



Marshall Public Library  
300 S. Alamo Blvd.  
Marshall, TX 75670  
(903) 935-4465  
[www.marshallpubliclibrary.org](http://www.marshallpubliclibrary.org)



Board of Trustees Meeting  
Marshall Public Library Gold Room  
Tuesday, March 15, 2016  
4:00 p.m.

1. Call to Order
2. Presentations or remarks from the public
3. Approval of minutes from the February 16, 2016 meeting
4. Friends of a Public Library Report
5. Library Director's Report
6. Discussion of Marshall Public Library renovation project
7. Adjournment

POSTED March 10, 2016  
4:00 p.m.  
Anna Lane

THE MEETING WILL BE CONDUCTED IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE FACILITY IS WHEELCHAIR ACCESSIBLE AND HANDICAP PARKING IS AVAILABLE. REQUESTS FOR SIGN INTERPRETIVE SERVICES WILL BE AVAILABLE WITH AT LEAST 48 HOUR NOTICE PRIOR TO THE MEETING. TO MAKE ARRANGEMENTS FOR THOSE SERVICES, PLEASE CALL ANNA LANE AT (903) 935-4465.

*Enriching, empowering, and educating our community  
through exemplary services, exceptional resources, and engaging programs.*

Marshall Public Library Board of Trustees Minutes  
February 16, 2016

1. The meeting of the Board of Trustees was called to order at 4:00 pm by Chairman Ruby Pye.

Present were trustees: Ruby Pye, Lou Gaw, Darlene Dotson, J.R. Nissley, and Megan Maxwell. Also present were Anna Lane, Library Director, Elizabeth Bradshaw, Public Services Librarian. Representing Friends of a Public Library: Steve Flohr. Public in attendance: Ginny Harris

2. There were no remarks from the public.
3. Motion to approve the minutes of the January meeting was motioned to be approved by J.R. Nissley and seconded by Megan Maxwell. Darlene Dotson was introduced to the two new board members.
4. Steve Flohr presented for the Friends of a Public Library. The February book sale was coming up and they were setting up for that. Board of Directors meeting discussed community presentations and the resulting good publicity for the library.
5. Anna Lane presented the Library Director's report. Direct-deposited check for the Emma Walker Fund was \$335.03; IRS forms have arrived, and there are only two of them this year. The staff helps patrons by printing other forms that they might need. Anna reminded the Board that there will be Spring Break activities at the library during that week. She recently spoke to the Rotary Club and Lions Club and took questions about the library's e-book offerings. Anna encouraged everyone to participate in February's blind date with a book program.

Next Anna reviewed the Annual Review of the Strategic Plan with everyone. The library has made good progress on its goals for the year. Dr. Nissley asked about the library's offerings for Spanish-language acculturation books. We learned that the library has about 60,000 books because accreditation requires that there be one book per capita of the service population. The drive-up book drop is due to be installed soon, and it will be located near the bicycle stand on the southeast corner of the building. The library's circulation system is being updated, and the new system will be installed around the first of March.

6. Discussion of Marshall Public Library Renovation Project: The City of Marshall has asked the library director to visit some other libraries that have been renovated, and everyone was invited to go to see Tyler & Carthage's recently renovated libraries. The next step in the renovation project is to present a plan for the project to the City and the Friends of a Public library to find out how much those groups will be able to contribute.
7. Motion to adjourn was made at 4:36 pm by Lou Gaw and seconded by Darlene Dotson.

Next regular scheduled meeting will be March 15, 2016 at 4:00 pm.