



## CITY OF MARSHALL

### COMMISSION AGENDA INFORMATION SHEET:

**MEETING DATE:** June, 25, 2015

**PROJECT:** Consider approval of a contract extension with Chemtrade Chemicals to furnish Coagulant for surface water treatment for the City of Marshall. (Public Services Director)

**DESCRIPTION:**

Attached is extension offer #1 from Chemtrade Chemicals of Parsippany, New Jersey for the period July 1, 2015 through June 30, 2015 to supply coagulant for our daily water treatment process. The original bid allows for two annual extensions, with possible rate increases allowed below the annual CPI. In this case, Chemtrade Chemicals is offering to exercise Extension #1 at the existing cost of \$0.221/lb.

Their product has been of very high quality and shipments have all been on time. We recommend exercising the allowable extension #1 at the current pricing schedule with Chemtrade Chemicals.

**COST:**

\$0.221/lb (same as July 1, 2014)

**FUNDING:**

Water Utilities

**Acct. Name & No**

40-0203-20-02

**Original Budget**

\$188,000 (part of chemical line item budget)

**RECOMMENDED**

**ACTION:**

Approve a contract extension with Chemtrade Chemicals to furnish Coagulant for surface water treatment for the City of Marshall.

**CITY CONTACT:** J. C. Hughes, Public Services Director 903-503-4503

**ATTACHMENTS:**

- Chemtrade Chemicals extension letter - dated June 10, 2015
- June 2014 bid award memo and bid summary

cc: File



# CHEMTRADE

90 East Halsey Road  
Parsippany, NJ 07054  
Phone: 1-800-631-8050  
Fax: 973-515-4461

June 10, 2015

Ms. Nancy Pasel  
Treatment Superintendent  
City of Marshall  
401 South Alamo  
Marshall, TX 75670

**SUBJECT: BID NO. 2014/COAG  
RENEWAL FOR HYPER+ION 1090**

Dear Ms. Pasel,

Chemtrade Chemicals US LLC is pleased to offer you an extension for the Hyper+ion 1090 contract. We would like to offer you an extension of this contract at the same price and conditions as follows:

**HYPER+ION 1090**  
*Tank Truck (FULL)*  
*\$0.221/LB "As Is Basis"*

*F.O.B destination.*

The above price is firm for the period July 1, 2015 through June 30, 2016.

All other terms and conditions of the original bid will remain the same.

If this renewal is acceptable, please sign below fax back to 973-515-4461 or send us your necessary paperwork.

Thank you for the business you have favored us with in the past. We look forward to continuing to supply your valued requirements.

Best regards,

Elizabeth Ryno  
Marketing Specialist

ACCEPTED: CITY OF MARSHALL, TX

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

Date: \_\_\_\_\_

## MEMORANDUM

**To:** Kenneth Snyder, Acting City Manager  
**From:** Lisa Agnor, City Secretary/Finance Director  
**CC:** J.C. Hughes, Public Services Director  
**Subject:** Coagulant Bid No. 2014 PW/COAG  
**Date:** June 12, 2014

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Four Vendors received bid packets for Coagulant for Surface Water Treatment and four responded. Bids were opened at 10:00 AM on Tuesday, June 10, 2014 in the second floor conference room at Marshall City Hall.

A summary of the bid proposals is as follows: (Bid Summary Attached)

- 1) **AOS Treatment** of Conroe, Texas presented a proposal per bid specifications at a unit price of **\$0.23/lb.**
- 2) **Brenntag Southwest** of Houston, Texas presented a proposal per bid specifications at a unit price of **\$0.2418/lb.**
- 3) **Chemtrade Chemicals** of Parsippany, New Jersey presented a proposal per bid specifications at a unit price of **\$0.221/lb.**
- 4) **Gulbrandsen** of Clinton, New Jersey presented a proposal per bid specifications at a unit price of **\$0.2214/lb.**

### Purchasing Recommendation

We recommend that the City Commission award Bid No. 2014 PW/COAG to the low bidder - Chemtrade Chemicals US, LLC. It is further recommended that the City Commission authorize the Acting City Manager to execute the contract/agreement with this company.

