

MINUTES OF THE REGULAR MEETING OF THE  
CITY COMMISSION OF THE CITY OF MARSHALL  
THURSDAY, MARCH 10, 2016  
6:00 PM

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Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

	Gloria Moon, District 1	Michael Mitchell, District 2
	Vernia Calhoun, District 5	Garrett Boersma, District 6
ABSENT:	LaDarius Carter, District 4	Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager	Todd Fitts, City Attorney
J.C. Hughes, Public Services Director	Reggie Cooper, Fire Chief
Jack Redmon, Support Services Director	Eddie Campa, Police Chief
Wes Morrison, Planning & Development Director	
Debbie Manuel, Acting City Secretary/Finance Director	
Sarah O'Brien, Tourism & Promotions Director	

INVOCATION & PLEDGE: Commissioner Calhoun

78. **PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

79. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

80. **CONSENT AGENDA**

**Commissioner Mitchell made a motion to approve the Consent Agenda. Commissioner Calhoun seconded the motion, which passed with a 5:0 vote.**

- A. Consider approval of the minutes from the February 25, 2016 Regular meeting.
- B. Consider approval of a contract and agreement (Extension #2) between the City of Marshall and Pete McCarty Oil Company, Inc. for the supply of unleaded and diesel fuel for the City of Marshall.
- C. Consider approval of an agreement with McCreary, Vaselka, Bragg, and Allen, P.C., for the collection of delinquent municipal court fines and fees.
- D. Consider approval of Change Orders #2 and #3 for the 2015 Street Improvement Program.
- E. Consider approval of a contract for Annual Vegetation Management Services.

- F. Consider approval to issue a Request for Qualifications for engineering or service firms to assist the City of Marshall in specifying, purchasing, and installing new advanced water meters and reading system.
- G. Report regarding roof and HVAC needs for City facilities and the prioritization of those needs.
- H. Report regarding the status of the Memorial City Hall renovation project.
- I. Presentation of and acknowledgement of receipt of the 2015 Racial Profiling Report for the Marshall Police Department.

**SECOND READING OF ORDINANCE**

81. CONSIDER APPROVAL OF AN ORDINANCE ESTABLISHING THAT ANY UNUSED BUDGETED FUNDS WHICH HAVE BEEN ALLOCATED FOR INFRASTRUCTURE IMPROVEMENTS BE AUTOMATICALLY ROLLED OVER INTO THE FOLLOWING YEAR'S BUDGET.

**Commissioner Boersma made a motion to approve the Ordinance establishing that any unused budgeted funds which have been allocated for infrastructure improvements be automatically rolled over into the following year's budget. Commissioner Moon seconded the motion, which passed with a vote of 5:0.**

**ORDINANCES**

82. CONSIDER APPROVAL OF AN ORDINANCE AMENDING SECTION 14-19 OF THE CODE OF ORDINANCES, SPECIFICALLY RELATED TO GARBAGE, TRASH, AND WEEDS, WITHIN THE CITY OF MARSHALL.

Wes Morrison, Planning & Development Director, asked for approval of an Ordinance amending section 14-19 of the Code of Ordinances, specifically related to garbage, trash, and weeds, within the City of Marshall.

Commissioners asked questions of Wes Morrison regarding this item.

**Commissioner Moon made a motion to approve an Ordinance amending section 14-19 of the Code of Ordinances, specifically related to garbage, trash, and weeds, within the City of Marshall. Commissioner Calhoun seconded the motion, which passed with a vote of 5:0.**

83. CONSIDER APPROVAL OF AN ORDINANCE AUTHORIZING THE ISSUANCE OF CITY OF MARSHALL, TEXAS GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016; ESTABLISHING PROCEDURES AND DELEGATING AUTHORITY FOR THE SALE AND DELIVERY OF THE BONDS; LEVYING AN ANNUAL AD VALOREM TAX AND PROVIDING FOR THE SECURITY FOR AND PAYMENT OF SUCH BONDS; PROVIDING AN EFFECTIVE DATE AND AUTHORIZING AND ENACTING OTHER MATTERS AND PROVISIONS RELATING TO THE SUBJECT.

Lisa Agnor, City Manager, introduced John Martin, Financial Advisor with Hilltop Securities. John Martin presented information regarding the 2007 General Obligation Bonds rates that are callable effective June 1, 2017 and asked for approval of an Ordinance

authorizing the issuance of City of Marshall, Texas General Obligation Refunding Bonds, Series 2016; establishing procedures and delegating authority for the sale and delivery of the Bonds; levying an annual ad valorem tax and providing for the security for and payment of such Bonds; providing an effective date and authorizing and enacting other matters and provisions relating to the subject.

Commissioners asked questions of John Martin regarding this item.

**Commissioner Calhoun made a motion to approve an Ordinance authorizing the issuance of City of Marshall, Texas General Obligation Refunding Bonds, Series 2016; establishing procedures and delegating authority for the sale and delivery of the Bonds; levying an annual ad valorem tax and providing for the security for and payment of such Bonds; providing an effective date and authorizing and enacting other matters and provisions relating to the subject. Commissioner Moon seconded the motion, which passed with a vote of 5:0.**

**CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION**

84. CONSIDER APPROVAL OF APPOINTMENTS TO THE CIVIL SERVICE COMMISSION.

This item was withdrawn.

85. CONSIDER APPROVAL TO AUTHORIZE CITY STAFF TO NEGOTIATE A CONTRACT FOR A COMPENSATION, CLASSIFICATION AND BENEFIT STUDY FOR THE CITY OF MARSHALL.

Lisa Agnor provided an update stating that the interviews were not complete at this time, and that the City Staff's recommendation would be provided at the meeting on March 24, 2016.

86. CONSIDER APPROVAL TO AWARD BIDS FOR DEMOLITIONS OF SUBSTANDARD STRUCTURES.

Wes Morrison asked for approval to award bids for demolitions of substandard structures to Mike Davis for a total cost of \$21,800.

Commissioners asked questions of Wes Morrison regarding this item.

**Commissioner Boersma made a motion for approval to award bids for demolitions of substandard structures to Mike Davis for a total cost of \$21,800. Commissioner Mitchell seconded the motion, which passed with a vote of 5:0.**

87. CONSIDER APPROVAL OF AN APPOINTMENT TO THE MAIN STREET ADVISORY BOARD.

Sarah O'Brien, Tourism & Promotions Director, asked for approval of an appointment of Giuseppe Filippazzo to the Main Street Advisory Board.

**Commissioner Mitchell made a motion to approve an appointment of Giuseppe Filippazzo to the Main Street Advisory Board. Commissioner Calhoun seconded the motion, which passed with a vote of 5:0.**

88. REPORT REGARDING UNUSED CITY PROPERTIES AND DISCUSSION OF AND CONSIDERATION OF THE SALE OF THOSE PROPERTIES.

Jack Redmon, Support Services Director, and Todd Fitts, City Attorney, presented a report regarding unused City properties available to be sold and asked for approval to authorize City Staff to move forward in selling the listed properties and obtaining an appraisal on the larger Crestwood property.

The Commission engaged in discussion regarding this item.

**Commissioner Boersma made a motion to authorize City Staff to move forward and start selling unused City properties. Commissioner Mitchell seconded the motion, which passed with a vote of 5:0.**

89. REPORT REGARDING INCOME/EXPENSES OF THE OAKLAWN MUNICIPAL GOLF COURSE AND DISCUSSION OF AND CONSIDERATION OF THE GOLF COURSE AND ITS OPERATIONS.

Commissioner Boersma stated his reasons for requesting this item and made suggestions to enhance the services of the golf course.

The Commission engaged in discussion regarding this item.

90. REPORT REGARDING THE STATUS OF RENOVATIONS AT THE MARSHALL PUBLIC LIBRARY.

Commissioner Boersma stated his reasons for requesting this item.

Anna Lane, Library Director, presented a report regarding the status of proposed renovations at the Marshall Public Library.

Steve Flohr, 1013 Stonewall Drive, President of the Friends of the Public Library, spoke regarding the needs of the Marshall Public Library and requested to have the Friends of the Public Library included in the planning of future renovations.

The Commissioner engaged in discussion regarding this item.

91. REPORT REGARDING THE STATUS OF THE ISSUANCE OF A REQUEST FOR QUALIFICATIONS FOR ENGINEERING DEVELOPMENT OF MASTER PLANS FOR CITY INFRASTRUCTURE NEEDS.

J.C. Hughes, Public Services Director, presented a report regarding the status of the issuance of a Request for Qualifications for engineering development of Master Plans for City infrastructure needs.

Commissioners asked questions of J.C. Hughes regarding this item.

92. REPORT REGARDING ENVIRONMENTAL PROTECTION AGENCY (EPA) REGULATION AND CONTROL OF LEAD AND COPPER IN MUNICIPAL DRINKING WATER.

J.C. Hughes presented a report regarding Environmental Protection Agency (EPA) regulation and control of lead and copper in municipal drinking water per Commissioner Moon's request.

93. **CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

94. **REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS**

There were no requests for items to be placed on future agendas.

95. **ADJOURNMENT**

Commissioner Moon made a motion for adjournment. Commissioner Calhoun seconded the motion, which passed with a vote of 5:0.

**APPROVED:**

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Chairman of the City Commission  
of the City of Marshall, Texas

**ATTEST:**

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Acting City Secretary

**Ordinances:    O-16-04  
                         O-16-05  
                         O-16-06**