

MINUTES OF THE REGULAR MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
THURSDAY, OCTOBER 11, 2012  
6:30PM

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Chairman Smith called the Regular meeting to order in the Commission Chambers, City Hall at 6:38pm.

PRESENT:

CHAIRMAN: Ed Smith, District 7

COMMISSIONERS:

Gloria Moon, District 1

Zephaniah Timmins, District 2

John Flowers, District 3

Bill Marshall, District 4

Charlie Oliver, District 5

Garrett Boersma, District 6

ADMINISTRATIVE STAFF PRESENT:

Frank Johnson, City Manager

Todd Fitts, City Attorney

Kenneth J. Snyder, Fire Chief

Stan Spence, Police Chief

Ardis Wright, Assistant City Manager

Yvette Graham, Deputy City Secretary

Jack Redmon, Parks Director

J. C. Hughes, Public Works Director

Anna Lane, Library Director

INVOCATION & PLEDGE: Commissioner Marshall

362. PRESENTATIONS FROM THE PUBLIC

Jack Canson, 3109 Victory Dr, spoke about the activities at the upcoming Fire Ant Festival and an article highlighting Marshall in the current Texas Highways Magazine.

363. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the consent agenda.

364. CONSENT AGENDA

**Commissioner Timmins moved to approve the following under Consent Agenda. Commissioner Moon seconded the motion, which passed by a 7:0 vote.**

A. Consider approval of the minutes from the September 27, 2012 Regular Meeting.

B. Consider approval of the renewal of the interlocal agreement with Harrison County related to the Star Boot Camp Program.

365. PRESENTATION OF SEMI-ANNUAL REPORT BY THE MARSHALL ECONOMIC DEVELOPMENT CORPORATION

Donna Masiel, MEDCO Executive Director, and Rush Harris, MEDCO Director of Business Services, presented the Marshall Economic Development Corporation Semi-Annual Report.

366. PRESENTATION OF QUARTERLY REPORT BY THE CONVENTION AND VISITOR BUREAU

Ed Michel, CVB Executive Director, presented the Convention and Visitor Bureau Quarterly Report.

367. DISCUSSION AND TO RECEIVE DIRECTION REGARDING ISSUANCE OF A PROFESSIONAL SERVICES REQUEST FOR PROPOSAL TO PERFORM A WATER AND WASTEWATER COST OF SERVICE AND RATE DESIGN STUDY

Public Works Director J. C. Hughes asked for direction on how to proceed with a Request for Proposals for a Water and Wastewater Cost of Service Rate Study.

The Commission engaged in discussion with Mr. Hughes regarding the cost and necessity of the study.

**Commissioner Timmons moved to authorize City staff to request proposals for a Water and Wastewater Cost of Service and Rate Design Study. Commissioner Oliver seconded the motion, which passed by a 7:0 vote.**

368. DISCUSSION REGARDING STREET MAINTENANCE ALTERNATIVES AND EXPECTATIONS

J. C. Hughes addressed the concerns expressed by Commissioner Marshall regarding the appearance of the recent micro-refinishing of various City streets and reviewed the benefits of this type of street maintenance.

The Commission engaged in discussion with Mr. Hughes regarding this item.

369. CONSIDER SETTING A DATE FOR A TOWN HALL MEETING WITH WILEY COLLEGE REGARDING IMPROVING RELATIONS WITH THE CITY

Commissioner Timmins requested that the City Manager contact Wiley College staff to set a date, time, and place for a Town Hall Meeting to address improving relations between Wiley College and the City.

370. REPORT ON PROGRAMS AVAILABLE THROUGH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO SUPPORT NEW HOUSING CONSTRUCTION

Commissioner Timmins requested that the City Manager research programs that are available to support new housing construction.

371. REPORT ON UNEMPLOYMENT IN MARSHALL

Commissioner Marshall indicated the report submitted did not contain specific information he requested and asked City staff to provide another report if possible.

372. REPORT ON TRENDS IN PROPERTY VALUATIONS FOR THE PAST 20 YEARS, INCLUDING THE AMOUNT RAISED BY NEW PROPERTY ADDED

This item was withdrawn.

373. ANNOUNCEMENT OF UPCOMING OPENINGS ON CITY-APPOINTED BOARDS AND COMMISSIONS

Frank Johnson explained the process for appointments to city-appointed boards and commissions and announced openings on these boards and commissions.

374. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the consent agenda.

375. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

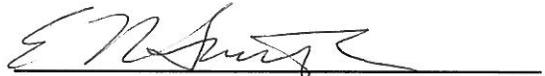
A. Report on status of dilapidated structures in the vicinity of schools as discussed in the recent meeting with the School Superintendent and the School Board President.

B. Report on re-establishing a Planning Department for the City of Marshall.

376. ADJOURNMENT

**Commissioner Timmins moved for adjournment. Commissioner Oliver seconded the motion, which passed by a 7:0 vote.**

**APPROVED:**

  
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**Chairman of the City Commission  
of the City of Marshall, Texas**

**ATTEST:**

  
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**City Secretary**