

MINUTES OF THE SPECIAL-CALLED MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
WEDNESDAY, JUNE 11, 2014  
6:00PM

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Chairman Ed Smith called the Special-Called meeting to order in the Commission Chambers, City Hall at 6:00pm.

PRESENT:

CHAIRMAN: Ed Smith, District 7

COMMISSIONERS:

Gloria Moon, District 1	Bill Marshall, District 4
Zephaniah Timmins, District 2	Vernia Calhoun, District 5
John Flowers, District 3	Garrett Boersma, District 6

ADMINISTRATIVE STAFF PRESENT:

Kenneth Snyder, Acting City Manager	Lisa Agnor, City Secretary/Finance Director
Todd Fitts, City Attorney	J. C. Hughes, Public Services Director
Reggie Cooper, Interim Fire Chief	Jack Redmon, Support Services Director
Wes Morrison, Planning & Development Director	

INVOCATION & PLEDGE: Commissioner Timmins

Chairman Ed Smith stated that items 8 D and 8 G will be taken out of order.

209. PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

210. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

211. CONSENT AGENDA

**Commissioner Marshall moved to approve the Consent Agenda. Commissioner Moon seconded the motion which passed with a vote of 7:0.**

- A. Consider approval of the minutes from the May 22, 2014 Regular meeting.
- B. Consider and act on a recommendation to approve an extension of the short-term treated Water Supply Contract with Norit Americas, Inc. for a period commencing June 1, 2014, and terminating June 30, 2014 with the current water rate structure.
- C. Consider approval of a contract with Brenntag Southwest, Inc. to furnish Liquid Caustic Soda for treatment of water for the City of Marshall.

**PRESENTATION:**

212. PRESENTATION OF CERTIFICATE AND RECOGNITION OF INTERIM FIRE CHIEF, REGGIE COOPER, ON EARNING THE TITLE OF "EXECUTIVE FIRE OFFICER" FROM THE NATIONAL FIRE ACADEMY, FOR HIS SUCCESSFUL COMPLETION OF COURSES OF STUDY AND APPLIED RESEARCH PROJECTS.

Chairman Smith presented a Certificate of Recognition to Reggie Cooper, Interim Fire Chief, on earning the title of "Executive Fire Officer" from the National Fire Academy, for his successful completion of courses of study and applied research projects.

**SECOND READING OF ORDINANCE:**

213. O-14-08: A REQUEST TO REZONE APPROXIMATELY 3.78 ACRES OF LAND IN THE JAMES HARRIS SURVEY, A-12 FROM A-E AGRICULTURE AND ESTATE DISTRICT TO C-3 GENERAL BUSINESS DISTRICT.

Location: 5204 Karnack Hwy.  
Applicant: Clay Allen

Kenneth Snyder, Acting City Manager, stated there was no new information regarding this Ordinance.

**Commissioner Marshall moved to approve a request to rezone approximately 3.78 acres of land in the James Harris Survey, A-12 from A-E Agriculture and Estate District to C-3 General Business District. Commissioner Flowers seconded the motion which passed with a vote of 7:0.**

Item 8G was taken out of order here.

214. REPORT FROM THE BIRTHPLACE OF BOOGIE WOOGIE COMMISSION COMMITTEE.

Commissioner Moon thanked the Boogie Woogie Citizens Advisory Commission Committee for their work and introduced the Committee Chairman, Steve Flohr of 1013 Stonewall Drive.

Committee Chairman Flohr recognized members of the Advisory Committee in attendance and presented their report and Committee recommendations regarding Marshall, Texas: The Birthplace of Boogie Woogie

The Commission expressed their appreciation to the Committee.

Item 8D was taken out of order here.

215. CONSIDER APPROVAL OF THE ADVANCEMENT OF FUNDS FOR TRAVEL EXPENSES FOR PARTICIPANTS ATTENDING THE ALL-AMERICA CITY FINALIST COMPETITION.

Kenneth Snyder introduced Christina Anderson, Chair of Marshall's All-America City Campaign, and Chairman Smith provided background information on her work with this Campaign.

Christina Anderson provided an update on the All-America City Campaign.

The Commission expressed appreciation to Christina Anderson for her work on the All-America City Campaign.

Kenneth Snyder asked for approval of the advancement of funds for travel expenses for participants attending the All-America City Finalist Competition.

**Commissioner Marshall moved to approve the advancement of funds for travel expenses for participants attending the All-America City Finalist Competition. Commissioner Calhoun seconded the motion which passed with a vote of 7:0.**

**ORDINANCE:**

216. O-14-09: CONSIDER AND ACT ON A REQUEST TO CHANGE THE ORDINANCE DESIGNATING THE NUMBER OF POSITIONS IN EACH CLASSIFICATION FOR POLICE OFFICERS.

Kenneth Snyder asked for approval of the Ordinance designating the number of positions in each classification for Police Officers.

**Commissioner Marshall moved to approve the Ordinance as presented. Commissioner Boersma seconded the motion which passed with a vote of 7:0.**

**CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION:**

217. CONSIDER APPROVAL OF THE ANNUAL INTERLOCAL AGREEMENT WITH HARRISON COUNTY FOR EXCHANGE OF SERVICES.

Kenneth Snyder asked for approval of the Annual Interlocal Agreement with Harrison County for exchange of services. The Agreement covers the time period of October 1, 2013 to September 30, 2014.

Chairman Smith asked questions regarding the Agreement, which were answered by Kenneth Snyder and Reggie Cooper.

**Commissioner Marshall moved to approve the Annual Interlocal Agreement with Harrison County for exchange of services. Commissioner Moon seconded the motion which passed with a vote of 7:0.**

218. CONSIDER APPROVAL OF A CONTRACT FOR AMBULANCE / RESCUE SERVICE WITH EMERGENCY SERVICES DISTRICT 9.

Kenneth Snyder asked for approval of a contract for Ambulance / Rescue Service with Emergency Services District 9.

**Commissioner Boersma moved to approve the contract for Ambulance / Rescue Service with Emergency Services District 9. Commissioner Flowers seconded the motion which passed with a vote of 7:0.**

219. CONSIDER APPROVAL OF A REVISED REQUEST FOR PROPOSALS TO PROVIDE ADDITIONAL OUTDOOR EMERGENCY WARNING SIRENS IN THE CITY OF MARSHALL.

Kenneth Snyder asked for approval of a revised Request for Proposals to provide additional outdoor emergency warning sirens in the City of Marshall.

The Commission engaged in discussion with City Staff regarding the Request for Proposals.

**Commissioner Timmins moved to approve a revised Request for Proposals to provide additional outdoor emergency warning sirens in the City of Marshall. Commissioner Calhoun seconded the motion.**

The Commission engaged in discussion with City Staff.

**The motion passed with a vote of 7:0.**

220. RECEIVE A REPORT AND PROVIDE STAFF DIRECTION CONCERNING MOBILE FOOD ESTABLISHMENTS.

Wes Morrison, Planning and Development Director, discussed mobile food establishment guidelines and asked the Commission to provide Staff direction regarding this agenda item.

Chairman Smith wants to look at Ordinances in Austin, Dallas, and Fort Worth to provide guidance in regulating mobile food establishments.

The Commission engaged in discussion regarding this agenda item.

The Commission agreed mobile food establishments should be allowed but regulated.

221. REPORT AND DISCUSSION ON THE POLICY OF BLOCKING OF STREETS.

Jack Redmon, Support Services Director, explained the process involved regarding blocking of streets in the City of Marshall.

Commissioner Marshall wants enforcement regarding timing of blocking of streets.

The Commission engaged in discussion regarding this agenda item.

222. REPORT ON AND DISCUSSION OF SCHEDULE FOR PREPARATION OF 2015 BUDGET.

Kenneth Snyder presented a report on the schedule for preparation of the 2015 Budget.

Lisa Agnor, City Secretary/Finance Director, reviewed the calendar schedule for the Commission.

The Commissioners will compare the schedule with their personal calendar and follow up with Lisa Agnor concerning the schedule.

223. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

224. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

There were no requests for items to be placed on future agendas.

**EXECUTIVE SESSION:**

225. EXECUTIVE SESSION:

A. Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.074 (Personnel) – Discussion regarding appointment of a Chief of Police.

**Commissioner Marshall moved to enter into the Executive Session. Commissioner Timmins seconded the motion which passed with a vote of 7:0. The time was 7:40pm.**

**Commissioner Marshall moved to reconvene from the Executive Session. Commissioner Timmins seconded the motion which passed with a vote of 7:0. The time was 8:07pm.**

**ACTION ITEM FOLLOWING EXECUTIVE SESSION:**

226. CONSIDER TO THE ACTING CITY MANAGER'S APPOINTMENT OF A CHIEF OF POLICE.

No action was taken.

227. ADJOURNMENT

**Commissioner Marshall moved to adjourn the meeting. Commissioner Moon seconded the motion which passed with a vote of 7:0.**

**APPROVED:**

  
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**Chairman of the City Commission  
of the City of Marshall, Texas**

**ATTEST:**

  
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**City Secretary**

Ordinance: O-14-08  
O-14-09