

MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF MARSHALL
JANUARY 12, 2023
6:00 PM

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 6:00 p.m.

PRESENT:

MAYOR: Amy Ware, District 4

COUNCIL MEMBERS:

Marvin Bonner, District 1

Leo Morris, District 2

Jennifer Truelove, District 3

Reba Godfrey, District 5

Amanda Abraham, District 6

ABSENT: Micah Fenton, District 7 (excused Motion: Bonner Second: Godfrey
Vote: 6:0)

ADMINISTRATIVE STAFF PRESENT:

Terrell Smith, City Manager

Christol Hall, HR Manager

Eric Powell, Public Works Director

Cliff Carruth, Police Chief

Scott Rectenwald, Acting City Attorney

Dawn Jones, Finance Director

Randy Pritchard, Support Services Director

Nikki Smith, City Secretary/Payroll Accountant

LeAnne White, Economic Development Manager

INVOCATION & PLEDGE: Mayor Ware

PRESENTATIONS & PROCLAMATIONS

1. **MUSIC APPRECIATION RECOGNITION.**

LeAnne White, Economic Development Manager, stated the Governor's Office designated the City of Marshall as one in less than 40 Texas Music Friendly Communities.

Mayor Ware read a proclamation designating Marshall, Texas as a Music Friendly Community and thanked the Staff and volunteers for all of their hard work to obtain this designation.

2. **CITIZEN COMMENTS**

Robert Hurd, 1703 West Meredith Street, spoke regarding poor drainage on West Meredith Street.

Reverend James Bell, 4516 S Hwy 154, provided information regarding the many accomplishments and community involvement of the late Mrs. Willie Jean Birmingham and his support in naming the council chambers after her.

Titus Buffin, 2901 Tower Drive, provided information regarding the many accomplishments and community involvement of the late Mrs. Willie Jean Birmingham and his support in naming the council chambers after her.

Theressa Hudson, 602 Elm, provided information regarding the many accomplishments and community involvement of the late Mrs. Willie Jean Birmingham and her support in naming the council chambers after her.

Chad Sims, 4701 FM 2625 E, provided information regarding the many accomplishments and community involvement of the late Mrs. Willie Jean Birmingham and his support in naming the council chambers after her.

Christina Anderson, 4448 FM 3379, provided information regarding the many accomplishments and community involvement of the late Mrs. Willie Jean Birmingham and his support in naming the council chambers after her.

3. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

4. **CONSENT AGENDA**

Councilmember Abraham made a motion to approve the Consent Agenda. Councilmember Truelove seconded the motion, which passed with a vote of 6:0.

A. Consider approval of the minutes from the December 8, 2022 Regular meeting.

B. Consider approval of appointments to the Main Street Board.

C. Consider approval of amendment(s) to the City of Marshall Employee Handbook.

D. Consider approval of the 2023 City Council meeting schedule.

5. **CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COUNCIL CONSIDERATION

6. **DISCUSSION REGARDING CIP PLANNING.**

Dawn Jones, Finance Director, stated the CIP for fiscal years 2023 and 2024 is estimated at a little over \$32 million, of which \$15.5 million is unsecured. Dawn Jones introduced John Martin and Michael Martin, HilltopSecurities advisors, who provided information reading the issuance of debt.

John Martin provided scenarios for \$18 million and \$20 million debt issuance, the effects on the interest & sinking tax rate and the timeline for issuance.

Councilmembers asked questions and discussed.

Eric Powell, Public Works Director, provided a project list and explained the procedure for identifying the items on the list, prioritizing the items and assigning costs.

Councilmembers asked questions and discussed.

7. **HOT FUND GRANT APPLICATIONS.**

LeAnne White stated nine applicants submitted requests for HOT Fund grants and what criteria must be met to qualify for a grant. LeAnne White provided a breakdown of the requested amounts, or facilities, from the applicants and the recommendations by the Visit Marshall Advisory Board, which totals \$94,194.

Councilmember Abraham made a motion to approve the funding as recommended by the Visit Marshall Advisory Board. Councilmember Godfrey seconded the motion, which passed with a vote of 6:0.

8. CONSIDER APPROVAL OF A CONTRACT WITH MOTOROLA FOR DATA MIGRATION, UNLIMITED STORAGE OF BODY CAMERA AND IN-CAR VIDEO, NEW BODY CAMERAS AND ASSOCIATED COSTS.

Cliff Carruth, Police Chief, provided information regarding a five year contract with Motorola for body camera and in-car video equipment and associated costs. Cliff Carruth stated the cost of \$54,525 for the first year will be paid with funds from the 2022 budget, the 2023 budget will not be affected, and the cost for the remaining four years will be \$32,525 per year beginning in fiscal year 2024.

Councilmembers asked questions and discussed.

Councilmember Godfrey made a motion to approve a contract with Motorola for body camera and in-car video equipment and associated costs. Councilmember Truelove seconded the motion, which passed with a vote of 6:0.

9. DISCUSSION REGARDING EASEMENT AND DRAINAGE.

Councilmember Godfrey thanked Mr. Hurd for speaking regarding this item and asked City Staff to review this issue and develop a policy to assist citizens with drainage issues if possible.

Councilmembers asked questions and discussed.

10. DISCUSSION REGARDING A POSSIBLE NAME CHANGE FOR THE COUNCIL CHAMBERS.

Councilmember Godfrey thanked the citizens who spoke regarding this item and asked for consideration of naming the council chambers after Mrs. Willie Jean Birmingham.

Councilmembers asked questions and discussed.

Councilmember Godfrey made a motion to name the council chambers after Mrs. Willie Jean Birmingham in appreciation and recognition of her service for 60+ years to the citizens of Marshall. Councilmember Abraham seconded the motion pending a policy put in place for the naming/renaming of City facilities. The motion passed with a vote of 6:0.

EXECUTIVE SESSION

11. AN EXECUTIVE SESSION PURSUANT TO THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE UNDER SECTION 551.072. DELIBERATION REGARDING REAL PROPERTY: CONVENE IN EXECUTIVE SESSION TO DISCUSS MATTERS RELATED TO THE PURCHASE, EXCHANGE, LEASE, SALE, OR VALUE OF REAL PROPERTY.

12. AN EXECUTIVE SESSION PURSUANT TO TEXAS GOVT. CODE SECTION 551.071, "CONSULTATIONS WITH ATTORNEY" TO CONSULT WITH THE CITY ATTORNEY IN AN EXECUTIVE SESSION TO SEEK HIS OR HER ADVICE ON LEGAL MATTERS CONCERNING PENDING OR CONTEMPLATED LITIGATION AND UPON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF

THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER.

Councilmember Truelove made a motion to convene into Executive Session. Councilmember Abraham seconded the motion, which passed with a vote of 6:0. The time was 8:31 PM.

Councilmember Abraham made a motion to reconvene from Executive Session. Councilmember Truelove seconded the motion, which passed with a vote of 6:0. The time was 9:08 PM.

ACTION ITEM FOLLOWING EXECUTIVE SESSION

13. CONSIDER ACTION AS A RESULT OF THE EXECUTIVE SESSION DISCUSSION REGARDING REAL PROPERTY.

Councilmember Abraham made a motion to authorize Mr. Powell to negotiate easements as discussed in executive session. Councilmember Godfrey seconded the motion, which passed with a vote of 6:0.

14. ADJOURNMENT

Councilmember Godfrey made a motion for adjournment. Councilmember Abraham seconded the motion, which passed with a vote of 6:0.

APPROVED:

Amanda Abraham
Pro-Tem Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

N. Smalls

City Secretary