



Marshall Public Library
300 S. Alamo Blvd.
Marshall, TX 75670
(903) 935-4465

www.marshallpubliclibrary.org



Board of Trustees Meeting
Marshall Public Library Board Room
Tuesday, September 20, 2016
4:00 p.m.

1. Call to Order
2. Presentations or remarks from the public
3. Approval of minutes from the June 21, 2016 meeting
4. Friends of a Public Library Report
5. Library Director's Report
6. Discussion of Marshall Public Library renovation project
7. Adjournment

POSTED September 15, 2016
8:00 a.m.
Anna Lane

THE MEETING WILL BE CONDUCTED IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE FACILITY IS WHEELCHAIR ACCESSIBLE AND HANDICAP PARKING IS AVAILABLE. REQUESTS FOR SIGN INTERPRETIVE SERVICES WILL BE AVAILABLE WITH AT LEAST 48 HOUR NOTICE PRIOR TO THE MEETING. TO MAKE ARRANGEMENTS FOR THOSE SERVICES, PLEASE CALL ANNA LANE AT (903) 935-4465.

Marshall Public Library Board of Trustees Minutes
June 21, 2016

1. The meeting of the Board of Trustees was called to order at 4:00 pm by Chairman Ruby Pye.

Present were trustees: Ruby Pye, Lou Gaw, Dr. Gerald Nissley, and Megan Maxwell. Also present were Anna Lane, Library Director, and Elizabeth Bradshaw, Public Services Librarian. Representing Friends of a Public Library: Steve Flohr. Public in attendance: Ginny Harris, Frank Strauss, and William "Doc" Halliday.

2. Frank Strauss commented that he would like the Friends of a Public Library donation to be recognized by naming one of the new renovated rooms to honor all of the people who have worked so hard to raise money to support the library over the years.
3. Motion to approve the minutes of the May 17 meeting was motioned to be approved by J.R. Nissley and seconded by Lou Gaw.
4. Steve Flohr presented for the Friends of a Public Library. The end of Friends' fiscal year is on June 30 so the next year's budget is being planned. The next book sale is planned for August 12-20^{and} will be held at the library. Steve also stated that he was trying to find a way to call a meeting of the Friends Board to make a decision on the potential donation to the library renovation project, in spite of the lack of support for that type of special meeting in the Friends' bylaws.
5. Anna Lane presented the Library Director's report. The direct-deposited check for the Emma Walker Fund was \$102.18 for June. She reported on the landscaping beautification project spearheaded by Gail Beil. Forward Marshall, the Girl Scouts, the 12 Way Foundation, and the City's Parks and Recreation Department all helped implement the new landscaping. Summer Reading Program is underway, with 250 children registering for the year so far. Sixty-one percent of those registered live in Marshall, with 32% from Harrison County and 7% from outside the county. As of the meeting, 260 new library cards had been issued in June. Fifty students have ordered Advanced Placement reading books for the upcoming school year. The library will be closed July 2 for the holiday weekend, and the upcoming City Commission agenda will address the library renovation project.
6. Discussion of Marshall Public Library Renovation Project: Frank Strauss asked about how long the library would be closed and what would happen to the staff in the meantime. The library plans to be closed for up to three months depending on how the project goes. The books will be stored on site in PODS. Ruby Pye stated that the director will be asking the other area libraries to allow patrons to use their Marshall Library cards there since the book collection will be inaccessible. The Friends are looking for an alternate site for the October book sale. Frank then asked about how the project would be finalized. Would a vote be taken by the Board of Trustees or the City Commission about exactly what the plan will be before it begins? A question was asked about the installation of the book drop that arrived some time ago, and it was explained that the only thing they were waiting for was several sunny days in a row to make it possible to pour concrete for the base.
7. Motion to adjourn was made at 4:23 pm by Lou Gaw and seconded by J.R. Nissley.

Next regular scheduled meeting will be July 19, 2016 at 4:00 pm.