

MINUTES OF THE REGULAR MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
THURSDAY, FEBRUARY 25, 2016  
6:00 PM

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Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1  
LaDarius Carter, District 4  
Garrett Boersma, District 6

Michael Mitchell, District 2  
Vernia Calhoun, District 5  
Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager  
J.C. Hughes, Public Services Director  
Jack Redmon, Support Services Director  
Wes Morrison, Planning & Development Director  
Debbie Manuel, Acting City Secretary/Finance Director  
Sarah O'Brien, Director of Tourism & Promotions

Todd Fitts, City Attorney  
Reggie Cooper, Fire Chief  
Eddie Campa, Police Chief

INVOCATION & PLEDGE: Commissioner Carter

62. **PRESENTATIONS FROM THE PUBLIC**

Lurlie Maddox, 503 Henley Perry, spoke in support of a new animal shelter.

Jaime Parkinson, 706 Harper Drive, spoke regarding school locations; in support of a new animal shelter; and accessibility at City parks and other facilities in the city for handicapped citizens.

Lacy Davies, Box 432 ETBU 1 Tiger Drive, spoke in support of a new animal shelter.

Nick Crenshaw, Box 6-406 ETBU 1 Tiger Drive, spoke in support of a new animal shelter.

Quebec Coke, 705 Howard, spoke in opposition of a new animal shelter and in support of economic development.

Nancy Stone, 113 Larry Drive, spoke in support of a new animal shelter, economic development, and a sportsmanship program for the youth.

Amanda Smith, 38 Pine Burr, spoke in support of a new animal shelter.

Leta Kay, 1104 E Bowie, spoke in support of a new animal shelter.

Steve McFarland, 4311 Elysian Fields Road, spoke regarding development in Marshall.

Stan Mann, no address provided, spoke in favor of Steve McFarland's comments.

Kelly Baker, 2028 Turtle Creek Drive, spoke regarding educational and economic needs of the City.

Tequita Love, & Sharika Newsome, 16 Carter, representatives for New Town Community Center, spoke in support of providing a better environment for the youth of Marshall. She is not opposed to an animal shelter but feels there are more important things that should be addressed.

Chris Frazier, no address provided, spoke in opposition of a new animal shelter at this time and in support of funds being directed towards the youth and housing.

Mary Cooper, 213 Yvonne, stated that she feels the City needs a master plan.

Dameon Jones, 200 Murray Avenue, spoke in support of a new animal shelter.

Ryan Fason, no address provided, spoke in regards to working with Harrison County for a moderate animal shelter and in support of Steve McFarland's comments.

63. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

64. **CONSENT AGENDA**

**Commissioner Moon made a motion to approve the Consent Agenda. Commissioner Carter seconded the motion, which passed with a vote of 7:0.**

- A. Consider approval of the minutes from the February 11, 2016 Regular meeting.
- B. Consider approval of an agreement with the Marshall Depot for use of 2016 Hotel/Motel Occupancy Tax funds.
- C. Consider approval of an agreement with the Harrison County Historical Museum for use of 2016 Hotel/Motel Occupancy Tax funds.
- D. Consider approval of an agreement with the Michelson Museum of Art for use of 2016 Hotel/Motel Occupancy Tax funds.
- E. Consider approval of an agreement with the Marshall Regional Arts Council for use of 2016 Hotel/Motel Occupancy Tax funds.
- F. Consider approval of an agreement with Jack and Nancy Canson (Birthplace of Boogie Woogie Promotion) for use of 2016 Hotel/Motel Occupancy Tax funds.
- G. Consider approval of an agreement with Josey Ranch for use of 2016 Hotel/Motel Occupancy Tax funds.
- H. Consider approval of an agreement with Get Healthy Marshall for use of 2016 Hotel/Motel Occupancy Tax funds.
- I. Code Enforcement report.

**ORDINANCE**

65. CONSIDER APPROVAL OF AN ORDINANCE ESTABLISHING THAT ANY UNUSED BUDGETED FUNDS WHICH HAVE BEEN ALLOCATED FOR INFRASTRUCTURE IMPROVEMENTS BE AUTOMATICALLY ROLLED OVER INTO THE FOLLOWING YEAR'S BUDGET.

Chairman Neal asked for approval of an Ordinance establishing that any unused budgeted funds which have been allocated for infrastructure improvements be automatically rolled over into the following year's budget.

**Commissioner Boersma made a motion to approve the Ordinance establishing that any unused budgeted funds which have been allocated for infrastructure improvements be automatically rolled over into the following year's budget. Commissioner Moon seconded the motion.**

Commissioner Boersma asked questions of City staff regarding this item.

**This item passed with a vote of 7:0.**

**CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION**

66. CONSIDER APPROVAL OF AN AGREEMENT WITH THE BOYS AND GIRLS CLUB OF THE BIG PINES FOR OPERATION OF THE CITY SWIMMING POOL.

Lisa Agnor, City Manager, asked for approval of an agreement with the Boys and Girls Club of the Big Pines for operation of the City swimming pool for 2016.

**Commissioner Calhoun made a motion to approve an agreement with the Boys and Girls Club of the Big Pines for operation of the City swimming pool. Commissioner Mitchell seconded the motion.**

Commissioner Carter asked questions of City staff regarding this item.

**This item passed with a vote of 7:0.**

67. CONSIDER APPROVAL TO AUTHORIZE CITY STAFF TO NEGOTIATE A CONTRACT FOR CONSTRUCTION SUPERINTENDENT SERVICES FOR THE MEMORIAL CITY HALL RENOVATION PROJECT.

This item was withdrawn.

68. DISCUSSION OF AND CONSIDERATION OF A STAFF RECOMMENDATION REGARDING THE PURCHASE OF AN OUTDOOR ELECTRONIC SIGN FOR CITY HALL.

Commissioner Calhoun asked for consideration of a Staff recommendation regarding the purchase of an outdoor electronic sign for City Hall in order to enhance communication with the citizens of Marshall.

Lisa Agnor stated that should the Commission decide to move forward with the acquisition of an outdoor electronic sign, the recommended sign would be from Stewart Signs, of Sarasota, Florida, at a total cost of \$37,918.00.

Commissioners asked questions of City staff regarding this item.

**Commissioner Calhoun made a motion to approve the purchase of an outdoor electronic sign for City Hall from Stewart Signs, of Sarasota, Florida, at a total cost of \$37,918.00. Commissioner Mitchell seconded the motion.**

The Commission engaged in further discussion regarding this item.

**This item failed with the following vote:**

**Ayes: 2, Commissioners Calhoun and Mitchell  
Nays: 5, Chairman Neal, Commissioners Carter, Boersma, Moon and Smith**

69. CONSIDER APPROVAL TO ESTABLISH A MEMORIAL CITY HALL DEVELOPMENT ADVISORY COMMITTEE AND CONSIDER APPROVAL OF APPOINTMENTS TO THIS COMMITTEE.

Sarah O'Brien, Director of Tourism & Promotion, asked for approval to establish a Memorial City Hall Development Advisory Committee and appointments to this committee.

Commissioners asked questions of Sarah O'Brien regarding this item.

**Commissioner Calhoun made a motion to approve establishing a Memorial City Hall Development Advisory Committee and appointments to this committee. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.**

70. DISCUSSION OF AND CONSIDERATION OF THE SALE OF ALCOHOLIC BEVERAGES AT THE OAKLAWN MUNICIPAL GOLF COURSE.

Commissioner Mitchell asked for consideration of the sale of alcoholic beverages at the Oaklawn Municipal Golf Course.

The Commission engaged in discussion regarding this item.

**Commissioner Mitchell made a motion to approve the sale of alcoholic beverages at the Oaklawn Municipal Golf Course. The motion failed for lack of a second.**

71. REPORT REGARDING THE STATUS OF THE MEMORIAL CITY HALL RENOVATION PROJECT.

Lisa Agnor provided an update on the Memorial City Hall Renovation project as requested by Commissioner Mitchell.

72. REPORT REGARDING THE STATUS OF THE HARRISON COUNTY HISTORICAL MUSEUM VETERANS EXHIBIT IN MEMORIAL CITY HALL.

Lisa Agnor presented the latest design updates for museum displays and stated that Janet Cook, Executive Director of the Harrison County Historical Museum, provided a report indicating that the exhibit is anticipated to be complete by early spring of 2017.

Commissioner Mitchell asked questions of Lisa Agnor regarding this item.

73. REPORT AND DISCUSSION REGARDING THE POSSIBILITY OF RENOVATING SMITH PARK AND LIONS PARK AND ESTIMATED RENOVATION COSTS.

Commissioners Calhoun and Mitchell requested a report and discussion regarding the possibility of renovating Smith Park and Lions Park and estimated renovation costs.

The Commission engaged in a brief discussion regarding this item and Commissioner Calhoun clarified that she would like to see costs associated with renovating/repairing the community centers at both parks.

74. REPORT REGARDING INCOME/EXPENSES OF THE OAKLAWN MUNICIPAL GOLF COURSE AND A DISCUSSION REGARDING THE GOLF COURSE AND ITS OPERATIONS.

This item was withdrawn.

75. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

76. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- Report regarding estimated costs for renovating Smith Community Center and Lions Community Center.
- Report regarding what repairs are needed for City facilities and prioritization of the repairs.
- Report regarding feasibility of establishing a Public Relations position for the City of Marshall.
- Report regarding assurance to citizens related to the City water supply.
- Report regarding status of the Memorial City Hall renovation project.
- Report regarding status of renovations to the Marshall Public Library building.
- Report and consideration related to the Compensation Study.
- Report and consideration regarding the sale of unused City property.

77. ADJOURNMENT

**Commissioner Moon made a motion for adjournment. Commissioner Calhoun seconded the motion, which passed with a vote of 7:0.**

**APPROVED:**

  
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**Chairman of the City Commission  
of the City of Marshall, Texas**

**ATTEST:**

  
**Acting City Secretary**

**Ordinances: O-16-04**