



## CITY OF MARSHALL

### COMMISSION AGENDA INFORMATION SHEET:

**MEETING DATE:** October 08, 2015

**PROJECT:** Report on the scheduled quarterly neighborhood Clean Sweep programs. (Clean Sweep Committee)

**DESCRIPTION:**

A staff committee comprised of City Manager Lisa Agnor, Sarah O'Brien, Wes Morrison, and I recently met to set a schedule for the proposed Clean Sweep program. As a reminder, the Marshall Clean Sweep is a program where we will utilize all city departments to focus in a specified neighborhood or area of Marshall, for a set period of time (normally three months), to improve the area through cleanups, visual enhancements, public safety improvements, and infrastructure improvements. A copy of a "Draft – Marshall Clean Sweep Program" is attached and outlines in more detail the roles everyone will play.

The first area under this new program is scheduled for Saturday, November 7<sup>th</sup> from 9:30 AM until 11:30 AM, followed by lunch with hotdogs, drinks, and games and will be held in Bella Wyatt Park on East Rusk Street. This first event will cover the area bounded by Grove Street (west side), to Highway 59 (east side), and Highway 80 (north side), and Travis Street (south side) – map is attached.

This area was chosen because it serves as a main entry way for the downtown area and the Wonderland of Lights and several neighborhood areas need additional staff focus, as outlined under the Marshall Clean Sweep Program.

The next Clean Sweep Programs are scheduled for the following first Saturdays in 2016 (locations and boundaries to be announced):

- February 6, 2016 - (Jan/Feb/Mar)
- May 7, 2016 - (Apr/May/June)
- August 6, 2016 - (July/Aug/Sept)
- November 5, 2016 - (Oct/Nov/Dec)

We have all stated that if Marshall is going to be a shining example of an All America City, we need to also look the part. Republic Services Inc, our solid waste provider, already supplies several free dumpsters and roll off containers as part of their contract, as well as a \$6,000 annual contribution for litter control and beautification projects. We will also approach local businesses to become sponsors for the program and events.

**COST:**

N/A

**FUNDING:**

N/A

**Acct. Name & No**

**Original Budget**

**RECOMMENDED**

**CITY COMMISSION ACTION:**

No action required - Staff Report (Public Services Director)

**CITY CONTACTS:**

Lisa Agnor, City Manager - 903-935-4421

J. C. Hughes, Public Services Director - 903-503-4503

Sarah O'Brien, Tourism and Promotions Director - 903-702-7777

Wes Morrison, Planning & Development Director - 903-934-7877

**ATTACHMENTS:**

Clean Sweep Nov 7<sup>th</sup> Bella Wyatt Park

Marshall Clean Sweep Program



Marshall  
Marshall, TX

©2015 Google

Imagery Date: 11/1/2013 32°32'43.67" N -94°21'36.41" W



MARSHALL CLEAN SWEEP  
TEAMING UP



### "Marshall Clean Sweep" - aiming to clean up Marshall...one neighborhood at a time

The City of Marshall's "Clean Sweep" Program will utilize all available city resources to focus on neighborhood or area enhancements for a three month period of time. The successful "Clean Sweep" model is accomplished through combined efforts of several city departments, volunteer groups, and neighborhood residents to focus on working together in one neighborhood or area, for an approximate period of three (3) months. The Animal Services, Code Enforcement, Fire, Health Division, Main Street, Parks & Recreations, Planning and Zoning, Police, Public Works, Water Utilities, and numerous other community partners who may be called upon will all be working together to provide a "Clean Sweep" throughout Marshall.

The program does not exist at the expense of other areas of Marshall, but provides an enhanced emphasis for improvement in the designated area. Enhancing improvements in one area will provide a more visible overall impact of improvements and serve as encouragement to others to follow the example of what can be accomplished. "We are excited about the opportunity to work with our residents and community volunteers to enhance the appearance of our All America City," says City Manager, Lisa Agnor. For the program to be a success, it must be stressed that it cannot be successful without the support of those who live in these neighborhoods or areas.

### Details of the "CLEAN SWEEP" program are outlined below:

**Animal Services** will partner with the Humane Society and Marshall Animal Services to address animal issues. Animals running at large, city tags and vaccination requirements will be addressed. Animal Services will look at including a Rabies Clinic as part of the program. If possible, the clinic will be located in the area.

**Code Enforcement** will address all nuisance violations such as weeded lots, overgrown right-of-ways, trash, litter, and unsafe structures. This team will consist of building inspections, health, and code enforcement. Notification letters of violations and citations will be issued. Charges will be filed for non-compliance. Adopt-A-Block Program will be offered to neighborhood or area residents or businesses for main streets in the area.

**Fire Department** will be checking to confirm all fire hydrants work, have sufficient flows and pressure and locate areas where hydrants need to be installed. They will work with Water Utilities to fix, repair, paint, or clean around all fire hydrants in the area and make sure blue reflectors are located in roadways to alert responders to hydrant locations at night. They will also work with all residents or businesses that do not have proper addresses posted, and will assist with providing smoke detectors to residents if needed.

**Health Division** will inspect the neighborhood or area to locate possible health related issues such as raw sewage or standing water. They will also provide information to residents regarding the health services available to all residents.

**Main Street** will focus attention on the entire downtown district, between Grand Avenue, Travis Street, Alamo Boulevard, and Grove Street, paying special attention to conditions and signage to the main entries. They will also work closely with all of the other “Clean Sweep” partners to address safety and health issues.

**Police Department** will work with Code Enforcement to address junk vehicles, address illegal parking, and offer neighborhoods information on the “Neighborhood Watch Program” and their “No Color – No Labels Program” and increase daytime and nighttime patrols as needed.

**Public Works** will replace or repair all street signs, replace or replace traffic signs as needed, mow right-of-ways, address drainage ditches or drainage issues, provide full depth roadway patches and schedule roadway improvements as needed. Public works will also mow or trim all rights-of-ways in need of mowing.

**Water Utilities** will partner with Water Billing and Engineering to inventory water lines, sewer lines, and water meters, and GPS locate every fire hydrant in the area. They will also determine condition of the utility infrastructure and needs for upgrades, replacements, or new installations.

**Keep Marshall Beautiful (KMB)** will assist volunteers who want to beautify and plant trees in public areas if applicable. KMB and the City of Marshall may provide special assistance to assist any hardship cases.

For more information on the “Clean Sweep” Program please contact Lisa Agnor, Marshall City Manager, at [thompson.laurie@marshalltexas.net](mailto:thompson.laurie@marshalltexas.net) or by calling at 903-935-4421.