

MINUTES OF THE SPECIAL-CALLED MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
WEDNESDAY, JUNE 8, 2016  
5:00 PM

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Chairman Eric Neal called the Special-Called meeting to order in the Commission Chambers, City Hall at 5:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1  
LaDarius Carter, District 4  
Doug Lewis, District 7

Michael Mitchell, District 2  
Vernia Calhoun, District 5

ABSENT: Larry Hurta, District 6

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager  
Debbie Manuel, Acting City Secretary/Finance Director

Todd Fitts, City Attorney

**EXECUTIVE SESSION**

185. **EXECUTIVE SESSION**

A. Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Interviews for the position of City Secretary/Finance Director.

**Commissioner Carter made a motion to enter into Executive Session. Commissioner Moon seconded the motion, which passed with a vote of 6:0.**

**Commissioner Moon made a motion to reconvene from the Executive Session. Commissioner Calhoun seconded the motion, which passed with a vote of 6:0. The time was 6:15 p.m.**

**ACTION ITEM FOLLOWING EXECUTIVE SESSION**

186. **CONSIDER TAKING ACTION, IF THE CITY COMMISSION IS READY TO DO SO, REGARDING THE APPOINTMENT OF A CITY SECRETARY/FINANCE DIRECTOR.**

**Commissioner Carter made a motion to appoint Elaine Altman to the position of City Secretary/Finance Director. Commissioner Moon seconded the motion.**

Chairman Neal stated that he would abstain due to the fact that Mrs. Altman worked part-time for his accounting firm.

**This motion passed with the following vote:**

**Ayes: 5, Commissioners Moon, Mitchell, Carter, Calhoun, Lewis**

**Nays: 0**

**Abstain: 1, Chairman Neal**

The Commission thanked the staff for their efforts in searching for a candidate and Debbie Manuel for serving as Acting City Secretary/Finance Director.

187. **ADJOURNMENT**

**Commissioner Moon made a motion for adjournment. Commission Mitchell seconded the motion, which passed with a vote of 6:0.**

**APPROVED:**



**Chairman of the City Commission  
of the City of Marshall, Texas**

**ATTEST:**

  
**Acting City Secretary**