



CITY OF MARSHALL

COMMISSION AGENDA INFORMATION SHEET:

MEETING DATE: March 10, 2016

PROJECT: Report regarding the status of issuance of a Request for Qualifications for engineering development of Master Plans for City infrastructure needs. (Public Services Director)

DESCRIPTION: On January 28, 2016, we discussed developing Request for Qualifications (RFQ) for Master Plans for Water/Waste Water/Drainage/Streets. The first RFQ we developed recently was for firms to assist in developing a Request for Proposal (RFP) and installation oversight for new water meters and meter reading system.

We are currently working on the RFQ for a Waste Water Master Plan and expect to have it ready for advertisement in two weeks, followed in one week with a RFQ for a Water Master Plan. We are taking extra time in developing the RFQ's for Water and Waste Water Master Plans because we are attempting to utilize portions of previous studies as a data base, and save time and cost in the long run. Once the RFQ's are ready, we will begin advertising. We will circulate the RFQs to everyone prior to advertising for review and comments.

*We do need to move forward with one waste water project – Turtle Creek sewer line relocation. The master plan development takes time and this project is a known issue and should be started as soon as possible. We have already started pre-engineering and developing a draft design and detailed estimated cost; we cannot afford to delay this project.

The RFQ for Drainage Infrastructure can be developed and advertised in early April.

With regard to a Street Master Plan, we are confident that we can develop this plan in-house. We already have the data and street conditions change quickly each year due to the varied types of road base and use. We respectfully recommend allowing city staff to develop this Master Plan.

COST:

N/A – RFQ report.

FUNDING:

N/A – RFQ report.

Acct. Name & No

Original Budget

As Bid

RECOMMENDED

ACTION:

No action required; we do plan to move forward with the RFQ Master Plan Development s for Water, Waste Water, and Drainage.

CITY CONTACT: J. C. Hughes, Public Services Director 903-503-4503

ATTACHMENTS:

N/A

cc: File