

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, MAY 28, 2020
12:00 PM

Mayor Terri Brown called the Regular meeting to order in the Commission Chambers, City Hall at 12:00 p.m.

PRESENT:

MAYOR: Terri Brown, District 3

COMMISSIONERS:

Marvin Bonner, District 1
Amy Ware, District 4
Doug Lewis, District 7

Leo Morris, District 2
Vernia Calhoun, District 5

ABSENT: Larry Hurta, District 6

ADMINISTRATIVE STAFF PRESENT:

Mark Rohr, City Manager
Scott Rectenwald, Acting City Attorney
Randy Pritchard, Support Services Superintendent
Wes Morrison, Community & Economic Development Director
Elaine Altman, City Secretary/Finance Director
Eric Powell, Public Works Director
Stormy Nickerson, Management Analysis/Communications Coordinator
Cliff Carruth, Police Chief

INVOCATION & PLEDGE: Commissioner Calhoun & Mayor Brown

118. **CITIZEN COMMENTS**

There were no citizen comments.

119. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

Item A was withdrawn from the Consent Agenda.

120. **CONSENT AGENDA**

Commissioner Calhoun made a motion to approve the Consent Agenda. Commissioner Ware seconded the motion, which passed with a vote of 6:0.

B. Monthly financial report.

C. Consider an appointment to the Planning & Zoning Commission to fill an expired term.

121. **PUBLIC HEARING AND ORDINANCE**

A. Conduct a public hearing and consider an amendment to the official zoning map regarding a 4-acre tract of land on the Thomas Iden Survey A-354, from C-2 (Retail Business) to PS (Public Service). The subject property is generally located on the south side of East Travis Street, more commonly known as 2502 East Travis Street.

Wes Morrison, Community & Economic Development Director, asked for the approval of an amendment to the official zoning map regarding a 4-acre tract of land on the Thomas Iden Survey A-354, from C-2 (Retail Business) to PS (Public Service). He stated the Planning and Zoning Commission approved the change by a vote of 5:0.

Commissioners asked questions and discussed.

Mark Rohr, City Manager, stated additional information will be presented later in the meeting regarding this item.

Mayor Brown opened the public hearing.

No one spoke regarding this item.

Mayor Brown closed the public hearing.

Commissioner Calhoun made a motion to approve an ordinance amending the official zoning map regarding a 4-acre tract of land on the Thomas Iden Survey A-354, from C-2 (Retail Business) to PS (Public Service). Commissioner Bonner seconded the motion, which passed with a vote of 6:0.

ORDINANCE

122. CONSIDER AN ORDINANCE AMENDING CHAPTER 24 ENTITLED "SIGNS AND BILLBOARD REGULATIONS" SPECIFICALLY SECTION 24-9 ENTITLED "FREE STANDING SIGNS".

Wes Morrison asked for approval of an ordinance amending Chapter 24 entitled "Signs and Billboard Regulations" specifically Section 24-9 entitled "Free Standing Signs". He explained the changes would allow the City of Marshall to be consistent with other cities.

Commissioners asked questions and discussed.

Commissioner Bonner made a motion to approve an ordinance amending Chapter 24 entitled "Signs and Billboard Regulations" specifically Section 24-9 entitled "Free Standing Signs". Mayor Brown seconded the motion, which passed with a vote of 6:0.

RESOLUTION

123. CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING THE CITY TO APPLY FOR FUNDING UNDER THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM THROUGH THE OFFICE OF THE GOVERNOR.

Cliff Carruth, Police Chief, asked for approval of a resolution authorizing the City to apply for a grant for funding under the Coronavirus Emergency Supplemental Funding program through the office of the governor. He stated the funds will be utilized to lessen the tax burden in response to the Coronavirus and related costs.

Commissioners asked questions and discussed.

Commissioner Calhoun made a motion to approve a resolution authorizing the City to apply for funding under the Coronavirus Emergency Supplemental Funding program. Commissioner Ware seconded the motion, which passed with a vote of 6:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

124. **CONSIDER APPROVAL OF A CONTRACT FOR ACTING CITY ATTORNEY LEGAL SERVICES.**

Mark Rohr provided information regarding a contract with Scott Rectenwald for Acting City Attorney legal services at a cost of \$4,000 per month for 25 hours. If more than 25 hours are needed, the hourly rate of \$150 will apply. He asked the Commission for approval of this contract.

Commissioners asked questions and discussed.

Commissioner Morris made a motion to approve a contract for Acting City Attorney legal services. Commissioner Calhoun seconded the motion, which passed with a vote of 6:0.

125. **CONSIDER, DISCUSS, DELIBERATE AND ACT UPON A PROPOSED CONTRACT FOR THE PURCHASE OF REAL PROPERTY, BEING 2 ACRES IN THE THOMAS IDEN SURVEY, A-354, HARRISON COUNTY, TEXAS, DESCRIBED AS LOT 1 OF THE HILLTOP SUBDIVISION, CITY OF MARSHALL, FROM THE MARSHALL INDEPENDENT SCHOOL DISTRICT AS SELLER.**

Mark Rohr provided details regarding the contract for the purchase of 2 acres in the Thomas Iden Survey, A-354, Harrison County, Texas, described as Lot 1 of the Hilltop Subdivision from the Marshall Independent School District in exchange for the construction of a street to ease traffic issues the School District faces. He stated this will be the site for the new animal adoption center with a physical address of 2502 E. Travis.

Commissioners asked questions and discussed.

Commissioner Lewis made a motion to approve a contract for the purchase of 2 acres in the Thomas Iden Survey, A-354, Harrison County, Texas, described as Lot 1 of the Hilltop Subdivision from the Marshall Independent School District. Commissioner Ware seconded the motion, which passed with a vote of 6:0.

126. **CONSIDER APPROVAL TO AWARD A CONTRACT FOR STREET RECONSTRUCTION AND ASPHALT OVERLAYS AS SPECIFIED IN THE 2020 STREET IMPROVEMENT PROGRAM.**

Mark Rohr explained the reasoning for reductions to the 2020 Street Improvement Program.

Eric Powell, Director of Public Works, presented a contract with Rayford Truck & Tractor, at a cost of \$966,570, for street reconstruction and asphalt overlays as specified in the 2020 Street Improvement Program. Funding is recommended to be divided between the General Fund and the Street Improvements – Sales Tax Fund. He stated Alternates A and B could be put out for bids later in the year after the effects of COVID-19 are better determined.

Commissioners asked questions and discussed.

Commissioner Lewis made a motion to approve a contract with Rayford Truck & Tractor, at a cost of \$966,570, for street reconstruction and asphalt overlays as specified in the 2020 Street

Improvement Program. Mayor Brown seconded the motion, which passed with a vote of 6:0.

127. REPORT REGARDING WATER METER PILOT PROGRAM.

Mark Rohr highlighted information regarding the Water Meter Pilot Program.

Eric Powell presented a report regarding the Water Meter Pilot Program. He stated the Kamstrup meters are more accurate than the meters they replaced, resulting in increased revenue of \$3,200 for the pilot project period of September 2019 – February 2020. He would like to move forward with Phase 2 of the program and replace 200 additional meters.

Commissioners asked questions and discussed.

128. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

A. Consider approval of the minutes from the May 14, 2020 Regular meeting.

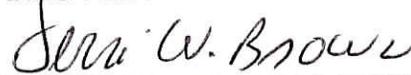
Commissioner Ware asked for a correction to be made to the minutes indicating when she left the meeting and correcting the votes following her departure.

Commissioner Calhoun made a motion to approve Item A of the Consent Agenda. Commissioner Lewis seconded the motion, which passed with a vote of 6:0.

129. ADJOURNMENT

Commissioner Lewis made a motion for adjournment. Commissioner Bonner seconded the motion, which passed with a vote of 6:0.

APPROVED:



Mayor of the City Commission
of the City of Marshall, Texas

ATTEST:



City Secretary

Ordinances: O-20-16

O-20-17

Resolution: R-20-11