

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, MARCH 14, 2013
6:00PM

Chairman Smith called the Regular meeting to order in the Commission Chambers, City Hall at 6:00pm.

PRESENT:

CHAIRMAN: Ed Smith, District 7

COMMISSIONERS:

Gloria Moon, District 1

Zephaniah Timmins, District 2

John Flowers, District 3

Bill Marshall, District 4

Charlie Oliver, District 5

Garrett Boersma, District 6

ADMINISTRATIVE STAFF PRESENT:

Frank Johnson, City Manager

Todd Fitts, City Attorney

Kenneth Snyder, Fire Chief

Leland Benoit, Police Chief

Ardis Wright, Assistant City Manager

Yvette Graham, Deputy City Secretary

J. C. Hughes, Public Works Director

Jack Redmon, Parks Director

INVOCATION & PLEDGE: Commissioner Boersma

73. PRESENTATIONS FROM THE PUBLIC

Edwin Lee, 500 Lansdowne, stated he believes funding for an efficiency study should be spent on code enforcement and presented a slideshow of properties he considers unsightly and dangerous.

Clarisse Watkins, 709 Wood Street, addressed the Commission regarding a neighboring vacant house.

Marvin Bonner, 2508 Morton Street, addressed the Commission regarding dilapidated structures in his neighborhood.

LaKrisha Holmes, 1402 South Street, addressed the Commission regarding dilapidated structures and asked the Commission to find additional funding for Code Enforcement.

Wilbert F. Johnson, 2606 University Ave., addressed the Commission regarding cleaning up Marshall.

Milton Williams, 604 Elm, addressed the Commission regarding dilapidated structures.

Melba Jones, 307 Country Club Dr., President of the New Town Association, addressed the Commission regarding code enforcement issues and invited the Commissioners to become members the New Town Association.

Mrs. Charles Wilson, 706 Whetstone, agreed with remarks made by other citizens and asked the Commission come together for the best interest of the whole community.

Denise Lee, 114 Lisa Lane, read a letter from Mrs. Harold McDonald regarding code enforcement issues.

Leo Morris, 4500 Victory Drive, spoke in opposition to fund an efficiency study.

Ernestine Smith, 1905 Morrison Street, addressed the Commission about street improvements needed in her neighborhood and spoke in opposition of an efficiency study.

The following items were on the agenda for the February 28, 2013 meeting that was recessed. The items that were on that agenda but were not taken up are posted here to allow them to be taken up in the order that they were posted on the February 28, 2013 agenda.

Commissioner Timmins moved to postpone agenda items 3A, 4A, 4C, 4D, and 4H. Commissioner Oliver seconded the motion.

The Commission engaged in discussion regarding agenda items to postpone.

Commissioner Timmins amended his motion to postpone the above referenced agenda items and moved take items 3A, 3B, 4A, 4C, 4G, and 4H as discussion items only and take action on each item at the next meeting. Commission Oliver seconded the motion, which passed by the following vote:

**Ayes: 5,
Nays: 1, Commissioner Marshall
Abstained: 1, Chairman Smith**

Chairman Smith stated he felt it would be appropriate to take 4H out of sequence.

Commissioner Timmins moved to take agenda item 4H out of order. Commissioner Moon seconded the motion, which passed by a 7:0 vote.

74. DISCUSSION OF RETURNING GRANTS FOR MEMORIAL CITY HALL TO THE NATIONAL PARK SERVICE AND TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Commissioner Marshall stated he was concerned about grant restrictions that would be placed on the project due to the historical designation.

The Commission engaged in discussion regarding this agenda item.

Commissioner Timmins requested item 4I be taken out of order and there were no objections by the Commission.

75. REPORT ON NEIGHBORHOOD IMPROVEMENT GRANT OPPORTUNITIES

Commissioner Timmins stated he had requested this report for information on particular grants received by the City of Shreveport, LA.

Frank Johnson presented an overview of the Choice Neighborhoods Grant.

76. CONSIDER APPROVAL OF AN AMENDMENT TO THE GENERAL FUND BUDGET AND UTILITY FUND BUDGET FOR THE 2013 FISCAL YEAR TO APPROPRIATE \$74,500.00 FROM GENERAL FUND UNOBLIGATED RESERVES FOR AN EFFICIENCY STUDY

Chairman Smith stated that this item will be discussed along with agenda item 4A.

77. CONSIDER APPROVAL OF AN AMENDMENT TO THE GENERAL FUND BUDGET FOR THE 2013 FISCAL YEAR TO APPROPRIATE \$10,000.00 FROM GENERAL FUND UNOBLIGATED RESERVES FOR THE PURCHASE OF TABLETS FOR CITY COMMISSIONERS AND TO PROVIDE HOME INTERNET SERVICE FOR THOSE COMMISSIONERS WHO DO NOT HAVE IT TO ALLOW INFORMATION PACKETS FOR CITY COMMISSION MEETINGS TO BE DISTRIBUTED TO COMMISSIONERS ELECTRONICALLY

Park Director Jack Redmon reviewed the equipment and costs associated with providing tablets and home internet service for the Commissioners.

The Commission engaged in discussion regarding this item.

78. CONSIDER APPROVAL OF AN AGREEMENT WITH THE AZIMUTH GROUP FOR PERFORMANCE OF AN EFFICIENCY STUDY

Frank Johnson stated that he and the City Attorney Todd Fitts have prepared an agreement with the Azimuth Group for the performance of an efficiency study for action by the Commission.

The Commission engaged in discussion regarding references for the Azimuth Group and made suggested changes to the final agreement for the efficiency study.

79. CONSIDER AUTHORIZATION OF PAYMENTS TO THE CONVENTION AND VISITOR BUREAU UNDER THE 2012 CONTRACT UNTIL SUCH TIME AS THE 2013 CONTRACT IS APPROVED

Frank Johnson asked for authorization of payments to the Convention and Visitor Bureau under the 2012 contract until such time as the 2013 contract is approved.

Commission Marshall moved to authorize payments to the Convention and Visitor Bureau under the 2012 contract until such time as the 2013 contract is approved. Chairman Smith seconded the motion, which passed by a 7:0 vote.

80. DISCUSSION OF AND CONSIDER APPROVAL OF ACTIONS NECESSARY TO ALLOW CITY COMMISSION MEETINGS TO BE BROADCAST OVER THE INTERNET

Jack Redmon presented a brief overview of what would be required to allow City Commission Meetings to be broadcast over the internet.

The Commission engaged in discussion regarding this item.

81. PRESENTATION OF RECOMMENDATION FROM THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE FOR THE BUDGET FOR 2013 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Frank Johnson presented the recommendations from the Community Development Advisory Committee for the budget for 2013 Community Development Block Grant funds. He stated that a public hearing will be held at the April 11, 2013 meeting and approval for the 2013 program year will be sought by the Commission at the April 11th meeting.

The Commission engaged in discussion regarding this item.

82. PRESENTATION OF PROPOSED AMENDMENTS TO COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEARS 2007, 2008, AND 2009

Frank Johnson presented the proposed amendments to Community Development Block Grant program years 2007, 2008, and 2009. He stated that this agenda item will be presented to the Commission for approval at the April 25, 2013 meeting.

83. REPORT ON REQUIRED CONDITIONS UNDER THE NATIONAL PARKS SERVICE GRANT FOR MEMORIAL CITY HALL

Frank Johnson stated information relating to this item was discussed during agenda item 4H and answered questions from the Commission regarding the conditions imposed under the National Parks Service Grant for Memorial City Hall.

Commissioner Moon moved to table remaining items on the agenda with the exception of Items 8A and 9A. Commissioner Timmins seconded the motion, which passed by a 7:0 vote.

84. CONSIDER AUTHORIZING THE CITY MANAGER TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL SERVICES FOR THE REDRAWING OF SELECTED PLAN PAGES AS NEEDED, FOR BIDDING AND NEGOTIATION SERVICES, AND FOR SERVICES DURING CONSTRUCTION FOR MEMORIAL CITY HALL

This item was tabled.

85. REPORT ON THE EXACT BREAKDOWN OF ENROLLMENT IN MISD SCHOOLS BY ETHNICITY FOR THIS YEAR AND A REPORT FROM THE SCHOOL DISTRICT OF ALL KNOWN PRESENTATIONS BY THE CANSON'S TO MISD SCHOOLS OVER THE PAST TWO YEARS

This item was tabled.

86. MONTHLY FINANCIAL REPORT

This item was tabled.

87. EXECUTIVE SESSION

A. SECTION 551.071 OF THE TEXAS GOVERNMENT CODE – CONSULTATION WITH ATTORNEY ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER

This item was tabled.

The following items are new items on the agenda for the March 14, 2013 meeting. These items are posted here for consideration by the Commission to allow them to be taken up as new items for the March 14, 2013 meeting separately and distinctly from the items carried over from the February 28, 2013 meeting that was recessed.

88. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

This item was tabled.

89. CONSENT AGENDA

- A. Consider approval of the minutes from the February 28, 2013 Regular Meeting.

This item was tabled.

90. RESOLUTION R-13-07: CALLING FOR THE CANCELLATION OF THE CITY GENERAL ELECTION FOR DISTRICTS 1, 2, 3, AND 4

Frank Johnson asked for approval for a Resolution calling for the cancellation of the City General Election for Districts 1, 2, 3, and 4.

Commissioner Timmins moved for approval of a Resolution calling for the cancellation of the City General Election for Districts 1, 2, 3, and 4. Commissioner Oliver seconded the motion, which passed by a 7:0 vote.

91. CONSIDER AWARDED A BID FOR THE SALE OF THE FIRING RANGE PROPERTY ON SHADY LANE APPROXIMATELY ONE-HALF MILE WEST OF HIGHWAY 59 SOUTH

Assistant City Manager Ardis Wright asked for approval to award a bid for the sale of the Firing Range property on Shady Lane approximately one-half mile west of Highway 59 South.

The Commissioner engaged in discussion on the sale of the firing range and asked City Staff to provide the cost of relocating the firing range.

92. CONSIDER AND ACT ON A RECOMMENDATION TO APPROVE STAFF PROPOSED 2013 STREET IMPROVEMENT PROGRAM AND AWARD A WORK ORDER FOR PROFESSIONAL SERVICES FOR ENGINEERING AND CONSTRUCTION INSPECTION

This item was tabled.

93. DISCUSSION OF AND CONSIDER APPROVAL OF AN AMENDMENT TO THE CITY COMMISSION TRAVEL POLICY

This item was tabled.

94. DISCUSSION OF THE STATE OF RECYCLING IN THE CITY OF MARSHALL AND CITY FACILITIES

This item was tabled.

95. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

This item was tabled.

96. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

This item was tabled.

97. ADJOURNMENT

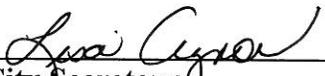
Commissioner Moon moved for adjournment. Commissioner Flowers seconded the motion, which passed by a 7:0 vote.

APPROVED:



**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:



City Secretary

Resolution: R-13-07