

MINUTES OF THE REGULAR MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
THURSDAY, OCTOBER 22, 2015  
6:00 PM

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Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1  
LaDarius Carter, District 4  
Garrett Boersma, District 6

Michael Mitchell, District 2  
Vernia Calhoun, District 5  
Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager  
Dean Searle, Acting City Attorney  
J.C. Hughes, Public Services Director  
Jack Redmon, Support Services Director  
Wes Morrison, Planning & Development Director  
Debbie Manuel, Acting City Secretary/Finance Director  
Sarah O'Brien, Director of Tourism & Promotions

Reggie Cooper, Fire Chief  
Eddie Campa, Police Chief

INVOCATION & PLEDGE: Commissioner Carter

348. **PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

349. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

Item C was withdrawn from the Consent Agenda.

350. **CONSENT AGENDA**

**Commissioner Carter made a motion to approve the Consent Agenda. Commissioner Moon seconded the motion, which passed with a vote of 7:0.**

- A. Consider approval of the minutes from the October 8, 2015 Regular meeting.
- B. Consider approval of the purchase of a Community Patrol Cruiser (CPC) unit for the Marshall Police Department.
- D. Report on the status of implementations recommended in the Efficiency Study and savings that have been realized from those implementations.
- E. Monthly financial report.
- F. Code enforcement report.

**SECOND READING OF ORDINANCE**

351. CONSIDER APPROVAL OF AN ORDINANCE AMENDING CHAPTER 31 OF THE CODE OF ORDINANCES, REVISING THE SCHEDULE OF WATER AND SEWER RATES, PROVIDING FOR MONTHLY CHARGES, AND PROVIDING AN EFFECTIVE DATE FOR THE REVISED CHARGES.

J.C. Hughes, Public Services Director, stated that he had no additional information for the second reading of this Ordinance.

**Commissioner Calhoun made a motion to approve an Ordinance amending Chapter 31 of the Code of Ordinances, revising the schedule of water and sewer rates, providing for monthly charges, and providing an effective date for the revised charges. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.**

**CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION**

352. CONSIDER APPROVAL OF AN INCREASE IN THE MONTHLY RENTAL RATE PAID BY THE WEISMAN CENTER COOPERATIVE FOR USE OF SPACE IN THE WEISMAN BUILDING, AS PROVIDED FOR IN THE TERMS OF THE CURRENT LEASE AGREEMENT.

Lisa Agnor, City Manager, asked for approval of an increase as provided for in the terms of the contract for the monthly rental rate paid by the Weisman Center Cooperative for use of space in the Weisman building. The new rate would be \$576.

**Commissioner Calhoun made a motion to approve an increase in the monthly rental rate paid by the Weisman Center Cooperative for use of space in the Weisman building. Commissioner Moon seconded the motion.**

Commissioners asked questions of Lisa Agnor regarding this item.

**This item passed with a vote of 7:0.**

353. CONSIDER APPROVAL OF AN INCREASE IN THE MONTHLY RENTAL RATE PAID BY CENTRAL PERKS FOR USE OF SPACE IN THE WEISMAN BUILDING, AS PROVIDED FOR IN THE TERMS OF THE CURRENT LEASE AGREEMENT.

Lisa Agnor asked for approval of an increase as provided for in the terms of the contract for the monthly rental rate paid by Central Perks for use of space in the Weisman building. The new rate would be \$864.

Commissioners asked questions of Lisa Agnor regarding this item.

**Commissioner Mitchell made a motion to approve an increase in the monthly rental rate paid by Central Perks for use of space in the Weisman building. Commissioner Moon seconded the motion, which passed with a vote of 7:0.**

354. DISCUSSION OF AND CONSIDERATION OF UTILIZING CONSTRUCTION MANAGEMENT SERVICES FOR THE RENOVATION OF MEMORIAL CITY HALL AND AUTHORIZING CITY STAFF TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR CONSTRUCTION MANAGEMENT SERVICES.

Lisa Agnor discussed the Memorial City Hall renovation project and asked the Commission if they wanted City Staff to advertise a Request for Construction Management Services for this project.

The Commission asked questions of City Staff, John Flowers, Architect for the Memorial City Hall project, and Dean Searle, Acting City Attorney, regarding this item.

Gary Closkey, 2003 Fairway Lane, discussed the purpose and forms of construction management services.

**Commissioner Carter made a motion to approve utilizing construction management services and to authorize City staff to advertise a Request for Qualifications for construction management services. Commissioner Calhoun seconded the motion.**

The Commission engaged in further discussion regarding this item.

**The motion passed with the following vote:**

**Ayes: 6**

**Nays: 1, Commissioner Mitchell**

355. DISCUSSION OF AND CONSIDERATION OF SEEKING REQUESTS FOR QUALIFICATIONS FOR A PRELIMINARY ARCHITECTURAL CONCEPTUAL DESIGN, WITH ESTIMATED COSTS, FOR AN ANIMAL SHELTER THAT ADEQUATELY MEETS THE NEEDS OF MARSHALL AND DISCUSSION AND CONSIDERATION OF THE NEED FOR PLACING THIS SUBJECT AS A REFERENDUM ITEM ON THE MAY 2016 ELECTION BALLOT.

Commissioner Boersma stated his reasons for asking for consideration of seeking Requests for Qualifications for a preliminary architectural conceptual design, with estimated costs, for an animal shelter that adequately meets the needs of Marshall and for consideration of placing this subject as a referendum item on the May 2016 election ballot.

**Commissioner Boersma made a motion to approve seeking Requests for Qualifications for a preliminary architectural conceptual design, with estimated costs, for an animal shelter that adequately meets the needs of Marshall and the need for placing this subject as a referendum item on the May 2016 election ballot. Commissioner Carter seconded the motion.**

The Commission engaged in discussion regarding this item.

**This item passed with a vote of 7:0.**

356. REPORT ON THE STATUS OF THE IMPLEMENTATION OF THE OPENGOV FINANCIAL TRANSPARENCY PROGRAM.

Commissioner Calhoun asked for a report on the status of the implementation of the OpenGov financial transparency program.

Lisa Agnor stated that the Finance and IT departments are working on this program and the projected start date for the program is mid-November.

357. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

- C. Report on the Oaklawn Municipal Golf Course for the third quarter of 2015.

Commissioner Boersma asked questions of City Staff regarding this agenda item.

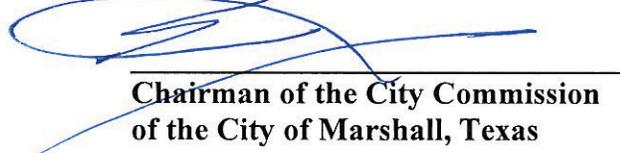
358. **REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS**

- Presentation from ETBU students regarding needs within the City
- Status update of Annexation Plan
- Quarterly reports and status of boards, committees and commissions

359. **ADJOURNMENT**

**Commissioner Carter made a motion for adjournment. Commissioner Moon seconded the motion, which passed with a vote of 7:0.**

**APPROVED:**



**Chairman of the City Commission  
of the City of Marshall, Texas**

**ATTEST:**

  
**Acting City Secretary**

**Ordinance: O-15-09**