

## **MEMORANDUM**

**To: Members of the City Commission**

**From: Lisa Agnor, City Manager**

**Date: October 7, 2016**

**Subject: Report regarding the City Hall Annex facility**

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**This item has been placed on the agenda at the request of Commissioner Calhoun. Information regarding this item is attached.**



October 7, 2016

To: Lisa Agnor, City Manager

From: Jack Redmon  
Director of Support Services

A handwritten signature in black ink, appearing to be "JR", is written over the name "Jack Redmon".

Re: City Hall Annex

At the September 22, 2016 Commission meeting, City Staff was asked to provide a report on the condition of the City Hall Annex building.

The City Hall Annex is in need of various repairs, including a new roof and interior upgrades. An air quality study was recently completed by ERI Consulting, of Tyler and we are currently waiting on the results. We do know that the floors in this facility contain asbestos and some areas would need to be abated. Our main area of concern is the Courtroom and Court offices. It is also my recommendation that the old jail area be removed from the building.

**Renovations and estimated costs:**

Partial abatement and mold abatement	\$ 65,000.00
New roof	\$125,000.00
Jail removal	\$ 34,000.00
Upgrades to Court room and offices	\$ 65,000.00
Estimated architectural fees	<u>\$ 35,000.00</u>
<b>Total:</b>	<b>\$324,000.00</b>