

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, AUGUST 27, 2015
6:00 PM

Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1
LaDarius Carter, District 4
Garrett Boersma, District 6

Michael Mitchell, District 2
Vernia Calhoun, District 5
Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager
J.C. Hughes, Public Services Director
Jack Redmon, Support Services Director
Wes Morrison, Planning & Development Director
Debbie Manuel, Acting City Secretary/Finance Director
Sarah O'Brien, Director of Tourism & Promotions
Todd Fitts, City Attorney
Reggie Cooper, Fire Chief
Eddie Campa, Police Chief

INVOCATION & PLEDGE: Commissioner Boersma

267. **PRESENTATIONS FROM THE PUBLIC**

Tom Allin, 507 W. Burluson, voiced concerns regarding the use of the proposed tax increase.

AR Hurd, 1108 Sanford Street, addressed the Commission concerning the noise level from passing vehicles in his area and would like to have this issue addressed.

268. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

269. **CONSENT AGENDA**

Commissioner Moon made a motion to approve the Consent Agenda. Commissioner Calhoun seconded the motion, which passed with a vote of 7:0.

A. Consider approval of the minutes from the August 13, 2015 Regular meeting; and the August 18, 2015 Special-Called meeting.

- B. Consider and act on a recommendation to approve an extension of the short-term treated Water Supply Contract with Norit Americas, Inc. for a period commencing September 1, 2015, and terminating no later than September 30, 2015, with the current water rate structure.
- C. Consider and act on a recommendation to approve a contract with Brenntag Southwest of Houston, Texas to furnish Caustic Soda for surface water treatment for the City of Marshall.
- D. Consider approval of an extension of the agreement with the Boys and Girls Club of the Big Pines for operation of the City Swimming Pool.
- E. Monthly financial report.
- F. Code Enforcement report.

Agenda item 9C was taken out of order.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

270. CONSIDER APPROVAL OF A CONTRACT WITH FLOWERS AND ASSOCIATES, INC. FOR ARCHITECTURAL SERVICES FOR THE RENOVATION OF MEMORIAL CITY HALL.

Dean Searle, the attorney representing the City in this matter, asked for approval of a contract with Flowers and Associates, Inc. for architectural services for the renovation of Memorial City Hall.

Commissioners asked questions of Dean Searle regarding the contract.

Commissioner Moon made a motion to approve the contract with Flowers and Associates, Inc. Commissioner Smith seconded the motion, which passed with the following vote:

**Ayes: 5, Chairman Neal, Commissioners Moon, Calhoun, Boersma and Smith
Nays: 1, Commissioner Mitchell
Abstain: 1, Commissioner Carter**

PUBLIC HEARING

271. PUBLIC HEARING ON PROPOSED BUDGET FOR THE 2016 FISCAL YEAR.

Chairman Eric Neal opened the public hearing.

No one came forward to speak.

Chairman Eric Neal closed the public hearing.

PROCLAMATION

272. PRESENTATION OF A PROCLAMATION DECLARING AUGUST 30, 2015 AS "ALL-AMERICA CITY DAY" IN MARSHALL, TEXAS.

Chairman Neal read into record a Proclamation declaring August 30, 2015 as "All-America City Day" in Marshall, Texas. Chairman Neal recognized representatives of the All-America City Delegations for 2014 and 2015.

ORDINANCE

273. CONSIDER APPROVAL OF AN ORDINANCE AMENDING SECTION 7-2 OF THE CODE OF ORDINANCES, SPECIFICALLY RELATED TO THE REGISTRATION OF CONTRACTORS AND BUILDERS WITHIN THE CITY OF MARSHALL.

Wes Morrison, Planning & Development Director, asked for approval of an Ordinance amending section 7-2 of the Code of Ordinances, specifically related to the registration of contractors and builders within the City of Marshall.

Commissioners asked questions of Wes Morrison regarding this item.

Commissioner Calhoun made a motion to approve an Ordinance amending section 7-2 of the Code of Ordinances, specifically related to the registration of contractors and builders within the City of Marshall. Commissioner Boersma seconded the motion, which passed with a vote of 7:0.

RESOLUTIONS

274. CONSIDER APPROVAL OF A RESOLUTION ANNOUNCING A PROPOSED TAX RATE OF \$0.527140 PER \$100 OF VALUATION AND VOTING TO PLACE AN ACTION ITEM TO ADOPT THE TAX RATE ON A FUTURE COMMISSION AGENDA.

Lisa Agnor, City Manager, asked for approval of a Resolution announcing a proposed tax rate of \$0.527140 per \$100 of valuation and voting to place an action item to adopt the tax rate on a future Commission agenda.

Commissioner Calhoun made a motion to approve the Resolution announcing a proposed tax rate of \$0.52140 per \$100 of valuation and voting to place an action item to adopt the tax rate on a future commission agenda. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

275. CONSIDER APPROVAL OF A RESOLUTION SCHEDULING TWO PUBLIC HEARINGS ON THE PROPOSED TAX RATE OF \$0.527140 PER \$100 OF VALUATION AND TAX INCREASE.

Lisa Agnor asked for approval of a Resolution scheduling two public hearings on the proposed tax rate of \$0.527140 per \$100 of valuation and tax increase. The Public Hearings are scheduled for Thursday, September 10, 2015 at 6:00 p.m. and Monday, September 14, 2015 at 6:00 p.m.

Commissioner Moon made a motion to approve a Resolution scheduling two Public Hearings on the proposed tax rate of \$0.527140 per \$100 of valuation and tax increase. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

276. CONSIDER APPROVAL TO AWARD BIDS FOR HOUSING REHABILITATION DEMOLITION AND RECONSTRUCTION UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR 1107 SOUTH STREET.

Wes Morrison asked for approval to award bids for housing rehabilitation demolition and reconstruction under the Community Development Block Grant program for 1107 South Street to Elwood Services for demolition in the amount of \$3,800 and to Barkley Commercial Construction for reconstruction in the amount of \$57,000.

Commissioner Moon made a motion to approve awarding bids for housing rehabilitation demolition and reconstruction under the Community Development Block Grant program for 1107 South Street to Elwood Services and Barkley Commercial Construction. Commissioner Mitchell seconded the motion.

Commissioner Calhoun asked when the demolition would begin, to which Wes Morrison responded the projected date of September 2015.

The motion passed with a vote of 7:0.

277. CONSIDER APPROVAL TO AWARD BIDS FOR HOUSING REHABILITATION DEMOLITION AND RECONSTRUCTION UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR 2204 DOGAN STREET.

Wes Morrison asked for approval to award bids for housing rehabilitation demolition and reconstruction under the Community Development Block Grant program for 2204 Dogan Street to Joshua Services for demolition in the amount of

\$3,006.80 and to Barkley Commercial Construction for reconstruction in the amount of \$57,000.

Commissioners asked question of Wes Morrison regarding this item.

Commissioner Mitchell made a motion to approve awarding bids for housing rehabilitation demolition and reconstruction under the Community Development Block Grant program for 2204 Dogan Street to Joshua Services and Barkley Commercial Construction. Commissioner Calhoun seconded the motion, which passed with a vote of 7:0.

278. CONSIDER APPROVAL OF THE 2015-2016 INTERLOCAL AGREEMENT WITH HARRISON COUNTY FOR AMBULANCE/RESCUE SERVICE.

Lisa Agnor asked for approval of the 2015-2016 Interlocal Agreement with Harrison County for Ambulance/Rescue Service from October 1, 2015 thru September 30, 2016.

Commissioner Boersma made a motion to approve the 2015-2016 Interlocal Agreement with Harrison County for Ambulance/Rescue Service. Commissioner Calhoun seconded the motion, which passed with a vote of 7:0.

279. CONSIDER APPROVAL OF APPOINTMENTS TO THE MAIN STREET ADVISORY BOARD.

Sarah O'Brien, Director of Tourism & Promotions, asked for approval of appointing Suzanne Carter and Harold Raines to the Main Street Advisory Board.

Commissioner Carter made a motion to approve the appointment of Harold Raines and Suzanne Carter to the Main Street Advisory Board. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

280. DISCUSSION REGARDING THE NEED FOR EXTRA SECURITY AT THE CITY ARENA.

Commissioner Moon stated her reasons for requesting this agenda item.

Sarah O'Brien stated that there have been no security issues since the gates started being locked when the arena is not in use.

281. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

282. **REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS**

- Report on the status of the implementation of the OpenGov financial transparency program.
- Report regarding the City of Marshall's engine break ordinance.
- Discussion regarding the Interlocal Agreements with Harrison County for Library Services and Animal Shelter Services.
- Discussion regarding an annexation plan for the City of Marshall.
- Discussion regarding the completion of I-369.
- Discussion regarding the status of the Library renovation project.

283. **ADJOURNMENT**

Commissioner Moon made a motion for adjournment. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

Acting City Secretary

Ordinance: O-15-06
Resolution: R-15-18
R-15-19

BUDGET WORKSHOP – DISCUSSION OF 2016 DRAFT BUDGET

MINUTES OF THE SPECIAL-CALLED MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
MONDAY, AUGUST 31, 2015
8:30 AM

Chairman Eric Neal called the Special-Called meeting to order in the Commission Chambers, City Hall at 8:30 a.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Michael Mitchell, District 2
Garrett Boersma, District 6

Vernia Calhoun, District 5
Ed Smith, District 7

ABSENT: Gloria Moon, District 1

LaDarius Carter, District 4

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager
J.C. Hughes, Public Services Director
Wes Morrison, Planning & Development Director
Debbie Manuel, Acting City Secretary/Finance Director

Eddie Campa, Police Chief

ITEMS FOR CITY COMMISSION CONSIDERATION

284. CONSIDER APPROVAL TO REPEAL RESOLUTION NO. R-15-18 WHICH ANNOUNCED A PROPOSED TAX RATE OF \$0.527140 PER \$100 OF VALUATION AND PLACED AN ACTION ITEM TO ADOPT THE TAX RATE ON A FUTURE COMMISSION AGENDA.

Lisa Agnor, City Manager, asked for approval to repeal Resolution No. R-15-18 which announced a proposed tax rate of \$0.527140 per \$100 of valuation and placed an item to adopt the tax rate on a future Commission agenda.

Commissioner Smith made a motion to approve repealing Resolution No. R-15-18. Commissioner Mitchell seconded the motion, which passed with a vote of 5:0.

285. CONSIDER APPROVAL TO REPEAL RESOLUTION NO. R-15-19 WHICH SCHEDULED TWO PUBLIC HEARINGS ON THE PROPOSED TAX RATE OF \$0.527140 PER \$100 OF VALUATION AND TAX INCREASE.

Lisa Agnor asked for approval to repeal Resolution No. R-15-19 which scheduled two Public Hearings on the proposed tax rate of \$0.527140 per \$100 of valuation and tax increase.

Commissioner Calhoun asked for clarification on this agenda item.

Commissioner Smith made a motion to approve repealing Resolution No. R-15-19. Commissioner Mitchell seconded the motion, which passed with a vote of 5:0.

RESOLUTIONS

286. CONSIDER APPROVAL OF A RESOLUTION ANNOUNCING A PROPOSED TAX RATE OF \$0.542160 PER \$100 OF VALUATION AND VOTING TO PLACE AN ACTION ITEM TO ADOPT THE TAX RATE ON A FUTURE COMMISSION AGENDA.

Lisa Agnor asked for approval of a Resolution announcing a proposed tax rate of \$0.542160 per \$100 of valuation and voting to place an action item to adopt the tax rate on a future Commission agenda.

Commissioner Smith made a motion to approve items 3A and B as posted. Commissioner Mitchell seconded the motion, which passed with a vote of 5:0.

287. CONSIDER APPROVAL OF A RESOLUTION SCHEDULING TWO PUBLIC HEARINGS ON THE PROPOSED TAX RATE OF \$0.542160 PER \$100 OF VALUATION AND TAX INCREASE.

Commissioner Smith made a motion to approve this Resolution in conjunction with Agenda Item 3A, which was seconded by Commissioner Mitchell and passed with a vote of 5:0.

288. **ADJOURNMENT**

Commissioner Calhoun made a motion for adjournment. Commissioner Smith seconded the motion, which passed with a vote of 5:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

Acting City Secretary