

MEMORANDUM

To: Jack Redmon, Acting City Manager

From: Elaine Altman, Finance Director/City Secretary

Date: December 7, 2018

Subject: Approval of an Ordinance amending the 2018 Annual Budget to provide for Year-End Adjustments in Selected Departments

The Finance Department is currently working on the above referenced ordinance. Information for this agenda item will be provided at the meeting on Thursday.