

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, JUNE 23, 2016
6:00 PM

Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1
LaDarius Carter, District 4
Larry Hurta, District 6

Michael Mitchell, District 2
Vernia Calhoun, District 5
Doug Lewis, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager
Eddie Campa, Police Chief
Jack Redmon, Support Services Director
Debbie Manuel, Acting City Secretary/Finance Director

Todd Fitts, City Attorney
Reggie Cooper, Fire Chief

INVOCATION & PLEDGE: Commissioner Carter

205. PRESENTATIONS FROM THE PUBLIC

Lenora Reed, 2508 Park Drive, spoke in support of refurbishing Lions Park Community Center and Smith Park Community Center.

206. ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

207. CONSENT AGENDA

Commissioner Moon made a motion to approve the Consent Agenda. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.

- A. Consider approval of the minutes from the June 8, 2016 Special-Called meeting; and the June 9, 2016 Regular meeting.
- B. Consider approval of an agreement with Gallagher Benefit Services, Inc. for employee benefits consulting services.
- C. Monthly financial report.
- D. Consider approval of a reappointment to the Planning and Zoning Commission.
- E. Code Enforcement report.

OATH OF OFFICE FOR MARSHALL YOUTH COMMISSION APPOINTEES

208. ISSUE OATH OF OFFICE FOR MARSHALL YOUTH COMMISSION APPOINTEES.

Commissioner Carter administered the Oath of Office for the Marshall Youth Commission appointees.

SECOND READING OF ORDINANCES

209. CONSIDER APPROVAL OF AN ORDINANCE AMENDING THE ZONING MAP FOR A 1.13 ACRE TRACT OF LAND FROM A-E (AGRICULTURE & ESTATE) TO C-2 (RETAIL BUSINESS DISTRICT). THE SUBJECT PROPERTY IS GENERALLY LOCATED NORTH OF LOOP 390, APPROXIMATELY 1,100 FEET WEST OF U.S. HWY. 59 NORTH, MORE SPECIFICALLY DEFINED AS THE 5200 BLOCK OF WEST LOOP 390 NORTH.

Lisa Agnor, City Manager, stated that there was no additional information for the second reading of this Ordinance.

Commissioner Mitchell made a motion to approve an Ordinance amending the zoning map for a 1.13 acre tract of land from A-E (Agriculture & Estate) to C-2 (Retail Business District). The subject property is generally located north of Loop 390, approximately 1,100 feet west of U.S. Hwy. 59 North, more specifically defined as the 5200 Block of West Loop 390 North. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

210. CONSIDER APPROVAL OF AN ORDINANCE AMENDING THE ZONING MAP FOR A 5.2 ACRE TRACT OF LAND FROM A-E (AGRICULTURE & ESTATE) TO C-3 (GENERAL BUSINESS DISTRICT). THE SUBJECT PROPERTY IS GENERALLY LOCATED EAST OF LOOP 390, APPROXIMATELY 500 FEET NORTH OF THE U.S. HWY. 80 INTERSECTION, MORE SPECIFICALLY DEFINED AS 210 EAST LOOP 390 NORTH.

Lisa Agnor stated that there was no additional information for the second reading of this Ordinance.

Commissioner Hurta made a motion to approve an Ordinance amending the zoning map for a 5.2 acre tract of land from A-E (Agriculture & Estate) to C-3 (General Business District). The subject property is generally located east of Loop 390, approximately 500 feet north of the U.S. Hwy. 80 intersection, more specifically defined as 210 East Loop 390 North. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

211. CONSIDER APPROVAL OF AN ORDINANCE AMENDING CHAPTER 32 OF THE CODE OF ORDINANCES ENTITLED "ZONING ORDINANCE", SPECIFICALLY RELATED TO SUB-CHAPTER 25 OF THE ZONING ORDINANCE ENTITLED "CERTIFICATE OF OCCUPANCY AND COMPLIANCE".

Lisa Agnor stated that there was no additional information for the second reading of this Ordinance.

Commissioner Calhoun made a motion to approve an Ordinance amending Chapter 32 of the Code of Ordinances entitled "Zoning Ordinance", specifically related to sub-chapter 25 of the Zoning Ordinance entitled "Certificate of Occupancy and Compliance". Commissioner Lewis seconded the motion, which passed with a vote of 7:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

212. **PRESENTATION OF THE SEMI-ANNUAL REPORT BY THE MARSHALL ECONOMIC DEVELOPMENT CORPORATION.**

Donna Maisel, Executive Director of MEDCO, presented MEDCO's semi-annual report.

213. **CONSIDER APPROVAL OF AN INCENTIVE FOR GENERAL CABLE.**

Donna Maisel asked for approval of MEDCO's incentive package in an amount of \$460,000 for General Cable.

Commissioner Moon made a motion to approve MEDCO's incentive package in an amount of \$460,000 for General Cable. Commissioner Calhoun seconded the motion.

Commissioners asked questions of Donna Maisel regarding this item.

This item passed with a vote of 7:0.

214. **CONSIDER AUTHORIZING CITY STAFF TO SCHEDULE A SEALED BID AUCTION FOR THE PURPOSE OF THE SALE OF PROPERTY LOCATED EAST OF CRESTWOOD DRIVE AND NORTH OF VICTORY DRIVE.**

Jack Redmon, Support Services Director, asked for authorization of City staff to schedule a sealed bid auction for the purpose of the sale of property located east of Crestwood Drive and north of Victory Drive.

Commissioner Lewis made a motion to table the sale of property located east of Crestwood Drive and north of Victory Drive. Chairman Neal seconded the motion.

Commissioners asked questions of Jack Redmon regarding this item.

This motion to table passed with a vote of 7:0.

215. **CONSIDER AUTHORIZING CITY STAFF TO PROCEED WITH THE RENOVATION OF THE MARSHALL PUBLIC LIBRARY AND TO NEGOTIATE WITH A FIRM TO PROVIDE ARCHITECTURAL SERVICES FOR THE PROJECT.**

Jack Redmon asked for authorization of City staff to proceed with the renovation of the Marshall Public Library and to negotiate with a firm to provide architectural services for the project.

Commissioner Mitchell made a motion to authorize City staff to proceed with the renovation of the Marshall Public Library and to negotiate with a firm to provide architectural services for the project. Commissioner Lewis seconded the motion.

The Commission engaged in discussion regarding this item.

This item passed with a vote of 7:0.

216. CONSIDER THE APPOINTMENT OF A MEMBER OF THE CITY COMMISSION TO REPRESENT THE CITY OF MARSHALL ON THE TEXAS EASTERN 911 BOARD OF DIRECTORS.

Lisa Agnor, City Manager, asked the Commission to consider the appointment of a member of the City Commission to represent the City of Marshall on the Texas Eastern 911 Board of Directors.

Commissioner Moon made a motion to appoint Chairman Neal to represent the City of Marshall on the Texas Eastern 911 Board of Directors. Commissioner Carter seconded the motion, which passed with a vote of 7:0.

217. DISCUSSION REGARDING THE INTERLOCAL AGREEMENTS WITH HARRISON COUNTY FOR AMBULANCE/RESCUE SERVICE, PUBLIC LIBRARY SERVICES, AND ANIMAL SHELTER SERVICES.

Lisa Agnor presented the proposed level of funding that would be requested of Harrison County for Ambulance/Rescue Service, Public Library Services, and Animal Shelter Services.

The Commission engaged in discussion regarding the Interlocal Agreements and asked questions of City Staff.

218. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

219. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- Discussion of and consideration of re-establishing a Pre-Commission Meeting Session to be held prior to each regularly scheduled City Commission meeting.
- Report and discussion regarding the status of the Memorial City Hall renovation project.
- Report regarding operational costs and usage of the Marshall Animal Shelter.
- Report regarding operational costs and usage of the Marshall Public Library.
- Report regarding the procedure for post-event clean-up at Smith Community Center and Lions Community Center.

220. ADJOURNMENT

Commissioner Carter made a motion for adjournment. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

City Secretary

**Ordinances: O-16-11
 O-16-12
 O-16-13**