MINUTES OF THE SPECIAL-CALLED MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, DECEMBER 20, 2012
5:15PM

Chairman Smith called the Special-Called meeting to order in the Commission Chambers, City Hall at 5:15pm.

PRESENT:

CHAIRMAN: Ed Smith, District 7

COMMISSIONERS:

Gloria Moon, District 1
John Flowers, District 3
Bill Marshall, District 4
Charlie Oliver, District 5
Garrett Boersma, District 6

ABSENT: Commissioner Zephaniah Timmins, District 2

ADMINISTRATIVE STAFF PRESENT:

Frank Johnson, City Manager
Todd Fitts, City Attorney
Kenneth J. Snyder, Fire Chief
Stan Spence, Police Chief
Ardis Wright, Assistant City Manager
Lisa Agnor, City Secretary/Finance Director
J. C. Hughes, Public Works Director
Jack Redmon, Parks Director

INVOCATION & PLEDGE: Commissioner Moon

Commissioner Marshall moved to take MEDCO agenda items 6A, 6B, and 6C out of order. Commission Moon seconded the motion, which passed by a 5:0 vote.

442. PRESENTATION OF THE 2013 ANNUAL BUDGET FOR THE MARSHALL ECONOMIC DEVELOPMENT CORPORATION.

(Commissioner Oliver joined the meeting at this point.)

Donna Maisel, MEDCO Executive Director, presented the 2013 Annual Budget for the Marshall Economic Development Corporation.

443. CONSIDER APPROVAL OF APPOINTMENTS AND REAPPOINTMENTS TO THE MARSHALL ECONOMIC DEVELOPMENT CORPORATION

Donna Maisel stated that MEDCO recommends that Hal Cornish be appointed to complete the unexpired term of Kathy Wood, and that Leslie Chambers and Jerry Benson be reappointed to the MEDCO Board.

Commissioner Marshall moved to approve the appointments and reappointments to the Marshall Economic Development Corporation as presented. Commissioners Flowers seconded the motion, which passed by a 6:0 vote.

444. CONSIDER APPROVAL OF AN EXPENDITURE IN EXCESS OF $50,000 BY THE MARSHALL ECONOMIC DEVELOPMENT CORPORATION

Donna Maisel asked for approval of an expenditure for a new development known as Project Royal. She stated MEDCO is seeking approval of an expenditure up to $60,000 for the creation of 30 new jobs.

Commissioner Boersma moved to an expenditure in excess of $50,000 by the Marshall Economic Development Corporation. Commissioner Marshall seconded the motion, which passed by a 6:0 vote.

Commissioner Marshall moved to take agenda items 4A, 5A, and 5B out of order. Commissioner Flowers seconded the motion, which passed by 6:0 vote.

ORDINANCES

445. ORDINANCE O-12-17: REZONE 0.642 ACRES OF LAND IN THE PETER WHETSTONE SURVEY, A-756, FROM O-OFFICE TO PD-PLANNED DEVELOPMENT (2800 SOUTHWEST RD, THE CARL YOUNG AND W. RUTH YOUNG REVOCABLE LIVING TRUST)

City Manager Frank Johnson stated there was no information for this item.

Commissioner Marshall moved to approve an Ordinance to rezone 0.642 acres of land in the Peter Whetstone Survey, A-756, from O-Office to PD-Planned Development. Commissioner Oliver seconded the motion, which passed by a 6:0 vote.

446. ORDINANCE O-12-18: AN AMENDMENT TO THE 2012 ANNUAL BUDGET TO TRANSFER FUNDS FROM GENERAL FUND RESERVES TO THE GENERAL FUND OPERATING BUDGET AND TRANSFER FUNDS FROM WATER AND SEWER ENTERPRISE FUND RESERVES TO THE WATER AND SEWER ENTERPRISE FUND OPERATING BUDGET TO PROVIDE FOR VARIOUS APPROVED EXPENDITURES

Frank Johnson presented the Ordinance and asked for approval of an amendment to the 2012 Annual Budget to transfer funds from General Fund Reserves to the General Fund Operating Budget and transfer funds from Water and Sewer Enterprise Fund Reserves to the Water and Sewer Enterprise Fund Operating Budget to provide for various approved expenditures.

Commissioner Marshall moved for approval of Ordnance for an amendment to the 2012 Annual Budget to transfer funds from General Fund Reserves to the General Fund Operating Budget and transfer funds from Water and Sewer Enterprise Fund Reserves to the Water and Sewer Enterprise Fund Operating Budget to provide for various approved expenditures. Commissioner Moon seconded the motion, which passed by a 6:0 vote.

447. ORDINANCE O-12-19: AN AMENDMENT TO THE 2012 ANNUAL BUDGET TO PROVIDE FOR YEAR-END ADJUSTMENTS IN SELECTED DEPARTMENTS

Frank Johnson reviewed the requested year-end adjustments in selected departments and asked for approval of an Ordinance to amend the 2012 Annual Budget.

Commissioner Marshall moved for approval of an Ordinance for an amendment to the 2012 Annual Budget to provide for year-end adjustments in selected departments. Commissioner Flowers seconded the motion, which passed by a 6:0 vote.

448. EXECUTIVE SESSION

A. PURSUANT TO THE OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE, SECTION 551.074 (PERSONNEL) - CONVENE IN EXECUTIVE SESSION TO DISCUSS ANNUAL EVALUATION OF THE CITY MANAGER, CITY SECRETARY, CITY ATTORNEY, AND MUNICIPAL COURT JUDGE.

B. PURSUANT TO THE OPEN MEETINGS ACT, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.072 – CONVENE IN EXECUTIVE SESSION TO DISCUSS MATTERS RELATED TO THE PURCHASE, EXCHANGE, LEASE, SALE, OR VALUE OF REAL PROPERTY OF THE U.S. ARMY RESERVE CENTER AT 1209 E. PINECREST.

Commissioner Oliver moved to go into Executive Session, Commissioner Flowers seconded the motion, which passed by a 6:0 vote. (The time was 6:27 pm.)

449. RECONVENE CITY COMMISSION MEETING

Commissioner Marshall moved to reconvene from Executive Session. Commissioner Oliver seconded the motion, which passed by a 6:0 vote. (The time was 7:31 pm.)

450. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

A. Discussion on technology devices for Commission.
B. Report on breakdown of 2012 under budget amounts.
C. Report on municipal retirement systems.

451. ADJOURNMENT

Commissioner Marshall moved for adjournment. Commissioner Flowers seconded the motion, which passed by a 6:0 vote.

APPROVED:

Chairman of the City Commission
of the City of Marshall, Texas

ATTEST:

City Secretary

Ordinances: O-12-17, O-12-18, O-12-19