

MINUTES OF THE SPECIAL-CALLED MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
THURSDAY, JULY 12, 2012  
9:00AM

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Chairman Smith called the Special-Called meeting to order in the Conference Room, Room 201, City Hall at 9:00am.

PRESENT:

CHAIRMAN: Ed Smith, District 7

COMMISSIONERS:

Gloria Moon, District 1  
John Flowers, District 3  
Bill Marshall, District 4

Charlie Oliver, District 5  
Garrett Boersma, District 6

ABSENT: Zephaniah Timmins, District 2

ADMINISTRATIVE STAFF PRESENT:

Frank Johnson, City Manager

Ardis Wright, Assistant City Manager  
Lisa Agnor, City Secretary/Finance Director

272. BUDGET WORKSHOP – DISCUSSION OF 2013 BUDGET

The City Commission and City Staff discussed the 2013 budget.

273. ADJOURNMENT

The meeting was adjourned.

APPROVED:



Chairman of the City Commission  
of the City of Marshall, Texas

ATTEST:



City Secretary

MINUTES OF THE REGULAR MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
THURSDAY, JULY 12, 2012  
6:30PM

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Chairman Smith called the Regular meeting to order in the Commission Chambers, City Hall at 6:30pm.

PRESENT:

CHAIRMAN: Ed Smith, District 7

COMMISSIONERS:

Gloria Moon, District 1  
John Flowers, District 3

Bill Marshall, District 4  
Charlie Oliver, District 5  
Garrett Boersma, District 6

ABSENT: Commissioner Zephaniah Timmins, District 2

ADMINISTRATIVE STAFF PRESENT:

Frank Johnson, City Manager  
Todd Fitts, City Attorney  
Kenneth J. Snyder, Fire Chief  
Stan Spence, Police Chief

Ardis Wright, Assistant City Manager  
Lisa Agnor, City Secretary/Finance Director  
J. C. Hughes, Public Works Director  
Jack Redmon, Parks Director  
Anna Lane, Library Director

In the absence of Chairman Smith and Acting Chairman Zephaniah Timmins, Gloria Moon was appointed Acting Chairman at the beginning of the Pre-Commission Public Work Session.

THE ACTING CHAIRMAN PRESENTED THE FOLLOWING AGENDA FOR THE PRE-COMMISSION PUBLIC WORK SESSION: (Note: Chairman Smith joined the meeting at this point.)

I. ITEMS LISTED ON THE CITY COMMISSION AGENDA & EMERGENCY ITEMS

There were no emergency items.

II. REQUESTS BY THE CITY COMMISSIONERS FOR ITEMS TO BE PLACED ON A FUTURE AGENDA

There were no items placed on a future agenda.

III. CITY MANAGER REPORTS

City Manager Frank Johnson reviewed the agenda packet with the City Staff and City Commission.

IV. ADJOURNMENT

INVOCATION & PLEDGE: Commissioner Moon

274. PRESENTATIONS FROM THE PUBLIC

Gene Keenon, Allied Waste Services, stated that Allied's prices for services have been available to the public and other prospective bidders. He also said that based on the results of the survey, citizens are pleased with trash carts.

Tony Cain, District Sales Manager for IESI, spoke regarding his company's cost structure for trash and recycling services.

275. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the consent agenda.

276. CONSENT AGENDA

**Commissioner Marshall moved to approve the following under Consent Agenda. Commissioner Moon seconded the motion, which passed by a 6:0 vote.**

A. Consider approval of the minutes from the June 28, 2012 Regular Meeting.

277. RESOLUTION R-12-14: ESTABLISHING A POLICY OF THE CITY COMMISSION REGARDING DISSEMINATION OF INFORMATION REQUESTED BY ONE COMMISSIONER TO ALL COMMISSIONERS

Commissioner Flowers explained the reason he requested this item be placed on the agenda.

**Commissioner Oliver moved to approve the Resolution establishing a policy of the City Commission regarding dissemination of information requested by one Commissioner to all Commissioners. Commissioner Flowers seconded the motion, which passed by a 6:0 vote.**

278. PRESENTATION OF QUARTERLY REPORT BY THE CONVENTION AND VISITOR BUREAU

Ed Michel, CVB Executive Director, presented the Convention and Visitor Bureau quarterly report.

279. CONSIDER AUTHORIZING THE STAFF TO PROCEED WITH ADVERTISING FOR SEALED COMPETITIVE PROPOSALS FOR SOLID WASTE DISPOSAL AND RECYCLING SERVICES

Public Works Director J. C. Hughes presented a Request for Proposal (RFP) for the Commission's review.

Commissioner Marshall stated he was not in favor of the bidding process at this time because too much privileged information has been put in the public domain. He said he would like to extend the existing contract for one year and bid it out next year.

The Commission engaged in discussion regarding advertising for sealed proposals for solid waste disposal and recycling services.

**Commissioner Marshall moved not to proceed with advertising for sealed competitive proposals for solid waste disposal and recycling services. Commissioner Moon seconded the motion, which failed for lack of majority by the following vote:**

**Ayes: 3, Commissioners Marshall, Moon, Oliver  
Nays: 3, Commissioners Flowers, Boersma, Smith**

The Commission discussed a one year extension with Allied Waste Services until services can bid out. The staff will present a contract extension for consideration at the next meeting.

280. CONSIDER APPOINTMENT OF THE CITY COMMISSION EX-OFFICIO REPRESENTATIVE TO THE CONVENTION AND VISITOR BUREAU BOARD OF DIRECTORS

Commissioner Moon said she would serve as the Ex-Officio Representative to the Convention and Visitor Bureau Board of Directors.

**Commissioner Marshall moved to appoint Commissioner Moon as the City Commission Ex-Officio Representative to the Convention and Visitor Bureau Board of Directors. Commissioner Flowers seconded the motion, which passed by a 6:0 vote.**

281. DISCUSSION OF CHANGES IN PROGRAMS AND OPERATIONS AT THE MARSHALL VISUAL ART CENTER DURING 2012 COMPARED TO PREVIOUS YEARS

Main Street Manager Bo Ellis presented a report on programs and operations at the Marshall Visual Art Center.

282. REPORT BY COMMISSIONER MARSHALL ON THE RECENT MEETING OF THE TEXAS MUNICIPAL LEAGUE COMMITTEE ON TAXATION AND REVENUE

Commissioner Marshall presented a report on the recent meeting of the Texas Municipal League Committee on Taxation and Revenue.

283. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the consent agenda.

284. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- A. Contract extension with Allied Waste Systems for solid waste and recycling services.
- B. Budget Workshop- Current salary schedule by position.
- C. Discussion of procedures at the Animal Shelter regarding care, retention, and euthanization of animals.
- D. Consider setting date of a public hearing regarding the continued operation of Oaklawn Municipal Golf Course and possible alternative uses of the property on which the golf course is located.
- E. Discussion of operation of Oaklawn Municipal Golf Course.
- F. Consider the appointment of Mayor Smith to represent the City of Marshall on the I-69 Alliance board.
- G. Discussion of the committee formed by the City Commission to address the need to complete the loop around Marshall.

EXECUTIVE SESSION

285. PERSONNEL – DISCUSSION OF CRITERIA TO USE TO EVALUATE THE CITY MANAGER, THE CITY SECRETARY, THE CITY ATTORNEY, AND THE MUNICIPAL COURT JUDGE

Commissioner Marshall moved to table the Executive Session. Commissioner Oliver seconded the motion, which passed by a 6:0 vote.

286. ADJOURNMENT

Commissioner Marshall moved for adjournment. Commissioner Flowers seconded the motion, which passed by a 6:0 vote.

APPROVED:



Chairman of the City Commission  
of the City of Marshall, Texas

ATTEST:

  
City Secretary

Resolution: R-12-14

**BUDGET WORKSHOP CANCELED**