



Marshall Public Library  
300 S. Alamo Blvd.  
Marshall, TX 75670  
(903) 935-4465

[www.marshallpubliclibrary.org](http://www.marshallpubliclibrary.org)



Board of Trustees Meeting  
Marshall Public Library Board Room  
Tuesday, May 17, 2016  
4:00 p.m.

1. Call to Order
2. Presentations or remarks from the public
3. Approval of minutes from the April 19, 2016 meeting
4. Friends of a Public Library Report
5. Library Director's Report
6. Discussion of Marshall Public Library renovation project
7. Adjournment

POSTED May 13, 2016  
8:00 a.m.  
Anna Lane

THE MEETING WILL BE CONDUCTED IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE FACILITY IS WHEELCHAIR ACCESSIBLE AND HANDICAP PARKING IS AVAILABLE. REQUESTS FOR SIGN INTERPRETIVE SERVICES WILL BE AVAILABLE WITH AT LEAST 48 HOUR NOTICE PRIOR TO THE MEETING. TO MAKE ARRANGEMENTS FOR THOSE SERVICES, PLEASE CALL ANNA LANE AT (903) 935-4465.

*Enriching, empowering, and educating our community  
through exemplary services, exceptional resources, and engaging programs.*

Marshall Public Library Board of Trustees Minutes  
April 19, 2016

1. The meeting of the Board of Trustees was called to order at 4:00 pm by Chairman Ruby Pye.

Present were trustees: Ruby Pye, Lou Gaw, Darlene Dotson, Missy Hill, & Megan Maxwell. Also present were Anna Lane, Library Director, Elizabeth Bradshaw, Public Services Librarian. Representing Friends of a Public Library: Steve Flohr. Public in attendance: Ginny Harris, Frank Strauss, Dorcas Collins, Spencer Black, and Meredith Shamburger from the *Marshall News-Messenger*.

2. Remarks from the public—Ginny Harris brought up the building maintenance that has been deferred for a long time, including outdoor lights that are not working. In particular, she asked who was responsible for this maintenance. The question was raised about whether the building should be renovated if it isn't being maintained the way it is currently, with long-standing maintenance concerns not being addressed over a period of years. Frank Strauss put his name forward for replacing the vacant board member position and clarified that his residence is in Marshall.
3. Motion to approve the minutes of the March meeting was motioned to be approved by Darlene Dotson and seconded by Lou Gaw with a correction in the dates of the book sale.
4. Steve Flohr presented for the Friends of a Public Library. The Friends board meeting was April 4, and he thanked Anna Lane for coming to the meeting to present about the library renovation. The upcoming membership meeting will be May 2, followed by the next book sale starting on May 13.
5. Anna Lane presented the Library Director's report. The direct-deposited check for the Emma Walker Fund was \$143.50. The March author talk Elizabeth Bradshaw arranged was very successful, with 54 people attending. Plans are under way for the summer children's reading program, and there will be a summer reading challenge program for teens and adults as well. June 6 is the start of the summer programming with a Magician kick-off event. Beverly Cleary's birthday was celebrated with a drawing for a set of her books.

The 2015 Annual Report was discussed, including expenditures, and the standards required in each category as well as the enhanced/exemplary categories. Then the process of appointing new board members was explained. Darlene Dotson nominated Charles Cornish III to fill the vacancy, and Megan Maxwell seconded the motion. The motion carried.

6. Discussion of Marshall Public Library Renovation Project: The board of trustees considered the request to the Friends of a Public Library to contribute \$99,850 dollars still needed to move forward with the current library renovation plan. Lou Gaw motioned to ask the Friends for this amount, and Darlene Dotson seconded. All were in favor, and the motion carried. Frank Strauss commented that there wouldn't be much left in the Walker Fund if the full \$200,000 amount was spent for the renovation. Frank also asked to make clear the wording on the December minutes about the allocation of the Walker fund money for the renovation, which we confirmed states that the amount spent will not exceed \$200,000.
7. Motion to adjourn was made at 4:49 pm by Missy Hill and seconded by Darlene Dotson.

Next regular scheduled meeting will be May 17, 2016 at 4:00 pm.