

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, JUNE 13, 2013
6:30PM

Chairman Ed Smith called the Regular meeting to order in the Commission Chambers, City Hall at 6:30pm.

PRESENT:

CHAIRMAN: Ed Smith, District 7

COMMISSIONERS:

Gloria Moon, District 1
Zephaniah Timmins, District 2
John Flowers, District 3

Bill Marshall, District 4
Charlie Oliver, District 5
Garrett Boersma, District 6

ADMINISTRATIVE STAFF PRESENT:

Frank Johnson, City Manager
Gary Shaver, Acting City Attorney
Kenneth Snyder, Fire Chief
Leland Benoit, Interim Police Chief

Ardis Wright, Assistant City Manager
Lisa Agnor, City Secretary/Finance Director
J. C. Hughes, Public Works Director
Jack Redmon, Parks Director
Anna Lane, Library Director

THE CHAIRMAN PRESENTED THE FOLLOWING AGENDA FOR THE PRE-COMMISSION PUBLIC WORK SESSION:

I. ITEMS LISTED ON THE CITY COMMISSION AGENDA & EMERGENCY ITEMS

There were no emergency items.

II. REQUESTS BY THE CITY COMMISSIONERS FOR ITEMS TO BE PLACED ON A FUTURE AGENDA

There were no requests for items to be placed on a future agenda.

III. CITY MANAGER REPORTS

City Manager Frank Johnson reviewed the agenda packet with the City Staff and City Commission.

IV. ADJOURNMENT

INVOCATION & PLEDGE: Commissioner Oliver

198. PRESENTATIONS FROM THE PUBLIC

Kat Evans, 207 N. Washington Avenue, spoke regarding street closings during the Marshall Bike Rally addressed in Item 7B. Ms. Evans requested Destination Development's Plan be considered when future street closings are requested.

199. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

200. CONSENT AGENDA

Commissioner Marshall moved to approve the following under the Consent Agenda. Commissioner Moon seconded the motion, which passed by a 7:0 vote

A. Approval of the minutes of the Regular meeting May 23, 2013

B. Approval of entering into an AEP/SWEPCO Load Management Standard Offer Program Agreement to assist in peak electrical demand reduction

through an interruption of electric load program.

201. SECOND READING OF ORDINANCES

- A. ORDINANCE O-13-05: A REQUEST TO REZONE 1.162 ACRES OF LAND IN THE THOMAS IDEN SURVEY, A-354, FROM PD-PLANNED DEVELOPMENT TO PD-PLANNED DEVELOPMENT FOR RENTAL STORAGE UNITS. (LOCATIONS: 1007 INDIAN SPRINGS RD. – CODY HOLLOWAY)

City Manager, Frank Johnson stated there was no new information.

Commissioner Timmins moved to approve the Ordinance as presented. Commissioner Flowers seconded the motion. The motion passed 7:0.

- B. ORDINANCE O-13-06: CONSIDER APPROVAL OF AN AMENDMENT TO THE 2013 BUDGET TO APPROPRIATE \$65,000 FROM GENERAL FUND UNOBLIGATED RESERVES FOR DEMOLITION OF DILAPIDATED STRUCTURES.

Frank Johnson stated there was no new information.

Commissioner Timmins moved to approve the Ordinance as presented. Commissioner Moon seconded the motion. The motion passed by a 6:0:1 vote with Chairman Smith abstaining.

202. CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF MARSHALL AS THE LOCAL REDEVELOPMENT AUTHORITY TO APPLY TO THE NATIONAL PARKS SERVICE FOR A PUBLIC BENEFIT CONVEYANCE OF THE U.S. ARMY RESERVE CENTER AT 1209 E. PINECREST.

Frank Johnson asked for approval of a Resolution authorizing the City of Marshall as the local redevelopment authority to apply to the National Parks Service for a Public Benefit Conveyance of the U.S. Army Reserve Center at 1209 E. Pinecrest

The Commission engaged in discussion regarding the agenda item.

Commissioner Marshall moved to approve the Resolution as presented. Commissioner Timmins seconded the motion. The motion passed 7:0.

203. PRESENTATION FROM TEXAS EAGLE MARKETING AND PERFORMANCE ORGANIZATION (TEMPO)

Christina Anderson with TEMPO introduced her fellow TEMPO colleagues being Richard Anderson, Chairman of the East Texas Corridor Council, Robert Wood, President of the Marshall Depot Board, and Harold Hoffmeister, Station Agent at Marshall Depot. Christina Anderson presented signage from Amtrak reading "An Amtrak Served Community" to the City of Marshall. Ms. Anderson communicated the importance of the designation.

Richard Anderson, of 211 W. Austin, reported on Amtrak's steps for expanded services.

204. REPORT ON CONCERNS EXPRESSED BY DOWNTOWN BUSINESSES REGARDING CLOSING DOWNTOWN STREETS DURING BUSINESS HOURS FOR FESTIVALS OR EVENTS.

Bo Ellis, Main Street Manager, outlined plans to address concerns expressed by downtown businesses regarding closing downtown streets during business hours for festivals and events. The Commissioners engaged in discussion regarding the agenda item.

205. CONSIDER AND ACT ON A REQUEST TO APPROVE REPLACEMENT OF APPROXIMATELY 2,000 FEET OF 6-INCH WATER LINE ON LINWOOD DRIVE AND APPROVE FUNDING FROM ACCOUNT #15 – WATER BOND FUNDS.

J.C. Hughes, Public Works Director, asked for approval of a request to approve replacement of approximately 2,000 feet of 6-inch water line on Linwood Drive and approve funding from Fund 15-Water Bond Fund. The Commissioners engaged in discussion of the agenda item.

Commissioner Timmins moved to approve the request as presented. Commissioner Flowers seconded the motion. The motion passed 7:0.

206. CONSIDER AND ACT ON A REQUEST TO APPROVE AN ENGINEERING WORK ORDER FOR PROJECT DESIGN, BIDDING, AND CONSTRUCTION INSPECTION AS RELATED TO A LINWOOD DRIVE WATER LINE REPLACEMENT PROJECT.

J. C. Hughes asked for approval of a request to approve an engineering work order for project design, bidding, and construction inspection as related to a Linwood Drive water line replacement project.

Commissioner Timmins moved to approve the request as presented. Commissioner Oliver seconded the motion. The motion passed 7:0

207. DISCUSSION OF AND CONSIDER AUTHORIZING THE CITY ATTORNEY TO PREPARE AN AGREEMENT WITH DESTINATION DEVELOPMENT, INC. FOR AN EVALUATION OF THE PROGRESS MADE IN IMPLEMENTING THE BRAND DEVELOPMENT, MARKETING, AND ACTION PLAN PREPARED IN 2007 AND FOR RECOMMENDATIONS ON HOW TO CONTINUE TO PROCEED WITH IMPLEMENTING THE PLAN, AND DISCUSSION OF FUNDING FOR THIS WORK.

Frank Johnson stated he provided a revised scope of work from Destination Development for an evaluation of the progress made in implementing the brand development, marketing and action plan prepared in 2007. The fee for the revised scope of work: \$12,500 without a written work product or \$15,000 with a written work product.

Commissioners engaged in discussion regarding this agenda item.

208. DISCUSSION OF AND CONSIDER SETTING A DATE FOR THE CITY COMMISSION TO MEET WITH REPRESENTATIVES OF THE AZIMUTH GROUP FOR A DISCUSSION OF GOALS AND PRIORITIES.

Frank Johnson asked the Commission to consider setting a date for the City Commission to meet with representatives of the Azimuth Group for a discussion of goals and priorities.

Commissioners agreed to meet on Wednesday, July 10, 2013, at 1:00 PM.

209. BUDGET CALENDAR FOR PREPARATION OF 2014 BUDGET

The Commission set the date for a budget workshop to be held Tuesday, July 9, 2013, at 4:00 PM.

210. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA.

There were no items withdrawn from the Consent Agenda.

211. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- A. Report of funds available in all City of Marshall Funds.
- B. Report of number of homes not connected for water/sewer.
- C. Report on why the property at Herndon and Speed, recently obtained by the Marshall Independent School District, is not being maintained.
- D. Contract review for waste disposal moved to the July 9, 2013 meeting.
- E. Annexation plan for the City.

212. ADJOURNMENT

Commissioner Marshall moved for adjournment. Commissioner Flowers seconded, which passed by a 7:0 vote.

APPROVED:



**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:



City Secretary

Ordinance: O-13-05, O-13-06