

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, SEPTEMBER 10, 2015
6:00 PM

Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1

LaDarius Carter, District 4

Garrett Boersma, District 6

Michael Mitchell, District 2

Vernia Calhoun, District 5

Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager

J.C. Hughes, Public Services Director

Jack Redmon, Support Services Director

Wes Morrison, Planning & Development Director

Debbie Manuel, Acting City Secretary/Finance Director

Sarah O'Brien, Director of Tourism & Promotions

Todd Fitts, City Attorney

Reggie Cooper, Fire Chief

Eddie Campa, Police Chief

INVOCATION & PLEDGE: Commissioner Mitchell

292. **PRESENTATIONS FROM THE PUBLIC**

Jean Birmingham, 2107 Spring St., thanked the Commissioners and staff for their service and stated that she would like to use a portion of Memorial City Hall for a Veterans Museum.

Elaine Slaughter, 4100 Victory Dr., asked for Commissioners to consider funding for animal shelter renovations.

Nancy Stone, 113 Larry Dr., addressed the Commission regarding needed improvements for the animal shelter.

Amanda Smith, 38 Pine Burr Circle, spoke regarding the condition of the animal shelter. She stated that the funds necessary to create a new shelter for Marshall can be and should be allocated.

Johnathan Wilson, 500 E. Woodland Rd, President of Marshall's Firefighter Association, presented the Commission with information regarding employee retention in the Fire Department.

293. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

Item 4D was withdrawn from the Consent Agenda

294. **CONSENT AGENDA**

Commissioner Moon made a motion to approve the Consent Agenda with the exception of item 4D. Commissioner Calhoun seconded the motion, which passed with a vote of 7:0.

- A. Consider approval of the minutes from the August 24, 2015 Special-Called meeting; the August 27, 2015 Regular meeting; and the August 31, 2015 Special-Called meeting.
- B. Consider and act on renewal of a five year Water Supply Contract with the City of Scottsville, Texas.
- C. Consider and act on a recommendation to approve an extension of the short-term treated Water Supply Contract with Norit Americas, Inc. for a period commencing October 1, 2015 and terminating no later than October 31, 2015, with the current water rate structure.

295. **PUBLIC HEARING**

- A. Public Hearing on the proposed tax rate of \$0.542160 per \$100 valuation in support of the 2016 Annual Budget of the City of Marshall.

City Manager, Lisa Agnor, stated that a tax rate of \$0.542160 per \$100 valuation has been proposed for adoption by the governing body of City of Marshall. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate. This is the first Public Hearing on the proposed tax rate. The second Public Hearing will be held on Monday, September 14, 2015, at 6:00 p.m. The public is urged to attend and express views on the proposed tax rate.

Chairman Neal opened the public hearing.

No one came forward to speak.

Chairman Neal closed the public hearing.

City Manager stated that the Commission will meet Thursday, September 17, 2015 at 6:00 p.m. and Friday, September 18, 2015 at 8:00 a.m. to adopt the tax rate.

SECOND READING OF ORDINANCE

296. **CONSIDER APPROVAL OF AN ORDINANCE AMENDING SECTION 7-2 OF THE CODE OF ORDINANCES, SPECIFICALLY RELATED TO THE REGISTRATION OF CONTRACTORS AND BUILDERS WITHIN THE CITY OF MARSHALL.**

Wes Morrison, Planning & Development Director, stated that he had no additional information for the second reading of this Ordinance.

Commissioner Boersma made a motion to approve an Ordinance amending section 7-2 of the Code of Ordinances, specifically related to the registration of contractors and builders within the City of Marshall. Commissioner Calhoun seconded the motion, which passed with a vote of 7:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

Agenda item 7I was taken out of order.

297. **DISCUSSION REGARDING THE USE OF THE MEMORIAL CITY HALL FACILITY.**

Lisa Agnor stated that this item had been placed on the agenda to allow for discussion regarding Memorial City Hall.

Commissioners asked questions of John Flowers, Architect for the Memorial City Hall project.

298. CONSIDER APPROVAL OF THE INTERLOCAL AGREEMENT WITH HARRISON COUNTY RELATED TO THE STAR BOOT CAMP PROGRAM.

Lisa Agnor asked for approval of the Interlocal Agreement with Harrison County related to the STAR Boot Camp program.

Commissioner Moon made a motion to approve the Interlocal Agreement with Harrison County related to the STAR Boot Camp program. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.

299. DISCUSSION REGARDING THE NEED TO INITIATE A COMPREHENSIVE STUDY AND EVALUATION OF THE CITY'S WATER AND WASTEWATER INFRASTRUCTURE.

Mayor Neal stated his reasons for requesting this agenda item.

J.C. Hughes, Public Services Director, stated that he is in the process of gathering information from previous studies that have been compiled to use over the next 12 months. He is meeting with the engineers to share the information that he already has to get an approximate cost for a comprehensive study and evaluation of the City's Water and Wastewater infrastructure.

The Commission asked questions of J.C. Hughes regarding this item.

300. DISCUSSION REGARDING THE INTERLOCAL AGREEMENTS WITH HARRISON COUNTY FOR LIBRARY SERVICES AND ANIMAL SHELTER SERVICES.

Commissioner Boersma stated his reasons for requesting this agenda item.

Lisa Agnor provided amount of funding Harrison County has adopted for their 2015-2016 Budget for Library Services and Animal Shelter Services.

The Commission engaged in discussion regarding this agenda item.

301. DISCUSSION REGARDING AN ANNEXATION PLAN FOR THE CITY OF MARSHALL.

Wes Morrison discussed process of developing an annexation plan for the City of Marshall.

The Commission engaged in discussion regarding this item.

302. DISCUSSION REGARDING THE STATUS OF THE LIBRARY RENOVATION PROJECT.

Jack Redmon, Support Services Director, gave an update regarding the status of the proposed Library renovation project.

A brief discussion was held regarding this item.

303. DISCUSSION REGARDING THE COMPLETION OF I-369.

Commissioner Boersma stated that he wanted this item to remain as an ongoing discussion item of the Commission.

304. REPORT ON THE STATUS OF THE IMPLEMENTATION OF THE OPENGOV FINANCIAL TRANSPARENCY PROGRAM.

Lisa Agnor presented a report on the status of the implementation of the OpenGov financial transparency program.

305. REPORT REGARDING THE CITY OF MARSHALL'S ENGINE BRAKE ORDINANCE.

Commissioner Mitchell requested information on the City's Engine Brake Ordinance.

J.C. Hughes stated that TXDOT furnishes and installs the signs at a cost of \$680 per sign. Mr. Hughes suggested to start with six signs.

306. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

A. Consider and act on a request to award a contract to Reynolds & Kay, Ltd. of Tyler, Texas for street reconstructions and overlays as specified in our 2015 Street Improvement Program as previously approved by the City Commission.

Commissioners asked questions of J.C. Hughes regarding this agenda item.

Commissioner Boersma made a motion to award a contract to Reynolds & Kay, Ltd. of Tyler, Texas for street reconstructions and overlays as specified in our 2015 Street Improvement Program. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

307. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- Report on Citywide Clean-Up
- Report of cost for All America City signs

308. ADJOURNMENT

Commissioner Moon made a motion for adjournment. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.

APPROVED:



Chairman of the City Commission
of the City of Marshall, Texas

ATTEST:



Acting City Secretary

Ordinance: O-15-06

**BUDGET WORKSHOP – DISCUSSION OF 2016
DRAFT BUDGET**