

MEMORANDUM

To: Members of the City Commission

From: Lisa Agnor, City Manager

Date: March 2, 2018

Subject: Discussion and Consideration of Revision to Architectural Agreement Based on Additional Funding Allocated to Memorial City Hall project in 2017 and to Provide for Additional Services

Our contract for architectural services was based on a budget of \$1.8 million including construction and architectural/engineering “Basic Services” and estimated additional services (estimated building cost of \$1.6 million).

During the process, we instructed the architect to design the entire project and put it out to bid to obtain a total construction cost. Upon determination of the construction cost, the City authorized us to proceed with complete renovation at approximately \$3.375 million.

Our agreement states that if additional grants and/or owner funds are allocated design fees will be revised based on agreement between the owner and architect. This item is being placed on the agenda for discussion and consideration for that revision.