

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, MAY 10, 2012
6:30PM

Chairman Paddie called the Regular meeting to order in the Commission Chambers, City Hall at 6:30pm.

PRESENT:

CHAIRMAN: Chris Paddie, District 6

COMMISSIONERS:

Gloria Moon, District 1	Bill Marshall, District 4
Zephaniah Timmins, District 2	Charlie Oliver, District 5
John Flowers, District 3	Ed Hoffman, District 7

ADMINISTRATIVE STAFF PRESENT:

Frank Johnson, City Manager	Ardis Wright, Assistant City Manager
Todd Fitts, City Attorney	Lisa Agnor, City Secretary/Finance Director
Kenneth J. Snyder, Fire Chief	J. C. Hughes, Public Works Director
Stan Spence, Police Chief	Jack Redmon, Parks Director
	Anna Lane, Library Director

THE CHAIRMAN PRESENTED THE FOLLOWING AGENDA FOR THE PRE-COMMISSION PUBLIC WORK SESSION:

I. ITEMS LISTED ON THE CITY COMMISSION AGENDA & EMERGENCY ITEMS

There were no emergency items.

II. REQUESTS BY THE CITY COMMISSIONERS FOR ITEMS TO BE PLACED ON A FUTURE AGENDA

A. Executive Session pertaining to possible litigation regarding the Police Station and Central Fire Station.

III. CITY MANAGER REPORTS

City Manager Frank Johnson reviewed the agenda packet with the City Staff and City Commission.

IV. ADJOURNMENT

INVOCATION & PLEDGE: Chairman Paddie

189. PRESENTATIONS FROM THE PUBLIC

Ed Michel, Executive Director of the Convention and Visitor Bureau, 301 N. Washington, gave an update on tourism in Marshall.

190. ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

191. CONSENT AGENDA

Commissioner Timmins moved to approve the following under Consent Agenda. Commissioner Hoffman seconded the motion, which passed by a 7:0 vote.

A. Consider approval of the minutes from the April 26, 2012 Regular Meeting.

192. PROCLAMATION DECLARING MAY 6-13, 2012 AS "NATIONAL MUSIC WEEK" IN THE CITY OF MARSHALL

Chairman Paddie read the Proclamation declaring May 6-13, 2012 as "National Music Week" in the City of Marshall.

193. CONSIDER AND ACT ON APPROVAL OF A PROCLAMATION DESIGNATING THE WEEK OF MAY 20 – 26, 2012 AS "NATIONAL PUBLIC WORKS WEEK" IN THE CITY OF MARSHALL

Public Works Director J. C. Hughes asked for approval of a Proclamation designating the week of May 20 – 26, 2012 as "National Public Works Week" in the City of Marshall.

Chairman Paddie read the Proclamation and presented the Proclamation to representatives of the Public Works Department in attendance. Chris Miles, Distribution and Collection Superintendent, gave a brief description of the duties Public Works employees perform and thanked the Commission for the Proclamation.

Commissioner Hoffman moved to approve a Proclamation designating the week of May 20 – 26, 2012 as "National Public Works Week" in the City of Marshall. Commissioner Timmins seconded the motion, which passed by a 7:0 vote.

ORDINANCE

194. ORDINANCE O-12-08: REQUIRING BUILDERS AND GENERAL CONTRACTORS PERFORMING WORK WITHIN THE CITY OF MARSHALL TO BE REGISTERED WITH THE CITY'S BUILDING INSPECTIONS DEPARTMENT

Director Jack Redmon asked for approval of an Ordinance requiring builders and general contractors performing work within the City of Marshall to be registered with the City's Building Inspections Department. Mr. Redmon stated that the Construction Board of Appeals voted 5:0 in favor of presenting this Ordinance to the Commission for approval. Mr. Redmon recognized builders and Inspection Department employees in attendance that are in support of the Ordinance.

The Commission engaged in discussion regarding this item.

Commissioner Moon moved to approve an Ordinance requiring builders and general contractors performing work within the City of Marshall to be registered with the City's Building Inspections Department. Commissioner Flowers seconded the motion, which passed by a 7:0 vote. (Second reading required.)

195. RESOLUTION R-12-11: AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION IN THE AMOUNT OF \$12,249.00 FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FOR THE 2012 GRANT YEAR

Police Chief Stan Spence asked for approval of a Resolution authorizing the submission of a grant application in the amount of \$12,249.00 for the Edward Byrne Memorial Justice Assistance Grant for the 2012 grant year.

Commissioner Marshall moved to approve a Resolution authorizing the submission of a grant application in the amount of \$12,249.00 for the Edward Byrne Memorial Justice Assistance Grant for the 2012 grant year. Commissioner Oliver seconded the motion, which passed by a 7:0 vote.

196. CONSIDER APPROVAL OF AN AGREEMENT WITH THE MARSHALL CHAMBER OF COMMERCE FOR OCCUPANCY OF SPACE IN THE MARSHALL VISUAL ART CENTER

City Manager Frank Johnson asked for approval of an agreement with the Marshall Chamber of Commerce for occupancy of space in the Marshall Visual Art Center.

Commissioner Hoffman expressed his concerns regarding this issue. The Commission engaged in discussion regarding this item.

Commissioner Timmins moved to approve an agreement with the Marshall Chamber of Commerce for occupancy of space in the Marshall Visual Art Center. Commissioner Oliver seconded the motion, which passed by the following vote:

Ayes: 6

Nays: 1, Commissioner Hoffman

197. REPORT ON STATUS OF IMPLEMENTING PERFORMANCE EVALUATIONS FOR CITY EMPLOYEES

Commissioner Marshall stated he would like an update on employee performance evaluations and had questions for the Human Resources Manager regarding performance evaluations.

Cherilyn Johnston, Human Resources Manager, presented an overview of the implementation of the performance evaluation for employees and answered questions posed by Commissioner Marshall regarding the evaluations.

198. REPORT ON FEEDBACK FROM CITY EMPLOYEES REGARDING NEW EMPLOYEE EVALUATION PROGRAM

Cherilyn Johnston stated that feedback from the employees regarding the employee evaluation program has been neutral.

199. CONSIDER APPROVAL TO REJECT BID PROPOSALS RECEIVED TO SUPPLY THE CITY OF MARSHALL WITH WATER SYSTEM SUPPLIES

Assistant City Manager Ardis Wright asked for approval to reject bid proposals received to supply the City of Marshall with water system supplies.

Commissioner Hoffman moved to reject bid proposals received to supply the City of Marshall with water system supplies. Commissioner Timmins seconded the motion, which passed by a 7:0 vote.

200. CONSIDER AND ACT ON A REQUEST TO APPROVE A LETTER OF UNDERSTANDING AND DRAINAGE EASEMENT WITH THE INTENT TO PROVIDE FLOODWAY MAINTENANCE OF A SEGMENT OF PARKER CREEK BETWEEN HIGHWAY 80 AND HIGHWAY 59

J. C. Hughes asked for approval of a Letter of Understanding and Drainage Easement with the intent to provide floodway maintenance of a segment of Parker Creek between Highway 80 and Highway 59.

Commissioner Hoffman moved to approve a Letter of Understanding and Drainage Easement with the intent to provide floodway maintenance of a segment of Parker Creek between Highway 80 and Highway 59. Commissioner Timmins seconded the motion, which passed by a 7:0 vote.

201. UPDATE ON STATUS OF COMPLETION OF CONSTRUCTION CONTRACT AT POLICE STATION AND CENTRAL FIRE STATION

This item was withdrawn.

202. REPORT ON CHANGE IN POPULATION OF MARSHALL IN RECENT CENSUSES

Commissioner Timmins asked why there has been a change in population in the City of Marshall and why the City is not growing.

There was general discussion among the Commission about reasons for declining population.

203. REPORT ON OPERATIONAL STATUS OF THE BOOM-AX MOWER

J. C. Hughes presented a report on the operational status of the boom-ax mower.

204. REPORT ON OPERATIONAL STATUS OF STREET SWEEPER

J. C. Hughes presented a report on the operational status of the street sweeper.

205. REPORT ON STATUS OF DEVELOPMENT OF NEW WEBSITE

Jack Redmon presented an overview of the new website. Mr. Redmon recognized Jimmie Rambo, IT Technician, for his work in the development of the site and thanked everyone involved for their assistance.

206. CONSIDER APPROVAL TO CALL A SPECIAL CITY COMMISSION MEETING ON THURSDAY, MAY 17, 2012 FOR THE PURPOSE OF CANVASSING THE MAY 12, 2012 ELECTION RESULTS

Frank Johnson asked for approval to call a Special City Commission Meeting on Thursday, May 17, 2012 for the purpose of canvassing the May 12, 2012 election results.

Commissioner Timmins moved for approval to call a Special City Commission Meeting on Thursday, May 17, 2012 for the purpose of canvassing the May 12, 2012 election results. Commissioner Oliver seconded the motion, which passed by a 7:0 vote.

207. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

208. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

A. Joint meeting between the City Commission, the School Board, and the County Commission to discuss matters that affect Marshall.

209. ADJOURNMENT

Commissioner Timmins moved for adjournment. Commissioner Oliver seconded the motion, which passed by a 7:0 vote.

APPROVED:



Chairman of the City Commission
of the City of Marshall, Texas

ATTEST:



City Secretary

Ordinance: O-12-08
Resolution: R-12-11