

## MEMORANDUM

To: Lisa Agnor, City Manager

From: Jack Redmon, Director of Support Services

Date: January 8, 2016

Subject: Report regarding costs and requirements involved in the implementation of the sale of wine and beer at the Oaklawn Municipal Golf Course

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At the December 10, 2015 regular City Commission meeting, Staff was asked to look into the possibility of implementing the sale of beer and wine at the golf course. I have received prices from various vendors for coolers, as well as prices for electrical upgrades to our system which would be needed to accommodate the coolers. Contact was also made with the Texas Alcohol and Beverage Commission for license pricing.

To implement these sales, one additional employee will be needed in the Club House. This person can be part-time, but we will need this person to work during all operating hours of the golf course. This would result in an increase in our pool of part-time employees, since a part-time employee is only allowed to work 29 hours per week.

The following is a break-down of projected costs:

Coolers	\$6,000.00
Electrical Upgrades	\$800.00
State License for Beer & Wine Sales	\$8,500.00 (every 2 years)
Employee	\$32,915.00 (annually)