

MINUTES OF THE REGULAR MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
THURSDAY, JANUARY 24, 2013  
6:30PM

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Chairman Smith called the Regular meeting to order in the Commission Chambers, City Hall at 6:30pm.

PRESENT:

CHAIRMAN: Ed Smith, District 7

COMMISSIONERS:

Gloria Moon, District 1

Zephaniah Timmins, District 2

John Flowers, District 3

Bill Marshall, District 4

Charlie Oliver, District 5

Garrett Boersma, District 6

ADMINISTRATIVE STAFF PRESENT:

Frank Johnson, City Manager

Todd Fitts, City Attorney

Kenneth Snyder, Fire Chief

Stan Spence, Police Chief

Ardis Wright, Assistant City Manager

Lisa Agnor, City Secretary/Finance Director

J. C. Hughes, Public Works Director

Jack Redmon, Parks Director

Anna Lane, Library Director

THE CHAIRMAN PRESENTED THE FOLLOWING AGENDA FOR THE PRE-COMMISSION PUBLIC WORK SESSION:

I. ITEMS LISTED ON THE CITY COMMISSION AGENDA & EMERGENCY ITEMS

There were no emergency items.

II. REQUESTS BY THE CITY COMMISSIONERS FOR ITEMS TO BE PLACED ON A FUTURE AGENDA

There were no requests for items to place on a future agenda.

III. CITY MANAGER REPORTS

City Manager Frank Johnson reviewed the agenda packet with the City Staff and City Commission.

IV. ADJOURNMENT

INVOCATION & PLEDGE: Commissioner Marshall

17. PRESENTATIONS FROM THE PUBLIC

Amanda Smith, 38 Pine Burr, gave a report on the New Year, New You Health Fest.

Dr. Vanessa Miller, Good Shepherd Medical Center Marshall, thanked the organizers and volunteers of the New Year, New You Health Fest.

Robert Sorich, Central Perks, 211 N. Washington, commented on record breaking sales at Central Perks during the New Year, New You Health Fest and thanked the organizers.

William Putnam, 3200 Indian Springs Dr., R&R Bakery, spoke on how the New Year, New You Health Fest impacted his restaurant and the community.

Jack Canson, 3309 Victory Dr., thanked the organizers of the New Year, New You Health Fest. He also thanked those that helped organized the premiere of Town Full of Music and invited the public to attend the Boogie Woogie Heritage Festival April 13, 2013.

Paula Skipworth, 4307 Rebel Lane, stated that she felt the 2012 Wonderland of Lights did not resemble what it has looked like in prior years. She also stated that she would like to see the Memorial City Hall renovations to forward.

18. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

19. CONSENT AGENDA

**Commissioner Timmins moved to approve the following under Consent Agenda. Commissioner Marshall seconded the motion, which passed by a 7:0 vote.**

- A. Consider approval of the minutes from the January 10, 2013 Regular Meeting.

ORDINANCE

20. ORDINANCE O-13-01: AMENDING THE 2013 BUDGET TO APPROPRIATE \$116,000 FROM GENERAL FUND RESERVES FOR THE STREET RECONSTRUCTION PROJECT

City Manager Frank Johnson stated he had no new information for the second reading of this Ordinance.

**Commissioner Timmins moved to approve an Ordinance amending the 2013 budget to appropriate \$116,000 from General Fund Reserves for the Street Reconstruction Project. Commissioner Oliver seconded the motion, which passed by a 7:0 vote.**

21. RESOLUTION R-13-03: CALLING FOR A JOINT ELECTION AGREEMENT WITH THE MARSHALL INDEPENDENT SCHOOL DISTRICT FOR THE MAY 11, 2013 GENERAL ELECTION

Frank Johnson asked for approval of a Resolution calling for a Joint Election Agreement with the Marshall Independent School District for the May 11, 2013 General Election.

**Commissioner Moon moved to approve a Resolution calling for a Joint Election Agreement with the Marshall Independent School District for the May 11, 2013 General Election. Commissioner Timmins seconded the motion, which passed by a 7:0 vote.**

22. RESOLUTION R-13-04: ORDERING A GENERAL ELECTION FOR CITY COMMISSIONER DISTRICTS 1, 2, 3, AND 4

Frank Johnson asked for approval of a Resolution ordering a General Election for City Commissioner Districts 1, 2, 3, and 4.

**Commissioner Oliver moved to approve a Resolution ordering a General Election for City Commissioner Districts 1, 2, 3, and 4. Commissioner Timmins seconded the motion, which passed by a 7:0 vote.**

23. PRESENTATION OF QUARTERLY REPORT AND 2012 WONDERLAND OF LIGHTS REPORT BY THE CONVENTION AND VISITOR BUREAU

Ed Michel, CVB Executive Director, recognized CVB Board Members George Carter, Jan Black, and former Board Member Steve Carlile. He presented a report on 2012 Wonderland of Lights and the CVB Quarterly Report.

Wendy Wallace, 5401 Scottsville Road, Director of Sales for Holiday Inn & Suites, presented a report on the impact Wonderland of Lights had on hotel room night stays.

24. CONSIDER APPROVAL OF A PROPOSAL TO FINANCE THE PURCHASE OF A NEW 2012 FORD AMBULANCE FOR THE FIRE DEPARTMENT EMS DIVISION

Assistant City Manager Ardis Wright asked for approval of a proposal to finance the purchase of a 2012 Ford Ambulance for the Fire Department EMS Division through Texas Bank & Trust.

**Commissioner Timmins moved to approve a proposal to finance the purchase of a new 2012 Ford Ambulance for the Fire Department EMS Division. Commissioner Oliver seconded the motion, which passed by a 7:0 vote.**

25. REPORT ON STATUS OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Frank Johnson presented a report on the status of the Community Development Block Grant Program.

26. CONSIDER APPROVAL OF AN INCREASE IN THE MAXIMUM EXPENDITURE PER HOUSE UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING REHABILITATION PROGRAM FROM \$50,000 TO \$70,000

Frank Johnson asked for approval of an increase in the maximum expenditure per house under the Community Development Block Grant housing rehabilitation program from \$50,000 to \$70,000.

The Commission engaged in discussion regarding this agenda item.

**Commissioner Flowers moved to approve an increase in the maximum expenditure per house under the Community Development Block Grant housing rehabilitation program from \$50,000 to \$70,000. Commissioner Moon seconded the motion, which passed by a 7:0 vote.**

27. DISCUSSION OF INVESTMENTS THAT ARE ALLOWED UNDER STATE LAW AND DISCUSSION OF INVESTMENTS ALLOWED IN THE CITY'S INVESTMENT POLICY

Finance Director Lisa Agnor presented information regarding investments allowed under state law and under the City's Investment Policy.

28. REPORT ON DIFFERENT LEVELS OF BENEFITS OFFERED UNDER THE TEXAS MUNICIPAL RETIREMENT SYSTEM

Frank Johnson provided the Commission with information regarding different levels of benefits offered under TMRS and reviewed the City's current level of retirement contributions.

The Commission engaged in discussion regarding this agenda item.

29. REPORT ON ALL BENEFITS RECEIVED BY CITY EMPLOYEES

The Commission engaged in discussion regarding benefits received by City employees.

30. REPORT ON POLICY FOR PERSONAL USE OF A CITY VEHICLE

This agenda item was covered in the discussion of the previous agenda item.

31. REPORT ON OAK LAWN MUNICIPAL GOLF COURSE FOR THE FOURTH QUARTER OF 2012

Parks Director Jack Redmon presented a report on Oak Lawn Municipal Golf Course for the fourth quarter of 2012.

32. REPORT ON PROJECTIONS OF REVENUE AND EXPENSES FOR THE YEAR-END CLOSEOUT FOR THE 2012 FISCAL YEAR

Lisa Agnor stated that a year-end close by this date was premature and gave an update on projected revenues and expenditures.

33. CODE ENFORCEMENT REPORT

Main Street Manager Bo Ellis presented the Code Enforcement Report.

34. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

35. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- A. Report on procedures to reduce paper provided to the Commission.
- B. Report on the decrease in CDBG Funding.
- C. Report on guidelines for prioritizing housing rehabilitation, street repair, and demolition of condemned houses.
- D. Status update on Memorial City Hall

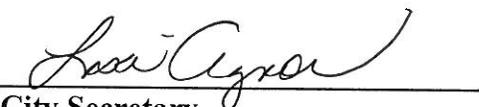
36. ADJOURNMENT

**Commissioner Moon moved for adjournment. Commissioner Flowers seconded the motion, which passed by a 7:0 vote.**

**APPROVED:**

  
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**Chairman of the City Commission  
of the City of Marshall, Texas**

**ATTEST:**

  
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**City Secretary**

**Ordinance: O-13-01  
Resolutions: R-13-03, R-13-04**