

## MEMORANDUM

To: Lisa Agnor, City Manager

From: Elaine Altman, Finance Director

Date: January 22, 2018

Subject: Consider Approval of an Amendment to the 2018 Annual Budget

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A 2018 budget amendment for unexpended 2017 Commission conference and training funds was discussed during budget workshops. Expenditures for the conference and training line item totaled \$3,354 less than what was budgeted in 2017. This item has been placed on the agenda for the Commission to consider action on this amendment if you chose to do so.

The attached ordinance provides for this amendment by appropriating \$3,354 from General Fund Unobligated Reserves for Commission conference and training.

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE AMENDING ORDINANCE NO. O-17-16 TO AMEND THE  
2018 ANNUAL BUDGET OF THE CITY OF MARSHALL, TEXAS**

**WHEREAS**, on September 15, 2017 the City of Marshall, Texas passed Ordinance No. O-17-16 adopting the 2018 annual budget; and

**WHEREAS**, the City of Marshall, Texas desires to amend the 2018 annual budget to provide for additional expenditures to meet unusual and unforeseen conditions, which could not, by reasonable diligent thought and attention, have been included in the original budget;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MARSHALL THAT:**

The appropriations for the fiscal year beginning January 1, 2018 and ending December 31, 2018 for the support of the General Fund be amended to appropriate funds in the amount of \$3,354 from General Fund Unobligated Reserves for Commission Conference and Training.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAINED: \_\_\_\_\_

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAINED: \_\_\_\_\_

\_\_\_\_\_  
CHAIRMAN OF THE CITY COMMISSION  
OF THE CITY OF MARSHALL, TEXAS

ATTEST:

\_\_\_\_\_  
CITY SECRETARY