



Marshall Public Library
300 S. Alamo Blvd.
Marshall, TX 75670
(903) 935-4465

www.marshallpubliclibrary.org



Board of Trustees Meeting
Marshall Public Library Board Room
Tuesday, June 21, 2016
4:00 p.m.

1. Call to Order
2. Presentations or remarks from the public
3. Approval of minutes from the May 17, 2016 meeting
4. Friends of a Public Library Report
5. Library Director's Report
6. Discussion of Marshall Public Library renovation project
7. Adjournment

POSTED June 16, 2016
1:00 p.m.
Anna Lane

THE MEETING WILL BE CONDUCTED IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE FACILITY IS WHEELCHAIR ACCESSIBLE AND HANDICAP PARKING IS AVAILABLE. REQUESTS FOR SIGN INTERPRETIVE SERVICES WILL BE AVAILABLE WITH AT LEAST 48 HOUR NOTICE PRIOR TO THE MEETING. TO MAKE ARRANGEMENTS FOR THOSE SERVICES, PLEASE CALL ANNA LANE AT (903) 935-4465.

*Enriching, empowering, and educating our community
through exemplary services, exceptional resources, and engaging programs.*

Marshall Public Library Board of Trustees Minutes
May 17, 2016

1. The meeting of the Board of Trustees was called to order at 4:00 pm by Chairman Ruby Pye.

Present were trustees: Ruby Pye, Lou Gaw, Darlene Dotson, Dr. Gerald Nissley, Charles Cornish III, and Megan Maxwell. Also present were Anna Lane, Library Director, Elizabeth Bradshaw, Public Services Librarian, and Jack Redmon, Director of Support Services. Representing Friends of a Public Library: Steve Flohr. Public in attendance: Ginny Harris, Frank Strauss, Dorcas Collins, Gail Biel, and Meredith Shamburger from the News-Messenger.

2. Ruby Pye introduced Charles Cornish III, our new board member, and asked everyone to introduce themselves to him. Frank Strauss reiterated that he receives his mail in Marshall but lives just outside the city limits.
3. Motion to approve the minutes of the April 19 meeting was motioned to be approved by Lou Gaw and seconded by Darlene Dotson.
4. Steve Flohr presented for the Friends of a Public Library. The Friends membership meeting was May 2, and 35 people attended the potluck dinner with guest speaker Dr. Jerry Hopkins. Officers for the Friends will remain the same for the upcoming year. The library book sale was ongoing at the time of the board meeting, and 1800 books had already been sold. Gail Beil spoke about her support for a landscaping project for the library, for which she and Melinda Gaulden donated a total of \$1500 to the Friends of a Public Library. The American Legion, Forward Marshall, and the Girl Scouts were to help plant everything. Jack Redmon stated that the sign letters were going to be recoated to improve the appearance of the sign.
5. Anna Lane presented the Library Director's report. The direct-deposited check for the Emma Walker Fund was \$118.25. Three library staff read stories to almost 100 1st graders from South Marshall Elementary at City Park during their field trip, as the book sale was being set up at the time. Summer Reading Program was getting ready to start off, including Pop-Up Story Times around the county. Books have been ordered for the high school AP summer reading program as well.
6. Discussion of Marshall Public Library Renovation Project: Plans are moving ahead for the library renovation, although an architect has not been approved by the City. The library will be closed for approximately 90 days starting in August, with the City of Marshall completing project components such as new bathrooms, new ceiling tiles, and painting. Trinity Library Services will move the boxes of books and help solidify the dates of the project. Steve Flohr noted that the Friends had not been asked to contribute yet and stated that the group would like to know how their money is being spent. After some discussion, the board determined that the chairman would compose a letter requesting the remaining \$99,850 from the Friends group to go toward the library furnishings. Megan Maxwell asked if there was a way to reduce the amount of the Walker Fund spent if the Friends contribute to the furnishings for the renovation. Jack Redmon reminded the board that paint colors and surfaces for the project still need to be chosen, and Dorcas Collins recommended that we take advantage of Amanda Wynn's expertise in making these choices.
7. Motion to adjourn was made at 4:37 pm by Darlene Dotson and seconded by Lou Gaw.

Next regular scheduled meeting will be June 21, 2016 at 4:00 pm.

Submitted by Megan Maxwell