

MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF MARSHALL
THURSDAY, JANUARY 14, 2021
6:00 PM

Mayor Terri Brown called the Regular meeting to order in the Council Chambers, City Hall at 6:00 p.m.

PRESENT:

MAYOR: Terri Brown, District 3

COUNCIL MEMBERS:

Marvin Bonner, District 1

Amy Ware, District 4

Amanda Abraham, District 6

Leo Morris, District 2

Vernia Calhoun, District 5

Micah Fenton, District 7

ADMINISTRATIVE STAFF PRESENT:

Mark Rohr, City Manager

Scott Rectenwald, Acting City Attorney

Randy Pritchard, Support Services Superintendent

Glenna Williams, Acting City Secretary/Finance Director

Eric Powell, Public Works Director

Mallori James, Tourism & Cultural Arts Director

Stormy Nickerson, Management Analysis/Communications Coordinator

Fabio Angell, Community & Economic Development Director

Nikki Smith, Deputy City Secretary/Payroll Accountant

Cliff Carruth, Police Chief

INVOCATION & PLEDGE:

1. **CITIZEN COMMENTS**

There were no citizen comments.

2. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

Item D was withdrawn from the Consent Agenda.

3. **CONSENT AGENDA**

Councilmember Bonner made a motion to approve the Consent Agenda. Mayor Brown seconded the motion, which passed with a vote of 7:0.

A. Consider approval of the minutes from the December 10, 2020 Regular meeting.

B. Street Sweeping Activity Report.

C. Monthly Financial Report.

E. Consider approval of an Interlocal Agreement with Harrison County for Animal Shelter Services.

F. Consider approval of a contract with the Harrison County Elections Administrator for the May 1, 2021 Elections.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COUNCIL CONSIDERATION

4. DISCUSSION OF AND CONSIDERATION OF THE 2021 CITY COUNCIL MEETING SCHEDULE.

Mayor Terri Brown presented the 2021 City Commission meeting schedule. She stated the meeting in November falls on a City Holiday and asked the Council about changing the date to Wednesday, November 10th or Friday, November 12th.

The council engaged in discussion and decided to change the date of the meeting from November 11, 2021 to November 10, 2021.

Councilmember Fenton made a motion to approve the 2021 City Council meeting schedule. Councilmember Morris seconded the motion, which passed with a vote of 7:0.

5. DISCUSSION OF AND CONSIDERATION OF CHANGES TO THE MARSHALL FIRE FIGHTERS RELIEF AND RETIREMENT FUND.

Glenna Williams, Finance Director, stated the Marshall Fire Fighter's Relief and Retirement Fund Board requested the Council to authorize an increase in the City's contribution rate from 19.8% to 20.08%. Glenna Williams stated money has been set aside in the 2021 budget to fund this change.

Councilmember Bonner made a motion to approve the change to the Marshall Fire Fighters Relief and Retirement Fund. Mayor Brown seconded the motion, which passed with a vote of 7:0.

6. CONSIDER APPROVAL TO AWARD A CONTRACT FOR THE TRAVIS STREET WATER MAIN IMPROVEMENT PROJECT.

Eric Powell, Public Works Director, presented information regarding the Travis Street Water Main Improvement Project. He stated five bids were received and asked for approval to award the contract to D and D Pipeline Consultant, LLC, of Longview, Texas, at a cost of \$589,541.16. Eric Powell said the money is appropriated for in the budget.

Councilmember Ware made a motion to approve awarding a contract for the Travis Street Water Main Improvement Project to D and D Pipeline, LLC, of Longview, Texas. Councilmember Calhoun seconded the motion, which passed with a vote of 7:0.

7. CONSIDER APPROVAL OF SMALL BUSINESS GRANT FUND APPLICATIONS.

Mallori James, Tourism & Cultural Arts Director, asked for approval of the completed applications received between December 3, 2020 and January 4, 2021.

Councilmember Bonner made a motion to approve the application for Choices Barber & Beauty Shop for \$2,500. Councilmember Ware seconded the motion, which passed with a vote of 7:0.

Mayor Brown made a motion to approve the application for Porky's Smokehouse & Grill for \$2,500. Councilmember Fenton seconded the motion, which passed with a vote of 7:0.

Councilmember Morris made a motion to approve the application for Soul Palace for \$2,500. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.

Councilmember Bonner made a motion to approve the application for What about Burgers Grill (Mobile Vendor) for \$2,500. Councilmember Fenton seconded the motion, which passed with a vote of 7:0.

Councilmember Fenton made a motion to approve the application for Patterson Floors & Customs for \$2,500. Councilmember Morris seconded the motion, which passed with a vote of 7:0.

Mayor Brown made a motion to approve the application for Pic N Pay Deli for \$2,500. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.

Councilmember Bonner made a motion to approve the application for Shields Insurance Agency for \$2,500. Mayor Brown seconded the motion, which passed with a vote of 7:0.

Councilmember Fenton made a motion to approve the application for East Texas Driving School Store for \$2,500. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.

8. **CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA**

D. Municipal Court Activity Report.

Council members asked questions of Glenna Williams regarding this item.

Councilmember Abraham made a motion to approve Item D of the Consent Agenda. Councilmember Fenton seconded the motion, which passed with a vote of 7:0.

9. **EXECUTIVE SESSION**

A. Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Discuss or deliberate the appointment, employment, evaluation, reassignment, or duties of a public officer or employee: City Secretary.

B. Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 – Consultation with Attorney to discuss matters related to pending or contemplated litigation.

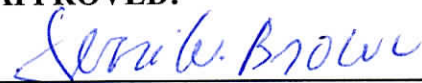
The Council convened into Executive Session. The time was 6:23 p.m.

The Council reconvened from Executive Session, the time was 7:42 p.m.

10. **ADJOURNMENT**

Councilmember Calhoun made a motion for adjournment. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.

APPROVED:



**Mayor of the City Council
of the City of Marshall, Texas**

ATTEST:



Deputy City Secretary