

MEMORANDUM

To: Members of the City Commission

From: Jack Redmon, Support Service Director

Date: April 6, 2018

Subject: Consider Approval of Change Order #1 to a Contract with Schindler Elevator Corporation for the Memorial City Hall renovation Project

Staff is requesting a change order to Schindler Elevator Corporation to upgrade the wall laminate in the elevator from the standard Schindler Laminate wall to Wilsonart Premium Laminate. This is a wood-look laminate that matches the laminate used on some of the doors in the building and blends with the Type 2 vinyl strip flooring that will be used in the Mezzanine, etc.

Amount of change order is \$850.


Schindler

Change Order

Change Order Number: L1340-004

Job Information

Job Name:	MEMORIAL CITY HALL RENOVATION	Job No:	L1340
To:	CITY OF MARSHALL	From:	BLAKE LEE Schindler Elevator Corporation
Address:	401 S ALAMO BLVD MARSHALL, TX 75670	Address:	9445 STEVENS RD STE 100 SHREVEPORT LA 71106
Attn:	VANCE WALKER	Phone:	318-655-1103
Fax:	0000000000	Fax:	318-631-3468
Email:		Email:	Blake.Lee@schindler.com
Date:	April 5, 2018		

Change Order Description

Summary: Scope change

Scope: This change order is for changing from the standard Schindler Laminate walls to Wilsonart Premium Laminate, Phantom Cocoa 8213K-28 (Gloss Line Finish.

Total Cost: \$850.00

This Change Order amends the terms, conditions and scope of the Agreement for the referenced Job. By execution of this Change Order, the Contractor / Purchaser accepts the contract price change / scope change / schedule change described herein. Except as expressly modified, all terms of the original trade contract / subcontract shall remain in full force and effect.

Authorization

Please sign and return a copy to our office as approval and authorization by Subcontractor to make the change(s) in its Scope of Work.

Contractor CITY OF MARSHALL

Signature of
Authorized Person

Date:

By: (Type Name) Title

Subcontractor Schindler Elevator Corporation

Signature of
Authorized Person

Date:

By: (Type Name)