

## MEMORANDUM

To: Lisa Agnor, City Manager

From: Jack Redmon, Director of Support Services

Date: June 5, 2015

Subject: Authorize City Staff to go out for bids for replacement of the roof at the Center for Applied Technology building

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The Marshall Economic Development Corporation has requested a roof replacement for the Center for Applied Technology building, located at 2660 East End Blvd. South. We have made numerous attempts over the past several years to repair the leaking roof on this building but the heavy spring rains, coupled with the type of roof that is currently in place, has made patching impossible. We have utilized several contractors to resolve the problem, as well as the City maintenance staff, and all attempts have been futile in resolving the water issues with this roof.

I am requesting that the City Commission allow the staff to bid for replacement of the roof at the Center for Applied Technology building.