

CITY OF MARSHALL  
**Human Resources Division**  
401 S. Alamo Blvd.  
Marshall, TX 75670

(903) 935-4426 Office  
(903) 935-4429 Fax  
(903) 935-4454 Job Line  
[www.marshalltexas.net](http://www.marshalltexas.net)

**EMPLOYMENT OPPORTUNITY ANNOUNCEMENT**

**JOB TITLE:** **UTILITY PLANT OPERATOR (Relief position – Irregular work schedule)**

**DEPARTMENT / DIVISION:** **Water Utilities / Water Production**

**JOB NUMBER:** **201922**

**EXAMPLES OF DUTIES:** Perform all duties related to the proper performance of the City’s Water Treatment Plant. Perform routine laboratory duties and log/interpret readings from meters, charts, and instruments. Collect samples and perform various tests; check, maintain, and record readings from equipment such as analyzers, scales, pumps, and totalizers. Monitor/control plant equipment and activity using the Supervisory Control and Data Acquisition (SCADA) system and troubleshoot system malfunctions/failures. Interpret and apply federal, state, and local policies, procedures, laws, and regulations relating to prescribed operating and safety standards. Identify and perform routine/preventative maintenance and minor repairs to machinery and equipment. Flush dead-end mains in the distribution system; develop and maintain flushing log and records. Receive after-hour emergency calls and dispatch appropriate personnel. Perform other duties as apparent or assigned.

**MINIMUM QUALIFICATIONS AND EXPERIENCE:** High school diploma/equivalent. Must have basic knowledge of machinery and equipment such as pumps, controls, motors, chlorinators, etc. Must be able to learn computer operations and perform related lab tests for chemical content, pH, and presence of biological organisms. Requires ability to obtain (WITHIN ONE (1) YEAR) TCEQ Class “C” Water certification (employee shall be subject to termination if licenses are not secured within this timeframe); current certification and/or knowledge of current water treatment processes preferred. Must be able to work varying hours and irregular schedule including shifts in excess of 12 hours; work indoors/outdoors in varying weather conditions; and maintain a courteous and professional manner when dealing with the public and other staff members. Must have a valid driver’s license and driving record that meets or exceeds City standards.

**SALARY INFORMATION:** **\$14.35 per hour starting salary**

**CONTACT INFORMATION:** **HUMAN RESOURCES DIVISION, CITY HALL**  
401 S. Alamo Blvd.  
Marshall, TX 75670  
**(903) 935-4425**

**ADDITIONAL INFORMATION:** Must pass medical, physical, and drug screening examinations as authorized by law. Must have a valid Texas driver’s license and an acceptable driving record.

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**DATE POSTED:** **July 23, 2019**

**LAST DAY TO APPLY:** **Open until filled**

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