

MINUTES OF THE REGULAR MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
THURSDAY, AUGUST 11, 2016  
6:30 PM

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Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:30 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1  
LaDarius Carter, District 4  
Doug Lewis, District 7

Michael Mitchell, District 2  
Larry Hurta, District 6

ABSENT: Vernia Calhoun, District 5

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager  
J.C. Hughes, Public Services Director  
Jack Redmon, Support Services Director  
Wes Morrison, Planning & Development Director  
Elaine Altman, City Secretary/Finance Director  
Carolyn Howard, Tourism & Promotions Director

Todd Fitts, City Attorney  
Reggie Cooper, Fire Chief

CHAIRMAN NEAL PRESENTED THE FOLLOWING AGENDA FOR THE PRE-COMMISSION PUBLIC WORK SESSION:

- I. ITEMS LISTED ON THE CITY COMMISSION AGENDA AND EMERGENCY ITEMS, IF POSTED.
- II. REQUESTS BY THE CITY COMMISSIONERS FOR ITEMS TO BE PLACED ON A FUTURE AGENDA.
- III. CITY MANAGER REPORTS.
- IV. ADJOURNMENT

INVOCATION & PLEDGE: Commissioner Carter

265. **PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

266. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

267. **CONSENT AGENDA**

Commissioner Moon made a motion to approve the Consent Agenda. Commissioner Mitchell seconded the motion, which passed with a vote of 6:0.

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- A. Consider approval of the minutes from the July 28, 2016 Regular meeting; and the August 3, 2016 Special-Called meeting (Budget Workshop).
- B. Consider approval of the purchase of an in-car camera system computer server for the Marshall Police Department.

**PUBLIC HEARING AND ORDINANCE APPROVAL**

268. CONDUCT A PUBLIC HEARING AND CONSIDER AN ORDINANCE REGARDING A ZONING CHANGE FOR A .477 ACRE TRACT OF LAND FROM SINGLE FAMILY RESIDENTIAL (R-3) TO GENERAL BUSINESS (C-3). THE SUBJECT PROPERTY IS GENERALLY LOCATED ON THE WEST SIDE OF U.S. 59, NORTH OF THE UNION PACIFIC RAILROAD RIGHT-OF-WAY, SOUTH OF SIXTH AND SMALL STREETS.

Wes Morrison, Planning & Development Director, asked for approval of an Ordinance regarding a zoning change for a .477 acre tract of land from Single Family Residential (R-3) to General Business (C-3). The subject property is generally located on the west side of U.S. 59, north of the Union Pacific Railroad right-of-way, south of Sixth and Small Streets. He stated that the Planning and Zoning Commission voted 4:0 in favor of the Ordinance.

Commissioners asked questions of Wes Morrison regarding this item.

Chairman Neal opened the public hearing.

No one came forward to speak.

Chairman Neal closed the public hearing.

**Commissioner Carter made a motion to approve the Ordinance regarding a zoning change for a .477 acre tract of land from Single Family Residential (R-3) to General Business (C-3). The subject property is generally located on the west side of U.S. 59, north of the Union Pacific Railroad right-of-way, south of Sixth and Small Streets. Commissioner Moon seconded the motion, which passed with a vote of 6:0.**

**ORDINANCE**

269. CONSIDER APPROVAL OF AN ORDINANCE AMENDING CHAPTER 27, SECTION 27-15.3 OF THE CITY CODE OF ORDINANCES TO ADD, "PROHIBIT HEAVY TRUCKS FROM PARKING ON PUBLIC PROPERTY ANYWHERE IN THE CITY, INCLUDING STREETS, HIGHWAYS, OR RIGHTS-OF-WAY."

Commissioner Lewis stated his reasons for requesting this item.

Todd Fitts, City Attorney, explained the Ordinance amending Chapter 27, Section 27-15.3 of the City Code of Ordinances to add, "Prohibit heavy trucks from parking on public property anywhere in the City, including streets, highways, or rights-of-way."

**Commissioner Carter made a motion to approve the Ordinance amending Chapter 27, Section 27-15.3 of the City Code of Ordinances to add, "Prohibit heavy trucks from parking on public property anywhere in the City, including streets, highways, or rights-of-way."**

Commissioner Mitchell seconded the motion, which passed with a vote of 6:0.

RESOLUTION

270. CONSIDER APPROVAL OF A RESOLUTION SETTING A DATE AND TIME FOR A PUBLIC HEARING ON THE FISCAL YEAR 2017 BUDGET.

Elaine Altman, City Secretary/Finance Director, asked for approval of a Resolution setting a date and time for a Public Hearing on the fiscal year 2017 budget.

Commissioner Moon made a motion to approve the Resolution setting a date and time for a Public Hearing on the fiscal year 2017 budget. Commissioner Lewis seconded the motion, which passed with a vote of 6:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

271. REPORT REGARDING CREATION AND TIMING OF A MUNICIPAL DRAINAGE SYSTEM AND A STORM WATER MASTER PLAN TO FUND DRAINAGE IMPROVEMENTS.

J.C. Hughes presented a report regarding the creation and timing of a Municipal Drainage System and a Storm Water Master Plan to fund drainage improvements.

Commissioners asked questions of J.C. Hughes regarding this item.

272. REPORT REGARDING THE 3<sup>RD</sup> QUARTER CLEAN SWEEP PROGRAM AND FREE DUMP DAY SCHEDULED FOR SATURDAY, SEPTEMBER 10<sup>TH</sup>, 2016.

J.C. Hughes presented a report regarding the 3<sup>rd</sup> Quarter Clean Sweep Program and Free Dump Day scheduled for Saturday, September 10<sup>th</sup>, 2016.

The Commission engaged in discussion regarding this item.

273. REPORT REGARDING THE STATUS OF THE MEMORIAL CITY HALL RENOVATION PROJECT.

Lisa Agnor, City Manager, and Jack Redmon, Support Services Director, presented a report regarding the status of the Memorial City Hall renovation project.

Commissioners asked questions of City Staff regarding this item.

274. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

275. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- Report on the creation of a new festival for the City of Marshall

Lisa Agnor stated that the City Hall in the Park event will be held from 6 p.m. to 8 p.m. at the City Park on August 17<sup>th</sup>, 2016.

276. **ADJOURNMENT**

**Commissioner Moon made a motion for adjournment. Commissioner Carter seconded the motion, which passed with a vote of 6:0.**

**APPROVED:**

  
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**Chairman of the City Commission  
of the City of Marshall, Texas**

**ATTEST:**

  
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**City Secretary**

**Ordinances: O-16-16**

**O-16-17**

**Resolution: R-16-13**

**BUDGET WORKSHOP – REVIEW OF 2017 DRAFT  
BUDGET**