

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, AUGUST 13, 2015
6:00 PM

Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1
Calhoun, District 5
District 7

LaDarius Carter, District 4
Garrett Boersma, District 6

Vernia
Ed Smith,

ABSENT: Michael Mitchell, District 2

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager
J.C. Hughes, Public Services Director
Jack Redmon, Support Services Director
Wes Morrison, Planning & Development Director
Debbie Manuel, Acting City Secretary/Finance Director
Sarah O'Brien, Director of Tourism & Promotions
Todd Fitts, City Attorney
Reggie Cooper, Fire Chief
Eddie Campa, Police Chief

INVOCATION & PLEDGE: Commissioner Carter

246. **PRESENTATIONS FROM THE PUBLIC**

William Halliday, 604 Country Club Drive, stated that former Commissioner Bill Marshall was in Marshall Manor and encouraged everyone to visit him.

247. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

248. **CONSENT AGENDA**

Commissioner Carter made a motion to approve the Consent Agenda. Commissioner Moon seconded the motion, which passed with a vote of 6:0.

A. Consider approval of the minutes from the July 29, 2015 Budget Workshop; the July 29, 2015 Special-Called meeting; and the August 4, 2015 Special-Called meeting.

RESOLUTION

249. CONSIDER APPROVAL OF A RESOLUTION SETTING A DATE AND TIME FOR A PUBLIC HEARING ON THE FISCAL YEAR 2016 BUDGET.

Lisa Agnor, City Manager, asked for approval of the Resolution setting the time and place for the Public Hearing on the fiscal year 2016 budget as August 27, 2015 at 6:00 p.m. in the Commissioner Chambers.

Commissioner Calhoun made a motion to approve the Resolution setting the date and time for the Public Hearing on the fiscal year 2016 budget as August 27, 2015 at 6:00 p.m. in the Commissioner Chambers. Commissioner Smith seconded the motion, which passed with a vote of 6:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

250. CONSIDER APPROVAL OF A TAX ABATEMENT REINVESTMENT ZONE AND TAX ABATEMENT AGREEMENT FOR MANN LAKE, LTD.'S NEW LOCATION IN THE MARSHALL BUSINESS PARK.

This item was withdrawn.

251. CONSIDER AND ACT ON A PETITION REQUEST BY REPUBLIC SERVICES TO INCREASE THE CONTRACTED SOLID WASTE RATE CHARGED TO THE CITY OF MARSHALL.

Gene Keenon, Manager of Government Affairs with Republic Services, presented a request to increase the contracted solid waste rate charged to the City of Marshall by 2%.

Commissioner Carter made a motion to approve the petition by Republic Services. Commissioner Moon seconded the motion.

The Commission engaged in discussion regarding this item.

The motion passed with the following vote:

**Ayes: 4, Chairman Neal, Commissioners Moon, Carter and Calhoun
Nays: 2, Commissioners Boersma and Smith**

Commissioner Smith asked questions of Todd Fitts, City Attorney regarding the contract with Republic Industries.

252. CONSIDER APPROVAL TO AWARD A BID FOR EXCAVATION AND EARTHWORK AT THE POLICE FIRING RANGE.

Lisa Agnor asked for approval to award a bid for excavation and earthwork at the Police Firing Range to Steadfast Concrete, Inc. in the amount of \$44,450.00.

Commissioner Moon made a motion to approve awarding a bid for excavation and earthwork at the Police Firing Range to Steadfast Concrete, Inc. Commissioner Calhoun seconded the motion, which passed with a vote of 6:0.

253. CONSIDER APPROVAL OF A CONTRACT WITH FLOWERS AND ASSOCIATES, INC. FOR ARCHITECTURAL SERVICES FOR THE RENOVATION OF MEMORIAL CITY HALL.

This item was withdrawn.

254. CONSIDER APPROVAL TO AWARD A BID FOR THE REPLACEMENT OF THE ROOF ON THE MARSHALL PUBLIC LIBRARY BUILDING.

Lisa Agnor asked for approval to award a bid for the replacement of the roof on the Marshall Public Library building to Curtis-McKinley Roofing and Sheet Metal in the amount of \$89,000.00 for their alternate bid proposal.

Commissioners asked questions of Jack Redmon, Support Services Director regarding this item.

Commissioner Calhoun made a motion to approve staff recommendations to award a bid for the replacement of the roof on the Marshall Public Library building. Commissioner Moon seconded the motion, which passed with a vote of 6:0.

255. DISCUSSION OF AND CONSIDERATION OF SCHEDULING A JOINT MEETING BETWEEN THE MARSHALL CITY COMMISSION AND THE HARRISON COUNTY COMMISSIONERS COURT.

This item was withdrawn.

256. DISCUSSION OF AND CONSIDERATION OF AMENDING THE CURRENT AGREEMENT FOR LITTER PICK-UP AND REMOVAL WITHIN THE CITY TO EXPAND THE SERVICE COVERAGE AREA.

Commissioner Carter asked for consideration of amending the current agreement for litter pick-up and removal within the City to expand the service coverage area to encompass South Washington Street, from Pinecrest Drive to Beth Ann Drive, and the I-20 North and South bound ramps, both egress and ingress to Highway 59.

Jack Redmon stated that cleaning these areas on a month to month basis through the rest of the year would be an additional \$200 per month to clean up the South Washington area and an additional \$150 per month to clean up the I-20 area. He suggested amending the contract when it renews in 2016.

Commissioner Boersma made a motion to approve staff recommendations of amending the current agreement for litter pick-up and removal within the City to expand the service coverage area. Commissioner Calhoun seconded the motion, which passed with a vote of 6:0.

257. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

258. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

There were no requests for items to be placed on future agendas.

259. **ADJOURNMENT**

Commissioner Carter made a motion for adjournment. Commissioner Moon seconded the motion, which passed with a vote of 6:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

Acting City Secretary

Resolution: R-15-17

BUDGET WORKSHOP – REVIEW OF 2016 DRAFT BUDGET

MINUTES OF THE SPECIAL-CALLED MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
TUESDAY, AUGUST 18, 2015
5:30 PM

Chairman Eric Neal called the Special-Called meeting to order in the Commission Chambers, City Hall at 5:30 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1

Michael Mitchell, District 2

LaDarius Carter, District 4

Vernia Calhoun, District 5

Garrett Boersma, District 6

ABSENT: Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager

Todd Fitts, City Attorney

J.C. Hughes, Public Services Director

Reggie Cooper, Fire Chief

Jack Redmon, Support Services Director

Wes Morrison, Planning & Development Director

Debbie Manuel, Acting City Secretary/Finance Director

Sarah O'Brien, Director of Tourism & Promotions

INVOCATION & PLEDGE: Commissioner Carter

REQUESTS FOR CITY COMMISSION CONSIDERATION

260. CONSIDER APPROVAL TO AWARD A BID FOR THE REPLACEMENT OF THE ROOF ON THE CENTER FOR APPLIED TECHNOLOGY BUILDING.

Lisa Agnor, City Manager, asked for approval to award a bid for the replacement of the roof on the Center for Applied Technology building to Marshall Metal Buildings for \$95,000.

Commissioner Moon made a motion to award a bid for the replacement of the roof on the Center for Applied Technology building to Marshall Metal Buildings for \$95,000. Commissioner Mitchell seconded the motion.

Commissioner Boersma asked questions of City Staff regarding this item.

This item passed with a vote of 6:0.

261. CONSIDER APPROVAL OF A CONTRACT WITH FLOWERS AND ASSOCIATES, INC. FOR ARCHITECTURAL SERVICES FOR THE RENOVATION OF MEMORIAL CITY HALL.

This item was withdrawn.

262. CONSIDER APPROVAL OF FINANCING FOR THE PURCHASE OF SEVEN (7) NEW POLICE DEPARTMENT VEHICLES FOR PATROL AND ANIMAL CONTROL DIVISIONS.

Lisa Agnor asked for approval of financing in the amount of \$245,565 for the purchase of seven (7) new Police Department vehicles for Patrol and Animal Control divisions with JP Morgan Chase at an interest rate of 1.897%, with an annual payment of \$84,980.03 with a three (3) year payout.

A brief discussion was held regarding this item.

Commissioner Mitchell made a motion to approve financing for the purchase of seven (7) new Police Department vehicles for Patrol and Animal Control divisions with JP Morgan Chase. Commissioner Moon seconded the motion, which passed with a vote of 6:0.

263. CONSIDER APPROVAL OF FINANCING FOR THE BIO-TOWER MEDIA FILTER REPLACEMENT AT THE WASTEWATER TREATMENT PLANT.

Lisa Agnor asked for approval of financing in the amount of \$614,844 for the Bio-Tower Media Filter Replacement at the Wastewater Treatment Plant with Texas Bank & Trust at an interest rate of 2.238% with a seven (7) year payout.

Commissioner Carter made a motion to approve financing for the Bio-Tower Media Filter Replacement at the Wastewater Treatment Plant with Texas Bank & Trust. Commissioner Calhoun seconded the motion, which passed with a vote of 6:0.

264. ADJOURNMENT

Commissioner Carter made a motion for adjournment. Commissioner Moon seconded the motion, which passed with a vote of 6:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

Acting City Secretary