

## MEMORANDUM

To: Members of the City Commission

From: Lisa Agnor, City Manager

Date: February 23, 2016

Subject: Consider approval to authorize City Staff to negotiate a contract for Construction Superintendent Services for the Memorial City Hall renovation project

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Requests for Qualifications for Construction Superintendent Services for the Memorial City Hall renovation project were opened on Tuesday, February 16, 2016, 10:00 a.m., in the second floor conference room at City Hall. Staff is in the process of reviewing the RFQ's and interviewing respondents. We anticipate presenting a recommendation to the Commission for consideration at the meeting on Thursday.