\$168,538</b>	<b>\$132,992</b>	

**Other Funds**  
**Replacement Fund-**  
**Water & Sewer Enterprise Fund**  
**Revenue & Expenditure Summary**

**REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND**  
**REVENUE AND EXPENDITURE SUMMARY**

OPENING BALANCE - 1/1/17 \$177,012  
(Assuming completion in 2016 of the radio system replacement)

ESTIMATED REVENUE:

Interfund Transfer	\$0
Payments from Departments	<u>106,020</u>
 TOTAL REVENUE	 106,020

ESTIMATED EXPENDITURES:

Water & Sewer Enterprise Fund:	
Water Production	29,250
Water Distribution/Collection	32,435
Wastewater Treatment	<u>71,307</u>

TOTAL EXPENDITURES 132,992

ESTIMATED CLOSING BALANCE - 12/31/17 \$150,040

**Other Funds**  
**Replacement Fund-**  
**Water & Sewer Enterprise Fund**  
**Expenditure Budget Detail**

**REPLACEMENT FUND - WATER & SEWER ENTERPRISE FUND**

**EXPENDITURE BUDGET DETAIL**

2017

**Water & Sewer Enterprise Fund:**

**Water Production**

CCTV Camera/Security System	<u>\$29,250</u>	
Total		29,250

**Water Distribution/Collection**

1/2 T Work Truck	\$25,135	
CB 600 Hammer	7,300	
Total		32,435

**Wastewater Treatment**

Truck-Unit 513	\$35,791	
Truck-Unit 531	35,516	
Total		71,307

Total Replacement Fund Expenditures \$132,992

**Other Funds**  
**Capital Impr Fund-**  
**General Fund**  
**Estimated Revenues**

**CAPITAL IMPROVEMENT FUND - GENERAL FUND**  
**ESTIMATED REVENUES**

<u>ACCT</u>	<u>DESCRIPTION</u>	Actual	Budget	Actual	Budget	Budget
		2015	2015	6/30/2016	2016	2017
<b>MISCELLANEOUS</b>						
68-5110-00-00	Interfund Transfer	\$83,800	\$83,800	\$0	\$0	\$0
	<b>GRAND TOTAL</b>	<b>\$83,800</b>	<b>\$83,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Other Funds**  
**Capital Impr Fund-**  
**General Fund**

**CAPITAL IMPROVEMENT FUND - GENERAL FUND**

**ESTIMATED EXPENDITURES**

**Estimated Expenditures**

<u>ACCT</u>	<u>DEPARTMENT</u>	Actual	Budget	Actual	Budget	Budget
		2015	2015	6/30/2016	2016	2017
	<b>GENERAL FUND</b>	\$0	\$0	\$0	\$0	\$83,800
	<b>GRAND TOTAL</b>	\$0	\$0	\$0	\$0	<b>\$83,800</b>

**Other Funds**  
**Capital Impr Fund-**  
**General Fund**  
**Revenue & Expenditure**  
**Summary**

CAPITAL IMPROVEMENT FUND - GENERAL FUND  
REVENUE AND EXPENDITURE SUMMARY  
2017

OPENING BALANCE - 1/1/17

\$83,800

ESTIMATED REVENUE:

Interfund Transfer \$0

TOTAL REVENUE 0

ESTIMATED EXPENDITURES:

General Fund \$83,800

TOTAL EXPENDITURES 83,800

ESTIMATED CLOSING BALANCE - 12/31/17

\$0

# CAPITAL OUTLAY

*This section of the 2017 Budget contains a separate listing of expenditures in departmental budgets for capital assets. These are things the City will purchase or improvements to city facilities or infrastructure that cost a considerable amount of money and are intended to last a long time. Examples are equipment purchases, street improvements and water/sewer line improvements.*

**2017 BUDGET**  
**CAPITAL OUTLAY**

<u>ACCT</u>	<u>DEPARTMENT/DIVISION-DESCRIPTION</u>	<u>BUDGET</u> <u>2017</u>
<b><u>GENERAL FUND</u></b>		
<b><u>POLICE-PATROL</u></b>		
01-0425-03-03	CARS & TRUCKS (MOTORCYCLES)	\$12,100
01-0460-03-03	LEASE/PURCHASE PAYMENTS (PATROL CARS)	176,120
		<u><b>\$188,220</b></u>
<b><u>PUBLIC SERVICES-STREETS/DRAINAGE</u></b>		
01-0408-05-02	STREET IMPROVEMENTS	\$1,035,270
01-0458-05-02	EQUIPMENT REPLACEMENT FUND	12,872
		<u><b>\$1,048,142</b></u>
<b><u>PLANNING &amp; DEVELOPMENT -</u></b> <b><u>BUILDING PERMITS &amp; INSPECTIONS</u></b>		
01-0458-15-02	EQUIPMENT REPLACEMENT FUND	\$7,800
		<u><b>\$7,800</b></u>
<b><u>SUPPORT SERVICES-LIBRARY</u></b>		
01-0414-16-01	BOOK PURCHASE PROGRAM	\$45,000
01-0420-16-01	IMPROVEMENTS-20 COMPUTERS	8,000
01-0440-16-01	COPIER	6,000
		<u><b>\$59,000</b></u>
<b><u>SUPPORT SERVICES-INFORMATION TECHNOLOGY</u></b>		
01-0420-16-02	DATA PROCESSING IMPROVEMENTS	\$57,000
01-0421-16-02	COMPUTER REPLACEMENT	30,000
01-0458-16-02	EQUIPMENT REPLACEMENT FUND	12,758
		<u><b>\$99,758</b></u>
<b><u>SUPPORT SERVICES-BUILDINGS</u></b>		
01-0405-16-04	IMPROVEMENTS - BUILDINGS (AIR CONDITIONERS)	\$53,750
01-0458-16-04	EQUIPMENT REPLACEMENT FUND	4,926
		<u><b>\$58,676</b></u>
<b><u>SUPPORT SERVICES-PARKS &amp; RECREATION</u></b>		
<b><u>PARKS</u></b>		
01-0458-14-04	EQUIPMENT REPLACEMENT FUND	\$6,931
		<u><b>\$6,931</b></u>
<b><u>SUPPORT SERVICES-PARKS &amp; RECREATION</u></b>		
<b><u>GOLF COURSE</u></b>		
01-0421-14-06	IMPROVEMENTS-CART PATH REPAIRS	\$20,000
01-0458-14-06	EQUIPMENT REPLACEMENT FUND	7,500
01-0460-14-06	LEASE PURCHASE PAYMENTS	16,723
		<u><b>\$44,223</b></u>
<b><u>TOURISM &amp; PROMOTIONS-COMMUNITY FACILITIES-</u></b> <b><u>CONVENTION/COMMUNITY CENTERS</u></b>		
01-0426-17-01	FURNITURE & FIXTURES (TABLES AND CHAIRS)	\$5,000
		<u><b>\$5,000</b></u>

<u>ACCT</u>	<u>DEPARTMENT/DIVISION-DESCRIPTION</u>	<u>BUDGET 2017</u>
<b><u>TOURISM &amp; PROMOTIONS-COMMUNITY FACILITIES- ARENA</u></b>		
01-0458-17-03	EQUIPMENT REPLACEMENT FUND	\$800 <u>\$800</u>
<b><u>CAPITAL OUTLAY</u></b>		
01-0405-23-00	IMPROVEMENTS-BUILDINGS	\$200,000 <u>\$200,000</u>
<b>TOTAL GENERAL FUND</b>		<b><u>\$1,718,550</u></b>
<b><u>WATER &amp; SEWER ENTERPRISE FUND</u></b>		
<b><u>ADMINISTRATION</u></b>		
40-0458-20-01	EQUIPMENT REPLACEMENT FUND	\$4,140 <u>\$4,140</u>
<b><u>WATER PRODUCTION</u></b>		
40-0458-20-02	EQUIPMENT REPLACEMENT FUND	\$14,711 <u>\$14,711</u>
<b><u>DISTRIBUTION/COLLECTION</u></b>		
40-0411-20-03	IMPROVEMENTS-SEWER MAINS & SVS	\$399,800
40-0412-20-03	IMPROVEMENTS-WATER MAINS & SVS	399,800
40-0435-20-03	FIRE HYDRANT	10,000
40-0442-20-03	ANNUAL MANHOLE REHAB	10,000
40-0458-20-03	EQUIPMENT REPLACEMENT FUND	38,071 <u>\$857,671</u>
<b><u>WASTEWATER TREATMENT</u></b>		
40-0458-20-04	EQUIPMENT REPLACEMENT FUND	\$31,206 <u>\$31,206</u>
<b><u>WATER BILLING</u></b>		
40-0458-20-06	EQUIPMENT REPLACEMENT FUND	\$15,749 <u>\$15,749</u>
<b><u>ENGINEERING</u></b>		
40-0458-20-07	EQUIPMENT REPLACEMENT FUND	\$2,143 <u>\$2,143</u>
<b>SUB-TOTAL WATER &amp; SEWER ENTERPRISE FUND</b>		<b><u>\$925,620</u></b>
40-0519-22-00	FILTER MEDIA LOAN PAYMENT	\$95,880 <u>\$95,880</u>
<b>TOTAL WATER &amp; SEWER ENTERPRISE FUND</b>		<b><u>\$1,021,500</u></b>
<b>TOTAL GENERAL FUND &amp; WATER &amp; SEWER ENTERPRISE FUND</b>		<b><u>\$2,740,050</u></b>