

MINUTES OF THE SPECIAL-CALLED MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, OCTOBER 15, 2015
6:00 PM

Chairman Eric Neal called the Special-Called meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1

Michael Mitchell, District 2

LaDarius Carter, District 4

Vernia Calhoun, District 5

Garrett Boersma, District 6

ABSENT: Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager

Jack Redmon, Support Services Director

Wes Morrison, Planning & Development Director

Sarah O'Brien, Director of Tourism & Promotions

INVOCATION & PLEDGE: Commissioner Boersma

346. **SPECIAL-CALLED MEETING TO SEEK INPUT AND ENGAGE IN DISCUSSION WITH THE PUBLIC REGARDING HOW THE PERFORMANCE VENUE AREA OF MEMORIAL CITY HALL MIGHT BE RENOVATED TO BEST ACCOMMODATE THE NEEDS OF PERFORMING ARTISTS AND EVENTS.**

Inagene Bennett, 415 Gail Circle, stated that she wants the city to look at using the Gold Room in the Public Library for future events as well as Memorial City Hall.

Tom Webster, 604 Shadywood Drive, stated that he would like the acoustic, light and sound areas to be looked into in order to make sure they will work for all types of performances and asked that we consider what auxiliary equipment might be purchased. Mr. Webster thanked the Commission for the opportunity to speak and said he would be thrilled to be an active participant.

Jack Canson, 3109 Victory Drive, agreed with Tom Webster in regards to the building needing to be able to accommodate all types of performances. He suggested that multiple flat screens be purchased and discussed the need for loading space from the street to the stage.

Steven Hayes, 13 Cherrywood Circle, stated that he concurs with all that has been said and believes there is a great need for a greater presentation of cultural arts in this area.

Sandi Parks, 405 Linoak Street, spoke regarding the seating and sound being adjusted for the different types of performances and suggested that a serious piano should be purchased. She stated that she and Don Parks are willing to lead a campaign to fund a Steinway B grand piano, or a really good quality Yamaha. She recommended that a designated manager position be put in place for the room in order for it to be properly overseen.

Commissioners engaged in discussion with City staff, John Flowers, Architect for the Memorial City Hall project, and participants regarding the ideas and suggestions presented.

347.

ADJOURNMENT

Commissioner Carter made a motion for adjournment. Commissioner Calhoun seconded the motion, which passed with a vote of 6:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

Acting City Secretary

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, OCTOBER 22, 2015
6:00 PM

Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1

LaDarius Carter, District 4

Garrett Boersma, District 6

Michael Mitchell, District 2

Vernia Calhoun, District 5

Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager

Dean Searle, Acting City Attorney

J.C. Hughes, Public Services Director

Jack Redmon, Support Services Director

Wes Morrison, Planning & Development Director

Debbie Manuel, Acting City Secretary/Finance Director

Sarah O'Brien, Director of Tourism & Promotions

Reggie Cooper, Fire Chief

Eddie Campa, Police Chief

INVOCATION & PLEDGE: Commissioner Carter

348. **PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

349. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

Item C was withdrawn from the Consent Agenda.

350. **CONSENT AGENDA**

Commissioner Carter made a motion to approve the Consent Agenda. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

- A. Consider approval of the minutes from the October 8, 2015 Regular meeting.
- B. Consider approval of the purchase of a Community Patrol Cruiser (CPC) unit for the Marshall Police Department.
- D. Report on the status of implementations recommended in the Efficiency Study and savings that have been realized from those implementations.
- E. Monthly financial report.
- F. Code enforcement report.

SECOND READING OF ORDINANCE

351. CONSIDER APPROVAL OF AN ORDINANCE AMENDING CHAPTER 31 OF THE CODE OF ORDINANCES, REVISING THE SCHEDULE OF WATER AND SEWER RATES, PROVIDING FOR MONTHLY CHARGES, AND PROVIDING AN EFFECTIVE DATE FOR THE REVISED CHARGES.

J.C. Hughes, Public Services Director, stated that he had no additional information for the second reading of this Ordinance.

Commissioner Calhoun made a motion to approve an Ordinance amending Chapter 31 of the Code of Ordinances, revising the schedule of water and sewer rates, providing for monthly charges, and providing an effective date for the revised charges. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

352. CONSIDER APPROVAL OF AN INCREASE IN THE MONTHLY RENTAL RATE PAID BY THE WEISMAN CENTER COOPERATIVE FOR USE OF SPACE IN THE WEISMAN BUILDING, AS PROVIDED FOR IN THE TERMS OF THE CURRENT LEASE AGREEMENT.

Lisa Agnor, City Manager, asked for approval of an increase as provided for in the terms of the contract for the monthly rental rate paid by the Weisman Center Cooperative for use of space in the Weisman building. The new rate would be \$576.

Commissioner Calhoun made a motion to approve an increase in the monthly rental rate paid by the Weisman Center Cooperative for use of space in the Weisman building. Commissioner Moon seconded the motion.

Commissioners asked questions of Lisa Agnor regarding this item.

This item passed with a vote of 7:0.

353. CONSIDER APPROVAL OF AN INCREASE IN THE MONTHLY RENTAL RATE PAID BY CENTRAL PERKS FOR USE OF SPACE IN THE WEISMAN BUILDING, AS PROVIDED FOR IN THE TERMS OF THE CURRENT LEASE AGREEMENT.

Lisa Agnor asked for approval of an increase as provided for in the terms of the contract for the monthly rental rate paid by Central Perks for use of space in the Weisman building. The new rate would be \$864.

Commissioners asked questions of Lisa Agnor regarding this item.

Commissioner Mitchell made a motion to approve an increase in the monthly rental rate paid by Central Perks for use of space in the Weisman building. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

354. DISCUSSION OF AND CONSIDERATION OF UTILIZING CONSTRUCTION MANAGEMENT SERVICES FOR THE RENOVATION OF MEMORIAL CITY HALL

AND AUTHORIZING CITY STAFF TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR CONSTRUCTION MANAGEMENT SERVICES.

Lisa Agnor discussed the Memorial City Hall renovation project and asked the Commission if they wanted City Staff to advertise a Request for Construction Management Services for this project.

The Commission asked questions of City Staff, John Flowers, Architect for the Memorial City Hall project, and Dean Searle, Acting City Attorney, regarding this item.

Gary Closkey, 2003 Fairway Lane, discussed the purpose and forms of construction management services.

Commissioner Carter made a motion to approve utilizing construction management services and to authorize City staff to advertise a Request for Qualifications for construction management services. Commissioner Calhoun seconded the motion.

The Commission engaged in further discussion regarding this item.

The motion passed with the following vote:

Ayes: 6

Nays: 1, Commissioner Mitchell

355. DISCUSSION OF AND CONSIDERATION OF SEEKING REQUESTS FOR QUALIFICATIONS FOR A PRELIMINARY ARCHITECTURAL CONCEPTUAL DESIGN, WITH ESTIMATED COSTS, FOR AN ANIMAL SHELTER THAT ADEQUATELY MEETS THE NEEDS OF MARSHALL AND DISCUSSION AND CONSIDERATION OF THE NEED FOR PLACING THIS SUBJECT AS A REFERENDUM ITEM ON THE MAY 2016 ELECTION BALLOT.

Commissioner Boersma stated his reasons for asking for consideration of seeking Requests for Qualifications for a preliminary architectural conceptual design, with estimated costs, for an animal shelter that adequately meets the needs of Marshall and for consideration of placing this subject as a referendum item on the May 2016 election ballot.

Commissioner Boersma made a motion to approve seeking Requests for Qualifications for a preliminary architectural conceptual design, with estimated costs, for an animal shelter that adequately meets the needs of Marshall and the need for placing this subject as a referendum item on the May 2016 election ballot. Commissioner Carter seconded the motion.

The Commission engaged in discussion regarding this item.

This item passed with a vote of 7:0.

356. REPORT ON THE STATUS OF THE IMPLEMENTATION OF THE OPENGOV FINANCIAL TRANSPARENCY PROGRAM.

Commissioner Calhoun asked for a report on the status of the implementation of the OpenGov financial transparency program.

Lisa Agnor stated that the Finance and IT departments are working on this program and the projected start date for the program is mid-November.

357. **CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA**

C. Report on the Oaklawn Municipal Golf Course for the third quarter of 2015.

Commissioner Boersma asked questions of City Staff regarding this agenda item.

358. **REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS**

- Presentation from ETBU students regarding needs within the City
- Status update of Annexation Plan
- Quarterly reports and status of boards, committees and commissions

359. **ADJOURNMENT**

Commissioner Carter made a motion for adjournment. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

Acting City Secretary

Ordinance: O-15-09

MINUTES OF THE SPECIAL-CALLED MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
SATURDAY, OCTOBER 24, 2015
9:00 AM

The Special-Called meeting convened in the Bear Cave Meeting Room, Bear Creek Smokehouse, 10857 State Hwy 154, at 9:00 a.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1
LaDarius Carter, District 4
Garrett Boersma, District 6

Michael Mitchell, District 2
Vernia Calhoun, District 5

ABSENT: Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager
J.C. Hughes, Public Services Director
Jack Redmon, Support Services Director
Wes Morrison, Planning & Development Director
Debbie Manuel, Acting City Secretary/Finance Director
Sarah O'Brien, Director of Tourism & Promotions
Cherilyn Johnston, HR Manager

Eddie Campa, Police Chief
Reggie Cooper, Fire Chief

STRATEGIC PLANNING WORKSHOP

City Commission and City Staff, facilitated under the direction of Dr. Rick Herzog, Professor of Government at Stephen F. Austin State University, and Kent Hutchison, Senior Specialist with C.J. Baxter Group LLC., participated in a Strategic Planning Workshop.

ADJOURNMENT

The Strategic Planning Workshop concluded and the meeting was adjourned.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

Acting City Secretary

MINUTES OF THE SPECIAL-CALLED MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
TUESDAY, OCTOBER 27, 2015
6:00 PM

Chairman Eric Neal called the Special-Called meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1
Vernia Calhoun, District 5
Ed Smith, District 7

Michael Mitchell, District 2
Garrett Boersma, District 6

ABSENT: LaDarius Carter, District 4

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager
Jack Redmon, Support Services Director
Debbie Manuel, Acting City Secretary/Finance Director

Todd Fitts, City Attorney

REQUEST FOR CITY COMMISSION CONSIDERATION

360. **CONSIDER APPROVAL TO AWARD A BID FOR THE REPLACEMENT OF THE ROOF ON THE CITY HALL BUILDING.**

Lisa Agnor, City Manager, asked for approval to award a bid for the replacement of the roof on the City Hall building to Curtis-McKinley Roofing & Sheet Metal, Inc. for \$97,425.

Commissioners asked questions of Jack Redmon, Support Services Director, regarding this item.

Commissioner Boersma made a motion to award a bid for the replacement of the roof on the City Hall building to Curtis-McKinley Roofing & Sheet Metal, Inc. for \$97,425. Commissioner Smith seconded the motion, which passed with a vote of 6:0.

361. **ADJOURNMENT**

Commissioner Calhoun made a motion for adjournment. Commissioner Mitchell seconded the motion, which passed with a vote of 6:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

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ATTEST:

Acting City Secretary