

MINUTES OF THE REGULAR MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
THURSDAY, JANUARY 10, 2013  
6:60PM

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Chairman Smith called the Regular meeting to order in the Commission Chambers, City Hall at 6:30pm.

PRESENT:

CHAIRMAN: Ed Smith, District 7

COMMISSIONERS:

Gloria Moon, District 1  
Zephaniah Timmins, District 2  
John Flowers, District 3

Bill Marshall, District 4  
Charlie Oliver, District 5  
Garrett Boersma, District 6

ADMINISTRATIVE STAFF PRESENT:

Frank Johnson, City Manager  
Todd Fitts, City Attorney  
Stan Spence, Police Chief  
Reggie Cooper, Asst. Fire Chief

Ardis Wright, Assistant City Manager  
Lisa Agnor, City Secretary/Finance Director  
J. C. Hughes, Public Works Director  
Jack Redmon, Parks Director  
Anna Lane, Library Director

THE CHAIRMAN PRESENTED THE FOLLOWING AGENDA FOR THE PRE-COMMISSION PUBLIC WORK SESSION:

I. ITEMS LISTED ON THE CITY COMMISSION AGENDA & EMERGENCY ITEMS

There were no emergency items.

II. REQUESTS BY THE CITY COMMISSIONERS FOR ITEMS TO BE PLACED ON A FUTURE AGENDA

A. Report on the investments allowed under PFIA that are not allowed under the City's Investment Policy

III. CITY MANAGER REPORTS

City Manager Frank Johnson reviewed the agenda packet with the City Staff and City Commission.

IV. ADJOURNMENT

INVOCATION & PLEDGE: Commissioner Timmins

1. PRESENTATIONS FROM THE PUBLIC

William Putman, 3200 Indian Springs Dr., R & R Bakery owner, spoke in support of the CVB and Wonderland of Lights.

Ed Michel, CVB Executive Director, 301 N. Washington invited the Commissioners to two CVB business plan meetings scheduled for January 15<sup>th</sup> and 24<sup>th</sup>.

Amanda Smith, 38 Pine Burr Circle, invited the Commission to the New Year, New You Health Fest.

2. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the consent agenda.

3. CONSENT AGENDA

**Commissioner Marshall moved to approve the following under Consent Agenda. Commissioner Timmins seconded the motion, which passed by a 7:0 vote.**

A. Consider approval of the minutes from the December 13, 2012 Regular Meeting, the December 20, 2012 Special-Called Meeting, and the December 21, 2012 Special-Called Meeting.

B. Resolution

1. Resolution R-13-02: Amending and adopting the City of Marshall Investment Policy. (City Manager)

ORDINANCE

4. ORDINANCE O-13-01: APPROVAL OF AN ORDINANCE AMENDING THE 2013 BUDGET TO APPROPRIATE \$116,000 FROM GENERAL FUND RESERVES FOR THE STREET RECONSTRUCTION PROJECT

City Manager Frank Johnson asked for approval of an Ordinance amending the 2013 budget to appropriate \$116,000 from General Fund Reserves for the Street Reconstruction Project.

The Commission engaged in discussion regarding this item.

**Commissioner Timmins moved to approve an Ordinance amending the 2013 budget to appropriate \$116,000 from General Fund Reserves for the Street Reconstruction Project.\* Commissioner Moon seconded the motion, which passed by a 7:0 vote.**

5. RESOLUTION R-13-01: DENYING THE RATE INCREASE REQUESTED BY SOUTHWESTERN ELECTRIC POWER COMPANY

Frank Johnson asked for approval of a Resolution denying the rate increase requested by Southwestern Electric Power Company. He stated that the attorney that advises Cities Advocating Responsible Deregulations (CARD) is recommending this action to deny the rate increase, which will lead to a hearing before the Public Utility Commission of Texas.

**Commissioner Timmins moved to approve a Resolution denying the rate increase requested by Southwestern Electric Power Company. Commissioner Oliver seconded the motion, which passed by a 7:0 vote.**

6. PRESENTATION BY JACK AND NANCY CANSON OF THE VIDEO THAT WAS ONE OF THE CONTRACT TASKS UNDER THE 2012 BIRTHPLACE OF BOOGIE WOOGIE CONTRACT

Jack Canson reported on the Birthplace of Boogie Woogie events and presented a video that was one of the contract tasks under the 2012 Boogie Woogie Contract.

7. REPORT ON STATUS OF IMPLEMENTATION OF EMPLOYEE EVALUATIONS

Commissioner Marshall requested a status update of employee evaluations. Frank Johnson presented a status report on implementation of employee evaluations.

8. DISCUSSION OF TRAVEL BUDGET FOR CITY COMMISSIONERS FOR THE 2013 FISCAL YEAR

Commissioner Marshall discussed the need for guidelines to allocate the \$21,000 that is budgeted for Commission travel. The Commission engaged in discussion regarding this agenda item and will submit a list of the conferences they anticipate attending in 2013 to City Staff by the end of January.

9. DISCUSSION OF HOW VARIOUS VIOLATIONS ARE HANDLED BY THE CODE ENFORCEMENT OFFICE

Commissioner Moon stated that she requested this item to address New Town Neighborhood Association's concerns regarding code enforcement.

Main Street Manager Bo Ellis presented a report on New Town Neighborhood Association's concerns and demolition efforts for 2013.

10. REPORTS ON DIFFERENT TYPES OF RETIREMENT PROGRAMS USED BY CITIES IN TEXAS THAT DO NOT PARTICIPATE IN THE TEXAS MUNICIPAL RETIREMENT SYSTEM

Frank Johnson presented a report on different types of retirement programs used by cities in Texas that do not participate in the Texas Municipal Retirement System.

11. MONTHLY FINANCIAL REPORT

There were no questions regarding the Monthly Financial Report.

12. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

13. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

A. Report on all benefits received by City employees.

B. Report on policy for personal use of a City Vehicle.

14. ADJOURNMENT

**Commissioner Marshall moved for adjournment. Commissioner Flowers seconded the motion, which passed by a 7:0 vote.**

**APPROVED:**

  
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**Chairman of the City Commission  
of the City of Marshall, Texas**

**ATTEST:**

  
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**City Secretary**

**Ordinance: O-13-01  
Resolution: R-13-02**