

MINUTES OF THE REGULAR MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
THURSDAY, SEPTEMBER 8, 2016  
6:30 PM

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Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:30 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1  
LaDarius Carter, District 4  
Larry Hurta, District 6

Michael Mitchell, District 2  
Vernia Calhoun, District 5  
Doug Lewis, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager  
J.C. Hughes, Public Services Director  
Jack Redmon, Support Services Director  
Wes Morrison, Planning & Development Director  
Elaine Altman, City Secretary/Finance Director  
Carolyn Howard, Tourism & Promotions Director  
Cherilyn Johnston, HR Manager  
Todd Fitts, City Attorney  
Reggie Cooper, Fire Chief  
Eddie Campa, Police Chief

CHAIRMAN NEAL PRESENTED THE FOLLOWING AGENDA FOR THE PRE-COMMISSION PUBLIC WORK SESSION:

- I. ITEMS LISTED ON THE CITY COMMISSION AGENDA AND EMERGENCY ITEMS, IF POSTED.
- II. REQUESTS BY THE CITY COMMISSIONERS FOR ITEMS TO BE PLACED ON A FUTURE AGENDA.
- III. CITY MANAGER REPORTS.
- IV. ADJOURNMENT

INVOCATION & PLEDGE: Commissioner Carter

290. PRESENTATIONS FROM THE PUBLIC

Mary Cooper, 213 Yvonne Street, spoke regarding an article in the Marshall News Messenger, her concern of Water & Sewer Fund usage, and in opposition of a rate increase on water bills for drainage improvements.

Lisa Agnor, City Manager, spoke to a point of fact stating that page 67 of the draft budget outlines each debt issuance for the Water & Sewer Fund; Water & Sewer Funds are used strictly for Water & Sewer Improvement projects.

Garrett Boersma, 405 Henley Perry, thanked the City Commission and City Staff for their work, spoke in support of a new animal shelter, and recommended selling the Business Development Center building.

Tony Crosby, 211 N. Bolivar, stated that members of the Memorial City Hall Development Advisory Committee were in attendance and looked forward to a meaningful discussion regarding the Memorial City Hall renovation project.

Cassandra James, 1307 Julie Street, spoke in opposition of a new animal shelter since the City has no shelter for people in need.

Ken Moon, 2701 W. Francis, spoke in opposition of a new animal shelter and asked that the issue be placed on a ballot.

John Wilson, 107 Hughes, spoke on behalf of the Marshall Firefighters' Association regarding the Compensation, Classification, and Benefit Study. He recommended adding five additional cities to the survey.

Amanda Smith, 38 Pine Burr Circle, read a statement supporting a new animal shelter stating that it would not take away from human services.

Gail Keyes, 503 S. Carter, stated that she would like more disclosure about the proposed amount for a new animal shelter and requested that the issue be placed on a ballot.

Renee Keyes, 702 S. Carter, stated that she feels the City should not commit funds to building a new animal shelter until the donations that are being raised to match those funds have been received.

Ed Smith, 38 Pine Burr Circle, suggested that the City create a fact sheet regarding the new animal shelter so the public will be better informed.

Leo Morris, 505 S. Carter, presented a petition with 318 signatures in opposition of a new animal shelter and stated that he feels the money should be used on other projects and would like the issue placed on a ballot.

291. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

292. **CONSENT AGENDA**

**Commissioner Moon made a motion to approve the Consent Agenda. Commissioner Calhoun seconded the motion, which passed with a vote of 7:0.**

A. Consider approval of the minutes from the August 25, 2015 Regular meeting.

**CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION**

293. **DISCUSSION OF AND CONSIDERATION OF CALLING FOR A BOND ELECTION REGARDING THE CONSTRUCTION OF A NEW ANIMAL SHELTER FACILITY.**

Commissioner Calhoun stated her reasons for requesting this item.

The Commission engaged in discussion regarding this item.

**Commissioner Mitchell made a motion to call a bond election regarding the construction of a new Animal Shelter facility. Commissioner Calhoun seconded the motion, which failed with the following vote:**

**Ayes: 2, Commissioners Mitchell and Calhoun**

**Nays: 5, Chairman Neal, Commissioners Carter, Lewis, Hurta and Moon**

294. CONSIDER APPROVAL TO APPROPRIATE \$46,722 FROM GENERAL FUND UNOBLIGATED RESERVES FOR THE PURPOSE OF A SILICONE ROOF REFURBISHMENT AT THE BUSINESS DEVELOPMENT CENTER.

Lisa Agnor, City Manager, asked for approval to appropriate \$46,722 from General Fund Unobligated Reserves for the purpose of a Silicone Roof Refurbishment at the Business Development Center.

Jack Redmon, Support Services Director, explained the options available and stated that a Silicone Roof Refurbishment would be the best option.

**Commissioner Mitchell made a motion to approve the appropriation of \$46,722 from General Fund Unobligated Reserves for the purpose of a Silicone Roof Refurbishment at the Business Development Center. Commissioner Calhoun seconded the motion.**

Commissioners asked questions of Jack Redmon regarding this item.

**This item passed with a vote of 7:0.**

**Agenda item 5G was taken out of order.**

295. REPORT REGARDING THE STATUS OF THE MEMORIAL CITY HALL RENOVATION PROJECT.

Lisa Agnor presented a report regarding the status of the Memorial City Hall renovation project.

The Commission engaged in discussion with City Staff, John Flowers, Architect for Memorial City Hall and members of the Memorial City Hall Development Advisory Committee regarding the renovation project.

296. CONSIDER APPROVAL OF AN AGREEMENT WITH THE MARSHALL CHAMBER OF COMMERCE FOR OCCUPANCY OF SPACE IN THE MARSHALL VISUAL ART CENTER.

This item was withdrawn.

297. CONSIDER APPROVAL TO AWARD A BID FOR THE CONSTRUCTION OF A METAL BUILDING AT THE MARSHALL POLICE DEPARTMENT TRAINING FACILITY.

Lisa Agnor asked for approval to award a bid for the construction of a metal building at the Marshall Police Department Training Facility to Marshall Metal Buildings at a cost of \$36,500.

**Commissioner Carter made a motion to approve awarding a bid for the construction of a metal building at the Marshall Police Department Training Facility to Marshall**

**Metal Buildings. Commissioner Moon seconded the motion, which passed with a vote of 7:0.**

298. DISCUSSION OF AND CONSIDERATION OF PROVIDING GUIDANCE TO RAY ASSOCIATES, INC., AS NEEDED, FOR CONDUCTING THE COMPENSATION, CLASSIFICATION, AND BENEFIT STUDY FOR THE CITY OF MARSHALL.

Lisa Agnor presented information regarding the list of cities to be considered for the Study, stating that a list of 5 additional cities has been presented by John Wilson, Marshall Firefighters' Association President.

She asked the Commission to provide guidance as to which cities to use for the Study and where the Commission would like the City of Marshall to fall in regards to the level of pay range for the Study.

The Commission engaged in discussion regarding this item.

**Commissioner Hurta made a motion for Ray Associates, Inc. to move forward with the Study using the top 12 cities from the original list they provided. Commissioner Mitchell seconded the motion, which passed with the following vote:**

**Ayes: 4, Chairman Neal, Commissioners Hurta, Mitchell and Moon**

**Nays: 2, Commissioners Carter and Lewis**

**Abstain: 1, Commissioner Calhoun**

**Commissioner Carter made a motion for the City of Marshall to fall in the medium range of the scale for the Compensation, Classification, and Benefit Study as compared to other cities. Commissioner Hurta seconded the motion, which passed with a vote of 7:0.**

299. DISCUSSION OF AND CONSIDERATION OF A PROPOSED SITE FOR THE LOCATION OF A NEW ANIMAL SHELTER FACILITY.

Chairman Neal stated his reasons for requesting this item.

Jack Redmon recommended the new Animal Shelter to be located on the City Arena property.

**Chairman Neal made a motion for the new Animal Shelter to be located on the City Arena property. Commissioner Carter seconded the motion, which passed with the following vote:**

**Ayes: 6, Chairman Neal, Commissioners Carter, Hurta, Moon, Mitchell and Lewis**

**Nays: 1, Commissioner Calhoun**

300. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

301. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- Report on the closed Fire Sub-Station.

- Revisiting the need for a Pre-Session meeting.
- Discussion of housing for evacuees during emergency situations.

302. **ADJOURNMENT**

**Commissioner Carter made a motion for adjournment. Commissioner Lewis seconded the motion, which passed with a vote of 7:0.**

**APPROVED:**

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**Chairman of the City Commission  
of the City of Marshall, Texas**

**ATTEST:**

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**City Secretary**

**BUDGET WORKSHOP – DISCUSSION OF 2017 DRAFT BUDGET**