

Historic Landmark Preservation Board
March 28, 2016 Minutes
2nd Floor Conference Room – City Hall
401 S. Alamo Street, Marshall, Texas

I. Call to Order and Roll Call of Members

Chair Crosby called the meeting to order at 4:00pm, the following members were present:

Tony Crosby
Travis Keeney
Ralph Newlan
Mary Lynn Vassar
Faye Whitaker

Absent: Annie Fisher

Staff Present: Wes Morrison, Director of Planning & Development
Robyn Miga, Planning Coordinator

II. Old Business

- A.** Discuss the 2016 Historic Preservation Awards Ceremony and take appropriate action.

Staff and Board discussed the press release and criteria for the awards.

- B.** Report on the creation of a downtown historic district.

No report

- C.** Update on Buard History Trail.

Staff provided a quote from two local sign companies for replacing missing signs. Board Member Whitaker said she would update which signs had missing numbers associated with them in order to get a quote on replacing them.

III. New Business

- A.** Update on recent preservation activities.

Chairman provided an overview of preservation activities. The Board discussed creating a historic preservation guide book.

V.

Adjournment

Board Member Vassar moved to adjourn, seconded by Board Member Whitaker; motion was approved 4-0. Meeting was adjourned at 4:58pm.

Tony Crosby, Chair

Wes Morrison, Director of Planning & Development