

MEMORANDUM

To: Members of the City Commission

From: Lisa Agnor, City Manager

Date: June 17, 2016

Subject: Authorize City Staff to proceed with the renovation of the Marshall Public Library and to negotiate with a firm to provide architectural services for the project

This item has been placed on the agenda for consideration by the Commission to authorize City Staff to proceed with the Marshall Public Library renovation project and to negotiate with a firm to provide needed architectural services. Although project construction will not begin until September, we are placing this item on the agenda now so that the project can immediately begin following the completion of the Library's Summer Reading Program.

Information is attached which provides a cost estimate for the project and a listing of the items which are included in the cost estimate. When the project is completed, Staff will bring a request to the Commission for a budget amendment for the amount of the project.



June 17, 2016

To: Lisa Agnor, City Manager

From: Jack Redmon 
Director of Support Services

Re: Marshall Public Library Renovations

The cost estimate for needed renovations at the Marshall Public Library is \$280,500. The following items are included in this cost estimate:

- Interior and exterior painting
- New carpet
- New lighting
- Renovation of the restrooms
- Renovation of the kitchen area
- Electrical upgrades
- Handicap accessibility improvements
- Architectural services for the project