

MINUTES OF THE SPECIAL-CALLED MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, JULY 9, 2015
9:30 AM

Chairman Neal called the Special-Called meeting to order in the Marshall Convention Center Bluebonnet Room, 2501 East End Blvd. South, Marshall, Texas, at 9:30 a.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1 Michael Mitchell, District 2
LaDarius Carter, District 4 Vernia Calhoun, District 5
Garrett Boersma, District 6

ABSENT: Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager Eddie Campa, Police Chief
Wes Morrison, Planning & Development Director

205. **BUDGET WORKSHOP – DISCUSSION OF 2016 BUDGET**

The City Commission and City Staff discussed the 2016 budget.

206. **ADJOURNMENT**

Commissioner Moon made a motion for adjournment. Commissioner Carter seconded the motion, which passed by a 6:0 vote

APPROVED:

Chairman of the City Commission
of the City of Marshall, Texas

ATTEST:

Acting City Secretary

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, JULY 9, 2015
6:00 PM

Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1

LaDarius Carter, District 4

Garrett Boersma, District 6

Michael Mitchell, District 2

Vernia Calhoun, District 5

ABSENT: Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager

J.C. Hughes, Public Services Director

Jack Redmon, Support Services Director

Wes Morrison, Planning & Development Director

Debbie Manuel, Acting City Secretary/Finance Director

Sarah O'Brien, Director of Tourism & Promotions

Todd Fitts, City Attorney

Reggie Cooper, Fire Chief

Eddie Campa, Police Chief

INVOCATION & PLEDGE: Commissioner Carter

207. **PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

208. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

209. **CONSENT AGENDA**

Commissioner Moon made a motion to approve the Consent Agenda. Commissioner Mitchell seconded the motion, which passed with a vote of 6:0.

- A. Consider approval of the minutes from the June 25, 2015 Regular meeting.
- B. Report regarding water pressure and hydrant status and reading in the immediate downtown area.
- C. Report regarding current status of the 2015 water and sewer improvements and extension.

PUBLIC HEARING

210. PUBLIC HEARING TO ALLOW PUBLIC REVIEW AND COMMENT ON AN APPLICATION BY THE MARSHALL POLICE DEPARTMENT FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT.

Chairman Neal opened the Public Hearing, and asked for anyone wishing to speak to come forward.

Ms. Cooper, 213 Yvonne, stated that she would like to know what the grant will consist of.

Eddie Campa, Police Chief, explained the Police Department will use the funds to purchase crowd control equipment.

Chairman Neal closed the Public Hearing.

RESOLUTIONS

211. CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION IN THE AMOUNT OF \$11,988.00 FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FOR THE 2015 GRANT YEAR.

Police Chief, Eddie Campa, asked for approval of a resolution authorizing the submission of an application for the Edward Byrne Memorial Justice Assistance Grant.

Commissioner Calhoun made a motion to approve the submission of a grant application in the amount of \$11,988.00 for the Edward Byrne Memorial Justice Assistance Grant for the 2015 grant year. Commissioner Boersma seconded the motion, which passed with a vote of 6:0.

212. CONSIDER APPROVAL OF A RESOLUTION DESIGNATING THE CITY OF MARSHALL AS A “NO COLORS, NO LABELS” COMMUNITY.

Eddie Campa asked for approval of a Resolution designating the City of Marshall as a “No Colors, No Labels” Community.

Commissioner Moon made a motion to approve a Resolution designating the City of Marshall as a “No Colors, No Labels” Community. Commissioner Carter seconded the motion, which passed with a vote of 6:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

213. CONSIDER APPROVAL OF THE PURCHASE OF A PATROL VEHICLE FOR THE MARSHALL POLICE DEPARTMENT.

Eddie Campa asked for approval of the purchase of a patrol vehicle for the Marshall Police Department from the Red Light Camera Fund in the amount of \$40,835.00.

Commissioner Calhoun made a motion to approve the purchase of a patrol vehicle for the Marshall Police Department from the Red Light Camera Fund. Commissioner Mitchell seconded the motion.

The Commission engaged in discussion regarding this item.

Following discussion, the item passed with a vote of 6:0.

214. CONSIDER APPROVAL OF AN AGREEMENT WITH THE MARSHALL CHAMBER OF COMMERCE FOR OCCUPANCY OF SPACE IN THE MARSHALL VISUAL ART CENTER.

Lisa Agnor, City Manager, stated that the current lease with the Chamber of Commerce for office space at the Marshall Visual Art Center expires July 31st, 2015 and that the proposed one year agreement provides for the following in lieu of monthly cash payments for the Chamber to provide support to the City in the production of the 2015 Wonderland of Lights:

- Coordinating and directing a Neighborhood Lighting Campaign
- Coordinating lighting efforts with Downtown business owners

Chairman Neal recused himself from the discussion and vote because he is a former member of the Chamber of Commerce and has a relative working for the Chamber but did indicate that Commissioner Smith wanted to point out that the Chamber owes the City \$3,600.00 from their previous agreement.

Commissioner Boersma thanked Mr. Bob King, Chairman of the Marshall Chamber of Commerce for stepping up and helping the City. Bob King thanked the City for their support in their reorganization.

Commissioner Boersma made a motion to approve the agreement with the Marshall Chamber of Commerce for occupancy of space in the Marshall Visual Art Center. Commissioner Moon seconded the motion, which passed with the following vote:

Ayes: 5
Nays: 0
Abstain: 1 – Chairman Neal

215. DISCUSSION OF AND CONSIDERATION OF THE IMPLEMENTATION OF THE OPENGOV FINANCIAL TRANSPARENCY PROGRAM FOR THE CITY OF MARSHALL.

Commissioner Calhoun asked for a report on the implementation of the OPENGOV Financial Transparency Program for the City of Marshall.

Lisa Agnor stated that she spoke with Brad Snider of OPENGOV who stated that the annual fee to implement the program is \$7,000.00. If the City chooses to begin sometime during the year the rate will be prorated but a commitment for the next 12 months is required. A \$2,000.00 one time implementation fee is required to begin the process when the City chooses to enter into the agreement.

The Commission engaged in a discussion regarding this item.

Commissioner Boersma made a motion to implement the OPENGOV Financial Transparency Program for the City of Marshall to begin in August 2015. Commissioner Calhoun seconded the motion, which passed with a vote of 6:0.

216. CONSIDER APPROVAL OF A POLICY FOR THE DISTRIBUTION OF HOTEL/MOTEL OCCUPANCY TAX FUNDS.

Sarah O'Brien, Director of Tourism & Promotions, asked for approval of a policy for the distribution of Hotel/Motel Occupancy Tax Funds.

Commissioners Boersma asked questions of Sarah O'Brien regarding this item.

Commissioner Boersma made a motion to table this item. Commissioner Moon seconded the motion, which passed with a vote of 6:0.

217. REPORT ON THE CITY OF MARSHALL MAIN STREET PROGRAM.

Sarah O'Brien presented an update on the City of Marshall Main Street Program and work that is being done.

Ms. O'Brien stated that there are several openings on the Main Street Board and would like to hear from anyone interested in serving.

218. DISCUSSION REGARDING THE PROPOSED USE OF SPACE IN MEMORIAL CITY HALL.

Commissioner Moon discussed the use of space in Memorial City Hall. She stated that City Staff needs to consult with the architects (when engaged) to assure that the needs of both the museum and the performance venue are considered before entering into contractual agreements.

219. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

220. REQUESTS FROM COMMISSIONERS FOR ITEMS TO BE PLACED ON FUTURE AGENDAS

- Staff to bring recommendations for city wide clean up
- Quarterly reports from all boards and committees
- Research the Choice Neighborhoods Program and Promise Zone Initiative
- Discussion and consideration of a sales tax audit
- Update on litter contract
- Discussion regarding need for a mechanical street sweeper

Lisa Agnor reminded the Commissioners that the Regular Meeting for July 23rd, 2015 has been rescheduled to Wednesday, July 29th, 2015 at 6 p. m., and that there will be a Special- Called Budget Workshop at 9:30 a.m., July 29th, 2015.

221. ADJOURNMENT

Commissioner Moon made a motion for adjournment. Commissioner Calhoun seconded the motion, which passed with a vote of 6:0.

APPROVED:

Chairman of the City Commission
of the City of Marshall, Texas

ATTEST:

Acting City Secretary

BUDGET WORKSHOP CANCELED