

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, FEBRUARY 12, 2015
6:00PM

Chairman Ed Smith called the Regular meeting to order in the Commission Chambers, City Hall at 6:00pm.

PRESENT:

CHAIRMAN: Ed Smith, District 7

COMMISSIONERS:

John Flowers, District 3
Bill Marshall, District 4

Vernia Calhoun, District 5
Garrett Boersma, District 6

ABSENT: Gloria Moon, District 1

ADMINISTRATIVE STAFF PRESENT:

Kenneth Snyder, Acting City Manager
Todd Fitts, City Attorney
Jesus 'Eddie' Campa, Police Chief

J. C. Hughes, Public Services Director
Jack Redmon, Support Services Director
Wes Morrison, Planning & Development Director

INVOCATION & PLEDGE: Commissioner Boersma

21. PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

22. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

23. CONSENT AGENDA

Commissioner Marshall moved to approve the Consent Agenda. Commissioner Boersma seconded the motion, which passed with a vote of 5:0.

A. Consider approval of the minutes from the January 22, 2015 Regular meeting.

B. Report on the Oak Lawn Municipal Golf Course for the fourth quarter of 2014.

C. Resolution R-15-02

1. Consider approval of a Resolution to recognize and honor Maestro Leonard Kacencjar, who is retiring after 39 years of service to the Marshall Symphony.

ORDINANCE:

24. O-15-01: CONSIDER APPROVAL OF AN ORDINANCE DESIGNATING THE NUMBER OF POSITIONS IN EACH CLASSIFICATION FOR FIREFIGHTERS.

Kenneth Snyder, Acting City Manager, asked for approval of an Ordinance designating the number of positions in each classification for firefighters.

Commissioner Marshall moved to approve the Ordinance designating the number of positions in each classification for firefighters. Commissioner Calhoun seconded the motion, which passed with a vote of 5:0.

RESOLUTIONS:

25. R-15-03: CONSIDER APPROVAL OF A RESOLUTION CALLING FOR A JOINT ELECTION AGREEMENT WITH THE MARSHALL INDEPENDENT SCHOOL DISTRICT FOR THE MAY 9, 2015 GENERAL ELECTION.

Kenneth Snyder asked for approval of a Resolution calling for a Joint Election Agreement with the Marshall Independent School District for the May 9, 2015 General Election.

Commissioner Marshall moved to approve the Resolution calling for a Joint Election Agreement with the Marshall Independent School District for the May 9, 2015 General Election. Commissioner Flowers seconded the motion, which passed with a vote of 5:0.

26. R-15-04: CONSIDER APPROVAL OF A RESOLUTION ORDERING A GENERAL ELECTION FOR CITY COMMISSIONER DISTRICTS 1, 2, 3, AND 4.

Kenneth Snyder asked for approval of a Resolution ordering a General Election for City Commissioner Districts 1, 2, 3, and 4.

Commissioner Calhoun moved to approve the Resolution ordering a General Election for City Commissioner Districts 1, 2, 3, and 4. Commissioner Boersma seconded the motion, which passed with a vote of 5:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION:

27. CONSIDER APPROVAL OF AN AGREEMENT WITH THE MICHELSON MUSEUM OF ART FOR USE OF 2015 HOTEL/MOTEL OCCUPANCY TAX FUNDS.

Kenneth Snyder asked for approval of an agreement with the Michelson Museum of Art for use of 2015 Hotel/Motel Occupancy Tax Funds in the amount of \$10,000.

Commissioner Flowers moved to approve an agreement with the Michelson Museum of Art for use of 2015 Hotel/Motel Occupancy Tax Funds in the amount of \$10,000. Commissioner Calhoun seconded the motion, which passed with a vote of 5:0.

28. DISCUSSION OF AND CONSIDERATION OF SETTING A DATE FOR A CITY COMMISSION PLANNING SESSION TO REVIEW AND DISCUSS THE STRATEGIC PLAN FOR THE CITY OF MARSHALL.

Commissioner Boersma stated his reasons for requesting this item be placed on the agenda.

The Commission engaged in discussion regarding setting a date for a City Commission planning session to review and discuss the strategic plan for the City of Marshall.

29. DISCUSSION AND UPDATE REGARDING THE MEMORIAL CITY HALL RENOVATION PROJECT.

Commissioner Boersma reported on the status of the Memorial City Hall Renovation Project and suggested holding an open house in the month of March.

Commissioner Boersma asked the City Staff to prepare an RFQ for the architectural firm and a request for sealed competitive bid proposals from the contractor to be used on the Memorial City Hall Renovation Project.

Commissioner Calhoun stated she would serve in previous Commissioner Timmins' position on the Memorial City Hall Committee. The Commission agreed.

The Commission engaged in discussion regarding the Memorial City Hall Renovation Project

30. DISCUSSION REGARDING THE PROPOSED ESTABLISHMENT OF A TOURISM AND PROMOTIONS DEPARTMENT FOR THE CITY OF MARSHALL, AND THE SEARCH FOR A DIRECTOR OF TOURISM AND PROMOTIONS.

Kenneth Snyder presented proposed requirements for the position of Director of Tourism and Promotions.

The request for approval of this position will be presented at the next Commission Meeting.

31. DISCUSSION REGARDING ESTABLISHING A POLICY FOR THE ALLOCATION OF HOTEL/MOTEL OCCUPANCY TAX FUNDS FOR THE CITY OF MARSHALL.

Commissioner Marshall explained his reasons for requesting a policy for the allocation of Hotel/Motel Occupancy Tax Funds for the City of Marshall.

Kenneth Snyder presented a draft policy for the allocation of Hotel/Motel Occupancy Tax Funds for the City of Marshall and requested feedback from the Commission regarding this.

Chairman Smith requested a report regarding the payout status of CVB at the next Commission Meeting.

32. REPORT ON THE STATUS OF ROOF AND AIR CONDITIONING REPAIRS FOR CITY FACILITIES.

Jack Redmon, Support Services Director, presented a report on the status of roof and air conditioning repairs for City facilities.

The Commission asked questions of City Staff and engaged in discussion regarding this agenda item.

33. REPORT ON THE STATUS OF THE DEMOLITION OF CONDEMNED STRUCTURES.

Wes Morrison, Planning and Development Director, presented a report on the status of the demolition of condemned structures.

The Commission engaged in discussion and asked questions of City Staff.

34. REPORT ON 2014 CRIME RATE STATISTICS IN THE CITY OF MARSHALL.

Jesus "Eddie" Campa, Police Chief, presented a report regarding 2014 crime rate statistics in the City of Marshall.

35. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

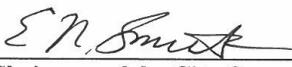
36. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- Discussion and proposed approval of the volunteer recycling program for the citizens of Marshall
- Discussion regarding allocation of Hotel/Motel Tax Funds to other deserving organizations.
- Report regarding Commissioners' expected travel budget for the year
- Report concerning purchase of a boom axe for the City of Marshall
- A comprehensive listing of buildings owned, land owned, and all property held in trust by the City of Marshall
- Report regarding reporting requirements of entities receiving money from the City of Marshall

37. ADJOURNMENT

Commissioner Marshall moved to adjourn the meeting. Commissioner Flowers seconded the meeting, which passed with a vote of 5:0.

APPROVED:



**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:



City Secretary

Ordinance: O-15-01

Resolution: R-15-02
R-15-03
R-15-04