

MINUTES OF THE REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, APRIL 28, 2016
6:00 PM

Chairman Eric Neal called the Regular meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1
LaDarius Carter, District 4
Garrett Boersma, District 6

Michael Mitchell, District 2
Vernia Calhoun, District 5
Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager
J.C. Hughes, Public Services Director
Jack Redmon, Support Services Director
Wes Morrison, Planning & Development Director
Debbie Manuel, Acting City Secretary/Finance Director

Todd Fitts, City Attorney

INVOCATION & PLEDGE: Commissioner Carter

138. **PRESENTATIONS FROM THE PUBLIC**

William Halliday, 604 Country Club Drive, thanked Jack Redmon, Support Services Director, and J.C. Hughes, Public Services Director for their dedication to the City of Marshall and stated that both men are a credit to the City of Marshall.

Micaiah Brightman, 1507 Spring Street, spoke regarding the Marshall Police Department.

139. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

140. **CONSENT AGENDA**

Commissioner Moon made a motion to approve the Consent Agenda. Commissioner Calhoun seconded the motion, which passed with a vote of 7:0.

- A. Consider approval of the minutes from the April 14, 2016 Regular meeting; and the April 19, 2016 Special-Called meeting.
- B. Consider approval to hire two part-time employees for litter pick-up services in the City's parks.
- C. Report on the Oaklawn Municipal Golf Course for the first quarter of 2016.
- D. Report regarding the status of the demolition of substandard structures.

- E. Monthly financial report.
- F. Code Enforcement report.
- G. Report regarding the status of the plans for the Harrison County Historical Museum Veterans Exhibit.

PRESENTATION

141. PRESENTATION OF A RETIREMENT PLAQUE TO GERALDINE MAUTHE FOR HER YEARS OF SERVICE TO THE MARSHALL CONVENTION & VISITOR BUREAU AND THE CITY OF MARSHALL.

Commissioner Calhoun presented a retirement plaque to Geraldine Mauthe for her years of service to the Marshall Convention & Visitor Bureau and the City of Marshall and expressed appreciation for her service.

PROCLAMATION

142. PRESENTATION OF A PROCLAMATION DECLARING THE MONTH OF MAY, 2016 AS "MOTORCYCLE SAFETY AND AWARENESS MONTH".

Chairman Neal presented a proclamation declaring the month of May, 2016 as "Motorcycle Safety and Awareness Month" to the American Legion Riders, District 1, Post 267.

SECOND READING OF ORDINANCE

143. REQUEST FOR A SPECIAL USE PERMIT FOR A TEMPORARY CONCRETE BATCHING PLANT ON A 12.28 ACRE TRACT OF LAND GENERALLY LOCATED ON THE NORTH SIDE OF HARRIS LAKE ROAD AND EAST OF U.S. 59 NORTH, MORE SPECIFICALLY DEFINED AS 2500 EAST END BLVD, NORTH.

Wes Morrison, Planning & Development Director, stated there were no changes regarding this Ordinance.

Commissioner Boersma made a motion to approve a Special Use Permit for a temporary concrete batching plant on a 12.28 acre tract of land generally located on the north side of Harris Lake Road and east of U.S. 59 North, more specifically defined as 2500 East End Blvd. North. Commissioner Carter seconded the motion, which passed with a vote of 7:0.

ORDINANCE

144. CONSIDER APPROVAL OF AN ORDINANCE REQUIRING CENTERPOINT ENERGY TO SUBMIT CERTAIN REPORTS REGARDING THE COSTS OF GAS COLLECTED THROUGH PURCHASED GAS ADJUSTMENT CLAUSES.

Chairman Neal made a motion to approve the Ordinance requiring CenterPoint Energy to submit certain reports regarding the costs of gas collected through purchased gas adjustment clauses with the stipulation that it takes effect on July 1, 2016. Commissioner Smith seconded the motion, which passed with a vote of 7:0.

RESOLUTION

145. CONSIDER APPROVAL OF A RESOLUTION TO SUSPEND THE EFFECTIVE DATE PROPOSED BY CENTERPOINT ENERGY RESOURCES, CORP., BEAUMONT/EAST TEXAS DIVISION, TO INCREASE RATES UNDER THE GAS RELIABILITY INFRASTRUCTURE PROGRAM FOR FORTY-FIVE (45) DAYS, AND AUTHORIZE THE CITY'S CONTINUED PARTICIPATION IN A COALITION OF CITIES KNOWN AS THE "ALLIANCE OF CENTERPOINT MUNICIPALITIES".

Todd Fitts, City Attorney, explained that CenterPoint has filed for a rate increase under the Gas Reliability Infrastructure Program and that the attorneys representing the Alliance of CenterPoint Municipalities (ACM) have recommended passing the proposed Resolution.

Commissioner Smith made a motion to approve the Resolution to suspend the effective date proposed by CenterPoint Energy Resources, Corp., Beaumont/East Texas Division, to increase rates under the Gas Reliability Infrastructure Program for forty-five (45) days, and authorize the City's continued participation in a coalition of cities known as the "Alliance of CenterPoint Municipalities". Commissioner Moon seconded the motion, which passed with a vote of 7:0.

After a brief discussion this meeting was adjourned early and a Special-Called meeting was scheduled for 6:00 PM, Tuesday, May 3, 2016.

146. **ADJOURNMENT**

Commissioner Moon made a motion for adjournment. Commissioner Mitchell seconded the motion, which passed with a vote of 7:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

Acting City Secretary

**Ordinances: O-16-07
O-16-08
Resolution: R-16-08**

MINUTES OF THE SPECIAL-CALLED MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
TUESDAY, MAY 3, 2016
6:00 PM

Chairman Eric Neal called the Special-Called meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

CHAIRMAN: Eric Neal, District 3

COMMISSIONERS:

Gloria Moon, District 1

LaDarius Carter, District 4

Garrett Boersma, District 6

Michael Mitchell, District 2

Vernia Calhoun, District 5

Ed Smith, District 7

ADMINISTRATIVE STAFF PRESENT:

Lisa Agnor, City Manager

J.C. Hughes, Public Services Director

Jack Redmon, Support Services Director

Wes Morrison, Planning & Development Director

Debbie Manuel, Acting City Secretary/Finance Director

Todd Fitts, City Attorney

Eddie Campa, Police Chief

INVOCATION & PLEDGE: Commissioner Calhoun

The Commission recognized Travis Bister, Boy Scout with Troop 550.

The following items were on the agenda for the April 28, 2016 meeting that was adjourned. The items that were on the agenda, but were not taken up, are posted here to allow them to be taken up in the order that they were posted on the April 28, 2016 agenda:

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

147. **CONSIDER APPROVAL OF A CONTRACT WITH FLOWERS AND ASSOCIATES, INC. FOR ARCHITECTURAL SERVICES FOR THE CONSTRUCTION OF A NEW ANIMAL SHELTER FACILITY.**

Lisa Agnor, City Manager, asked for approval of a contract with Flowers and Associates, Inc. for architectural services for the construction of a new Animal Shelter facility. She stated that site locations of the new Animal Shelter facility would be discussed at a future meeting.

Commissioner Moon made a motion to approve a contract with Flowers and Associates, Inc. for architectural services for the construction of a new Animal Shelter facility. Commissioner Smith seconded the motion, which passed with a vote of 7:0.

148. **DISCUSSION OF AND CONSIDERATION OF THE LEASE AGREEMENT WITH THE MARSHALL CONVENTION AND VISITOR BUREAU FOR USE OF SPACE AT 301 N. WASHINGTON AND DISCUSSION OF FUTURE RENOVATION OF THE PERKINS BUILDING.**

Lisa Agnor stated that the lease agreement with the Marshall Convention and Visitor Bureau for use of space at 301 N. Washington expires May 31, 2016 and asked for approval of a one year lease agreement of \$1,500.00 per month with two six month renewal options at the same rate.

Commissioner Carter made a motion to approve the Staff recommendation to move forward with a one year lease agreement of \$1,500.00 per month. Commissioner Calhoun seconded the motion.

Commissioners asked questions of City Staff regarding this item.

This item passed with a vote of 7:0.

149. CONSIDER APPROVAL OF THE PURCHASE OF SEVEN (7) NEW VEHICLES FOR THE MARSHALL POLICE DEPARTMENT.

Eddie Campa, Police Chief, asked for approval of the purchase of seven (7) new vehicles for the Marshall Police Department in the amount of \$253,592.00.

Lisa Agnor stated that the financing will be over a three (3) year period with the first payment to be made in 2017.

Commissioner Mitchell made a motion to approve the purchase of seven (7) new vehicles for the Marshall Police Department. Commissioner Smith seconded the motion, which passed with a vote of 7:0.

150. CONSIDER APPROVAL OF AN APPOINTMENT TO THE MARSHALL PUBLIC LIBRARY BOARD OF TRUSTEES.

Anna Lane, Library Director, asked for approval of the appointment of Charles Cornish III to the Marshall Public Library Board of Trustees.

Commissioner Carter made a motion to approve the appointment of Charles Cornish III to the Marshall Public Library Board of Trustees. Commissioner Moon seconded the motion, which passed with a vote of 7:0.

151. DISCUSSION OF AND CONSIDERATION OF THE INTERLOCAL AGREEMENT WITH HARRISON COUNTY FOR PUBLIC LIBRARY SERVICES.

Commissioner Boersma discussed the need to begin correspondence with Harrison County regarding the Interlocal Agreement for Public Library Services.

Chairman Neal made a motion for Lisa Agnor to move forward with correspondence regarding the Interlocal Agreement with Harrison County for Public Library Services. Commissioner Boersma seconded the motion, which passed with a vote of 7:0.

152. DISCUSSION OF AND CONSIDERATION OF THE INTERLOCAL AGREEMENT WITH HARRISON COUNTY FOR ANIMAL SHELTER SERVICES.

Commissioner Boersma discussed the need to begin correspondence with Harrison County regarding the Interlocal Agreement for Animal Shelter Services.

Chairman Neal made a motion for Lisa Agnor to move forward with correspondence regarding the Interlocal Agreement with Harrison County for Animal Shelter Services. Commissioner Boersma seconded the motion, which passed with a vote of 7:0.

153. REPORT AND DISCUSSION REGARDING WORK THAT HAS BEEN COMPLETED UTILIZING STREET MAINTENANCE TAX FUNDS.

J.C. Hughes, Public Services Director, presented information regarding work that has been completed utilizing Street Maintenance Tax funds.

Commissioners asked questions of City Staff regarding this item.

The following are new items:

SECOND READING OF ORDINANCE

154. CONSIDER APPROVAL OF AN ORDINANCE REQUIRING CENTERPOINT ENERGY TO SUBMIT CERTAIN REPORTS REGARDING THE COSTS OF GAS COLLECTED THROUGH PURCHASED GAS ADJUSTMENT CLAUSES.

Commissioner Smith stated there was no new information regarding this item.

Commissioner Smith made a motion for approval of an Ordinance requiring CenterPoint Energy to submit certain reports regarding the costs of gas collected through purchased gas adjustment clauses. Commissioner Boersma seconded the motion, which passed with a vote of 7:0.

ITEM FOR CITY COMMISSION CONSIDERATION

155. REPORT ON THE EFFORTS BY THE MARSHALL POLICE DEPARTMENT TO CONTINUE TO BUILD POSITIVE RELATIONSHIPS WITHIN THE COMMUNITY AND ON THE EFFORTS OF THE MARSHALL POLICE DEPARTMENT TO INCREASE VISIBILITY IN NEIGHBORHOODS AND PATROL ZONES.

Eddie Campa presented a report on the efforts by the Marshall Police Department to continue to build positive relationships within the community and on the efforts of the Marshall Police Department to increase visibility in neighborhoods and patrol zones.

Commissioners thanked the Marshall Police Department for their efforts.

Commissioner Mitchell asked questions of Eddie Campa regarding this item.

Mrs. Charles Wilson and Marshall Resident (name not provided) spoke in support of the Marshall Police Department.

156. **ADJOURNMENT**

Commissioner Calhoun made a motion for adjournment. Commissioner Carter seconded the motion, which passed with a vote of 7:0.

APPROVED:

**Chairman of the City Commission
of the City of Marshall, Texas**

ATTEST:

Acting City Secretary

Ordinance: O-16-08