

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, OCTOBER 13, 2016
6:00 PM

Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1
LaDarius Carter, District 4
Larry Hurta, District 6

Michael Mitchell, District 2
Vernia Calhoun, District 5
Doug Lewis, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager
J.C. Hughes, Public Services Director
Jack Redmon, Support Services Director
Wes Morrison, Planning & Development Director
Elaine Altman, City Secretary/Finance Director

Todd Fitts, City Attorney
Reggie Cooper, Fire Chief

INVOCATION & PLEDGE: Commissioner Hurta

331. **PRESENTATIONS FROM THE PUBLIC**

Steve McFarland, 4311 Elysian Fields Road, requests the City to create an EPA Brownfields Program and form an assessment coalition.

Sandi Parks, 405 Lynoak Street, spoke regarding plans for the Memorial City Hall Auditorium and provided a handout.

Sandi Parks spoke on behalf of Tony Crosby, 211 N. Bolivar, regarding the Memorial City Hall renovation project.

332. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

333. **CONSENT AGENDA**

Commissioner Moon made a motion to approve the Consent Agenda. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.

A. Consider approval of the minutes from the September 14, 2016 Special-Called meeting; the September 15, 2016 Special-Called meeting; the September 22, 2016 Regular meeting; and the September 23, 2016 Special-Called meeting.

334. PROCLAMATION

- A. Presentation of a proclamation declaring the month of October as “National Domestic Violence Awareness Month”.

Chairman Neal presented a Proclamation declaring the month of October “National Domestic Violence Awareness Month” in Marshall, Texas to Denver Thomas, representative of the Women’s Center of East Texas.

335. PUBLIC HEARING AND ORDINANCE APPROVAL

- A. **S-16-03:** Conduct a Public Hearing and consider an Ordinance regarding a Special Use Permit request for a child daycare use in a residential property at 1810 Evans Street, north of the Evans and Van Zandt Street intersection.

Wes Morrison, Planning & Development Director, asked for approval of an Ordinance regarding a Special Use Permit request for a child daycare use in a residential property at 1810 Evans Street, north of the Evans and Van Zandt Street intersection.

Chairman Neal opened the public hearing.

No one came forward.

Chairman Neal closed the public hearing.

Commissioner Carter made a motion to approve an Ordinance regarding a Special Use Permit request for a child daycare use in a residential property at 1810 Evans Street, north of the Evans and Van Zandt Street intersection. Commissioner Calhoun seconded the motion, which passed with the following vote:

Ayes: 6, Chairman Neal, Commissioners Carter, Calhoun, Mitchell, Moon and Lewis

Nays: 1, Commissioner Hurta

SECOND READING OF ORDINANCES

336. Z-16-05: CONSIDER APPROVAL OF AN ORDINANCE AMENDING THE ZONING MAP REGARDING A 2.312 ACRE TRACT OF LAND IN THE PETER WHETSTONE SURVEY ABSTRACT 756 CHANGING THE ZONING DESIGNATIONS FROM A-E (AGRICULTURE AND ESTATE) TO C-3 (GENERAL BUSINESS). THE SUBJECT PROPERTY IS GENERALLY LOCATED ON THE EAST SIDE OF WEST LOOP 390 NORTH AND ON THE NORTH SIDE OF SCOTTS QUARTER ROAD, MORE SPECIFICALLY DEFINED AS 1440 W. LOOP NORTH.

Wes Morrison stated there were no changes regarding this Ordinance.

Commissioner Calhoun made a motion to approve an Ordinance amending the zoning map regarding a 2.312 acre tract of land in the Peter Whetstone Survey Abstract 756 changing the zoning designations from A-E (Agriculture and Estate) to C-3 (General Business). The subject property is generally located on the east side of

West Loop 390 North and on the north side of Scotts Quarter Road, more specifically defined as 1440 W. Loop North. Commissioner Hurta seconded the motion, which passed with a vote of 7:0.

337. CONSIDER APPROVAL OF AN ORDINANCE REPEALING AND REPLACING IN ITS ENTIRETY CHAPTER 24 OF THE CODE OF ORDINANCES ENTITLED SIGNS AND BILLBOARDS.

Wes Morrison stated there were no changes regarding this Ordinance.

Commissioner Mitchell made a motion to approve an Ordinance repealing and replacing in its entirety Chapter 24 of the Code of Ordinances entitled Signs and Billboards. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

338. CONSIDER AUTHORIZING CITY STAFF TO PROCEED WITH A SEALED BID AUCTION FOR VARIOUS CITY-OWNED PROPERTIES.

Wes Morrison asked for authorization of City Staff to proceed with a sealed bid auction for various City-owned properties.

The Commission engaged in discussion regarding this item.

Commissioner Hurta made a motion to authorize City Staff to proceed with a sealed bid auction for various City-owned properties. Commissioner Lewis seconded the motion, which passed with the following vote:

**Ayes: 6, Chairman Neal, Commissioners Moon, Calhoun, Lewis, Hurta and Carter
Nays: 1, Commissioner Mitchell**

339. REPORT REGARDING THE MARSHALL FIRE DEPARTMENT SUB-STATION #4 FACILITY.

Commissioner Calhoun stated her reasons for requesting this report.

Jack Redmon, Support Services Director, presented a report regarding the Marshall Fire Department Sub-Station #4 facility.

Commissioners asked questions of Jack Redmon regarding this item.

340. REPORT REGARDING THE CITY HALL ANNEX FACILITY.

Commissioner Calhoun stated her reasons for requesting this item.

Jack Redmon, Support Services Director, presented a report regarding the City Hall Annex facility.

The Commission engaged in discussion regarding this item.

341. DISCUSSION REGARDING THE MARSHALL YOUTH COMMISSION.

Commissioners Calhoun and Carter stated their reasons for requesting this item.

The Commission engaged in discussion regarding this item.

342. REPORT ON THE STATUS OF THE MEMORIAL CITY HALL RENOVATION PROJECT AND DISCUSSION WITH THE PROJECT ARCHITECT.

Lisa Agnor, City Manager; John Flowers, Architect; and Jack Redmon presented reports on the status of the Memorial City Hall renovation project.

Commissioners asked questions of City Staff and John Flowers.

343. REPORT REGARDING NEEDED APPOINTMENTS TO THE VARIOUS CITY BOARDS, COMMISSIONS, AND COMMITTEES.

Lisa Agnor presented a report listing openings on the various City boards, commissions, and committees. She stated that City staff will follow up with advertising in the newspaper to inform the public so they can volunteer to serve if they so choose. Lisa Agnor stated that there will be a time to recommend appointments in November and voting for the appointments in December.

The Commission engaged in discussion regarding this item.

344. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

345. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- Report on City-owned properties which would qualify for EPA grants.
- Update on Wonderland of Lights and volunteer opportunities.
- Discussion of Governance policy.

346. ADJOURNMENT

Commissioner Moon made a motion for adjournment. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

City Secretary

Ordinances: O-16-18
O-16-21
O-16-22